



# CAMELFORD TOWN COUNCIL

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## Ordinary Council Meeting – 4<sup>th</sup> July 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

### 1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 8 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, , Rotchell, Scawn, Shaw. 19/380

### 2. To receive Apologies for absence with reasons

Cllrs Rathbone, Grigg - business  
It was **resolved** to approve the absences  
**Proposed: Cllr Shaw                      Seconded: Cllr Bond                      unan                      19/381**

### 3. To receive Declarations of Interest & Approve Dispensations

Cllr Scawn      7 planning, 10d Agenda      pecuniary      to leave the room      19/382

### 5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 18<sup>th</sup> June 2019 following a small amendment  
**Proposed: Cllr Rotchell                      Seconded: Cllr Coombes                      unan                      19/383**

### 6. To receive Clerk’s report

Matters arising from the Minutes. Camelford in Bloom – entries are open. SLCC joint branch meeting – Devon and Cornwall. Clerk noted she spoke regarding the need for a co-ordinated response to environmental issues across the country. Car park update - 5000 tickets issued in 4 weeks of June. 93% were free tickets. Clerk liaising with Dr’s surgery regarding mobility issues attaining the ticket machine. 19/384

### 4. Public question time (15 minutes allowed for this)

2 members of the public attended.  
Mr Pearce presented a picture show of the history and works being undertaken at St. Julietta Church in Lanteglos. Room for 250 people, 15 century font, pagan symbol - symbol of universe and good luck. Beautiful, rare stained glass. Problems; movement of stones and field stones, but most of the issues with the roof - rotten wood rafters. Applied for grants to fund repairs. The original wood from the beams were taken from trees growing at the time of Joan of Arc. Stones in the tower needed repointing. John Westlake was the master builder and unfortunately those rafters were rotten and had to be removed. The entrance to the north transept is probably 12<sup>th</sup> century. Older than they thought. Found social history in the roof – 1930s pencil from a garage in St.Teath. Cllr Rotchell asked how the glass survived the reformation? Mr Pearce - there were some that survived in Cornwall. One is of St.Jude - patron saint of hopeless causes. Should reopen in time for the Armistice, if not Christmas. Had to raise £500k! Crows are now on the scaffold and not in the trees. Heating will be better. Cllr Rochell congratulated the committee - well done and thank you on behalf of the people of Camelford. 19/385

## 7. Planning

### PA19/04872. 1-12 Smithy Court, Anvil Road. Mr Shwalbe Livewest c/o Wrekin Windows.

Replacement of existing timber windows with PVC (like for like). Cllr Shaw no real – in a conservation area. Should be timber to be more environmentally friendly. Economic reasons = plastic  
It was **resolved** to reply with no comment.

**Proposed: Cllr Shaw                      Seconded: Cllr Elford                      unan                      19/386**

### PA19/05093. 16 Greenhills. Mrs Head. Construct an annexe in the rear amenity of the property. Cllr Shaw - if it was attached to the original building; wouldn't have an issue; but no separate access.

Concerned about back garden and could be sold off as it is a standalone, separate dwelling backing onto a field. Cllr Rotchell noted that the properties go to the boundary in that area – they would have to demolish the garage to get a separate access.

It was **resolved** to Support with condition that it is not sold separately.

**Proposed: Cllr Shaw                      Seconded: Cllr Bond                      unan                      19/387**

\*\*Cllr Scawn left the room\*\*

**PA19/05202. Land to the Rear of 9 Mount Camel. Mr T Speight.** Erection of two 2-bedroom detached dwellings. Cllr Shaw noted that it is overdevelopment of the site. CTC objected to the outline planning permission PA15/08947. Design close to minimum limits. Loss of amenity space for original property (building and 4 car parking spaces) and adjoining properties' privacy.

It was **resolved** to Object

**Proposed: Cllr Shaw                      Seconded: Cllr Bond                      unan                      19/388**

\*\*Cllr Scawn returned\*\*

### For Information.

**PA19/01541/PREAPP.** Demolition of existing concrete barn and erect new dwelling – The Mowhay, Mill Lane

**PA19/03460.** Land South of Beech house, Higher Cross Lane. **Approved**

**PA19/03942.** Land Adjacent to Fernleigh, Helstone. **Approved** 19/389

## 8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett met with Tina McGrath and Dominic Fairburn regarding setting up a network climate change working group. Interviewed for library position. Opened new estate agents and attended 'reimagining our towns' conference. Youth Parliament meeting with Scott Mann, Attended Mazey Day – everyone from the community involved. Met Simon Reed – discussed potential for cultural events in Camelford and spoke with other mayor's about creating a 'tremendous tiny towns' trail. Ground-breaking ceremony at Jet Wells. 19/390

b. Cornwall Councillor's Report – Cllr Rotchell attended cabinet on the 19<sup>th</sup>, 21<sup>st</sup> staff awards, 6 staff from adult social care received lifetime awards. CC safeguarding procedure being observed. Climate day in Bodmin – everybody was taken with what CC are trying to achieve. Opened Blue Light day – designed for those with learning disabilities to interact with emergency services without fear. Met representatives from the Parish Councils in the ward regarding governance reviews. One Parish hasn't had a PC for more than 20 years - discussed merging Tremain and Trenglos and chopping a bit of Hallworthy off to go with Davidstow to make all more robust. Gave an award to library staff member for creating an inclusion policy. Invited to join the SW local government association for all adult social care services – taking position in the Autumn 19/391

c. Code of Conduct training – Cllr Ackroyd-Johnson found the training very interesting. Answered her questions about planning. Put her at ease regarding Council work – a dozen attendees in total. 19/392

## 9. Correspondence

a. CC – Polling Districts and polling stations consultation. **Noted**

b. CC – Community-led housing. Clerk to ask about exception sites. **Noted**

c. CC – Notification of Road Closures. **Noted**

d. WI – request to share tent at Camelford Show. Next agenda

e. Labrador Rescue Trust – thank you for the donation. **Noted**

f. CCLA – Property Fund amendment to unit redemption procedures. Cllr Shaw - Noted concern about the CCLA reserves. Clerk to investigate – Finance working group agenda. Clerk to provide presentation showing how this investment works at the FC mtg 5<sup>th</sup> September 19/393

## 10. Agenda Items

a. It was **resolved** to nominate Cllrs Hewlett, Ackroyd-Johnson, Burgis to Camelford Area Network Climate Change Action Plan Working Group.

**Proposed: Cllr Bond                      Seconded: Cllr Elford                      unan                      19/394**

b. The declaration of a climate emergency was discussed. Cllr Rotchell noted CC committed to be carbon neutral by 2030 – preparing a heck of a policy statement. Cllr Rotchell noted it will be difficult to deliver, all purchasing will be done with green policies in mind. Report going to cabinet. Cllr Hewlett noted the extinction rebellion policy requirements. Cllr Shaw noted generation of renewable electric in Cornwall. Dubious about linking with Extinction Rebellion. Cllr Rotchell noted that we should lead on this for the community. Produce a statement about what CTC are doing and acknowledge the climate emergency, leading the community into a greener future. Cllr Shaw suggested using the Network for policies. Cllr Coombes noted that he didn't want to create a stick to beat CTC with.

It was **resolved** that CTC formally declare that there is a climate emergency and will actively work towards addressing it in conjunction with CC and Camelford Area Network

**Proposed: Cllr Rotchell                      Seconded: Cllr Hewlett                      7-0                      (2 abs) 19/395**

c. Camelstow Senior Coach Outings request to have a business permit for Churchfield Car Park (as it is a community group) was discussed.

It was **resolved** to issue a business permit to the group co-ordinator

**Proposed: Cllr Rotchell                      Seconded: Cllr Coombes                      unan                      19/396**

*\*\*Cllr Scawn left the room\*\**

d. It was **resolved** to approve the grant request of £1000 from PCC of Lanteglos-by-Camelford.

**Proposed: Cllr Rotchell                      Seconded: Cllr Bond                      7-1 dec carried 19/397**

*\*\*Cllr Scawn returned\*\**

e. The bridge for the waterfall path was discussed. Cllr Shaw did not have an alternative quote/design to hand. Clerk noted that a risk assessment had been done; and recommended a handrail be included in the design due to the proximity of the river. Postponed to next Estate and Properties working group agenda.

f. It was **resolved** to approve the SEPP Working Group Terms of Reference.

**Proposed: Cllr Burgis                      Seconded: Cllr Elford                      unan                      19/398**

g. The minutes of SEPP working Group were **noted**.

i. Facilitating a business breakfast forum was discussed. Cllr Ackroyd-Johnson noted new businesses are organising their own. She will be attending planning to go and will liaise/report back.

It was **resolved** to support the principle of the business forum

**Proposed: Cllr Rotchell                      Seconded: Cllr Bond                      unan                      19/399**

h. Cllr Shaw noted his concerns about skatepark – he feels that CTC are not showing care to its neighbours. Scout Hut has been damaged 2 or 3 times. If CTC had installed proper fencing at the beginning; the damage wouldn't have happened. Cllr Shaw proposed Council offer to repair the hut. How many people are actually using it? He sees only the same few kids and adults using it. Cllr Hewlett noted that damage has been reported to the police, individuals responsible had been identified through CCTV. Clerk noted that help was offered and declined - as it was stated that the Scout Group had its own procedures to follow. Need communication improvements and active engagements with the Scout Group – it has not replied to correspondence. Clerk noted that the build went right up to the Scout Hut as it had said, in initial consultations, that it didn't want to be at OCM and intended to move premises. CTC Office had researched alternative sites and approached developers to help find a solution. Cllr Shaw will encourage communication to improve. 19/400

## 11. Accounts

a. Balances at 27<sup>th</sup> June were **noted**

Current Account	£38,702.49		
Tracker Account	£51,029.64		
NS&I	£41,543.78		
CCLA	£80,000.00		19/401

*\*\*Cllr Scawn left the room\*\**

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Microsoft	One Drive	DD	£3.98
Stephens Home Hardware	Maintenance Supplies	BACS	£25.45
Jag Signs	Churchfield car park overlays	BACS	£88.74

Bunzul Cleaning and Hygiene	Public Toilet Supplies	BACS	£68.76
Cornwall ALC	Code of Conduct training x 4 places	BACS	£151.20
Hawkins Motors Ltd	Van repair	BACS	£419.63
Voiphone	Telephones	BACS	£8.40
Fresh Air Fitness	Outdoor Gym Equipment (x2)	BACS	£3,496.80
Yesss Electrical	CCTV Churchfield car park	BACS	£169.08
Barclays	Bank Charges	DD	£34.92
Viking	Hoover	BACS	£119.99
Amazon	Amazon Prime	Debit	£7.99
SeadogIT	Webhosting	DD	£25.00
Autobank	Van repayment	DD	£230.61
Camelford Town Trust	Library rent	SO	£469.79
		<b>TOTAL</b>	<b>£5,320.34</b>
<b>Proposed: Cllr Rotchell</b>	<b>Seconded: Cllr Elford</b>	<b>Unan</b>	<b>19/402</b>
Income was <b>noted</b>			
Viking	Credit	AC	£8.65
Revival books	Dead stock sale	AC	£6.14
DM9 2019 LT	Doc Martin donation	AC	£200.00
Car Park Ticket Machine	Sales	cash	£180.25
Permits	Sales	cash	£150.00
Allotments	Rent	Cash	£22
		<b>TOTAL</b>	<b>£558.39</b>
			19/403

## 12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts and staff.

**Proposed: Cllr Burgis**      **Seconded: Cllr Ackroyd-Johnson**      **Unan**      **19/404**

a. It was **resolved** to approve the contracts for new staff

**Proposed: Cllr Rotchell**      **Seconded: Cllr Burgis**      **unan**      **19/405**

b. To **discuss** contracting out cemetery project work. Estates and properties WG agenda.19/406

c. It was **resolved** to appoint a Wicksteed to carry out the installation of the new Enfield Park train themed play area.

**Proposed: Cllr Elford**      **Seconded: Cllr Coombes**      **unan**      **19/406**

Clerk to enquire about the possibility of amending the design to allow wheelchair access onto the train.

## 14. To note items for 16<sup>th</sup> July 2019 Agenda.

BBQ area not using the area

Cleave car park grass cutting.

Estates and properties minutes

Pictures of former mayors – events agenda.

**The Mayor closed the meeting at 21:15**