



CAMELFORD TOWN COUNCIL

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Council Meeting – 19th June 2018

Minutes of the Ordinary meeting of the Council held at Town Hall, Market -Place

1. To note Councillors present

Cllr Ferguson (Mayor) opened the meeting at 7.00pm with 9 Councillors present: Cllrs Burgis, Coombes, Dawe, Elford, Guesford, Grigg, Hewlett, Rotchell, Shaw. 18/369

2. To receive Apologies for absence with reasons

None 18/370

3. To receive Declarations of Interest & Approve Dispensations

Cllr Rotchell	11b accounts	pecuniary	to leave the room	
Cllr Shaw	11b accounts	pecuniary	to leave the room	
Cllr Ferguson	11b accounts	pecuniary	to leave the room	18/371

4. Public question time (15 minutes allowed for this)

8 members of the public and 1 member of the press attended. 18/372

4a. candidates noted their interest and the reasons for their interest.

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 7th June 2018.

Proposed: Cllr Guesford Seconded: Cllr Burgis 6-0 (4abs) 18/373

6. To receive Clerk's report

Matters arising from the Minutes. Updates: Skatepark – work commencing by the end of the month – they have delayed in Plymouth. SITA paperwork – funding agreement completed. Receipt bin at Co-op been installed. Bandstand foundation works have started. Roof being installed next week. Lisa has been awarded Top Apprentice in Horticulture by Duchy College. Clerk to note CTC congratulations.

18/374

7. Planning

a. Applications:

PA18/04502. Inns Park, High Street. Mr A Oliver. Construction of 4 new dwellings. Cllr Elford noted that the previous design was 3 superior houses – 4 is too many for this site.

It was **resolved** to reply with Objection – over development and access

Proposed: Cllr Elford Seconded: Cllr Shaw 9-0 (1abs – Cllr Rotchell) 18/375

PA18/04802. Chandlers Lodge 13A Clease Road. Mr Chandler and Dr Chirimuuta. Application for property to be of mixed use; majority dwelling house (C3) with the addition of B&B (C1) use for up to five bedrooms along with shared use of dining room, utility and office/study. Cllr Elford noted that there is not enough room for parking and the access would be on the bend to get access to the rear of the property. Cllr Rotchell not that as a care facility there was a certain traffic flow. Cllr Saw noted potentially 12 cars on the sister site and 6 cars as a B&B. Parking would be an issue, and access on that road. Cllr Ferguson noted that a B&B would be lovely. Highways has not yet commented on portal

Chair's Signature.....

Dated.....

It was proposed to reply with Objection on vehicle access and parking with the landowner to prove access not dangerous

Proposed: Cllr Shaw Seconded: Cllr Elford 4 – 5 casting vote used; not carried

Amendment to resolution proposed

It was **resolved** to reply with **Support**

Proposed: Cllr Guesford Seconded: Cllr Dawe 6-3 (1 abs) declared carried 18/376

PA18/02190. Land Rear of Beech House Higher Cross Lane. Mr And Mrs Moore. Construction of a new 2 storey, 3 bedroom, detached property with integral garage and gardens. Amended plans objection for access and drainage.

It was **resolved** to reply with **Objection**

Proposed: Cllr Shaw Seconded: Cllr guesford unan 18/377

For Information

PA17/07443. Land East of Roughtor Drive. **Approved**

PA18/03186. Penclouse House. **Approved**

PA18/03172. Land adjacent to Fernleigh, Helstone. **Refused** **18/378**

8. Portfolio Reports

a. Mayor's Report – Cllr Ferguson noted that she presented 'man of the year' awards at Slimming World, Fun week - attended nearly every event, attended Cancer Research 40th anniversary celebration afternoon tea - very well supported. 18/379

b. Cornwall Councillor's Report – Cllr Rotchell noted correspondence with CC regarding AQM. Have been modelling carbon impact by removing HGVs from town – modelling shows that this action will not reduce carbon dioxide below toxic levels – so an alternative HGV route won't deliver the results required, business case being put together for the bypass. Davidstow – huge investment £75m - this is technical improvement not necessarily extra jobs. He worked at the Royal Cornwall show; got a Cornish passport. Dark lane school pedestrian crossing being reassessed due to the creation of 90 more places. Lord lieutenant in on Friday morning regarding visit. Higher Mead – lots of conversations have been taking place but it isn't continuing. Relocated 9 people CC have placed there and helped the other residents find places. Successfully rehomed the service but the jobs have gone – working on a separate project to find more places. 18/380

c. Events Working Group – Cllr Ferguson noted that fun week was tremendous – good weather, went smoothly, but exhausting. Debriefing meeting held last week and for 2019 it will be 4 days of fun; a whole week was too much; continuing with a varied timetable. 18/381

d. Air Quality Management – Cllr Guesford noted that 2 residents have attended training for approaching drivers and asking them to turn off their engines at the traffic lights – anti-idling campaign taking place 2-4pm pm on Thursday. Advisory diversion signs over the summer will be in place. He suggested that Highways place the sign a few hundred metres up the road from the junction so drivers can think about options. He also suggested combining AQMA and car parking to form a traffic management committee. Clerk noted that a vote couldn't take place at this meeting and that the while system needs review – Cllr Ferguson suggested it as an item for the agenda 6th September. Cllr Rotchell mentioned Cornwall clean air group encouraging people on 21st June to 'Leave your car at home'. 18/382

e. Eco-Camelford – none 18/383

f. Camelford Area Network – Cllr Hewlett noted that 1st meeting of year; she was elected Chair Cllr Fairman Vice-chair. Highways scheme; call for nominations being kept open for next meeting, College road to be included – Cllr Elford will liaise with Clerk. It was generally noted by Highways representatives that most issues can be dealt with under one TRO. They will have amalgamated issues and costed for next meeting 11th September. Summer reading challenge – PCs prepared to pay for library staff and travel time to local schools. Clerk to send Cllr Burgis the information regarding our bid. 18/384

g. Allotments – Cllr Grigg noted that entrance way and paths are overgrown in places, Cllr Shaw estimated a skip and 3 days of clearing is required. They inspected each of the plots – some are fantastic, some are awful. Horses behind the garage – the owner may be diverting our water. – needs to be investigated. Some fences need repairing. The front entrance area needs immediate attention. Cllrs will liaise with the office. 18/385

9. Correspondence

a. Cornwall Council – Letter from Chair of the standards committee. **Noted** 18/386

Chair's Signature.....

Dated.....

- b. PCC of Lanteglos-by-Camelford – thank you for donation. Events to celebrate 80th anniversary 29th July. **Noted** 18/387
- c. Local Government Boundary Commission – CC draft recommendations. Cllr Rotchell noted the ward boundaries are changing there will be 87 divisions in 2021 and Camelford Ward will have a coastline! 18/388

10. Agenda Items

a. The grant application from Camelford Hall £1600 was discussed. Cllr Ferguson noted £1200 was budgeted for in the precept. Cllr Guesford noted that they are trying to run the hall on public funds. Cllr Ferguson noted that the annual grant to them of £1200 was towards the running of the public toilets. Cllr Rotchell noted the history of the hall/grant and noted that if the Trustees fail; by default CTC become the backstop owner. It is in CTCs best interest to support the toilets. Cllr Shaw noted that other capital projects should be a separate request not part of this application. It was **resolved** to grant £1200

Proposed: Cllr Rotchell Seconded: Cllr Shaw unan 18/389

b. To **discuss** the rota for The Camelford Show 8 August. Cllr Ferguson noted that CTC will have a stand at Show and requires all to support by being on a rota. The Office will contact each Councillor individually – except Cllr Coombes who is part of the Show committee. 18/390

c. The drinking water fountain for Enfield Park was discussed. Cllr Shaw noted potential issues with installation- depends on the pipe work. It was resolved to install the Hopkins fountain from the quotes provided – if it can be installed.

Proposed: Cllr Rotchell Seconded: Cllr Hewlett unan 9-1 18/391

d. Bikes in Enfield park– Cllr Guesford – becoming a nuisance. Kids are skidding and pulling wheelies – they almost hit his dog, they have destroyed the willow structure several times and cut them saplings in half. How can CTC stop this happening – amend the by-law? Cllr Shaw noted that the park bylaw was changed many years ago to allow cycling as there was nowhere residents could cycle safely in Camelford. Cllr Guesford is not against sensible cycling; the new intake of youngsters are a real menace; playing in the road – are getting hurt – old people are scared. The maintenance team finish at 5pm no one to enforce a bylaw in the evening. Putting a sign up won't do anything. Cllr Dawe noted that he observed kids being taught cycling proficiency this week – it is dangerous on the roads but cycling needs to be promoted. Cllr Guesford noted it is the kids that are making it dangerous. Clerk to write to the Police to ask that they patrol the town centre to curb the irresponsible behaviour. Cllr Rotchell noted that changing bylaw is pointless – staff would have to be employed into the evening at a cost to the council – these things come and go. Just a phase. Cllr Burgis mentioned painting the cycle rack a luminous colour, so motorists see it clearly. Cllr Dawe has painted a bike bright white and will be installing this imminently. 18/392

f. £250 grant request from Walkers are Welcome for printing of pamphlets was discussed. To be spent from the Mayors allowance budget. Cllr Rotchell noted that it was a request that been received in his term; Cllr Ferguson noted that £100 would be acceptable but for a higher amount a grant form would need to be completed.

Proposed: Cllr Rotchell Seconded: Cllr Shaw unan 18/393

11. Accounts

a. Balances at 13th June 2018 were **noted**

Current Account	£151,367.09		
Tracker Account	£66,181.37		
NS&I	£41,469.81		
CCLA	£80,000.00		18/394

b. It was **resolved** to authorise the payments of Accounts Outstanding.

HMRC	June NI and TAX	BACS	£2,063.60
Staff	June Wages + expenses	BACS	£8,457.90
Cornwall Pensions	June contribution	BACS	£2,459.77
R Sleep	Maintenance Supplies x2	BACS	£1,017.65
SX2 Electrical Solutions	Enfield Park Electrics	BACS	£247.39
Michelle Hewitt	Music in the Park	BACS	£220.00
Me and the Devil	Music in the Park	BACS	£350.00
Lemon walk	End of Lease dilapidations	BACS	£100.00
Cornwall Council	DBS check	BACS	£56.00
Cormac Solutions	Library cleaning	BACS	£318.91
Western Supply	Maintenance supplies	BACS	£40.94

Chair's Signature.....

Dated.....

Andy Quick Band	Music in the park	BACS	£760.00
Stephens Home Hardware	Maintenance Supplies x 2	BACS	£48.47
Needle and Thread	Fun week workshop	BACS	£100.00
St.Gennys Silver Band	Music in the Park	BACS	£100.00
A J Shaw	Bench repairs	BACS	£125.15
A S Nightingale	Music in the Park	BACS	£50.00
Glasdon UK Ltd	Replacement bollard	BACS	£264.49
Camelot Garage	Fuel	BACS	£117.00
St.John's Ambulance	first aid cover Music in the Park	BACS	£311.04
Conservative Club	Refreshments for contractors	BACS	£98.50
RB Surveys	Topographical survey – cattle market	BACS	£450.00
R Rotchell	Fun week supplies	BACS	£90.36
K Ferguson	Fun week supplies	BACS	£184.73
JB Confidential	Secure document shredding	BACS	£9.60
Mrs A Goodman	Flowers for Lanteglos festival	chq104855	£50.00
Andy Thornton	Bandstand roof part payment	BACS	£14,595.00
		TOTAL	£30,622.90
Proposed: Cllr Guesford	Seconded: Cllr Grigg	Unan	18/395

Income was noted

K Darcy	Stall	AC	£10.00
HMRC	VAT refund	AC	£8746.22
Viking	Credit note	credit	£83.98
Fun Week	Donations/income	100847	£645.84
Alice in Burgerland	Fun Week donation	AC	£50.00
Car Park	Honesty Box	100845	£34.54
Library	May library income	100846	£145.50
R Trangmar	Allotment 40	AC	£40.00
		TOTAL	£9,756.08
			18/396

****Standing orders suspended for candidates to answer if they still want to stand for co-option****

Proposed: Cllr Hewlett Seconded: Cllr Guesford Unan 18/396

****Standing orders reinstated****

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items. Contracts, Staff.

Proposed: Cllr Dawe Seconded: Cllr Guesford Unan 18/397

a. Following a vote, where an absolute majority was received, it was **resolved** to Co-Opt Stephen Bond from the candidates.

Proposed: Cllr Rotchell Seconded: Cllr Elford 9-0 (1 abs) 18/398

Clerk to thank all for interest.

b. The resignation of a member of staff was **Noted**

c. To **resolve** to instruct electrical contractor out of 2 quotes provided, for electrical works/lighting/CCTV cabling for the skate park.

Proposed: Cllr Guesford Seconded: Cllr Grigg 9-0 (1abs) 18/399

13. To note items for 5th July 2018 Agenda.

Health Hub – update
Continuing community engagement with CTC activities
VIP visit

The Mayor closed the meeting at 2018

Chair's Signature.....

Dated.....