

CAMELFORD TOWN COUNCIL

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Council Meeting – 7th February 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Ferguson (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs Bond, Burgis, Coombes, Hewlett, Rathbone, Shaw, Grigg 19/047

2. To receive Apologies for absence with reasons

Cllr Rotchell - personal

It was **resolved** to approve the apologies for absence

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **19/048**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Grigg	7a. Planning	PA18/829	non-registerable	
Cllr Elford	7a. Planning	PA18/829	non-registerable	19/049

4. Public question time (15 minutes allowed for this)

1 member of the press and 6 members of the public attended.

John Ruddleston Conservative Club new Chairman introduced himself to the Council.

Hilltop Café – Explained extension and rear. Better flow of people in café. Peter Wonnacott.

Vanessa Edkins – planning app. Additional 2. No further amenities. Survey completed, traffic flows College Rd, contributions to town economy. Each pod at least £250 spend in town. 97% came into Camelford. Copies available. 19/050

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Extra Ordinary Meeting 29th January 2019

Proposed: Cllr Shaw **Seconded: Cllr Rathbone** **6-0(2abs)** **19/051**

6. To receive Clerk's report

Matters arising from the Minutes. Updates: waiting on quotes for bird hide. Meeting with Town Trust – OCM lease, Periodic electrical inspection of Town Hall, and Land surrounding Enfield Park Store. Attended CALC larger Council Meeting, Cornwall Pension Meeting. New CLO Tina McGrath. Debrief following the snow fall of 31st January – lessons learnt will be transferred to the CEP. Clerk will order more gritting salt. Cemetery meeting held on 6th. Internal control took place 7th. 19/052

7. Planning

a. The following applications were **discussed**:

PA18/12055. 24 Market Place. Mr John Graney. Change of use from offices B1 to Ground floor Multi use A1/B1 & First floor residential self-contained Flat C3.

It was **resolved** to support.

Proposed: Cllr Shaw **Seconded: Cllr Bond** **unan** **19/053**

Cllr Grigg and Cllr Elford left the room

Chair's Signature.....*Esther Greig*.....

Dated.....19/2.....

PA18/10829. Higher Culloden Farm, College Road. Mr Mark and Mrs Vanessa Edkins. Variation of condition 3 on application PA18/01815 to allow siting of 6no camping pods. Pods same size. Room for 4 more (total of 10) subject to demand. It was **resolved** to Support.

Proposed: Cllr Shaw **Seconded: Cllr Burgis** **unan** **19/054**
 Cllr Grigg and Cllr Elford returned

PA18/07731. Old Cattle Market Skate Park. Ms Amanda Lash. Retrospective planning for the erection of an 8m pole to house 2 CCTV cameras and 4 LED lights to illuminate skate park. It was **resolved** to Support.

Proposed: Cllr Rathbone **Seconded: Cllr Bond** **unan** **19/055**

PA19/00141. 3 Tregoodwell. Mr and Mrs Carrington. Proposed single storey side extension. It was **resolved** to Support.

Proposed: Cllr Shaw **Seconded: Cllr Grigg** **unan** **19/056**

PA19/00206. The Orchard, Mill Lane. Mr F Luffarelli. Reserved matters for PA16/06741 – appearance, landscaping, layout, and scale. It was **resolved** to Support.

Proposed: Cllr Shaw **Seconded: Cllr Burgis** **unan** **19/057**

PA19/00444. Land West of 1 Green Meadows. Mr Tim Burnett. Outline application of 2 bungalows with all matters reserved. Difficult access. Layout – overcrowding. It was **resolved** to Support.

Proposed: Cllr Elford **Seconded: Cllr Grigg** **7-0 (1 abs)** **19/058**

PA19/00617. Juliots Well Holiday Park, Lanteglos Road. Mr J Donald. Facilities building including reception and offices and indoor swimming pool with variation of condition 2 in respect of decision PA17/02045 date 05.05.17 to amend approved plans. Concerns over taking business over Leisure Centre.

It was **resolved** to Support.

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **19/059**

PA19/00724. Hilltop Farm Shop, Slaughterbridge. Mr G Down. Erection of extensions to existing farm shop and café to provide additional shop and café floor areas, together with extension to existing car parking area.

It was **resolved** to support.

Proposed: Cllr Bond **Seconded: Cllr Rathbone** **unan** **19/060**

For Information.

PA19/00350. Churchfield Car Park. Ms Esther Greig. Notification of works to trees in a conservation area – Felling of Cherry and Leylandii.

PA19/00560. Anvil Court. Cornwall housing Ltd. Various tree works.

The Planning Inspectorate – Appeal Decision. Land East of Suncrest, A39. **Dismissed**

PA18/11294. 4 College Road. Mrs Carolyn Smith **Decided not to make TRO**

PA18/10880. Land North of Postraul. Trewalder. **Withdrawn**


PA18/07830. Land North of Old Jackson's Barn, Victoria Road. Mr Joe Perrin. **Withdrawn**

19/061

8. Portfolio Reports

a. Mayor's Report – Cllr Ferguson thanked Cllr Hewlett for covering in her absence 19/062

b. Events working group report – Cllr Ferguson noted Matt and Sam Allan with be organising Fun Run and Toddle and Waddle around the park. Will be the same 1m route as last Fun Run. Discussed marshals. Camelford Introducing competition will run again. Advertising March. Older category added. Programme for bands. TEN completed for bring your own. NYE voting on theme for 2019 will be launched at Music in the Park. Winter Festival feedback. Hardwired microphone as back up. Town Band – would have been nice to have played for free. Will be writing to see if would play with donation bucket. Skate park competitions CTC will organise Easter, Fun Week and October half-term following OCM resignations. 5 March St Pirans Day – Honorary Citizens. In library 6pm, 6.30pm. Proposed nominations for resolution next agenda. Invitations to councillors, staff and family of nominees (max 5 pp). Masons Arms providing beer. Pasties. Cream teas. Certificate, saffron cake.

Chair's Signature  2

Dated... 19/12 ,

Cornish theme in library. Invite Jo Old to attend to give white rose. Easter Eggstravaganza 20 April. Easter hunt in Enfield Park. Sign up in the library. Easter Bonnet/egg competition in library. Will be asking Di Taylor to judge decorated egg/bonnet competition. Library: Universal offers, World Book Night 23 April (Bronwen H hopefully getting 80 free books), Holocaust Day, Shakespeare Day. Terms of reference discussed. Agreed to move to a Committee. Meetings to take place in Library and co-opt members. Kate Woods, John Praoline and Steve Stephens would like to be co-opted. Will add to next full Council meeting agenda. Date next meeting Wednesday 3 April.

19/064

c. Cornwall Housing Meeting – Cllr Burgis

Meeting at Camelford Hall. Resident informed about public meeting, no one else informed. Discussing work at Highfield and Mount Camel – only people in those areas notified. Work to take place in May 2019. Highfield and Mount Camel car parks, pavements, washing areas, sheds etc having work undertaken. Bin stores being relocated to make additional parking. Trees being felled. Cllr Burgis mentioned Clease Car park and the repairs needed. Part of Clease Car Park is Cornwall Housing. Cllr Burgis asked them to inform CTC of plans ahead of works being done. Clerk to contact Callum Roberts at Cornwall Housing to inform CTC of plans and concern regarding lack of communication with CTC.

19/065

9. Correspondence

a. Camel Valley and Bodmin Moor Protection Society – invitation to Community Land Trust Lecture.

19/066

Cllr Claire Hewlett and Cllr Shaw, Cllr Burgis will be attending. Clerk to inform of attendees. 19/067

b. Cornwall Council – Letter advising Waste contract will continue until 1st April 2020. 19/068

c. Cornwall Council – Implementing Area Team Planning 19/069

10. Agenda Items

a. It was **resolved** to request a grant for £1000 from FEAST for Four days of Fun Event

Proposed: Cllr Hewlett **Seconded: Cllr Burgis** **unan** **19/070**

b. It was **resolved** to accept the 2019 Local Maintenance Partnership Offer (Footpaths)

Proposed: Cllr Elford **Seconded: Cllr Grigg** **unan** **19/071**

c. Enfield Park Working Group minutes were **noted**

d. Community Emergency Plan minutes were **noted**

e. It was **resolved** to place Car Parking Order notice in Camelford and Delabole Post. £338.25

Proposed: Cllr Hewlett **Seconded: Cllr Elford** **unan** **19/072**

f. It was **resolved** to instruct Yetiserve to supply and install CCTV (repair) in Enfield park.

£475.10

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **19/073**

11. Accounts

a. Balances at 30th January 2019 were **noted**

Current Account £32,016.33

Tracker Account £66,280.42

NS&I £41,543.78


CCLA £80,000.00

19/074

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Seadog IT	Site Security Services	BACS	£75.00
Seadog IT	Web hosting	BACS	£25.00
Viking	Office stationery	BACS	£115.47
Voipfone	telephone	Debit	£50.00
Arborcare	Tree work Enfield Park	BACS	£1310.00
Cormac Solutions Ltd	Library Cleaning	DD	£318.91
Barriers Direct	OCM parking barrier	Debit	£191.56
Hawkins Motor Ltd	Van MOT	BACS	£92.53
ICCM	Exclusive rights training	BACS	£162.00
British Gas	Electric Enfield Park	DD	£31.51
Cornwall Council	Temporary events licence	Debit	£21.00
Spin 360 Ltd	Replacement lock public toilets	BACS	£279.00
Barclays	Bank Charges	DD	£7.73
Centrepiece	Newspapers for library Dec/Jan	BACS	£49.75
Biffa	4 x bulky waste removal – OCM	BACS	£168.00

Chair's Signature  3

Dated 

Town trust	Town Hall rent	DD	£458.33
Autobank	Van repayment	DD	£230.61
Voipfone	Telephone	DD	£2.40
		TOTAL	£3,588.80
Proposed: Cllr Rathbone	Seconded: Cllr Hewlett	Unan	19/075
Income was noted			
NS&I	Annual Bank Interest	AC	£301.28
CCLA	Q3 Investment Dividend	AC	£844.23
CRRC	Conference fee refund	AC	£10.00
		TOTAL	£1,155.51
			19/076

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; contracts.

Proposed: Cllr Hewlett **Seconded: Cllr Grigg** **Unan** **19/077**

a. The 5 quotations for ticket machine in Churchfield Car Park were discussed. It was **resolved** to instruct Metric – coin only, install ourselves, Bronze service. Can retrofit at later stage.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **Unan** **19/078**

b. The Residential and Business Permits Terms and Conditions were discussed and reviewed. It was **resolved** to accept Terms and Conditions.

Proposed: Cllr Shaw **Seconded: Cllr Bond** **Unan** **19/079**

c. The suggested amendments to order schedule as recommended by Cornwall Council Enforcement were discussed. It was **resolved** to accept schedule, subject to amending Schedule 1 Fore Street to 3hrs for disabled/blue badge holders. Standard 1hr, no return 3 hrs.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **Unan** **19/080**

d. The 3 quotations for repairs to Broadwood Bridge were discussed. It was **resolved** to instruct Paul Dewhurst. Clerk to write to Paul Dewhurst. CTC will purchase materials to claim VAT to make extra savings.

Proposed: Cllr Burgis **Seconded: Cllr Rathbone** **Unan** **19/081**

e. The 2 quotations for repainting lines in Churchfield Carpark were discussed. It was **resolved** to contact both contractors to find out how much to include in quotation remove white lines and seek advice on longevity.

Proposed: Cllr Grigg **Seconded: Cllr Elford** **Unan** **19/082**


13. To note items for 19th February 2019 Agenda.

Grey Water System

Co-opting members to Events Working Committee

The Mayor closed the meeting at 20.06

Chair's Signature.....4

Dated.....19/2