



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Grieg BA (Hons) CiLCA

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

TO MEMBERS OF THE COUNCIL:

Councillors: C Hewlett (Mayor), R Rotchell (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, L Rathbone, A Scawn, A Shaw

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Tuesday 16th July 2019 at Town Hall, Market Place, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

To **approve** request for dispensation; to stay in room. Cllr Shawn – accounts – monthly payment of rent to Town Trust

To **resolve** that the Town Clerk can approve dispensations.

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 4th July 2019 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Not had a response from TT regarding letter.

7. Planning

Any late applications will be discussed under this section.

a. To **discuss** and **make a consultee comment** on the following applications:

PA19/05549. Trewen Bridge, Lanteglos. Mrs Layla Ousley, The West Country Rivers Trust. Provision of a fish passage easement and eel pass to existing weir structure.

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett

b. Cornwall Councillor's Report – Cllr Rotchell

9. Correspondence

a. Letter from resident – Request to install an additional ticket machine or make the patients parking exempt from requiring a ticket.

10. Agenda Items

- a. To **resolve** to co-opt Tina McGrath (CC - CLO) to SEPP Working Group
- b. To **resolve** to co-opt Kate Woods, John Praoline, Steve Stephens to Events Working Group

11. Accounts

a.	To note Balances at 9 th July 2019		
	Current Account	£32,202.66	
	Tracker Account	£51,331.06	
	NS&I	£41,543.78	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
Staff	July Wages + expenses	BACS	£7,388.58
HMRC	July Tax & NI	BACS	£1,880.68
Cornwall Pensions	July Pension contributions	BACS	£2,201.86
Cornwall Council	Churchfield car park non-domestic rates	DD	£482.02
Western Supply Ltd	Maintenance supplies	BACS	£34.56
SeadogIT	Web hosting	DD	£25.00
SeadogIT	Website support/content	BACS	£13.75
Pennon	Library Water	DD	£11.00
British Gas	Electricity	DD	£35.14
Plus Net	Telephone	DD	£38.40
A Lawler	service contract	DD	£40.00
Cornwall Council	Rates – Enfield park Store	DD	£51.00
Pennon	Public Toilets – Water	DD	£113.00
Cornwall Council	Churchfield car park non-domestic rates	DD	£435.00
Barclays	Bank Charges	DD	£34.92
Elixir Garden Supplies	Hard Surface cleaner	Debit	£28.95
Initial	Public toilets – hygiene bins	Debit	£70.97
Camelot Garage	Petrol/Diesel	BACS	£68.66
Cormac	Library Cleaning April/May	BACS	£702.60
Duchy Defibrillators	Defib annual monitoring – Hall	BACS	£192.00
Cornwall Council	parking Enforcement	BACS	£99.60
Torch Fire Protection	Fire Extinguishers – annual check	BACS	£207.16
Cornwall Chamber Commerce	Reimagining our towns conference	BACS	£60.00
Stephens Home Hardware	maintenance Supplies	BACS	£21.97
Cllr Hewlett	Mileage – Mayoral duties	BACS	£157.80
		TOTAL	£14,394.62
To note Income			
Revival books	Dead stock sale	AC	£19.94
Car Park Ticket Machine	Sales	cash	£269.00
Permits	Sales	cash	£100.00
		TOTAL	£388.94

12. To note items for 1st August 2019 Agenda.

- To **resolve** to pre-authorise staff wages – no second meeting in August. Details to be submitted September
- To **resolve** on Estate and Properties Working Group Terms of Reference and to note minutes
- To **resolve** on Events Working Group Terms of Reference and to note minutes
- To **resolve** on Finance Working Group Terms of Reference and to note minutes