



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 21st May 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Rathbone, Scawn, 19/280

2. To receive Apologies for absence with reasons

Cllr Shaw - personal, Cllr Grigg – Business
It was resolved to accept the apologies for absence

Proposed: Cllr Rathbone **Seconded: Cllr Bond** **unan** **19/281**
Cllr Rotchell – none received

3. To receive Declarations of Interest & Approve Dispensations

None 19/282

4. Public question time (15 minutes allowed for this)

5 members of the public and 1 member of the press attended
West Country Rivers Trust - David Chapman spoke. Looking at habitat and fish passage in the River Camel. Salmon and Trout stocks are down, 35 weirs on the Camel and the Fowey to assess. The baffles by the bridge have been helping. Looking at the tributaries too. There are 3 check weirs on the other side of the play area; the water body is heavily modified in this section of the river. He thinks they were done to create a bit of character within the river. Heavily protected – SSSI, conservation area etc.– only intending to cut some notches in these weirs. A fairly simple process - Natural England and heritage planners are comfortable with the proposed works. Will make it easier for the adult fish to get over the weirs – problem is when the river is low. He’s ready to get prices for the works, could be in the in river in August work window is April to September. Flood risk has been modelled – a minor improvement and very low scour risk. Would be monitored for 12 months.
Lanteglos Church – John Pearce. He Opted to return another time due to the number of public participants. Next agenda
Peter Wannacott, Planning Consultant spoke regarding 3 Green Meadows planning application; think of it as an infill site. There will be an affordable housing requirement. Visibility shouldn’t be an issue for access. Suspect it will be a single storey development. Was previously on the draft development boundaries in the NDP.
Jason Baldock, North Cornwall Glazing spoke regarding TJR/Co-Op planning application. Totally unacceptable; can’t turn lorries on that car park – let alone have 18 car parking spaces – They used to have 6 at a push. TJR scaffolding are already parking outside boundary - those cars are blocking access to other businesses. Will only get worse when customers start parking there too if a pedestrian access is opened. Second issue is drug use in Camelford – users are chucking out all sorts of litter on Highfield industrial estate and in other areas. Dangerous for kids and dogs. Clerk suggested reporting issues on 101 19/283

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 2nd May 2019
Proposed: Cllr Burgis **Seconded: Cllr Bond** **unan** **19/284**

6. To receive Clerk’s report

Matters arising from the Minutes. One transport – matters arising from the Transport working group have been included in the tender by CC. Signage for pond and bird hide plaque have been ordered, Churchfield car park – ticket machine has been installed and will be commissioned. OCM – steel railings to protect the Scout hut stairway have been installed. Updated insurance to include new play equipment and surface. Highfield development – planning response regarding pathway – reinstatement of an original no enforcement required. Speed camera van – had confirmation that Safety Camera Partnership are looking for suitable sites to set up in Camelford. Confirm all marketing and organisation in place for Four Days of Fun.

19/285

7. Planning

a. To **discuss** and **make a consultee comment** on the following applications:

PA19/03444. Manor Gardens. Miss Amy Roberts, Environment Agency. Works to trees covered by a tree Preservation Order, namely three trees to be removed and one tree to have a limb removed within the TP Area E/8K7B6/81 Tree ref: A1

It was **resolved** to Support

Proposed: Cllr Hewlett Seconded: Cllr Elford unan 19/286

PA19/ 03460. Land South of Beech House, Higher Cross Lane. AKD Developments Limited.

Reserved matters application (access) in respect of application PA15/08928

It was **resolved** to No Objection

Proposed: Cllr Elford Seconded: Cllr Scawn unan 19/287

PA19/03466. Land West of 3 Green Meadows. Mr R Biscombe, Outline application for the construction of 6 dwellings with some matters reserved. Cllr Elford noted that this site is outside the development boundary as outlined in the draft NDP. This could be classed as creeping development. Of no benefit to the community as it will not have any affordable units for rent or purchase. If the site is an exception site, all new development would have to be affordable. Previous applications in that area (PA19/00444 and PA18/09306) were passed, but the application PA19/00444 was reduced from two to one because the planning officer considered it to be over development of site. This new application sits on both sides of previously granted sites for two bungalows and one house. the main access to this site is via a very narrow lane (mill lane) to Green Meadows then on to site access, or along Dark lane passing the primary and Sir James Smiths schools, which has at present a lot of traffic movement at most times of the day, this application will add to more traffic on unsuitable roads in the area.

****It was resolved to suspend standing orders to enable Peter Wannacott to speak****

Proposed: Cllr Bond Seconded: Cllr Coombes unan 19/288

Peter Wannacott noted that the original planning application was for 9 dwellings in total, 3 have been built, building the remaining 6 will trigger an off-site contribution for affordable housing and potentially for education. In the past Highways haven't had a problem with the access.

****Standing orders reinstated.****

It was **resolved** to Object - outside the development boundary and on access

Proposed: Cllr Elford Seconded: Cllr Ackroyd-Johnson 7-1 dec carried 19/289

PA19/03897. Land North of Polstraul, Trewalder. Mr S Straffon. Outline planning permission with all matters reserved for a proposed live/work unit. Cllr Elford noted the access and the new proposal, Cllr Rathbone noted that the new bat survey is positive.

It was **resolved** to Support

Proposed: Cllr Elford Seconded: Cllr Rathbone unan 19/290

For Information.

PA19/02164. Juliots Well Holiday Park, Lanteglos PL32 9RF. Approved

PA19/00740/PREAPP. 45A Victoria Road. Pre-application advice for refurbishment of main building into two two-self-contained dwellings and development of the existing barn area into two one-bedroom dwellings. Clerk to raise concerns with the visibility for access and amount of parking spaces.

19/291

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett reported attendance to town centre regeneration conference – basic message was 'do not reply on your retail offer' to attract people in your town. Social and

practical offers of live music, health and wellbeing, workshops etc. will bring people in: who will then shop. Attended with Cllr Elford: 13th May Truro city mayor making; Launceston on the 16th. Then 19th in Bodmin Mayor's Civic Service. Been out with the volunteer gardeners. 19/292

b. Cornwall Councillor's Report – none 19/293

c. Highways Conferences – Cllr Elford – very interesting visit to Cormac Bodmin depot. Noted that Cormac are looking at revitalising the lengths man position. Cllr Burgis also noted very interested working in a more efficient manner – undertaking all works in a similar area at the same time.

Enquired about Clease, Mount Pleasant and Highfield. 19/294

9. Correspondence

a. Letter from Resident – Speeding through Valley Truckle. **Noted.** Clerk to reply 19/295

b. Ocean Group – Corporate Strategy summary. **Noted** 19/296

10. Agenda Items

a. The proposal from West Country Rivers Trust to create 3 weirs on the river to improve fish passage was discussed. Cllr Bond was concerned that the increased flow rate in the winter would have an adverse effect on the banks. Cllr Rathbone noted it was beneficial for the fish. Should require WCRT to cover costs if detrimental to the riverbanks. They will monitor for 12 months to access impact. Cllr Burgis noted that they must know what they are doing.

It was **resolved** to approve

Proposed: Cllr Coombes **Seconded: Cllr Burgis** **7-1 dec carried** **19/297**

b. It was **resolved** that Cllr Hewlett, Rathbone, Burgis attend the 'Reimagining our towns conference' in St.Austell.

Proposed: Cllr Bond **Seconded: Cllr Elford** **5-0 (3abs)** **19/298**

c. The minutes of Play Areas Working Group were **noted**. 19/299

i. It was **resolved** to approve the Zip Wire repair at £400

Proposed: Cllr Bond **Seconded: Cllr Ackroyd-Johnson** **unan** **19/300**

d. It was **resolved** that any funds raised at the 'slip 'n' slide' are donated to the Memory Café.

Proposed: Cllr Hewlett **Seconded: Cllr Rathbone** **unan** **19/301**

e. Cllr Hewlett read out the 9 statements for review. It was **resolved** to approve the Annual Governance Statements.

Proposed: Cllr Rathbone **Seconded: Cllr Elford** **unan** **19/302**

f. It was **resolved** to contract with Positive Energy utility provider for the Library for 24 months

Proposed: Cllr Scawn **Seconded: Cllr Rathbone** **unan** **19/303**

g. It was **resolved** to start 6-week Regulation 14 Pre-submission on 30th May (NDP Consultation). Draft will be available on the website and one copy in the library.

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **19/304**

h. It was **resolved** to accept quotation of £175 from SeaDog IT to create Camelford NDP public review survey on website.

Proposed: Cllr Burgis **Seconded: Cllr Bond** **unan** **19/305**

item moved from 11b. accounts for payment

g. It was **resolved** to buy display boards from Maler Hayley

Proposed: Cllr Elford **Seconded: Cllr Coombes** **unan** **19/306**

11. Accounts

a. Balances at 16th May were **noted**

Current Account £111,930.81

Tracker Account £51,311.17

NS&I £41,543.78

CCLA £80,000.00

19/307

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Staff May Wages + expenses BACS £8,122.92

HMRC May Tax & NI BACS £2,214.50

Cornwall Pensions May Pension contributions BACS £2,455.05

Cornwall Council Churchfield car park non-domestic rates DD £482.02

Western Supply Maintenance supplies BACS £50.14

Npower Library Electricity BACS £1466.27

Centrepiece April Newspapers BACS £25.65

Wicksteed Play Equipment BACS £30,000.00

Paul Dewhurst Bird Hide BACS £1947.52

J Toms & Sons	Timber for Bird Hide	BACS	£390.00
Jag Signs	Churchfield Car Park Signage	BACS	£1806.06
Gala Tent	Gazebo	BACS	£1039.97
Camelot Garage	Fuel for van and equipment	BACS	£32.66
TLC Holdings	Planning drawing for OCM	BACS	£36.00
AA Fleet	Breakdown Cover	DD	£258.50
D J Wass	Urban Gypset Deposit workshop	BACS	£300.00
Marler Haley	Pole and Panel display boards	BACS	£336.00
Event Tec	Lighting for music in the park	BACS	£200.00
J&R Cleaning Services	Library window cleaning	BACS	£25.00
Upson Downs	Pond signage	Debit	£49.40
Kestrel Guards	Annual Keyholding premium	BACS	£78.00
Zurich Municipal	TC Insurance (x2)	BACS	£2,107.73
Ebay	Paw print rosettes	debit	£6.04
British Gas	Electricity	DD	£60.75
Plus Net	Telephone	DD	£38.40
SWW	Library Water	DD	£11.00
A Lawler	service contract	DD	£40.00
Cornwall Council	Rates – Enfield park Store	DD	£51.00
Pennon	Public Toilets – Water	DD	£113.00
Steph King	Dog Rosettes	DD	£28.00
Town Trust	Library Rent	DD	£469.79
		TOTAL	£54,241.37
Proposed: Cllr Rathbone	Seconded: Cllr Burgis	Unan	19/308
Income was noted			
CCLA	Dividend Property fund	AC	£842.36
Creative Kernow	Feast Grant	AC	£900.00
AJ Michell	Music in the Park – Alice in Burger	AC	£50.00
Various	Allotments	100925	£286.00
Various	Allotments	100926	£44.00
Library	April takings	100926	£107.00
SR Broadersset	Music in the Park – Hell's Kitchen	AC	£50.00
Various	Allotments	AC	£220
Camels Garden	Music in the park	AC	£20
		TOTAL	£2,519.36
			19/309

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Strategic Investments, Staffing, Contracts

Proposed: Cllr Bond **Seconded: Cllr Ackroyd-Johnson** **Unan** **19/310**

- a. Potential strategic investments in Camelford were discussed 19/311
- b. Q4 Expenditure to Budget (including salaries) - spreadsheet was **reviewed** 19/312

14. To note items for 6th June 2019 Agenda.

Councillor badges/lanyard.

The Mayor closed the meeting at 20.41

Chair's Signature.....

Dated.....