



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: C Hewlett (Mayor), R Rotchell (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, L Rathbone, A Scawn, A Shaw

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Tuesday 18th February 2020 at Town Hall, Market Place, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. **To note Councillors present**
2. **To receive Apologies for absence with reasons**
3. **To receive Declarations of Interest & Approve Dispensations**
4. **Public question time** (15 minutes allowed for this)
5. **To receive and approve the Minutes of:**
Ordinary Meeting 21st January 2020 (attached).

6. **To receive Clerk's report**

Matters arising from the Minutes. More vandalism to new shelter and bird hide in Park – reported to police. APM booked with Camelford Hall – consultation design on next SEPP working group agenda. Water meter at Public toilets. Tree at Tregoodwell.

7. **Planning**

Any late applications will be discussed under this section.

- a. To **discuss** and **make a consultee comment** on the following applications:

PA20/01004. 5 Warren's Field. Mrs Brenda Oliver. Works to trees namely, 1 Ash tree, 3 Sycamore trees and 1 Beech tree (G1) to ground level subject to a tree Preservation Order.

For Information

PA19/03239. Unit 2 Highfield Road Ind. Est. Mr R Cathrae. **Approved**

8. **Portfolio Reports**

- a. Mayor's Report – Cllr Hewlett
- b. County Councillor's Report – Cllr Rotchell
- c. Camelford Hall – Cllr Bond

9. **Correspondence**

- a. Cornwall Council – notification of consultation Cornwall design guide and streetscape design guide

10. Agenda Items

- a. To **note** lift inspection reports.
 b. To **resolve** to apply for £1000 FEAST funding for 4 days of fun
 c. To **resolve** to sign Rialtas Year End Closedown Agreement £560 + VAT
 d. To **note** Finance Working Group Meeting minutes.
 e. To **resolve** to adopt the Cemetery Burial fees schedule.

11. Accounts

- a. To **note** Balances at 12th February 2020

Current Account	£68,998.50
Tracker Account	£51,382.25
NS&I	£42,179.82
CCLA	£80,000.00

- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	January Wages + expenses	BACS	£6,375.06
HMRC	January Tax & NI	BACS	£1,758.20
Cornwall Pensions	January Pension contributions	BACS	£1,946.54
A Lawler	Service contract	DD	£40.00
Cornwall Council	Churchfield car park rates	DD	£435.00
Pennon Water	Public toilets water	DD	£133.50
Voiphone	Telephone	DD	£8.40
Plusnet	February Internet	DD	£38.40
Seadog IT	Webhosting	DD	£25.00
Staples	Stationery	Debit	£93.40
Viking	Stationery	BACS	£59.98
British Gas	Enfield Park Electricity	DD	£59.74
Cllr Hewlett	Mayor's Mileage	BACS	£86.60
Camelot Garage	Fuel for maintenance	BACS	£25.77
Cornwall Council	November Enforcement	BACS	£140.40
	TOTAL		£11,225.99

- b. To **note** Income

Post Office Counter	Npower refund	cheque	£110.56
Post Office Counter	Library takings Nov, Dec, Jan	AC	£222.90
Post Office Counter	Car park ticket income	Cash	£110
CCLA	Dividend payment	AC	£817.20
	TOTAL		£1,260.66

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts.

- a. To **review** Agreement for the provision of Library and Information Service. Revised Deed of variation.
 To **resolve** to **sign**.

13. To note items for 5th March 2020 Agenda.

Western Power Conference report – Cllr Shaw