



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 5th December 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs Bond, Burgis, Coombes, Grigg, Rotchell, Scawn, Shaw 19/645

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Elford and Rathbone – personal,
 It was **resolved** to approve the absences

Proposed: Cllr Grigg Seconded: Cllr Shaw unan 19/646

3. To receive Declarations of Interest & Approve Dispensations

Cllr Grigg	12a. Staff budget	pecuniary	to leave the room	
Cllr Scawn	7b. Planning	pecuniary	to leave the room	19/647

4. Public question time (15 minutes allowed for this)

1 member of the press attended. 19/648

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 7th November 2019

Proposed: Cllr Bond Seconded: Burgis 7-0 (1abs) 19/649

6. To receive Clerk’s report

Matters arising from the Minutes. OCM container unit. Phase 2 Enfield Park play area – now finished – have sorted through the spoil, fences have been removed. Attended Pension Conference - noted to actuaries the need to disseminate information to T&PC’s about how the £2bn is invested with regard to climate change and influencing positive climate change policies within the investment portfolio. Have issued 34,656 tickets in Churchfield to end of November. CC have applied for an examiner for CTC NDP. 19/650

7. Planning

PA19/09648. Fenterwanson Cottage, St.Teath. Mr & Mrs George Field. Demolition of existing outbuildings and construction of new garage block with storeroom over (revised design to that approved under application PA18/09287 to include dormer windows and increased height) with variation to condition 2 (plans approved) of application no. PA19/04045 dated 24/07/19.

It was **resolved** to reply with Support

Proposed: Cllr Shaw Seconded: Cllr Grigg unan 19/651

Cllr Scawn left the room

b. PA19/03239 - 3 x Cllrs went to meet the planners in Bodmin regarding access. noted that access for this site has been objected to by CTC on several different occasions and on different applications. It ‘agreed to disagree’ on the last application from the scaffolding company regarding access for a few lorries. There will be far more traffic movements under this application – Co-Op’s own estimate of 400 vehicles + a serious ‘cocktail’ of vehicles moving around this site. There should be a ‘right hand turn reservation’ to this car park to allow free movement of vehicles. The addition of a puffin crossing would make vehicles stop twice within a short distance. This would have an adverse

impact on traffic movements through Camelford and add to the proven air quality issues. The planning response to the new housing estate opposite noted the need for a right-hand reservation – why would this be any different? If the new wall and footpath (which were built under a different application/vehicle proposal) were moved back, then there would be room for a reservation. The puffin could be moved to the south – there are 2 housing estates on that side. It was **resolved** to maintain objection to PA19/03239 under 5-day protocol.

Proposed: Cllr Shaw Seconded: Cllr Burgis 6-0 (1abs) 19/652

For Information

- PA19/09024. 3 Trevia Lane. Mr R Hart. **Approved**
- PA19/07033. Land adj to pastures cottages, Tintagel Road. Mr Mark Benettar. **Approved**
- PA19/02448/Preapp. 2 Market Place. Mr Ian Harvey. **Closed – advice given**
- PA19/08478. 2 Green Meadows. Mr Tim Burnett. **Approved**
- PA19/08683. Property known as Culloden Dairy, College Road. Mr J Smeeth. **Granted.** 19/653

8. Portfolio Reports

- a. Mayor’s Report – Cllr Hewlett attended ANOB annual conference – project at Colliford Lake - Cornish hedge labyrinth. Setting up affordable housing programme & trialling new payments to farmers within AONB’s for environmental benefit. Attended High Sheriffs legal service in Truro with the Clerk. Shaping My Community group found that they are duplicating work and have dissolved themselves – now working with the CNP and the family hub. Christmas lunch - thank you to all those that helped. Lovely; but numbers attending are down. Lights and fireworks at the Winter Festival were just fantastic. Tanoy system – was very quiet; needs improving for next year 19/664
- b. County Councillor’s Report – Cllr Rotchell noted Parish boundaries review – nothing changing in this ward. Tremail interested in forming a Parish Council. St.Teath and Delabole might split– nothing in Common. Senior citizens dinner - only sold 40 tickets. Maybe needs rebranding. Formally recognised the efforts of the Christmas Lighting Committee. 19/665
- c. Family Hub task and finish group Meeting – Cllr Rathbone. Next agenda 19/657
- d. Camelford Network Panel – Cllr Hewlett noted it was a well-attended meeting. Village works, family hub presented. North Cornwall child poverty of 30%, mainly due to low wages and high housing costs. Generally, Camelford has become more deprived over the last 5 years. Sobering content. 28th January meeting will cover climate change. 19/658
- e. Town Trust Meeting – Cllr Rotchell – very good. 3 attended – Clerk and Cllr Ackroyd-Johnson. All in a challenging situation as CTC need to secure the long-term funding for OCM – their legal support is pro bono so it difficult to apply pressure. TT happy for our solicitor to talk directly to theirs in order to facilitate the process. Absolute will to make this happen on both sides. Delay simply due to the technical detail for ownership of the land. 19/659
- f. Leisure Centre AGM – Cllr Burgis attended - interesting discussion. The manager thanked the staff for their dedication. Gymnastics classes have started again – 3 instructors and 48 kids attending. Have been awarded £10k by Sport England for equipment for the gym. Officially the most energy efficient centre in Cornwall. Have new computers and have upgraded broadband. Offering subscriptions for those who want a personal trainer. CCTV going in. £626 in the red on a turnover of £250k last year. thanked CTC for their donation. 226 responded to the consultation. 19/660

9. Correspondence

- a. Letter from Robert H Hicks and Sons –Bodmin Moor Commons Council. **Noted** 19/661
- b. Letter from Churchwarden –annual grant towards maintenance of Churches. **Noted** 19/662
- c. Letter from Cornwall Council –business rates relief on Public conveniences. **Noted** 19/663
- d. Letter from Cornwall Pension Fund –annual contributions next 3 years. **Noted.** 19/664
- e. CPRE Magazine. **Noted** 19/665
- F. Clerks and Councils direct magazine. **Noted** 19/666
- g. Letter from Felicity Dunn – requesting that CTC reviews green spaces. **Noted.** Thank her discuss at SEP and network. 19/667

10. Agenda Items

- a. It was **resolved** to pay Cornwall Council Planning Authority £116 to discharge conditions on planning application PA10/05452. Revised layout of car park.
Proposed: Cllr Shaw Seconded: Cllr Bond unan 19/668
- b. It was **resolved** to instruct Seadog IT to undertake an accessibility assessment on CTC website - £250. In order to comply with new government regulations.

Proposed: Cllr Rotchell Seconded: Cllr Coombes unan 19/669

- c. The invitation from Bowood Golf course to attend meeting regarding potential planning application was discussed. Want to construct 8 bungalows on the right-hand side – backing onto the hedgerow. Cllr Rotchell noted that it is not a huge development. Wanting to make it an all year round site – would lead to investment in Bowood; creating more facilities and job opportunities on the site. Pre-app in the new year. Cllr Shaw remembers the original application – County didn't want a separate site of 26 properties – bolted onto Helstone hamlet. Individuals to get into touch with the Clerk to arrange a site visit. 19/670
- d. The Estates and Properties Working Group minutes were **noted** 19/671
- e. The Events Working Group minutes were **noted** 19/672
- f. Tree at Tregoodwell – Cllr Scawn. Tree on the common is imposing on adjoining residents. Clerk to report to CC. 19/673

11. Accounts

- a. Balances at 29th November were **noted**
- | | | | |
|-----------------|------------|--|--------|
| Current Account | £85,365.97 | | |
| Tracker Account | £51,356.64 | | |
| NS&I | £41,543.78 | | |
| CCLA | £80,000.00 | | 19/674 |
- b. It was **resolved** to authorise the payments of Accounts Outstanding.
- | | | | |
|------------------------|-----------------------------|--------------|------------------|
| Voiphone | Telephone call group | DD | £8.40 |
| SLCC | Clerks' Manual 2019 | BACS | £47.50 |
| Jag Signs | Play area rules | BACS | £42.00 |
| Positive Energy | Library Electricity | DD | £146.40 |
| R Sleep Ltd | Maintenance Supplies x2 | BACS | £52.38 |
| Stephens Home Hardware | Maintenance supplies | BACS | £9.99 |
| Microsoft | Cloud storage | DD | £1.99 |
| Smug Jars | Winter festival | BACS | £250.00 |
| Voiphone | Telephone call credit | Debit | £50.00 |
| Barclays | Banking Charges | DD | £12.54 |
| Viking | Stationery | BACS | £49.62 |
| SWW | Allotments water | DD | £93.77 |
| SWW | Library water | DD | £5.50 |
| Town trust | Library Rent | DD | £469.59 |
| Bruallen | Flowers – Mayor's allowance | Debit | £50.00 |
| Seadog IT | Webhosting | DD | £25.00 |
| Autobank | Van repayment | DD | £231.61 |
| Steve Heard | Turkey crowns | BACS | £103.50 |
| Jag Signs | Train Information Panels | BACS | £842.34 |
| Jag signs | Toilet signs | BACS | £95.04 |
| P. Ellison | Christmas Lunch | BACS | £113.86 |
| | | TOTAL | £2,701.08 |

Proposed: Cllr Rotchell Seconded: Cllr Coombes Unan 19/675

- Income was **noted**
- | | | | |
|--------------------|-------------------------|--------------|------------------|
| Cornwall Council | LMP – footpaths payment | AC | £823.75 |
| Post office pay in | Car parking | AC | £64.50 |
| Post office pay in | Car parking | AC | £190.00 |
| Post office pay in | Car parking | AC | £231.98 |
| Camelford town for | Misc income | AC | £0.62 |
| | | TOTAL | £1,310.85 |
- 19/678

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; staffing, budget, contracts.

Proposed: Cllr Burgis Seconded: Cllr Rotchell Unan 19/679

- a. Staffing Committee minutes were **noted** 19/680
- i. It was **resolved** to approve the amended SCPs as recommended, DC SCP 29, MGM SCP12, SL SCP 10

Proposed: Cllr Rotchell Seconded: Cllr Bond Unan 19/681

b. The budget for 2020-21; noting the changes to Broadwood path and to Christmas lights was reviewed. 19/682

c. It was **resolved** to sign the agreement for the provision of Library and Information Service – Deed of Variation.

Proposed: Cllr Rotchell

Seconded: Cllr Burgis

7-0 (1abs)

19/683

12. To note items for 17th December 2019 Agenda.

Nibbles and drinks

Community Emergency plan meeting 6.15.

Parent and child parking

The Mayor closed the meeting at 20:44.