



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 15th December 2020

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw 20/521

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Grigg – business

It was **resolved** to approve the reasons for absence

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **20/522**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Scawn 7a planning PA20/08872. pecuniary to leave the room 20/523

4. Public question time (15 minutes allowed for this)

Cllr Jordan and one resident attended. Helen Wood spoke regarding **PA20/09367** on behalf of a number of neighbours. Her main points were that: the development doesn't fit with the NDP, speculative application, Camelford has met its housing allocation, create a precedence for infill on green fields between the town and the bypass, CTC have declared climate emergency – lots of parking – encouraging more traffic movements, care home is an attractive proposition but need GPs and dentists first, Town infrastructure lacking – sewage, school places, and the design of the care home itself is inadequate.

Cllr Rotchell reminded CTC that this is an outline application; so there will not be any fine details – a lot more work to be done on the design etc. if goes to full planning application. 20/524

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 8th December 2020

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan (4 abs)** **20/525**

6. To receive Clerk's report

Matters arising from the Minutes. SWW are not going to release the manhole cover. Have contacted Habron for advice. TCRF sent off. No lease received from Town Trust for the OCM phase 2. Library – 13 hampers were sent to Cornwall Christmas Box. 50 activity bags given out. 20/526

7. Planning

Two late applications were discussed under this section.

** Cllr Scawn left the room**

PA20/08872. 3 Trevia Park Terrace, Sportsmans Road. Mr & Mrs A Scawn. Application for single storey rear and double storey extensions. Amendment to original – addresses CTC previous concerns

It was **resolved** to reply with Support

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **20/527**

** Cllr Scawn returned**

PA20/10921. The Granary, Mutley, Trevia Lane. Mark & Laura Innes. Non material amendment
It was **resolved** that Cllrs Shaw & Elford would reply on behalf of CTC as Cllrs were unable to access the online planning system – CC IT error.

Proposed: Cllr Rotchell Seconded: Cllr Bond unan 20/528

PA20/09367. Land North of Old Jackson’s Barn. Mr S Brown, Cheldon Barton Ltd. Outline planning permission with some matters reserved for development of up to 55 units of affordable housing and up to 100-bed nursing home, including parking, landscaping, infrastructure and ancillary works. Welcome employment opportunities, but concerns regarding access onto A39, past the 30-mph zone. More likely to be 200 vehicles. Could be a clash with the access on the development on the other side of A39, care home commercial vehicles would go through the proposed estate. Widths of roads. Outside the NDP boundary, loss of green fields. Infrastructure issues – sewage, school extra 200+ children. What type of affordable housing? Public consultations would be required for a full application. create a precedence for infill on green fields between the town and the bypass. No pedestrian route into town. Renewable energy needs to be thought about – panels/heat pumps etc. Care home design needs attention. Not in the NHS strategic plan – not an NHS facility. It was **resolved** to reply with **Objection** - that CTC is supportive of job creation, economic development, and affordable homes, but the location is not appropriate – contrary to the NDP boundary.

Proposed: Cllr Shaw Seconded: Cllr Burgis unan 20/529

8. Portfolio Reports

a. Mayor’s Report – Cllr Rotchell noted Council condolences to Cllr Bond on the death of his mother. He visited Juliots Well to see tree planting, and noted that 2 sycamore and beech trees that need major surgery – they will be planting 38 trees. Exceeds CTC recommendation of 3 to 1! Bypass on cabinet agenda on 16th December and he expected Cornwall to remain in Tier 1 Covid regulations – R rate still one of the lowest in the UK. ‘Hands, Face, Space’. No response from Penbode regarding their trees.

20/530

9. Correspondence

a. Letter from Citizens Advice – request for donation.

It was **resolved** that it was not appropriate – no branch in Camelford, not a request for capital funding.

Proposed: Cllr Shaw Seconded: Cllr Bond unan 20/531

b. Letter from CC regarding A39 Atlantic Highway Improvement. Safeguarding Boundary. **Noted.**

20/532

10. Agenda Items

a. The budget/precept report 2021-22 was **noted.** 20/533

b. Consultation was discussed; code of conduct is acceptable but enforcement is inadequate. CTC require code of conduct training at least annually. It was **resolved** that the staffing committee will have delegated authority to respond to the NALC consultation – standards in public life.

Proposed: Cllr Bond Seconded: Cllr Scawn unan 20/534

Cllrs can respond to the consultation as individuals.

c. To **resolve** to instruct All in one building to release water meter cover.

Proposed: Cllr Bond Seconded: Cllr Burgis unan 20/535

d. The tree decay detection report was **noted** 20/536

e. It was **resolved** to adopt the Environmental Policy, with some amendments

Proposed: Cllr Burgis Seconded: Cllr Hewlett 5-3 dec carried 20/537

f. It was **resolved** to purchase 1 x bin £250 and 2 x benches £300 for Churchfield car park. £550

Proposed: Cllr Burgis Seconded: Cllr Hewlett 7-1 dec carried 20/538

g. It was **resolved** that Cllrs Shaw, Coombes, Bond, Hewlett, Rotchell to help plant trees at Valley Truckle

Proposed: Cllr Rotchell Seconded: Cllr Shaw unan 20/539

h. It was **resolved** to hold Annual Parish Meeting via zoom, on the 4th March.

Proposed: Cllr Bond Seconded: Cllr Coombes unan 20/540

i. It was **resolved** to allow Veor to install a portakabin on 5 parking spaces adjacent to the entrance to Churchfield Surgery for 2 years for short-term added capacity for the surgery. Subject to legal negotiation.

Proposed: Cllr Shaw Seconded: Cllr Bond unan 20/541

11. Accounts

a. Balances at 9th December were **noted**

Current Account	£115,785.88		
Tracker Account	£51,422.10		
NS&I	£42,179.82		
CCLA	£80,000.00		20/542

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	December Wages	BACS	£6,835.96
HMRC	December Tax & NI	BACS	£1,874.59
Cornwall Pensions	December Pension contributions	BACS	£2,133.80
Zoom	Virtual Meetings	DD	£14.39
Voiphone	Telephone call group	DD	£9.60
Plusnet	Phone and broadband	DD	£52.20
Pennon Water	Library – water	DD	£39.50
Pennon Water	Public Toilets – water	DD	£106.50
Cornwall Council	Churchfield Park – Business Rates	DD	£444.00
Cornwall Council	Library/Town Hall – Business Rates	DD	£319.00
Cornwall Council	Cemetery – Business Rates	DD	£407.00
Andy Lawler	Technical services	DD	£40.00
Western Supply	Maintenance supplies	BACS	£45.36
Smart window cleaning	Town Hall windows	BACS	£25.00
Cornwall Council	Car park enforcement	BACS	£138.60
R Sleep	Misc maintenance supplies	BACS	£13.71
Screwfix	Library supplies	Debit	£19.98
Town Trust	Town Hall rent	DD	£481.54
Staples	Office supplies	DD	£40.64
Barclays	Bank charges	DD	£11.66
BCHS	Hand Sanitiser	BACS	£576.00
Pickle Design	Town Website	BACS	£2,700.00
Yetserve	Laptop x 1	BACS	£240.00
SeaDog IT	Webhosting	DD	£25.00
SLCC	Practitioners conference x2	BACS	£180.00
		TOTAL	£16,774.03

Proposed: Cllr Elford Seconded: Cllr Burgis unan 20/543

c. Income was noted

Barclays	Interest	AC	£1.28
		TOTAL	£1.28

20/544

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts

Proposed: Cllr Coombes Seconded: Cllr Hewlett Unan 20/545

a. It was **resolved** to instruct Cloudy IT for IT service contract for 2021-22 from 3 quotes provided.

Proposed: Cllr Bond Seconded: Cllr Hewlett unan 20/546

b. The budget for 2020-21 was **reviewed** and it was **resolved** to **accept**.

Proposed: Cllr Coombes Seconded: Cllr Bond unan 20/547

The 3-year budget forecast was **noted**

c. It was **resolved** to **precept** £262,831 for 2021-22

Proposed: Cllr Bond Seconded: Cllr Elford unan 20/548

13. To note items for 19th January 2020 Agenda.

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 21:18.