



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 18th June 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 10 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Grigg, Rathbone, Rotchell, Scawn, Shaw. 19/345

2. To receive Apologies for absence with reasons

None 19/346

3. To receive Declarations of Interest & Approve Dispensations

Cllr Hewlett	11b. Accounts	pecuniary	to leave the room	
Cllr Rotchell	7d Planning	pecuniary	to leave the room	
Cllr Grigg	10c Agenda	pecuniary	to leave the room	
Cllr Scawn	10b Agenda	pecuniary	to leave the room	19/347

4. Public question time (15 minutes allowed for this)

2 members of the public and 1 member of the press attended. 19/348

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 6th June 2019
Proposed: Cllr Shaw Seconded: Cllr Bond unan 19/349

6. To receive Clerk's report

Matters arising from the Minutes. Sport England Grant result; looking into more funding opportunities. Interview shortlisting, parking enforcement meeting – recruiting more traffic wardens so will be able to spend more time in town in the future. The ticket machine is taking £90-£100 and using about 1000 tickets per week – its paying for itself and is effectively managing the short stay red zone. Some issues with the patients parking – some patients are finding it difficult to get a ticket – office is working with the surgery to help find a workable solution. 19/350

7. Planning

a. To **discuss** and **make a consultee comment** on the following applications:
PA19/00948. 26 Mill Lane. Mr Paul Wilder. Retrospective application for the conversion of garage to additional living accommodation. Cllr Shaw can't see that it will be underdone – doesn't like retrospective applications – haven't followed the correct procedure.

It was **resolved** to reply with No comment
Proposed: Cllr Shaw Seconded: Cllr Rotchell unan 19/351

PA19/02421. The Coach house Inn, Lanteglos Road. Mr Peter Hadley. Change of use from restaurant area to staff accommodation. Staff for the pub – owners have confirmed to CC planning. Cllr Shaw noted that any accommodation must to stay with the building/business and not be for holiday or residential use.

It was **resolved** to Support with conditions
Proposed: Cllr Shaw Seconded: Cllr Coombes unan 19/352

PA19/03787. Danleigh, Road from Lanteglos Road to Kerensa. Mrs Debbie Babb. Construction of 2 bedroomed residential log cabin. Cllr Shaw noted that it is a compact area – possible over development of the site. Cllr Hewlett agreed. Cllr Rathbone noted it was for a family residence. It was **resolved** to Object

Proposed: Cllr Shaw Seconded: Cllr Elford 8-3 dec carried 19/353

PA19/04045. Fenterwanson Cottage, St.Teath. Mr & Mrs George Field. Demolition of existing outbuilding and construction of new garage block with storeroom over (revised design to that approved under application PA18/09287 to include dormer windows and increased height). It was **resolved** to reply with No Objection

Proposed: Cllr Shaw Seconded: Cllr Elford unan 19/354

Cllr Rotchell left the room

PA19/04633. Land West of 3 Green Meadows. Mr Tim Burnett. Construction of two detached dwellings (resubmission of PA18/09305). Cllr Shaw setting back to give bigger access into the site It was **resolved** to accept the amendment

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 19/355

Cllr Rotchell returned

PA19/04895. Land Adjacent to 51 Victoria Road. Mr J Hollister. Outline application for construction of dwelling with all matters reserved. Cllr Shaw, site has a history – 1996 storage, yard owners refused 1997, 2011. Not rounding off, outside the development boundary, Safety issues, could be classed as creeping development. No footpath or streetlights.

It was **resolved** to Object

Proposed: Cllr Shaw Seconded: Cllr Bond 10-0 (1 abs Cllr Rotchell)19/356

For Information.

PA19/03444. Manor Gardens. Environment Agency. **Approved**

PA19/01886. Chandlers Lodge, 13A Clease Road. Mr & Dr Chandler. **Withdrawn** 19/357

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett attended Truro Civic service, had a meeting with Cornwall Voluntary Service Forum, Cornwall RFU Bill Beaumont cup, Murdock Day in Redruth – 700 kids taking part in the festival, good turnout for the Climate Emergency event at the bandstand, NDP consultation event. 19/358

b. Cornwall Councillor's Report – Cllr Rotchell reported on the '60 over 60' campaign to identify changes to improve health and wellbeing, examples; parcel lady, triathlon champion. App for 'Brain in Hand', debate with Lawrence Reid about the bypass. 30-40 people turned up to give feedback at climate emergency event. 19/359

c. Camelford Area Network – Cllr Hewlett reported that it was the AGM. Chair and priorities for the year. Highways scheme, bypass, to develop a network plan for climate change, understanding poverty, overdevelopment, infrastructure and employment. Increased the number of meetings to 5, 4th Tuesday of the month. Presentation on climate change, local government in Cornwall and new Police Sector Inspector. 19/360

c. Strategic Working Group – Cllr Hewlett reported on the meeting – next agenda for terms of reference and minutes. 19/361

9. Correspondence

a. Letter from Resident – Car park permit terms and conditions. **Noted.** 13/362

b. CC - Reply to CTC letter regarding Camelford Infrastructure. **Noted** 13/363

c. CPRE Magazine. **Noted** 13/364

d. CC – Portfolio Holder Responsibilities. **Noted** 19/365

10. Agenda Items

a. It was **resolved** to order reprint of Walks leaflets up to the value of £200 (from marketing budget).

Proposed: Cllr Hewlett Seconded: Cllr Rathbone unan 19/366

Cllr Scawn left the room

b. It was **resolved** to purchase a pre-paid £30 card to purchase newspapers for the Library from Co-Op.

Proposed: Cllr Rathbone Seconded: Cllr Bond unan 19/367

Cllr Scawn returned

Cllr Grigg Left the room

c. It was **resolved** to allow Emma Grigg to hold a Charity dog show in Enfield Park 21/7/19

Proposed: Cllr Rotchell Seconded: Cllr Ackroyd-Johnson unan 19/368

Cllr Grigg returned

d. A consultation request for street naming from Tim Burnett was **discussed**. Cllr Rotchell asked if it must have a different name? – only a drive to 3 properties. Tor View already exists. It was **resolved** to recommend that it stays as Green Meadows

Proposed: Cllr Shaw Seconded: Cllr Coombes 10-1 dec carried 19/369

e. It was **resolved** to purchase min order 40,000 branded tickets for Churchfield car park from Paragon-id for £235 + VAT with additional £75 origination and plate charge.

Proposed: Cllr Bond Seconded: Cllr Grigg unan 19/370

f. Paperless working for Councillors, climate emergency etc. was **discussed**. Cllr Rotchell opened a broad discussion. At network meeting; touched on climate change – cost for ink/paper etc. Could provide tablets for Council use. Cllr Bond noted that he has been given a laptop for work. The broader point following panel meeting is that CTC haven't adopted a "position". Many Councils have declared a climate emergency. How serious are CTC about this? Do we accept that there is a climate emergency? Cllr Shaw has always advocated use of paper. Cllr Scawn noted a tablet he'll need to spend £60 that I'll only for use for Council. Governors are provided with computers for school meetings. Cllr Rathbone feels that those that can use technology, do. Cllr Burgis suggested declaration is resolved at next meeting. 19/371

g. Clease car park was discussed. Cllr Shaw noted an incident from 3 weeks ago Lady couldn't get out as someone had parked across the entrance to Soul's Harbour. The lines have worn away. Curb stones are dropping away. Becoming dangerous.

It was **resolved** that the Clerk write formally to Cornwall Council (to the attention of Phil Mason, Jeff Brown etc.).

Proposed: Cllr Shaw Seconded: Cllr Rathbone unan 19/372

h. Recycling bank for clothes was discussed– request from Scope. Two Salvation Army bins already in town. Needs to be more visible and accessible in that area. We need a proper recycling area. Don't want to add another clothes bank at this time. Cllr Rotchell noted it was time to review needs to be properly branded and signed. Cllr Shaw noted that the fences were installed to stop rubbish being blown over the car park. Bins emptied by CC/Cormac. Clerk to liaise.

It was **resolved** not to have an extra clothes bank at this time.

Proposed: Cllr Bond Seconded: Cllr Rathbone unan 19/373

11. Accounts

a. Balances at 12th June were **noted**

Current Account	£55,290.50
Tracker Account	£51,331.06
NS&I	£41,543.78
CCLA	£80,000.00

19/374

Cllr Hewlett left the room and Cllr Rotchell took the chair

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Staff	June Wages + expenses	BACS	£7,689.50
HMRC	June Tax & NI	BACS	£2,115.24
Cornwall Pensions	June Pension contributions	BACS	£2,360.06
Cornwall Council	Churchfield car park non-domestic rates	DD	£482.02
Callum Flew	Entertainment	BACS	£240.00
P Ellison	Mayors afternoon tea	BACS	£12.59
P Dewhurst	Repair to zip wire	BACS	£400.00
SX2 Solutions	Churchfield car park cables	BACS	£30.60
Claire Hewlett	Mileage and Mayors afternoon tea	BACS	£108.29
Metric	installation of ticket machine	BACS	£660.00
WillSecure	Security music in the park	BACS	£302.40
Western Supply	Maintenance supplies	BACS	£69.12
Camelot Garage	Fuel for van and equipment	BACS	£98.68
Labrador Rescue Trust	Donation from Dog Show event	BACS	£82.60
LVFS	First Aid Services – music in the park	chq104926	£100.00
Top Town Memory café	Donation from Slip and slide event	chq104927	£28.70
Post Office	Stamps	debit	£61.00

Tindle Newspaper	Advert NDP Cornish and Devon Post	BACS	£270.60
Endsleigh Gardens Nursery	Replacement trees for Churchfield	BACS	£301.64
SeadogIT	Web hosting	DD	£25.00
R Sleep	Maintenance Supplies	BACS	£137.80
Sign o Times	medals and trophies fun events	debit	£255.62
Project paul	Circus skills workshop	BACS	£220.00
Jag Signs	Signs Enfield Park	BACS	£305.10
Jag Signs	Signs OCM	BACS	£294.00
Jag Signs	Signs fixings Churchfield	BACS	£188.45
Camelford Hall	Room Hire Mayors afternoon tea	BACS	£60.00
Marler Haley	Display boards	BACS	£645.60
D Gabriel	Dusk at Dawn – music in the park	BACS	£300.00
SeadogIT	Website support/content	BACS	£59.40
British Gas	Electricity	DD	£35.15
Plus Net	Telephone	DD	£38.40
SWW	Library Water	DD	£11.00
A Lawler	service contract	DD	£40.00
Cornwall Council	Rates – Enfield park Store	DD	£51.00
Pennon	Public Toilets – Water	DD	£113.00
Cornwall Council	Churchfield car park non-domestic rates	DD	£431.02
Barclays	Bank Charges	DD	£13.50
Town Trust	Library Rent	DD	£469.79
ICCTV	Churchfield	debit	£360.00
Smug Jars	Entertainment music in the park	BACS	£200.00
		TOTAL	£19,666.87
Proposed: Cllr Rathbone	Seconded: Cllr Ackroyd-Johnson	Unan	19/375

Cllr Hewlett returned and took the chair

Income was **noted**

Barclays	Interest savings account	AC	£19.89
Nash	Permits	AC	£775.00
Power	Permits	AC	£25.00
Parsons	Permits	AC	£25.00
Various	Permits	100929	£1,255.00
Various	Events donations/car park	100930	£732.25
Various	Permits	100931	£250.00
Various	Tickets/Allotment	100932	£103.40
Various	Tickets	100933	£34.50
HMRC	VAT reclaim	AC	£2,754.92
Western Power Distribution	Wayleave	chq	£3.48
		TOTAL	£5,978.44
			19/376

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts and confidential matters arising.

Proposed: Cllr Bond **Seconded: Cllr Rotchell** **Unan** **19/377**

a. Update from Clerk regarding Library Staff **received**.

It was **resolved** to buy a Hoover (£99.99) as Cormac will remove their equipment. Hewlett Coombes –

Proposed: Cllr Hewlett **Seconded: Cllr Coombes** **Unan** **19/378**

b. OCM design and legal implications of the alleged right of way were **discussed**. It was **resolved** that the Clerk write requesting a letter from the Town Trust stating the official legal position of the alleged right of way across the OCM.

Proposed: Cllr Grigg **Seconded: Cllr Elford** **Unan** **19/379**

14. To note items for 4th July 2019 Agenda.

Planning Meeting at 6.30pm, Lanteglos Church presentation – John Pearce, Climate Change, OCM/Skate Park., SEPP WG t of ref. and minutes

The Mayor closed the meeting at 20:34