



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 6th June 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 10 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Grigg, Rathbone, Rotchell, Scawn, Shaw. 19/313

2. To receive Apologies for absence with reasons

None 19/314

3. To receive Declarations of Interest & Approve Dispensations

Cllr Shaw 11b Accounts pecuniary to leave the room
Cllr Scawn 7a planning pecuniary to leave the room 19/315

4. Public question time (15 minutes allowed for this)

2 members of the public and 1 member of the press attended. Peter Wannacott, planning agent, spoke regarding Fernleigh – original application has expired – 3 years has elapsed; exactly same permission as previous. 19/316

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 21st May 2019

Proposed: Cllr Bond Seconded: Cllr Elford 8-0 (3 abs) 19/317

6. To receive Clerk's report

Matters arising from the Minutes. Zip wire has now been fixed. Doc Martin filming 24/25 June and require parking outside the library. Giving a donation of £100 Churchfield Car park operational. Staff are unfortunately getting verbal abuse from the public outside of work hours. Booked 4 Councillors to go on Code of Conduct training. New particulate monitor installed by CC in Market Square – extra pollution monitoring for 6 months. 19/318

7. Planning

a. To **discuss** and **make a consultee comment** on the following applications:

PA19/02421. The Coach house Inn, Lanteglos Road. Mr Peter Hadley. Change of use from restaurant area to staff accommodation. Cllr Shaw noted it could be creeping development, could go on to residential in a subsequent application. Would be a loss of an amenity to that site. Does it need to be advertised as a commercial business for sale first? – has procedure been followed? Staff for where? no facilities on that part of the site anymore.... Clerk to request further information. 19/319

****Cllr Scawn left the room****

PA19/ 03239. Unit 2, Highfield Road Industrial Estate. Mr R Cathrae. Change of Use of part of the existing building to a convenience store with associated enabling works, access and parking. Cllr Shaw noted pedestrian safety issues; no direct footpath, no central refuge on the A39 in order to cross safely. Welcomes employment opportunities but the employees are also going to have to park somewhere – 18 spots on site – 6 staff on duty only leaves only 12 spaces for customers. If they park on Highfield Ind. Est. they will block up the narrow road system. Traffic flow of 6 movements per space per hour – trying to get in and out in summer? Set time for deliveries? – little or no room for lorries to manoeuvre around parked cars. Danger to residents and visitors. Cllr Rathbone noted pg4

transport statement – access is not as per application. Photograph shows grassy verges – not the walls that are in situ. Entrance not wide enough for 2 vehicles and will be problematic. Cash machine – only place to get cash – more traffic movements. Cllr Rotchell noted that Highways must have given advice for what was appropriate on the original application not what they are proposing now. Hatching might be required. Access needs to be appropriate for use – potentially a pelican crossing too. Still be a challenge for staff customers and lorries. Highways have not yet commented. The original application was to accommodate 1 lorry – not accommodate 6 cars per space per hour + staff. Cllr Rotchell has concerns for Anvil Court residents getting access to the Co-Op in its proposed position. It was **resolved** to Object. Pedestrian safety, traffic movements

Proposed: Cllr Shaw Seconded: Cllr Rathbone unan 19/320
Cllr Scawn returned

PA19/03820. Land South West of 4 Valley Truckle. Mr George Hughes. Application for Outline Planning Permission with all matters reserved for the construction of one dwelling. Cllr Shaw just outside NDP boundary line and difficult access from A39, including the caravan park. Not helping matters. Cllr Rathbone noted that it is for family.

It was **resolved** to Object. Boundary, access.
Proposed: Cllr Shaw Seconded: Cllr Elford 10-0 (1 abs) unan 19/321

PA19/03942. Land Adjacent to Fernleigh, Helstone. G Execs of the Late Mrs M Bray. Outline application for the erection of a dwelling. CTC supported previous application

It was **resolved** to Support
Proposed: Cllr Shaw Seconded: Cllr Rotchell unan 19/322

For Information.

PA19/03579. Land East of 3 Green Meadows. **Not Acceptable as amendment.**
 PA19/03014. 9 Daws Meadow. **Approved** 19/323

8. Portfolio Reports

a. Mayor’s Report – Cllr Hewlett reported on meeting with new Neighbourhood Beat Police Officer - on secondment for 6 months. Started NDP consultation. Events attended – Mayor’s afternoon tea with thanks to Cllrs Elford, Rotchell, and Mrs Peggy Ellison. Mayors Story time, Lego competition, Music in the park. Thanks to all who made these events successful. Dog Show; thanks to Cllr Grigg and John Gilbert. Tug of War – Town Ladies Team won. Skatepark competition was a success. Attended St.Austell Mayor making with Cllr Rathbone. North and east Cornwall’s Youth Cabinet meeting with Cllr Ackroyd-Johnson; Cornwall Youth Parliaments concerns this year are knife crime, mental health and period poverty. 19/324

b. Cornwall Councillor’s Report – Cllr Rotchell met the new Area Police Inspector; Julian Morris, to specifically talk about the range of current issues. Subsequently the action taken has made an improvement to Police presence. Debate about the family hub in the primary school – is it in the right place? School want that space – short term solution in the Adult Education area. Property services looking into options for long-term. Mayors tea; noted concerns from residents about the potential move of the Co-Op. Met Sarah Newton, Conservative MP for Truro. Music in park was brilliant. Attended Royal Cornwall Show. Cllr Bond added that the Police are showing a noticeable presence – a really good start, some drugs arrests. 19/325

9. Correspondence

a. Letter from Val Hopper – Philip Lessels’ Memorial bench. Cllr Rotchell noted he would place a plaque on the lime tree that was planted in the park. Leave the bench where it is. Plaque could be placed on another bench in the park. Cllr Rotchell will contact the family to discuss further. **Noted** 19/326

10. Agenda Items

a. The minutes of the Events Working Group were **noted.** 19/327
 b. The minutes of the Community Emergency Plan Working Group were **noted** 19/328
 i. it was **resolved** that 3 grab bags and related purchases are bought from the grant funding.

Proposed: Cllr Rotchell Seconded: Cllr Coombes unan 19/329

c. The minutes of Enfield Park Working Group were **noted.** 19/330
 i. It was **resolved** to manage the brambles and trees as per map

Proposed: Cllr Rotchell Seconded: Cllr Bond unan 19/331

ii. It was **resolved** to install a walkway at the bottom of the waterfall path

Proposed: Cllr Rotchell Seconded: Cllr Coombes 9-0 (2 abs) unan 19/332

Clerk to undertake risk assessment and bring a design/cost to the table. Next agenda

d. Fingerpost sign was discussed. Cllr Rotchell noted that it was not Highways – the granite block that marks the judges road has always been there. Judges used to come through Camelford over the toll bridge and turn off to Bodmin. Stretch of road is known as the Judges road.

It was **resolved** that the fingerpost signs at the B3266/A39 junction should be white with Black writing.

Proposed: Cllr Bond Seconded: Cllr Elford unan 19/333

Clerk to bring design/cost to the table. Next agenda.

e. It was **resolved** to approve the Annual Accounting Statement.

Proposed: Cllr Scawn Seconded: Cllr Rotchell unan 19/334

f. The Internal Audit report for 2018/19 was **noted**. 19/335

g. It was **resolved** to accept the quotation for new lanyards for Staff and Councillors at £171.64

Proposed: Cllr Rathbone Seconded: Cllr Scawn unan 19/336

h. The increased cost of display boards from Marler Haley at a cost of £538 plus VAT was **noted**. 19/337

i. Options for an alternative to plastic cable ties was discussed. Cllr Shaw noted that string does not necessarily have the shelf life required; could purchase reusable zip ties. Cllr Rotchell noted the need for a green policy statement. Cllr Grigg noted that rubbish from music in the park increased as glass bottles were not allowed, and a bar was not provided.

It was **resolved** to use reusable zip ties

Proposed: Cllr Bond Seconded: Cllr Rathbone unan 19/338

Strategic Working Group to produce a draft environment policy within 6 months.

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11. Accounts

a. Balances at 30th May were **noted**

Current Account	£58,012.58		
Tracker Account	£51,311.17		
NS&I	£41,543.78		
CCLA	£80,000.00		19/339

****Cllr Shaw left the room****

b. It was **resolved** to authorise the payments of Accounts Outstanding.

D J Wass	Urban Gypset workshop balance	BACS	£300.00
Cllr Shaw	Mileage Claim – highways conference	BACS	£45.90
Cornwall Council	Election 2 x Councillors	BACS	£3916.46
Stephens Home Hardware	gardening supplies	BACS	£14.96
Camels Garden	Plants	BACS	£23.00
British Gas	Electricity – Enfield park	DD	£35.15
Voipfone	Telephones	DD	£8.40
SSE Enterprise	Churchfield car park CCTV	BACS	£102.00
Amazon	4 days of fun prizes	Debit	£21.79
Chain Reaction Cycles	4 days of fun prizes	Debit	£11.98
Custom Riders	4 days of fun prizes	Debit	£12.98
Skatehut	4 days of fun prizes	Debit	£16.39
Amazon	VAT invoices/receipt book	Debit	£6.99
Viking	Office supplies – laminating pouches x 2	BACS	£227.24
SeaDog IT	Survey form software/build	BACS	£175.00
Creativ Company	Mosaic tiles	BACS	£23.83
Baker Ross	Kids’ safe grout	debit	£14.84
Hudson Accounting Ltd	Year End Internal Audit	BACS	£300.00
South West Water	Allotment Water	DD	£84.96
Barclays Bank	Bank Charges	DD	£13.50
Rialtas Business Solutions Ltd	Accounts year end visit	BACS	£803.16
Broadband Buyer	CCTV	Debit	£123.60
Morrisons	4 days of fun prizes	Debit	£36.00
Bunzl Cleaning and Hygiene	Toilet supplies	BACS	£82.28
Event Tec	Music in the park	BACS	£656.25
In Steel	Skate Park railings	BACS	£1296.00
Amazon	Camelford Introducing prizes	Debit	£150.00
		TOTAL	£8,502.66

Proposed: Cllr Rathbone Seconded: Cllr Grigg Unan 19/340

****Cllr Shaw returned****

Income was **noted**

CC	Library Agency Fee VAT	AC	£34.45
Revival books	Dead Stock	AC	£23.88
Richardson H&D	Proper Vintage – Music in the Park	AC	£50.00
AJ Michell	Music in the Park – Alice in Burger	AC	£50.00
Various	Allotments	100927	£66.00
Various	Allotments/car permits	100928	£612.00
Priest	Allotment	AC	£22.00
Greig	Car Permits	AC	£125.00
SR Broaderst	Music in the Park - Four Seasons	AC	£20.00
DM(2019	Doc Martin Donation parking	AC	£100.00
Kernow Properties	Business permits	AC	£125.00
Devon & Cornwall	Business permits	AC	£25.00
Lobster Trading	Business permits	AC	£25.00
Sproulls	Business permits	AC	£25.00
	TOTAL		£2,819.36
			19/341

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts and confidential matters arising.

Proposed: Cllr Bond Seconded: Cllr Elford Unan 19/342

Cllr Rotchell gave a further update on the Bypass.
Clerk gave further update on OCM rights of way.

a. The contract with Grant provider for play areas refurbishment was **reviewed**, and it was **resolved** to sign the contract

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson Unan 19/343

b. The tenders for Play Area refurbishment were **reviewed**. It was **resolved** that 3 should go out for public consultation.

Proposed: Cllr Grigg Seconded: Cllr Elford Unan 19/344

14. To note items for 18th June 2019 Agenda.

Independent legal advice for the OCM
Design of the OCM
Clear car park

The Mayor closed the meeting at 20.41