



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: C Hewlett (Mayor), R Rotchell (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, L Rathbone, A Scawn, A Shaw

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Thursday 5th March 2020 at Town Hall, Market Place, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. **To note Councillors present**
2. **To receive Apologies for absence with reasons**
3. **To receive Declarations of Interest & Approve Dispensations**
4. **Public question time** (15 minutes allowed for this)

5. **To receive and approve the Minutes of:**

Ordinary Meeting 18th February 2020 (attached).

6. **To receive Clerk's report**

Matters arising from the Minutes. Accidental damage to Scout hut – reported to police. Tree at Tregoodwell. Kerb stone at Market Place. Play area at Enfield Park. CC Design Guide consultation.

7. **Planning**

Any late applications will be discussed under this section.

- a. To **resolve** to respond to the 5-day Protocol request for PA19/06930.

For Information

PA20/00417. Lorien Fore Street. Mr Paul Morris. **Decided not to make a TPO**

PA19/08843. Juliots Well holiday Park. Mr J Donald. Sewage Treatment. **Approved**

PA20/00256. Great Tregath. Craig Blackburn. Biomass Boiler. **Approved**

8. **Portfolio Reports**

- a. Mayor's Report – Cllr Hewlett
- b. County Councillor's Report – Cllr Rotchell
- c. Western Power Conference report – Cllr Shaw

9. Correspondence

- a. Letter from resident regarding continuing support for the Leisure Centre
- b. Letter from resident regarding relocating the Camelford community larder shed
- c. Letter from Caladen regarding approval for naming of a road (new development)
- d. CPRE Magazine and invitation to AGM
- e. Cornwall Council - letter regarding removal of recycling services from Churchfield Car Park
- f. Invitation from Lanteglos Church to service of re-dedication Sunday 22nd March 11am.
- g. Letter from Camelford Alternative Transport Solution (CATS) regarding bypass.

10. Agenda Items

- a. To **review** the use of phone payments for tickets at Churchfield Car Park.
- b. To **resolve** to **adopt** protocol for death of Monarch
- c. To **resolve** to **accept** quote for webpage template creation in case of death of Monarch £195.00.
- d. To **resolve** to **purchase** book of condolence, mourning drapes/ribbons, portraits as necessary to max £100.
- e. To **note** Events Working Group Meeting minutes
 - i. To **receive** update regarding hunt/barriers from Cllr Rotchell
 - ii. To **resolve** to accept quote for Security at Music in the Park £333 +VAT
- f. To **resolve** on rescheduling of play area opening to 15th April to coincide with Eggstravaganza event.
- g. To **note** Estates and properties Working Group Meeting minutes
- h. To **resolve** to **adopt** Allotment tenancy Agreement as amended.
- i. To **note** Lift Report
- j. To **note** remaining balance on PWLB lending for Churchfield car park £73,329.53 finishing 2030.
- k. To **note** estimated valuation of CTC regalia. To **resolve** whether to send to Fattorini for full assessment at £200 per item.
- l. To **resolve** to contract Stroma for Youth Shelter lighting – no other contactors quoted. £945.00 (entirely grant funded – Community Chest and National Grid)
- m. To **discuss** Strategic working group structure – Cllr Rotchell
- n. To **discuss** Recycling container – Cllr Shaw
- o. To **discuss** Veteran trees at Tregoodwell – Cllr Shaw
- p. To **discuss** Enfield park paths – Cllr Shaw
- q. NDP update - To **resolve** upon future of primary residency policy following feedback from Inspector.
- r. To **resolve** to repair the Men's Wallgate with Cormac £308.58, or to **resolve** to order replacement unit straight away.

11. Accounts

a.	To note Balances at 26 th February 2020		
	Current Account	£56,352.96	
	Tracker Account	£51,382.25	
	NS&I	£42,179.82	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
Spar	Office supplies	Debit	£36.23
Barclays	Bank charges	DD	£15.14
Cornwall Council	December Enforcement	BACS	£113.40
Cornwall Council	January Enforcement	BACS	£142.80
In Safe Hands	First Aid at Work requalification	BACS	£312.00
R Sleep	Maintenance Supplies	BACS	£12.71
Shaw & Sons	burial books	Debit	£1,191.60
Highfield Motors	Van MOT	Debit	£54.85
Highfield Motors	Van Oil Filter Change	Debit	£93.86
DVLA	Van vehicle tax	DD	£260.00
Cornwall Council	Tree Inspection	BACS	£834.00
Microsoft	One Drive	DD	£1.99
Wicksteed	Play equipment Enfield Park	BACS	£38,429.44
Seadog IT	Webhosting	DD	£25.00
Autobank	Van repayment	DD	£230.61
Tilleys Coaches	Camelford Show bus	BACS	£335.00
Pozitive Energy	Library Electricity	DD	£219.32
Pozitive Energy	Library Electricity	DD	£205.34
SLCC	Clerk's Membership	BACS	£281.00
		TOTAL	£42,794.29

b.	To note Income			
	Post Office Counter	Car park ticket income	Cash	£74.10
	Post Office Counter	Car park permit & ticket income	Cash	£150.20
	Cornwall Council	Community Chest grant - Library refurb	AC	£433.37
			TOTAL	£657.67

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts.

- a. To **review** quotes for the replacement Library lighting provided and to **resolve** to contract.
- b. To **receive** update on funding for phase 2 OCM, including to **resolve** on tender documents and offer letter from Reaching Communities

13. To note items for 17th March 2020 Agenda.

To **resolve** whether to provide recycling services at CTC own cost at Churchfield car park