

RESKAMMEL



# CAMELFORD TOWN COUNCIL

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## Monuments Application for Camelford Cemetery 2020

This application is to be completed and signed by the Owner of the Deed of Grant of the Exclusive Right of Burial and the Monumental Mason **for every kind of work** proposed to be carried out in relation to a monuments/tablets at the above burial ground.

**Please note** – if you are the next of kin applying on behalf of the Exclusive Right holder, CTC will require the signature of the Exclusive Right holder. This form constitutes an application only and no works should be undertaken until written permission is granted by Camelford Town Council (CTC). CTC will not be responsible for any losses incurred for works to a monument that were not approved. **Please note an incomplete form cannot be accepted for processing**

### Section One: For Grant Owners Use

Name of Deceased.....

Grave/Plot Reference No..... Date of Burial .....

Full Name of Applicant.....

Status of Applicant (Please tick relevant box)

**Exclusive Right Holder** Of the Deed of Grant of Exclusive Right of Burial

**Executor**

**Next of Kin** Please specify relationship to the deceased (e.g. son).....

- I understand that the monument remains my property and as the registered owner/ executor/next of kin - of the holder of the Deed of Grant of Exclusive Right of Burial I am responsible for the costs of erecting and maintaining the monument at all times to meet current, and any future, Health and Safety Regulations that may be applied.
- If, at any time, the monument is found to be in an unsafe condition I accept that the monument may be laid flat and that I will be responsible for the cost of any subsequent renovation or remedial work if I choose to have the monument reinstated.
- I will ensure that I notify CTC, in writing, of any change of address to enable them to notify me of any change in regulations that may affect the grave or monument.

Signature of Exclusive Right holder.....

Date..... Daytime telephone number.....

Address including postcode:.....

.....

A copy of CTC's Cemetery Regulations are available from CTC Office or are available to be downloaded from CTC's website at [www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

**Section Two : To be completed by the Memorial Mason who will be carrying out work, of any kind, on a monument at Camelford Cemetery.**

**Description of work:** Please tick box as appropriate and provide details

- |   |   |
|---|---|
| <input type="checkbox"/> Erection of Head/Footstone | <input type="checkbox"/> Placing of Cremation Stone |
| <input type="checkbox"/> Additional work            | <input type="checkbox"/> Repair work                |

<b>Description:</b>    
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**Monument Material:**

<b>Type and colour of stone and details of fittings</b> e.g. granite, NAMM approved anchorage system etc	
<b>Size</b> Please give full dimensions of proposed monument	

**I enclose a sketch/photograph of the proposed monument/inscription.**

**Proposed Inscription – to be shown as it will be spaced and located on the monument**

**I confirm that:**

The monument will be manufactured and erected in accordance with the current code of practice as prepared by the National Association of Memorial Masons.

All work carried out on the monument (e.g. removal for additional inscription or other repair work) will meet with the current code of practice as prepared by the National Association of Memorial Masons.

I/We agree to be responsible for any damage caused to CTC property or to surrounding monuments, turf etc. caused by the negligence of myself, my workmen and/or any subcontractor employed by me and confirm we have appropriate public liability insurance in place.

I/We agree to remove all unused materials/rubbish and to leave the area in a neat and tidy state.

I/We agree not to carry out any work on site while a funeral is in progress.

I/We confirm that the applicant has seen and approved the specifications as detailed in this application.

I/We have explained to the owner of the Deed of Exclusive Right of Burial (details overleaf) that the monument remains their property and that they are responsible for keeping it in a good and safe condition in accordance with the current code of practice as prepared by the National Association of Memorial Masons at all times.

I/We have advised the owner to consider insuring the monument against accidental damage and vandalism.

Signed.....

Name of signatory.....Date.....

Name and address of company.....  
 .....

In accordance with the current schedule of fees set out by CTC I/we enclose payment of the following fees:

Item	Fee	Amount Due
<b>Burial Plots:</b>		
Headstone - not to exceed 2ft 6" wide by 3ft high	£225	
<b>Cremation Plots:</b>		
Tablet – not to exceed 18" x 12"	£150	
<b>Both</b>		
For the right to place any inscription after the first	£75	
<b>TOTAL DUE</b>		

**Office use only:**

Fee Received.....

Permit to Erect monument and Grant issued.....