



CAMELFORD TOWN COUNCIL

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Council Meeting – 4 October 2018

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Ferguson (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs Bond, Burgis, Elford, Hewlett, Rathbone, Shaw 18/631

2. To receive Apologies for absence with reasons

Cllr Grigg – illness, Cllr Coombes – personal

It was **resolved** to accept the apologies for absence

Proposed: Cllr Rathbone Seconded: Cllr Shaw unan 18/632

3. To receive Declarations of Interest & Approve Dispensations

None 18/633

4. Public question time (15 minutes allowed for this)

2 members of the public attended and 1 member of the press. 18/634

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 18 September 2018

Proposed: Cllr Bond Seconded: Cllr Elford 5-0 (2 abs) 18/635

6. To receive Clerk's report

Matters arising from the Minutes. Updates: Market Place surface. Solicitors been instructed to address the vandalism. Letter to Town Trust regarding Phase 2 of OCM Plaza regarding food businesses trading from site and 25-year lease. Reported defective path surface near Valley Truckle. CC Highways fixed within 3 days. Litter at skatepark – National Grid OCM grant application to include litter bins and meeting with CC waste manager. 18/636

7. Planning

a. To **discuss** and **make a consultee comment** on the following applications:

PA18/07901 Melrose Farm. Additional ecological inspection made. Fully considered and no harm to protected species.

It was **resolved** to "agree with recommendation". Clerk to respond to CC.

Proposed: Cllr Shaw Seconded: Cllr Elford Unan 18/637

PA/08344. RJH Tree Surgeons. Eversley Garth, 6 Warrens Field. Tree works to various trees subject to a TPO. Remedial work.

It was **resolved** to reply with support.

Proposed: Cllr Shaw Seconded: Cllr Elford Unan 18/638

For Information

PA18/006857 – Camelford Junior and Infant School. Cornwall Council. Approved.

PA18/02339/PREAPP – Land south of Old Jacksons Barn, Victoria Road. Pre-application advice for self-build and custom build homes including required affordable houses.

Following discussion regarding accessing the planning portal. Clerk to contact planning to raise this issue. 18/639

8. Portfolio Reports

- a. Mayor's Report – Cllr Ferguson. Took part with Bond family and 30 people for Andy Bond memorial walk. Thanks were given to Stephen Bond. 18/640
- b. Cornwall Councillor's Report – Cllr Rotchell. CC currently doing budget. Indication rise in council tax of 4%. Took part in National Customer Services Day Dolcoath. The knowledge of operators was exceptional. Homes for Cornwall Initiative (The Cornwall Land Initiative) Phase 1 has come to an end. Second phase – opportunity may come up in this division. Cllr Rotchell has a meeting with Dale Webb Economic Growth and Development Service. Will feedback that Camelford has met its housing target (-2 infill). Cllr Rotchell felt that the health hub report from CAN meeting was misguided. Cllr Rotchell meeting with Jonathan Moloy to seek a way forward. Stressed that this is not a Cornwall Council project, but a health project. CC role to offer to put capital into the project. Trying to move this forward. Not in receipt of any more information. 18/641

9. Correspondence

- a. Letter A from resident requesting CTC liaise with Highways regarding speeding by Treclago View. Clerk contacted Highways and now has feedback from Valley Truckle and Victoria Road speeding monitoring exercise. It is perceived speeding. Speedwatch tried to get to Valley Truckle end of town, but police informed the volunteers that they cannot do Speedwatch in that area because there are not enough 30mph repeater signs and no street lights; therefore cannot be enforced as 30mph zone. It was suggested that the flashing sign be moved nearer the vets as people speed up again around that area. Flashing sign should be moved regularly anyway. Clerk to contact Highways. 18/642
- b. Letter from resident regarding speeding on A39 Treclago view – request to put up pictures of her pets on signage. Highways said it is not legal. Clerk to write to say not allowed. 18/643
- c. Letter from resident regarding path between Clease Meadows and Pras-an-Ferla – bike/skater traffic. Cllr Rotchell and Cllr Ferguson have been to visit the resident. Cllr Ferguson will do a sign requesting riders to dismount. Ocean Housing and CC working together to try and ensure that the skaters who go through that area dismount. 18/644
- d. Democratic services breakdown of election costs. Invoice will follow. Not available at meeting. 18/645

10. Agenda Items

- a. It was **resolved** to nominate Cllr Shaw to the Finance Committee
Proposed: Cllr Rotchell Seconded: Cllr Bond Unan 18/646
- b. It was **noted** that Cllrs Elford and Grigg are to undertake Q2 Internal Control checks. 18/647
- c. The Transport Working group minutes were **noted**.
Correction on minutes Cllr Shaw – did not suggest T- section barrier – would like a beam (that can be used for seating) like outside the entrance to the park. 18/648
- i. It was **resolved** to contact s151 officer to ensure funding is being spent equally across the constituencies. Clerk to write to Chief Operating Officer, Andy Brown to apply pressure.
Proposed: Cllr Shaw Seconded: Cllr Bond Unan 18/649
- ii. It was **resolved** to nominate 2 members of the public to the Transport Working Group. Will not be able to vote. Transport Working Group to decide who.
Proposed: Cllr Bond Seconded: Cllr Shaw Unan 18/650
- iii. It was **resolved** that Clerk to contact school regarding skaters wearing protective gear and permission for Slimming World to use school car park to relieve pressure at Clease car park. **18/651**
- iv. It was **resolved** that the Clerk contact Slimming World regarding car sharing. Letter to encompass both points.
Proposed: Cllr Rotchell Seconded: Cllr Rathbone Unan 18/652
- v. It was **proposed** by Cllr Burgis, **seconded** by Cllr Shaw to contact the Town Trust regarding turning the green into a car park. **Motion dec not carried 2-4 against**
It was **resolved** not to approach the Town Trust regarding turning the green into a car park.
Proposed: Cllr Rotchell Seconded: Cllr Hewlett 4-2 Dec carried 18/653

BT and Clerk had discussions and BT delighted to help us out and approved trunking work.18/654

d. Issues with allotment plot 6. It was **resolved** that the Clerk to instruct A Dawe move fence posts, wood, wire and glass. (Clerk to set a timescale). Otherwise instruct someone to do it and invoice A Dawe.

Proposed: Cllr Rotchell **Seconded: Cllr Shaw** **Unan** **18/655**

e. It was **resolved** to organise bespoke chairmanship training and sell places to other parish councils. Clerk to organise and contact parish Councils to see if any take up. **18/656**

Proposed: Cllr Rathbone **Seconded: Cllr Hewlett** **Unan**

f. It was **resolved** to instruct J&R Window Cleaning Services to clean library windows every 4 weeks.

Proposed: Cllr Rotchell **Seconded: Cllr Elford** **Unan** **18/657**

g. It was **resolved** that Cllr Shaw carry out repairs to fence on Clease Road including one set of strainers, and re-fixing top and middle strainer. It was also **resolved** to write to OCM to inform members that climbing over the fence was not appropriate behaviour.

Proposed: Cllr Shaw **Seconded: Cllr Rotchell** **Unan** **18/658**

h. Minutes of the play areas was **noted**. 18/659

i. It was **resolved** to purchase icicle drop Christmas lights from Lite.

Proposed: Cllr Rotchell **Seconded: Cllr Bond** **Unan** **18/660**
To invite Representative of Lighting Committee to the next Council meeting to update on situation to full Council.

11. Accounts

a. To **note** Balances at 25th September 2018

Current Account	£99,483.74	
Tracker Account	£66,247.39	
NS&I	£41,469.81	
CCLA	£80,000.00	18/662

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Mac Fabrication	Window guards – skatepark	BACS	£614.40
One Stop Promotions	Flagpole – Market Place	BACS	£192.60
SX2 Electrical Solutions	Skatepark CCTV	BACS	£366.68
SX2 Electrical Solutions	Timer for bandstand lights	BACS	£93.92
YES SS Electrical	Library Alarm	BACS	£128.17
Broadband Buyer.com	Town CCTV	BACS	£457.20
Bunzl Cleaning & Hygiene	Public Toilets	BACS	£56.89
British Gas	Enfield Park Electricity	DD	£39.66
Viking	Office supplies	BACS	£95.21
CSBC	Repair to Broadwood bridge	BACS	£91.20
CSBC	Skate Park CCTV – hole for pole	BACS	£76.80
Paul Finn Solicitors	Skatepark – contract	BACS	£654.00
SLCC	CiLCA Registration	BACS	£250.00
Alison Hoskin	WI – refreshments Royal Visit	chq104922	£50.15
Sandra Holsey	WI – refreshments Royal Visit	chq104923	£12.40
Camelford Carnival	programme Advertisement	BACS	£60.00
Staff	Reimbursement transport	BACS	£60.00
Zurich Municipal	Insurance cover extension	BACS	£82.05
J&K Symons	Platform lift CCTV	BACS	£120.00
Autobank	Van repayment	DD	£230.61
Seadog IT	Webhosting	DD	£25.00
Yetiserve	IT contract	DD	£40.00
Town Trust	Library Rent	DD	£458.33
PKF Littlejohn LLP	External Audit	BACS	£720.00
		TOTAL	£4975.27

Proposed: Cllr Shaw **Seconded: Cllr Elford** **Unan** **18/661**

Income was **noted**

Library	August takings	AC	£127.16
T Keast	Allotments	AC	£20.00
Revival Books	Book sales	AC	£14.31
Interest	Barclays Savings Account	AC	£33.02
		TOTAL	£194.49
			18/662

12. To note items for 16th October 2018 Agenda

Update from vandalism letters.

Lighting team

Dates for budget discussions – 3 dates to be scheduled to go to December council meeting.

Dates for Finance Committee

Neighbourhood Development Plan – Crantock response.

The Mayor closed the meeting at 7.59pm.