



# CAMELFORD NEIGHBOURHOOD PLAN

Town Clerk: Lee Dunkley BA (Hons), MPhil

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November 10<sup>th</sup>, 2015

## Meeting notes

### Present

Cllr A Burgis (AB), Cllr A Shaw (AS), Cllr Claire Hewlett (CH), Di Taylor (DT), Robert Rush - PFA (RR)(for first 2 items only) Jane Sleeman (JS)

### Apologies

Brian Lush (BL), Lee Dunkley (LD), Ken Harris (KH),

### PFA Survey Report

RR delivered a hard copy for the file. It was agreed that the survey could be used by other organisations within the town to help with funding applications in providing evidence of need. CH to ensure that all the working group dropboxes contain the full survey.

It was proposed by DT and seconded by CH that the survey report be signed off, all in favour

### Next steps – quotes for work.

4 companies were approached with the previously agreed terms of reference. 2 of the companies declined to quote. The remaining 2 did submit quotations but not for the full job – neither were prepared to take on the 'project management' element. Both were prepared to reword our draft policies and perform compliance checks but all those present thought we needed more than that. Neither quote was accepted, the result of which is that we are proceeding 'on our own'. This will put a lot more responsibility and pressure on the members of the steering group, and **all** must be share the burden.

RR left the meeting

### Working Groups

Transport had their first meeting on Monday 9. Community Facilities were meeting this coming Wednesday, with Housing and Landscape & Recreation both meeting a week on Wednesday.

This just left Employment to get started.

Co-ordinators were designated for each group: Transport-Lee Dunkley, Employment-Rob Rush, Housing-Claire Hewlett, Community Facilities-Jane Sleeman, Landscape & Recreation-Di Taylor

AS stated that Amanda Cotton was interested in joining a working group – there is space on the Landscape/Recreation group. AS to provide email address before that groups first meeting so that she can be invited to attend.

### Vision

The flipchart comments from the vision meeting, plus the sentences that had been emailed to the secretary, were considered but dismissed as 'window dressing'. Some members of the group thought it better to use the old vision from 11years ago with the removal of a few words. One member of the group was most unhappy with this. It will be returned to the table for a formal vote at the next meeting.

**Stephen Horscroft, Cornwall Council Economic Planning & Strategy Officer**

CH has arranged for this person to come and discuss Neighbourhood Plans and how they can encourage economic development, with working group members. This meeting will take place in the council office on Monday 30<sup>th</sup> November at 7pm.

**DONM**

November 30<sup>th</sup>, 2015 at 10.30am – agenda items to the secretary please.