



TO MEMBERS OF THE COUNCIL:

Councillors: K Ferguson (Town Mayor), C Hewlett (Deputy Town Mayor), S Bond, A Burgis, M Coombes, A Dawe, S Elford, E Grigg, L Rathbone, R Rotchell, A Shaw

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Thursday 6th December 2018 at Town Hall, Market Place, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

Cllr Grigg – personal

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 20th November 2018 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Updates: Topographical survey of Churchfield boundary, TPO 5-day notice on tree 14 in Enfield Park. Staff Appraisals. Red paint incident - have had contact from police. Risk assessment and maintenance inspection schedules.

7. Planning

Any late applications will discussed under this section.

a. To **discuss** and **make a consultee comment** on the following applications:

PA18/10880. Land North of Polstraul Trewalder. Mrs R Reeves. Outline planning permission with all matters reserved for a dwelling. [weblink](#)

For Information.

PA18/08759. Penlea, Station Road. Mr and Mrs Andrews. **Approved**

8. Portfolio Reports

a. Mayor's Report – Cllr Ferguson

b. Cornwall Councillor's Report – Cllr Rotchell

9. Correspondence

- a. Letter from resident regarding disabled parking in Churchfield car park.
- b. Email from Cornwall Council – will no longer service Enfield Park and Churchfield car park under their contract with Biffa. CTC need to set up its own contract from April 2019.
- c. Letter from Aquatic South West – ongoing management of Canadian Pond weed and general ongoing maintenance costs.

10. Agenda Items

- a. To **review** and **resolve** to adopt Equality Policy
- b. To **note** Community Emergency Plan Working Group minutes.
- c. To **review** and **resolve** to adopt Freedom of Information Publication Scheme 2018
- d. To **review** and **resolve** to adopt CCTV Policy and information request form
- e. To **resolve** to have Annual Parish Meeting on the 7th March to facilitate presentations from Resilience Officer and British Red Cross - launching Community Emergency Plan
- f. To **note** results of car park consultation. 17% returned at 28th November. Deadline for responses is 30th
- g. To **discuss** bring and share Christmas nibbles to follow 18th Meeting

11. Accounts

- a. To **note** Balances at 28th November 2018

Current Account	£48,843.91
Tracker Account	£66,247.39
NS&I	£41,469.81
CCLA	£80,000.00

- b. To **resolve** to authorise the payments of Accounts Outstanding

South West Water	Allotments	DD	£146.43
Us for Design & Print	St.Piran's Flag replacement	BACS	£110.40
Playsafety Ltd	Playground inspection course x2	BACS	£564.00
Amazon	2 x Radio sets	Debit	£155.00
Glasdon	Car park bollards – replacement sleeves	BACS	£494.57
Viking	Office supplies	BACS	£88.34
Autobank	Van repayment	DD	£230.61
Cormac	Library cleaning	DD	£318.91
Cllr Burgis	Mileage – Bodmin consultation	BACS	£9.00
Camelford Town Trust	Town Hall Rent	DD	£458.33
		TOTAL	£2,575.59

To **note** Income

Paul Finn Solicitors	Vandalism payment from parent	100915	£140.00
Events	Donation Camelot Garage	100915	£100.00
Events	Stalls – Christmas lights	AC	£50.00
Events	Senior citizens lunch	100916	£10.00
Revival books	Library book sales	AC	£15.82
		TOTAL	£315.82

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: contracts, 2019-20 budget

- a. To **discuss** remaining budget lines for 2019-20. To **note** grant requests and events budgets.
- b. To **discuss** and **resolve** upon skatepark railings from the quotes provided

13. To note items for 15 January 2019 Agenda.