



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 17th December 2019

Minutes of the Ordinary meeting of the Council held at Town Hall, Market Place

1. To note Councillors present

Cllr Hewlett (Mayor) opened the meeting at 7.00pm with 9 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Grigg, Rathbone, Rotchell, Shaw 19/684

2. To receive Apologies for absence with reasons

Cllr Scawn - personal,

It was **resolved** to approve the absences

Proposed: Cllr Rathbone Seconded: Cllr Ackroyd-Johnson unan 19/685

3. To receive Declarations of Interest & Approve Dispensations

none 19/686

4. Public question time (15 minutes allowed for this)

2 members of the public and 1 member of the press attended. Josh Donald spoke regarding Juliots well holiday park – new access road and sewage treatment plant. Septic tanks needed upgrading – plant £300k investment to comply with EA regs. Initially thought it would be permitted development – but CC planning advised application needed. It is down and in the ground already. Cllr Rotchell questioned capacity of system. Mr Donald noted that the company has only put in requirement for current capacity; bigger system would be more expensive. 19/687

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 5th December 2019

Proposed: Cllr Rotchell Seconded: Cllr Burgis 7-0 (3abs) 19/688

6. To receive Clerk's report

Matters arising from the Minutes. OCM container unit. Phase 2 Enfield Park play area snagging. Car park tickets; have asked Paragon to investigate reverse side advertising. Had a few incidents last week with the Christmas lights; police are aware and dealing with it. Highways have responded that Anvil Court can't be gritted mechanically but they can position a salt bin nearby. MGM has checked the salt bins; most are full. 19/689

7. Planning

PA19/08843. Land West of Juliots Well Holiday Park, Lanteglos Road. Mr J Donald. Proposed sewage treatment plant, improvements to existing vehicular access and retention of new access track. Cllr Shaw disappointed to see it finished before planning permission approved. Deeply concerned about the old hedgerow; shame to have it destroyed unnecessarily. Cllr Rathbone added that it would be detrimental to the environment in the area. Drainage issues noted in the reports; must adhere to all the suggestions on the reports. Share concern on the hedgerow. Cllr Shaw noted that CTC policy is for every tree removed, it plants 3. Cllr Rotchell spoke regarding trees and hedges – noted general disregard for hedgerows but taking out a piece of hedge is equivalent to chopping down a 200yr old oak tree. Urge owners to consider tree and hedgerow planting to at least the equivalent somewhere on the site. Cllr Grigg noted that their hands would have been tied on the EA regulations - would have to have been done. Cllr Shaw noted that the existing gateway is big enough to take vehicles.

Access/ egress issue could be what they have been asked to do. 39m splay and set back off the road; similar to the existing.

It was **resolved** to Support; but include replacing hedgerow on site and to adhere ecology report
Proposed: Cllr Rathbone, Seconded: Cllr Burgis, 7-3 (Cllrs Shaw, Bond and Coombes) 19/690

PA19/10505. Penmara Barn, Trewen. Mrs Margaret Schwarz. Extension to form a boot room.

It was **resolved** to Support

Proposed: Cllr Rathbone Seconded: Cllr Elford unan 19/691

b. It was **resolved** to agree to disagree to PA19/08986 under 5-day protocol.

Proposed: Cllr Bond Seconded: Cllr Grigg 9-0 (1abs Cllr Rotchell) 19/692

Cllr Shaw noted that the app read like an extension to the existing, but it was a knock down and start again.

For Information

PA19/08343. Land west of Orchard, Mill Lane. Mr F Luffarelli. **Approved** 19/693

8. Portfolio Reports

a. Mayor's Report – Cllr Hewlett went to St.Petrocs carol service in Truro cathedral – rather wonderful; speaking about the experiences of homelessness. A couple of items of bad luck and anyone can be homeless – good work they are doing. Visit to Bowood; not seen planning application yet. Town carol service is this Sunday 7pm & Community Christmas day breakfast. 19/694

b. County Councillor's Report – Cllr Rotchell noted that St.Petroc state that most people are only 1 pay day away from being homeless. St.Petroc is CC Chairman's charity. Winding down and purdah – not a lot happening at the moment. Went to Kilkhampton to see new care facility – not had recruit staff for 7 years and have a waiting list for staff. Development of extra care in Bodmin and Wadebrige. On 10th FC meeting - Governance and boundary reviews for preliminary approval – St.Teath and Delabole into 2 separate parishes. Still has to go out to consultation. Attended Keith Goodenough's funeral in Davidstow, previous ward member. Launch of forest for Cornwall – planted an English Oak in Saltash. Through the Community Chest scheme, he has agreed to pay for the lights to go into the youth centre in OCM. 19/694

c. Cllr Rathbone attended Family Hub task and finish group meeting. She noted it is why she became a Councillor - she wanted to help families within the area. At the moment it's based in the primary school and mainly aimed at new mums – lease is up on the room. Looking at liaising with the adult education centre. The head teacher at Sir Jim's noted that the pupil premium in Cornwall is on average 22%, but its 34% in Camelford. Looking to provide a drop-in service and having a mobile van. Village works; trying to get this contact involved as they are helping people getting back into work and t&f group want to link that into the family hub – lot of promise on what could be achieved. See what happens. Next meeting is 15th January 0930. 19/695

9. Correspondence

a. Letter from Saputo – confirming £25k grant for OCM. **Noted** 19/696

10. Agenda Items

a. It was **resolved** to undertake radon testing in the Town Hall via public health England.

Proposed: Cllr Shaw Seconded: Cllr Coombes unan 19/697

Cllr Shaw noted that it should be the Landlord's responsibility. Clerk noted that the TT have not tested for Radon previously and there was also a responsibility as an employer.

b. The OCM skatepark club application for a pocket park grant of £25k was **noted**. It was **resolved** to support the application and to hold funds.

Proposed: Cllr Rathbone Seconded: Cllr Burgis 9-0 (1abs) 19/698

c. It was **resolved** to **apply** for a Community Chest Grant for £433.37 towards refurbishment of children's area in Library

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson 9-0 (1abs) 19/699

d. It was **resolved** to set the minimum wage for Saturday Librarian at £6

Proposed: Cllr Coombes Seconded: Cllr Shaw unan 19/700

e. It was **resolved** to **delegate** responsibility to recruit Saturday staff to the staffing committee.

Proposed: Cllr Rotchell Seconded: Cllr Grigg unan 19/701

f. It **resolved** to **instruct** Finn law to produce a draft 25-year lease for the OCM. Approx. £1500 + VAT. Condition that the TT accept rent reduction to equivalent fee/costs for OCM. Cllr Shaw noted

that this should be no cost to CTC; the landlord should produce the contract. Clerk noted the potential to lose grants if we don't have one.

Proposed: Cllr Shaw Seconded: Cllr Coombes unan 19/702

g. It was **resolved** to apply for full planning permission for OCM phase 2 container units/design at a cost of £462.

Proposed: Cllr Rathbone Seconded: Cllr Ackroyd-Johnson 9-0 (1abs) 19/703

h. Parent and child parking in Churchfield car park was discussed. Clerk noted that 3 of the 5 allocated spaces were blanked out when the relining was done as they can't be enforced. Cllr Shaw noted that the spaces for mother/baby were on an end of a row or on the corners to allow for wider opening.

It was **resolved** that the one space by the Church should be painted back in.

Proposed: Cllr Coombes Seconded: Cllr Grigg unan 19/704

i. It was **resolved** that the opening launch event date for Enfield Park should be on Sat 15th February (half-term) 11am. Cllr Grigg to say a few words and to hand scissors to children to cut the ribbon

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson unan 19/705

j. It was **resolved** to grant £500 from the Christmas Lights Committee.

Proposed: Cllr Rotchell Seconded: Cllr Ackroyd-Johnson 9-0 (1abs) 19/706

11. Accounts

a. Balances at 11th December were **noted**

Current Account	£83,760.04		
Tracker Account	£51,382.25		
NS&I	£41,543.78		
CCLA	£80,000.00		19/707

b. It was **resolved** to authorise the payments of Accounts Outstanding.

Staff	December Wages + expenses	BACS	£6,502.91
HMRC	December Tax & NI	BACS	£1,815.21
Cornwall Pensions	December Pension contributions	BACS	£2,972.71
Seadog IT	Website hosting	DD	£25.00
Seadog IT	Website content update	BACS	£68.75
Plus net	Telephone and broadband	DD	£38.40
SLCC	DC Membership – amended figure	BACS	£196.00
All in 1 building	Hard standing for Youth Shelter	BACS	£1,800.00
Secure Trading	Radon Report	Debit	£3.90
Cllr Hewlett	Mileage – senior citizens lunch/mileage	BACS	£120.73
Positive Energy	Library electricity	DD	£149.93
Ashtead Plant hire	winter festival road closure signs	BACS	£125.18
Ashtead Plant hire	winter festival road closure signs	BACS	£224.74
Cornwall Council	winter festival road closure	BACS	£47.00
Camelot Garage	fuel for maintenance equipment	BACS	£30.12
Western Supply Co Ltd	maintenance supplies	BACS	£34.56
British Gas	Enfield Park Electricity	DD	£82.06
R Sleep Ltd	Maintenance supplies x2	BACS	£1,118.45
Cornwall Council	Violence and Aggression training x3	BACS	£396.00
A Lawler	Service contract	DD	£40.00
Cornwall Council	Churchfield car park rates	DD	£435.00
Pennon Water	Public toilets water	DD	£133.50
P Ellison	Senior Citizens Lunch	BACS	£113.86
Town Band	Winter Festival	BACS	£100.00
Arborcare	Tree storm damage	BACS	£400.00
	TOTAL		£16,974.01

Proposed: Cllr Elford Seconded: Cllr Grigg Unan 19/708

Income was **noted**

Post Office Counter	Car park ticket income	Cash	£169.60
Post Office Counter	Car park permit	Cheque	£100.00
Barclays	Interest on premium account	AC	£25.61
	TOTAL		£295.21

19/709

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; staffing, budget, contracts.

Proposed: Cllr Grigg Seconded: Cllr Bond Unan 19/710

a. The final grant proposals for Sport England and Reaching Communities were **noted** 19/711

b. The budget for 2020-21 was **reviewed** and 3-year forecast was **noted**. It was **resolved** to **accept** the budget.

Proposed: Cllr Grigg Seconded: Cllr Elford Unan 19/712

c. It was **resolved** to **precept** £260,197 for 2020-21

Proposed: Cllr Grigg Seconded: Cllr Bond 7-0 (1abs) 19/713

12. To note items for 21st January 2020 Agenda.

Apologies Cllrs Bond, Grigg

The Mayor closed the meeting at 20:30.