



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: C Hewlett (Mayor), R Rotchell (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, L Rathbone, A Scawn, A Shaw

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Tuesday 17th September 2019 at Town Hall, Market Place, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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- 1. To note Councillors present**
 - 2. To receive Apologies for absence with reasons**
 - 3. To receive Declarations of Interest & Approve Dispensations**
 - 4. Public question time** (15 minutes allowed for this)
 - 5. To receive and approve the Minutes of:**
Ordinary Meeting 5 September 2019 (attached).
 - 6. To receive Clerk's report**
Matters arising from the Minutes. Highways - College Road junction with A39, Chapel Street to Fore Street
Opeways, Rough Tor Road. Scout Hut works.
 - 7. Planning**
Any late applications will be discussed under this section.
 - a. To **discuss** and **make a consultee comment** on the following applications:
PA19/07151. Land Off Higher Cross Lane. AKD Developments Ltd. Reserved Matters Application for appearance, landscaping, layout and scale following outline approval PA15/08928 for residential development of nine detached dwellings with access off Higher Cross Lane (Access dealt with under a previous RM application PA19/03460). [weblink](#)
PA19/07205. 35 Weeks Rise. Miss A Powell. Erection of part tiles part glazed roof extension to rear of property. [weblink](#)
PA19/07528. 3 Menaty Close. Mr T Luffarelli. Reserved matters for appearance, landscaping, layout, and scale for Plot 3 following outline approval PA16/06741. [weblink](#)
 - 8. Portfolio Reports**
 - a. Mayor's Report – Cllr Hewlett
 - b. Cornwall Councillor's Report – Cllr Rotchell; to include forum building update

- c. Cormac Highways Focus Group – Cllr Shaw

9. Correspondence

none

10. Agenda Items

- a. To **discuss** and **resolve** on attendance at Managing veteran trees course - £115 pp.
 b. To **note** invitation to localism summit 6th November.
 c. To **note** Strategic, Economic, Planning and Policies Working Group minutes
 i. To **resolve** to redesign and print Walkers are Welcome booklets.
 d. To **note** Events Working Group minutes
 i. To **resolve** to book bands for Music in the Park (The Good Old Fashioned Lover Boys (Queen Tribute band - £780, The Unfortunate Ones - £500 and Adam Cornford £180)
 ii. To **resolve** to book Company B at a cost of £1,150 for VE Day on 8 May 2020
 iii. To **note** proposed budget of £7,250 for Events 2020
 e. To **resolve** on a grant request from Camelford Leisure Centre – £3,500, Cornwall Air Ambulance - £500
 f. To **discuss** and **resolve** on attendance at Planning conference - £15 pp.

11. Accounts

- a. To **note** Balances at 10th September 2019

Current Account	£133,789.68
Tracker Account	£51,356.64
NS&I	£41,543.78
CCLA	£80,000.00

- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	September Wages + expenses	BACS	£7,710.94
HMRC	September Tax & NI	BACS	£1,870.76
Cornwall Pensions	September Pension contributions	BACS	£2,186.47
Cornwall Council	Churchfield car park non-domestic rates	DD	£435
Cornwall Council	Enfield park non-domestic rates	DD	£51
Camelot Garage	Fuel for maintenance equipment	BACS	£55.79
Stephens Home Hardware	Maintenance supplies	BACS	£12.56
Viking	Office supplies	BACS	£128.29
Jag Signs	Enfield Park – play area boards	BACS	£2190.00
Western Supply	rail and boards	BACS	£28.70
Spar	Library supplies	Debit	£99.77
Positive Energy	Library Electricity	DD	£131.68
SWW	Allotments	DD	£95.92
Plus Net	broadband	DD	£38.94
Pennon water services	Public toilets	DD	£113
Microsoft	One Drive	DD	£1.99
J Toms & Sons	Timber	BACS	£84.24
CSBC	Rain Harvesting system – public toilets	BACS	£1752.00
Cornwall Council	Churchfield Enforcement July	BACS	£101.40
Cornwall Development Company – Jobline library staff		BACS	£58.24
Cllr A Shaw	Mileage	BACS	£20.00
PWLB	Cemetery loan repayment	DD	£2030.60
PWLB	Churchfield loan repayment	DD	£4862.42
Seadog IT	Web hosting	DD	£25.00
Westcountry Books Ltd	OS Maps	BACS	£165.59
Mount Hawke	Skateboard/Scooter training FunWk	BACS	£500.00
		TOTAL	£24,750.30
To note Income			
Barclays	Interest	AC	£25.58
1009	Car park income & permits	AC	£47.00
1009	Library takings Q1	AC	£200.80
Creative Kernow	Feast Grant	AC	£100.00
Cornwall Council	CTS Grant	AC	£6,765.95
Cornwall Council	Precept	AC	£118,607.00
		TOTAL	£125,720.75

12. To note items for 3rd October 2019 Agenda.