



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
 Town Hall
 Market Place
 Camelford
 Cornwall
 PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 7th November 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 6 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Elford, Rotchell, Scawn. 19/593

2. To receive Apologies for absence with reasons

Cllrs Coombes, Rathbone, Shaw – personal, Cllr Grigg - Business
 It was **resolved** to approve the absences

Proposed: Cllr Bond Seconded: Cllr Elford unan 19/594

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford 7a planning PA19/08683 pecuniary to leave room 19/595

4. Public question time (15 minutes allowed for this)

6 members of public attended. 19/596

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 15th October 2019

Proposed: Cllr Burgis Seconded: Cllr Ackroyd-Johnson 5-0 (2abs) 19/597

6. To receive Clerk's report

Matters arising from the Minutes. OCM container unit. Phase 2 Enfield Park play area has started. Police cover – PC Ives has transferred back to Launceston. PCSO Mike Dodd is hoping to attend next meeting. Pumpkins on Parade event in the library. To note the CALC AGM on the 26th November 2019. 19/598

7. Planning

PA19/08343. Land West of the Orchard, Mill Lane. Mr F Luffarelli. Application for approval of reserved matters for appearance, landscaping, layout and scale following outline approval PA16/06741 dated 12/10/2016.

It was **resolved** to reply with No Objection

Proposed: Cllr Rotchell Seconded: Cllr Elford unan 19/599

PA19/08478. 1 Green Meadows. Mr Tim Burnett. Construction of two detached dwellings with variation of conditions 2 (plans approved) and 4 (means of enclosure) of decision PA18/09305 dated 06.12.2018 to allow minor material amendments to design of Unit 1 and fencing.

It was **resolved** to reply with No Objection

Proposed: Cllr Elford Seconded: Cllr Scawn 6-0 (1abs) 19/600

Cllr Elford left the room

PA19/08683. Culloden Dairy, College Road. Mr J Smeeth. Certificate of Lawfulness for existing use for a residential dwelling.

It was **resolved** to reply with No Objection; noting that planning should have been applied for in the correct manner.

Proposed: Cllr Burgis Seconded: Cllr Bond unan 19/601

****Cllr Elford returned****

PA19/08691. Highermead Residential Home, College Road. Ark Care Ltd. Outline planning application for proposed demolition of existing residential home and for development of up to 6 dwellings and associated works with all matters reserved. Cllr Hewlett noted letter from resident concerning potential development traffic as per previous development on College Road. Cllr Elford noted the main problem is the 38 tonne sewerage lorries, and she objects to the removal of the hedges and 4 trees. This will cause surface water run off into the property opposite. A very important historical and biodiverse hedge full of native species. Cllr Rotchell noted that the onsite plan looks alright – layout and amenity space, volumes of traffic would be similar to the residential home when it was in use. Development traffic will be an issue. He is concerned about the removal of the elm. Plenty of green space and parking. To summarise - Issues on trees, hedges, transport advisory needs to be worked on – site access plan required. Formal application will need to have a management plan. Cllr Bond noted previous development caused pollution going into the river. Were problems with the hours worked by the constructors – Building Control to keep an eye. CTC would like a formal meeting with the developers when the full application comes in to ensure that residents' concerns are heard and mitigated.

It was **resolved** to Support; noting the above issues of construction traffic access, surface water/pollution run off. Hedges should not be removed. Trees should be replaced 3 for 1; if they need to be removed at all.

Proposed: Cllr Rotchell Seconded: Cllr Bond 5-0 (2abs) 19/602

PA19/09024. 3 Trevia Lane. Mr R Hart. Single storey rear extensions.

It was **resolved** to reply with No Objection

Proposed: Cllr Rotchell Seconded: Cllr Elford unan 19/603

For Information

PA19/07151, Land off Higher Cross Lane. AKD Developments Ltd

Approved

PA19/07528. Plot 3 Menaty Close. Mr T Luffarelli.

Approved
19/604

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett attended an interview with ant A level geography student, wrote article for Camelford and Delabole Post Christmas issue. Took part in the Carnival with 5 young people, congratulations to the organisers – a wonderful evening. Pumpkins on parade event in the library, fancy dress, scary story time - lovely picture in the paper of the team. Reminder for Rough Tor memorial walk - 10am start. Remembrance procession starts at Bowood 1015. Localism Summit at showground, looking at role of town and parish councils post 2020/21 19/605

b. County Councillor's Report – Cllr Rotchell attended a meeting in Taunton as Deputy Chair of SW Adult Social Care network. Attended meeting at Bowood regarding economic growth on the Bowood Estate – suggested they come to a CTC meeting to present to Council. Attended 60 over 60 awards for people who've made changes to their lifestyles for improvement to theirs and others' health and wellbeing – a superbly inspiring event. Leading Differently presentation at Heartlands – project included Camelford - what they found about Camelford – very positive. He has asked for the data to be forwarded to CTC for use strategically in the future. Trelawney Care providers received outstanding – but they are finding it difficult to recruit care workers in Cornwall - a real challenge. London visit having been nominated for the Councillor of the Year Awards & was runner up in Service Transformation category. Foyer – update is that they are 'still' formulating a strategy. Spoken to County Hall to use it for a family hub or something else? No funding for youth accommodation so building will not be used in the same capacity. They will be in touch before Christmas... 19/605

c. Planning Conference report – next agenda. 19/606

9. Correspondence

a. Letter from Cornwall Council – A39 Atlantic Highway Improvement – Camelford Bypass Scheme. **Noted.** Consultations 28/29th and 3rd in Clease Hall. 19/607

10. Agenda Items

a. The Internal Audit Report was **noted.** 19/608

b. It was **resolved** to adopt the revised cemetery layout.

Proposed: Cllr Burgis Seconded: Cllr Elford unan 19/609

Clerk noted that she could now apply to satisfy the planning conditions.

c. It was **resolved** to allow the placement of a 'Water for Growth' information board near the weir; subject to proofs.

Proposed: Cllr Bond **Seconded: Cllr Ackroyd-Johnson** **unan** **19/609**

11. Accounts

a. Balances at 30th October were **noted**

Current Account	£100,732.36		
Tracker Account	£51,356.64		
NS&I	£41,543.78		
CCLA	£80,000.00		19/610

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Cornwall Development Co	Library cover	BACS	£62.11
SW Hygiene	Sanitary Unit Rental/Service	BACS	£108.00
British Gas	Enfield Park	DD	£82.67
Halfords	Van battery	Debit	£140.00
Cormac Solutions	Wallgate servicing	BACS	£136.80
Stephens Home Hardware	Maintenance supplies x2	BACS	£16.97
JRB Enterprises Ltd	Dog Bags	BACS	£164.70
Metric group Ltd	Solar conversion ticket machine	BACS	£791.94
Conserv Ltd	Traffic Management training	BACS	£252.00
Play safety Ltd	ROSPA- operational inspection course	BACS	£667.00
Hudson Accounting Ltd	Interim Internal Audit	BACS	£300.00
Barclays	Bank charges	DD	£11.05
Aquatics South West	Pond maintenance	BACS	£834.00
Cornwall Council	Planning training x5	BACS	£75.00
Jag Signs	Happy to chat sign	BACS	£42.00
Town Trust	Town Hall Rent	DD	£469.79
British gas	Enfield Park	DD	£37.99
RBL	Wreaths	chq	£34.00
Seadog IT	Website hosting	DD	£25.00
Autobank	Van repayment	DD	£230.61
Microsoft One Drive	Cloud backup	DD	£1.99
Voipfone	Telephone	DD	£8.40
	TOTAL		£4,492.02
Proposed: Cllr Ackroyd-Johnson	Seconded: Cllr Bond	Unan	19/611

Income was **noted**

Post Office pay in	Car park permits and tickets	AC	£87.50
Post Office pay in	Car park permits and tickets	AC	£135.10
Post Office pay in	Car park permits and tickets	AC	£107.10
CCLA	Investment dividend	AC	£876.96
Cornwall Council	Library Agency fee	AC	£22.31
GWR	Grant – first instalment	AC	£15,057.00
Revival Books	Book sales	AC	£11.51
HMRC	VAT reclaim	AC	£1,692.23
T Elliot	Craft fair Stall	AC	£5
P Hayle	Allotment 18	AC	£22
S Woodman	Permit	AC	£25
	TOTAL		£18,041.71
			19/612

It was **resolved** to suspend standing orders in order to allow public to comment on planning application PA19/08691. Highermead Residential Home.

Proposed: Cllr Rotchell **Seconded: Cllr Hewlett** **Unan** **19/613**

General agreement with the Council comments. Nothing further added.

standing orders reinstated

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Staff budgets. Contracts

Proposed: Cllr Bond **Seconded: Cllr Ackroyd-Johnson** **Unan** **19/614**

- a. The 2020-21 budget was **discussed** 19/615
- b. The Clerk's report on Churchfield Car Park conveyances was **received**. 19/616

13. To note items for 19th November 2019 Agenda.

Drill

Park patrol Cllr Bond to lead

Western Power – Christmas lights

Barclays – cash withdrawals - service being removed from post office

Winter Road Precautions – discuss salted grit provision & dispersal.

Apologies from Cllr Elford

Planning Conference

Staff meeting minutes

The Mayor closed the meeting at 20:23.