



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 19th November 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 8 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Rathbone, Rotchell, Scawn, Shaw 19/617

2. To receive Apologies for absence with reasons

Cllrs Elford – personal, Cllr Grigg - Business
It was **resolved** to approve the absences

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Shaw unan 19/618

3. To receive Declarations of Interest & Approve Dispensations

Clerk has approved Cllr Hewlett's request for dispensation for not leaving the room for Mayors Allowance and Mileage. 19/619

4. Public question time (15 minutes allowed for this)

5 members of public and 1 member of the press attended.

PCSO Mike Dodd – new PC Lee Skinner will start in Camelford on 4th December. He noted the reported crimes in Enfield park – few incidents prior to current year. Damage to slate crimes last year, 12 this year, nothing reported since 8 August. Might close this priority now. That particular group of youths are behaving themselves; one has moved away. Crimes in sept/oct East Cornwall have gone down 7.7%, Camelford and Tintagel down by 19.6% Camelford down for 31.9%, crime down by 70% compared with same month last year. Good news going the right way. Cllr Rotchell pleased with news going to forward about a PC. He also noted that he attended conference 2 weeks ago with mid-line managers at Cornwall Council – they spent about a month around town - and came away with the impression that it is a good, safe place to live with community spirit. PC Dodd noted that the vast majority of kids are well behaved, bad behaviour from a few that mainly don't go to school. PC will start and finish shift in Camelford.

Peter Wannacott spoke regarding Trewin Cottage - started with a single storey extension to cottage – hoping that it would provide enough accommodation – but there were structural problems with one wall in that building. There are bats; and they will be rehoused in a nearby garage. There has been a full ecological report. Building will be stone and slate. Ruben King spoke regarding the materials - using Delabole slate and local stone, timber will be locally sourced. In addition, they are intending to plant 6000 trees down the valley providing a long-term sustainable fuel source for the cottage. Cllr Shaw concerned about the new building footprint. Mr Wannacott confirmed that it is within footprint of an existing building – but it will be a separate building. Not an extension.

Mark Chapman spoke regarding having a snow plough and gritter available for hire. 19/620

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 7th November 2019

Proposed: Cllr Burgis Seconded: Bond 6-0 (3abs) 19/621

6. To receive Clerk's report

Matters arising from the Minutes. OCM container unit being installed this week. Phase 2 Enfield Park play area has started. Noted the CALC AGM on the 26th November 2019. Bollards at College Road corner have been installed by Highways. Resident expressed his thanks to Council. Christmas lights installation progressing – next session Saturday for the Christmas tree and Sunday for the rest of the

festoons. Clerk and Deputy attended SLCC conference – presentation went well; good keynote speakers. Will have to update the website in order to comply with the new government accessibility regulations. Having spoken to Planning regarding the stained-glass window – Clerk will send in a heritage application form to request approval for external glazing. Reaching communities want the full application by the end of next week – Deputy will be working on that. Waiting on response from Sport England regarding length of lease at OCM. Clerk has received confirmation that the Town Trust's solicitors have not sent in the first registration paperwork on the OCM site yet.

19/622

7. Planning

PA19/08986. Land East of Trewen Cottage, Lanteglos. Mr R King. Demolition of existing domestic outbuilding and construction of a two-storey dwelling. Cllr Rathbone main concern is the barn owl survey; no objection as long as owners follow ecologists' recommendations; rehoming bats etc. Cllrs Shaw and Coombes noted enabling family to stay in the area.

It was **resolved** to Support

Proposed: Cllr Rathbone Seconded: Cllr Shaw unan 19/623

Cllr Rotchell noted that the Council would like to be kept up to speed with the planting of the 6000 trees – important for the Forest for Cornwall and green agenda. Cllr Shaw hoped that there will be plenty of native broad-leaved trees. Really important that saplings are sourced from the UK because of disease.

PA19/09546. Marshalls, Dark Lane. Mr & Mrs Marshall. Proposed first floor balcony following previous approved schemes for tradition and Juliet style balconies

It was **resolved** to Support

Proposed: Cllr Rathbone Seconded: Cllr Ackroyd-Johnson unan 19/624

b. It was resolved to agree to disagree with Officer recommendation on PA19/07033 under 5-day protocol.

Proposed: Cllr Bond Seconded: Cllr Burgis 8-0(2 abs inc. RR) dec carried 19/625

All Councillors should be up to speed on consultations before meetings and how to respond to applications. All to take turns to go out on site visits with Cllr Shaw. Clerk noted that during review of Standing Orders, mandatory attendance to training on planning and code of conduct should be included.

19/626

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett attended Remembrance Service, laid a wreath – lovely to see Church restored, no smell of mould, the bugler was on roof. 2 classes from primary school attended the civic ceremony on Monday 11th in Market Place. Update on the bypass – consultations planned end of November. Attended Events working group. Cllrs Hewlett, Burgis and Shaw and Clerk attended a planning meeting in Bodmin to discuss supermarket site – 5-day protocol for next agenda. Requested help to set up on 30th November from 0930 for senior citizens lunch. Cllrs Rotchell and Rathbone will help to set up. Cllr Hewlett collecting crockery. Same day Christmas winter festival.

19/627

b. County Councillor's Report – Cllr Rotchell attended spoke at Smartline conference - coastline housing and Cornwall housing about sensors in houses monitoring water and electric use. 9th attended tree warden conference superb a day. Remembrance service – heaters in Church much better. Pleased with the formula for the Civic service at Market Place on the 11th – now have standard order of proceedings. Reiterated that it is not an RBL event – that is the Sunday service. Clerk noted she needed copy.

19/628

c. Planning Conference – Cllr Rathbone, Shaw, Elford, Coombes attended. Cllr Shaw - horrified what Camelford would look like – suggesting extra 1500 houses by 2050. Lots of interesting discussion on green agenda over next 30 years. Generally interesting and comprehensive evening. Cllr Rathbone attended design guide - environment growth being undertaken in any development. Wonderful but policing will be a major issue. Providing infrastructure for health, food environment - community orchard, people learning to grow produce. Buildings for future; treatment of historical buildings going forward, listed building renovations etc. Cllr Rotchell concerned about those future. Need to consider what numbers and what should Camelford look like post bypass. Need to be able to put in appropriate responses – planning training mandatory. Numbers don't fit with our current thinking – people imposing numbers on us. Cllr Shaw noted that planning did mention the NDP.

19/629

d. Tree Warden Conference – Cllrs Shaw, Bond, Rotchell attended. Cllr Bond noted it was a really interesting day. Not just the rainforest - UK in a state with trees too. Need 30 million trees planted within the next 30 years at a cost of £10bn. Government are taking notice. CTC is quite proactive regarding trees but need to consider planting new hedgerows. 250 miles to be planted in Cornwall. CTC could put in a hedgerow in the Enfield Park - behind the fence to the play area? Cllr Rotchell noted that a developer had previously offered a plot of land that led down the riverbank – CTC could plant trees on it. Cllr Shaw has already spoken to Bell Cornwall regarding the future ownership. Could plant several thousand trees. Belt that runs both side of the river. Conference suggested Cllr Rotchell as a tree champion – to link to the Forest of Cornwall -seen at right at the head of the movement. Cllr Shaw noted that entrepreneurs are setting up nurseries growing trees in pots. Serious native tree arboretum. 19/630

e. Localism Summit – Cllrs Hewlett, Burgis and Clerk attended. Localism well advanced in Cornwall. CC noted that it needed to upskill Town and Parish Councillors. The local precept is seen as a key resource. Clerk noted to those in the workshops that employees of Councils tend to be part-time and therefore she noted capacity and tax base issues to other CC officers and larger town Councillors. Towns and parishes are going to become the main providers of discretionary services – such as youth work. The afternoon session concentrated on approaches to the climate emergency. Helston TC is advanced with its' plan (which can be viewed on its' website) and have created an environmental budget. Cllr Rotchell noted that it would be good to see what people are actually doing; rather than writing reports. 19/631

9. Correspondence

- a. Letter from Camelford leisure Centre – thank you for grant and notice of AGM. **Noted** 19/632
- b. Letter from Barclays – rate change to business premium accounts. **Noted** 19/633
- c. Letter from Cornwall Council – consultation on changes to housing supplementary planning document. **Noted** 19/634

10. Agenda Items

- a. It was **resolved** to **purchase** Rotary Hammer Drill and accessories £315 + VAT.
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Rathbone 7-2 dec carried 19/635
- b. A Park patrol was discussed - Cllr Bond noted that it would be a set of volunteers actively patrolling the park in the evening during the summer months – providing a point of contact. Issues would be reported back to Council. 6-7 people walking the park daily to make up for a lack of police presence at no cost to the council. Providing a deterrent. Volunteers would be named in public domain and would have to work closely with Police. Mainly older people as a visible presence. Estates and properties working group agenda item. 19/636

c. Western Power and Christmas lights installation was discussed. WP no longer helping with lights

It was **resolved** to suspend standing orders in order for a member of the public to speak.

Proposed: Cllr Burgis Seconded: Cllr Bond unan 19/637

John Praoline spoke regarding the need to find alternative access, training and suppliers. Puts another £1200 on the budget. £8,500 per year to maintain the current standard. Next year will have a lot of the equipment, but there is a shelf life on the health and safety equipment. Will need more money next year. £7k of the funds in the bank account is to link the circuit boxes. Looking to become a community group in order to access different avenues for funding. Cllr Rathbone noted that becoming a charity won't happen until April. Cllr Rotchell noted Deja Vue – have had this conversation several times. Needs funding appropriately as its one of the showcase events of the year.

****Standing Orders reinstated****

Next agenda - revisit budget in confidential session to discuss Cllr Rotchell proposal of adding £1200 for next year. 19/638

d. Winter Road Precautions; salted grit provision & dispersal. Cllr Rotchell noted local contractor now has appropriate equipment. Highways only grits major routes – A39. None of the other roads are ploughed or gritted. Anvil Court and certain other areas need clearing. CTC needs to make provision to work in partnership in heavy snow. Identify key roads – what's the trigger? – who says? in adverse weather develop a plan. Cllr Hewlett noted there is a community emergency plan. A conversation with the police would be needed. Cllr Shaw noted that Tregath used be the storage depot for salt, but Cormac have shut it – nearest supply is Two Bridges. CTC will need figures and information from Cormac to be able to make an informed decision. Definitely needs to be on the SEP working Group

agenda. Clerk to get information together for the working group and then to be discussed at next meeting on 5th. 19/639

e. It was **resolved** to **approve** the 2020 working groups and meetings schedule

Proposed: Cllr Rathbone Seconded: Cllr Ackroyd-Johnson unan 19/640

f. The Town Trust invitation to a meeting on the 25th November 7.30pm was **discussed**. Cllr Rotchell suggested a smaller group is better. Cllr Rotchell, Ackroyd-Johnson to attend. Clerk to discuss attendance with Deputy Clerk. Feedback at meeting on 5th. 19/641

11. Accounts

a. Balances at 12th November were **noted**

Current Account	£97,990.57		
Tracker Account	£51,356.64		
NS&I	£41,543.78		
CCLA	£80,000.00		19/642

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Staff	November Wages + expenses	BACS	£7,066.50
HMRC	November Tax & NI	BACS	£2046.21
Cornwall Pensions	November Pension contributions	BACS	£2,114.52
Seadog IT	Website hosting	DD	£25.00
SLCC	Regional Training seminar x2	BACS	£180.00
SLCC	Deputy Clerk Membership	BACS	£175.00
Good Old-fashioned Lover Boys	10% deposit – music in the park	BACS	£78.00
Ashtead Plant hire	Camelford Carnival road closure signs	BACS	£249.54
Stephens Home Hardware	Maintenance supplies	BACS	£9.99
Cllr Hewlett	Mileage – Truro meeting/raffle prize	BACS	£41.00
Jag Signs	Signs for public toilet	BACS	£95.04
Viking	Stationery	BACS	£49.62
Camelot Garage	fuel for maintenance equipment	BACS	£30.09
Western Supply Co Ltd	maintenance supplies	BACS	£16.20
Cormac Solutions	Parking enforcement	BACS	£148.80
Plus net	Telephone and broadband	DD	£38.40
Pennon Water	Library water	DD	£5.50
Pennon Water	Public toilets water	DD	£133.50
RBL	Poppy Appeal	BACS	£50.00
		TOTAL	£12,552.91

Proposed: Cllr Rathbone Seconded: Cllr Ackroyd-Johnson Unan 19/643

Income was **noted**

UK Shopping direct	Craft fair Stall	AC	£5
C Little	Allotment	AC	£22
St.Minver Highlands	Part-payment SLCC Deputy Clerk	AC	£41.00
		TOTAL	£68.00

19/644

12. To note items for 5th December 2019 Agenda.

Staff meeting minutes
 Feedback TT
 Budget
 Snow plough
 Tree at Tregoodwell.

The Mayor closed the meeting at 20:42.