



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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Council Meeting – 20th February 2018

Minutes of the Ordinary meeting of the Council held at Camelford Hall, Clease Road

1. To note Councillors present

Cllr Ferguson (Deputy Mayor) opened the meeting at 7.00pm with 6 Councillors present: Cllrs Burgis, Elford, Goodman, Guesford, Hewlett, Shaw. 18/085

2. To receive Apologies for absence with reasons

Cllr Dawe, Grigg, Coombes – personal, Rotchell – business.

It was **resolved** to accept the apologies.

Proposed: Cllr Goodman Seconded: Cllr Elford Unan 18/086

3. To receive Declarations of Interest & Approve Dispositions

Cllr Shaw 11 Finance Pecuniary To leave room 18/087

4. Public question time (15 minutes allowed for this)

3 members of the public attended, 1 member of press. Richard Boundy – requests that a list of assets is published. Clerk noted that it is on the website. Mr Boundy queried the necessity for an Office. Clerk noted that she needed somewhere to work. Mr Boundy queried the Pension contribution rate. Clerk noted that it is 18.7% and that this is standard for the sector. Mr Green was interested in what of the position of CTC was air quality in Camelford. 18/088

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 1st February 2018.

Proposed: Cllr Burgis Seconded: Cllr Guesford Unan 18/089

6. To receive Clerk's report

Matters arising from the Minutes. Updates: Library – recruitment of 3 staff, training wk beg 19th, opening date 4th April, Cormac - quotes requested for deep clean on 3rd and for the weekly scheduled clean, Director's sign off has been confirmed today. Recycling bays in Churchfield car park – collection issue – broken lorry, bandstand roof – colour required, dog poo in Enfield Park – a particular issue and cause of complaints this last week, APM agenda has gone out, cemetery path completed and store cleared out. Car park enforcement – response from CALC confirming CC do have to enforce; CC have confirmed we can write our own car park order. 18/090

7. Planning

a. To **discuss** and **make a consultee comment** on the following applications:

PA17/11303. Plot 4 Land West Of The Orchard Mill Lane. Miss Nathasha Luffarell. Reserved matters of appearance, landscaping, layout, and scale for Plot 4 following outline approval PA16/06741. Cllr Shaw noted that Cotswold stone will be used; not necessarily in keeping. It was **resolved** to reply with Support

Proposed: Cllr Shaw Seconded: Cllr Goodman Unan 18/091

PA18/01114. 3 Penmelen. Mrs Eileen Collings. The proposed works are for the installation of a step-lift to enable a wheelchair user to safely access the property. Associated works include new/reconfigured steps and new landing/turning spaces. Cllr Ferguson noted a necessity for her continued access to her home.

Chair's Signature.....

Dated.....

It was **resolved** to reply with Support

Proposed: Cllr Goodman Seconded: Cllr Elford Unan 18/092

For Information

PA17/11877. Jackson's Meadow, College Road. Mr David Hicks. Construction of a double garage. **APPROVED**

PA17/11858. Land South East of Millrush, Greenhills. Miss L Rush. The construction of a single infill dwelling. **APPROVED** 18/093

8. Portfolio Reports

- a. Community Network Meeting - none 18/094
- b. Mayor's Report - none 18/095
- c. Camelford Hall - none 18/096
- d. Cornwall Councillor's Report – none 18/097
- e. Events Working Group – Cllr Ferguson noted the next meeting 21st February 7pm. 18/098
- f. Air Quality Management. Cllr Hewlett noted waited just over a year for a thorough report – there are 14 suggestions but no money to do any of them inc. bypass, alternate route, to anti-idling campaign/sign. Cllr Hewlett noted that the flyer is entirely misleading as it fails to mention that none of them will take place. All acknowledged that something must be done. Cllr Hewlett suggested an official response. Clerk to put a draft on next agenda. Cllr Hewlett noted that average vehicle movements in 2011 4912 per day, has increased in 2017 to 6295 through the town. Cllr Hewlett has asked for further information. Cllr Shaw noted that it could be upgraded to a trunk road to get further access to funding. 18/099

9. Correspondence

- a. Letter from Sarah Tweedie. Complaint regarding dog poo and the state of Enfield Park. Cllr Hewlett has walked around the park. There are areas that are over brambled. Balancing act. Enfield park working group to address further. 18/100
- b. Facebook comments and verbal request from Richard Boundy. Question: are the current registers of interests for the town councillors at an adequate level of completion? Cllr Ferguson noted that CC they have everything they require. Individual councillors are responsible for completing their own forms 18/101
- c. Letter from Alan Crosby regarding Churchfield car Park. **Noted.** 18/102

10. Agenda Items

- a. Weed spraying Camelford highways was discussed. Cllr Ferguson noted that the Maintenance Manager has H&S concerns about spraying along the A39. Clerk confirmed that it is CC's statutory obligation to maintain the adopted highways but they will only undertake necessary maintenance; not aesthetic issues.

It was **resolved** to ask Camelford staff to react to specific aesthetic complaints only and to instruct Complete Weed Control to spray the A39 through town at CTC's cost (£120+VAT).

Proposed: Cllr Burgis Seconded: Cllr Elford 5-2 declared carried. (Cllr Hewlett against product, Cllr Shaw) 18/103

- b. The font and material for poetry boards to be attached to the rails on the bridge in Enfield Park was considered. £400 grant funding is covering the entirety of the costs of production and installation.

It was **resolved** to instruct Cut By Beam to start production.

Proposed: Cllr Hewlett Seconded: Cllr Burgis unan 18/104

- c. The response from CTC insurers, Zurich, regarding the inability to cover the planned soap box race was **noted.** 18/105

- d. It was **resolved** to instruct Cormac to undertake white lining renewal in Churchfield car park

Proposed: Cllr Shaw Seconded: Cllr Guesford unan 18/106

- e. It was **resolved** to update chain of office and get it cleaned

Proposed: Cllr Shaw Seconded: Cllr Hewlett unan 18/107

Clerk will bring 3 quotes to Council; if engraving will cost more than £500.

- f. It was **resolved** to authorise NDP staff requirement of extra 50 hours – existing budget available. Cllrs Hewlett and Shaw noted that Cornwall Council have made substantial recommendations. A very frustrating process

Proposed: Cllr Shaw Seconded: Cllr Hewlett unan 18/108

Chair's Signature.....

Dated.....

11. Accounts

Cllr Shaw left the room

a. Balances at 14th February 2018 were **noted**

Current Account	£85,527.43		
Tracker Account	£66,136.79		
NS&I	£41,469.81		
CCLA	£80,000.00		18/109

b. It was **resolved** to authorise the payments of Accounts Outstanding.

HMRC	February NI and TAX	BACS	£1,787.81
Staff	February Wages + expenses	BACS	£6,150.89
Cornwall Pensions	February contribution	BACS	£1,847.87
Hawkins Motors Ltd	Van MOT	BACS	£54.85
Cllr Shaw	Mileage to Grafting Course	BACS	£50.85
Sekoya	January invoice – HR advice	BACS	£1186.80
British Gas	Enfield Park – Electricity	DD	£40.35
R Sleep Ltd	Maintenance supplies	BACS	£112.26
Seadog IT	Web hosting/Email support	BACS	£43.95
Western Supply Co Ltd	Maintenance supplies (x2)	BACS	£82.71
Camelot Garage	Diesel for Van	BACS	£85.60
Camelford Rotary Club	Marquee Hire – deposit	BACS	£50.00
Cornwall Council	Road closure – winter festival	BACS	£46.00
Cornwall & Devon Post	Job Advert	BACS	£190.80
Local world Ltd	Job Advert Cornish Guardian	BACS	£270.00
Eagle Plant	Generator – wassail	BACS	£19.20
Cllr Rotchell	Flowers – winter festival	BACS	£34.10
Barclays	Charges Jan/Feb	BACS	£15.32
Autobank	Van repayment - Feb	DD	£230.61
Lemonwalk	Office rental - Feb	DD	£416.67
Proposed: Cllr Hewlett	Seconded: Cllr Goodman	Unan	18/110

Income was noted

Cornwall Council	Local Maintenance Partnership – footpaths	£686.46
Cllr Shaw returned		18/111

12. To note items for 1st March 2018 Agenda

AQM response
Health hub update
Dog control orders

The Deputy Mayor closed the meeting at 1954.

Chair's Signature.....

Dated.....