



## TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), A Shaw (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett L Rathbone, A Scawn

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **Thursday 1<sup>st</sup> October 2020 at 7.00pm** via Zoom - meeting ID.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Esther Greig*

Esther Greig, Town Clerk.

Press and Public are invited to watch online via Facebook <https://www.facebook.com/camelfordtc> Members of the public who wish to address Council during public participation regarding items on the agenda are requested to email the Clerk by 5pm 30<sup>th</sup> September 2020 – you will be sent the meeting password on Thursday.

1. **To note Councillors present**
2. **To receive Apologies for absence with reasons**  
Cllr Rathbone – personal
3. **To receive Declarations of Interest & Approve Dispensations**
4. **Public question time** (15 minutes allowed for this)
5. **To receive and approve the Minutes of:**  
Ordinary Meeting 15<sup>th</sup> September 2020 (attached).

## 6. To receive Clerk's report

Matters arising from the Minutes. Recycling area in Churchfield car park – fencing. Pond maintenance. Tree decay inspection. Library heating. SSE electricity – phoned in a meter reading – CTC account will be credited.

## 7. Planning

Any late applications will be discussed under this section.

**PA20/04205. Land north West of Bowood Park, Lanteglos. Bowood Park Hotel and Golf Club.** Proposed development of residential units – outline with some matters reserved (access applied for). [weblink](#)

**PA20/07229. Bodulgate Farm to Trewalder to Lane End Cottage. Mr Andrew Kempthorne.** Extension of an agricultural cover shed, together with associated works. [weblink](#)

**PA20/07230. Bodulgate Farm to Trewalder to Lane End Cottage. Mr Andrew Kempthorne.** Extension of an agricultural cover shed, together with associated works.

**PA20/07231. Bodulgate Farm to Trewalder to Lane End Cottage. Mr Andrew Kempthorne.** Extension of an agricultural cover shed, together with associated works. [weblink](#)

**PA20/07861. 1 Mount Camel. Mr and Mrs R Hill.** Single storey extension to side. [weblink](#)

### For Information

PA20/04619. Land rear of 9 Mount Camel. Mr T Speight. **Refused**

PA20/05946. Bodulgate Farm to Trewalder to Lane End Cottage. Mr Andrew Kempthorne **Approved.**

## 8. Portfolio Reports

- a. Mayor's Report – Cllr Rotchell
- b. CAN Report – Cllr Hewlett

## 9. Correspondence

- a. Letter from resident regarding installation of BT pole in Churchfield car park.
- b. Letter from resident regarding various matters. To **resolve** to allow parking at Lanteglos cemetery at the request of St.Julitta

## 10. Agenda Items

- a. To **note** the response to the planning consultations.
- b. To **note** the minutes of the estates and properties working group meeting
- c. To **resolve** to instruct South West Water for OCM water connection £691.60
- d. To **note** the minutes of the SEPP Working Group meeting
  - i. To **resolve** to write to Supermarkets regarding opportunity in Camelford
  - ii. To **resolve** to maintain current position of signposting residents to appropriate organisations helping with the pandemic response
  - iii. To **resolve** that, in principle, depending on details of lease provisions, CTC will receive Cleese Road car park as a devolved asset from Cornwall Council.
  - iv. To **resolve** to waive library fines until April 2020.

## 11. Accounts

- a. To **note** Balances at 22<sup>nd</sup> September 2020

Current Account	£159,454.24
Tracker Account	£51,420.82
NS&I	£42,179.82
CCLA	£80,000.00

- b. To **resolve** to authorise the payments of Accounts Outstanding

Pennon	Library Water	DD	£39.50
Microsoft One drive	cloud backup	DD	£1.99
Spar	office supplies	Debit	£9.68
Voiphone	call system	DD	£9.60
Cornwall Council	Parking Enforcement	BACS	£113.40
SLCC	Virtual Conference	BACS	£30.00
SWW	Allotments	DD	£115.16
Drain Division	Clearing/surveying OCM drain	BACS	£1,103.20
Yesss Electrical	CCTV OCM	BACS	£115.56
R Sleep	Maintenance supplies x 2	BACS	£291.58
Print concern	Union Flag	BACS	£132.00
Bunzl Cleaning supplies	Hand Sanitiser	BACS	£288.00
JB Confidential	Confidential waste disposal	BACS	£14.40
Jag signs	Banner	BACS	£434.34
Positive Energy	Library Electricity	DD	£107.89
Positive Energy	Library Electricity	DD	£139.94
Post Office	Postage	Debit	£2.45
		<b>TOTAL</b>	<b>£2,948.69</b>

- a. To **note** Income

Post office counter	Parking machine and permits	cash	£120.00
Residents	Parking permits	AC	£25.00
Cornwall Council	CTS Grant	AC	£5,896.04
Cornwall Council	Precept	AC	£130,098.50
Cornwall Council	Community Chest Banner Grant	BACS	£350.00
		<b>TOTAL</b>	<b>£136,489.54</b>

## 12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts, Staff.

- a. To **discuss** and **resolve** upon contractor for office and reception Desk heating.
- b. To **resolve** upon new library staff and contract
- c. To **discuss** land adjacent to OCM skatepark and to resolve on Phase 3 OCM

## 13. To note items for 20<sup>th</sup> October 2020 Agenda.