



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons), CiLCA

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Market Licence Conditions

Registration

All traders must complete an 'Application for Licence to Use Stall(s) for Sale of Goods at Camelford Pannier Market' form, before commencing to trade at the market and any subsequent changes to the details/information provided must be notified to Camelford Town Council in writing.

Public Liability Insurance

All traders are required to have a minimum of £5,000,000 Public Liability Insurance. Proof of the liability insurance must be provided to Camelford Town Council:

- before commencing to trade
- on demand
- annually.

Trading Times

Stalls must be operated and open for business during the core trading times of 10am to 2pm. Any stall holder wishing to trade after 2pm is welcome to do so.

Range of Goods

Traders must specify the range of goods they wish to sell prior to commencing trading. The Council has the right to refuse a stall if the goods to be sold are not in the best interest of the market or the town.

Stall Charges

A charging strategy is in place to ensure equality with differentiation between regular and casual stall holders. The rates are available from the Town Clerk

Attendance

Traders must notify the Market Organiser of non-attendance no later than 7am on the day of trading at which time the stall may be re-allocated by the Market Organiser. Late attendance will result in the re-allocation depend upon the reason for late attendance, and is subject to the time of attendance for trading

Un-notified absence

Any regular trader absent from the market (with the exception of urgent reasons) for a period exceeding two weeks and without notifying Camelford Town Council will be deemed to have terminated their use of the allotted stall(s) and such stall(s) will be liable to be re-allocated.

Holiday Period

Regular traders will be offered a 2-week holiday period when the stall charge will be reduced by 50%.

Trader vehicle parking

All vehicles setting up must not obstruct the A39 and be moved to Churchfield car park or nearest alternative.

Rubbish

All traders are expected to provide litter bin facilities for their customers, keep their area tidy during the trading day, and clear Market Place of all litter at the end of the trading day.

Damage

All damage to Council property and that leased by the Council caused by the traders using the site will be paid by the traders to the value of the repair.

Hire fee

Day fee of £10 is payable in advance to the Town Council, Town Hall.

Notice

The Council reserves the right to withdraw a licence following review of compliance to the above conditions. Otherwise notice of one month is to be given by either party to terminate the licence.