



# CAMELFORD TOWN COUNCIL

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## Councillor Consultation – 3<sup>rd</sup> April 2020

CALC has recommended that a system of working be implemented with a Register of Delegated Decisions; the LGA 1972 s101 allows the discharge of any Council functions to an officer of the authority (there are some exceptions). It is recommended that the Clerk, and in her absence the Deputy Clerk, in consultation with the Mayor, or in her absence the Deputy Mayor, take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the Council.

CTC Councillors all responded positively via email that:

- Bi-monthly (in-line with previous meeting dates), the Clerk will send out a list of urgent consultations required, via email, that do not fall within the remit of the current CTC financial regulations; such as planning, contracts etc.
- Consultation list will be published on the website (agenda page) for transparency for the public.
- Councillors will be required to respond via email within 3 days of the receipt of the list. Response deadline will be clearly noted.
- Clerk and Mayor will collate responses and make delegated decisions as appropriate.
- To ensure transparency, the Register of Delegated Decisions will be updated and maintained on the website (minutes page).

The Mayor and the Clerk decided that this above procedure will be followed during the pandemic Coronavirus or until such time as an alternative method is proposed by central government.

This will be the first decision entered into the Register of Delegated Decisions.

The next list of consultations will be published 3 days ahead of the consultation deadline of 5pm 21<sup>st</sup> April 2020.