

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 4th February 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw 21/029

2. To receive Apologies for absence with reasons

None. Cllr Grigg will be attending later 21/030

3. To receive Declarations of Interest & Approve Dispensations

Cllr Coombes 9a. Correspondence Pecuniary to leave the room
Cllr Ackroyd-Johnson 7. Planning Pecuniary to leave the room 21/031

4. Public question time (15 minutes allowed for this)

Cllr Jordan attended. 21/032

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 19th January 2021 after two amendments.

Proposed: Cllr Elford Seconded: Cllr Coombes 8-0 (1abs) 21/033

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease update; Town Trust has informed us that land has been registered. Started advertising for APM on 4th March. Environment agency have planted 9 trees in Enfield Park. All the tenders for the Enfield Park project will be reviewed in a finance working group meeting for report at the 16th February meeting. Localism Strategy Launch. EV car charger application. Finance WG will consider/review the tenders for the Enfield Park project on 12th Feb – decision at FC on 16th Feb. Burst pipe in Enfield Park play area. Localism Strategy launched. Hedgerow/wildflower meadow meeting – considering a test site first. Regarding Vets/tree removal; site has been sold – the current Vets has no idea who to. 21/034

7. Planning

*** Cllr Ackroyd-Johnson left the room***

PA21/00148. 1 and 1A Fore Street. Mr J Bridgway. Convert main dwelling into 2 flats and internal alterations to change existing dwelling linked to the shop to one self-contained dwelling to rear with elevation changes. Cllr Shaw noted lack of amenity space, shop must stay as a shop. He also noted that there is no parking and contrary to the application – there is not a free car park 50m away. It was **resolved** to reply with No Objection

Proposed: Cllr Shaw Seconded: Cllr Bond 8-0 (1abs) 21/035

*** Cllr Ackroyd-Johnson returned***

*** Cllr Grigg arrived***

For Information

PA20/10138. Anneth Lowen, Newhall Green. Mr Ian Fischer. **Approved** 21/036

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell paid tribute to Captain Sir Tom Moore, and extend CTC's condolences to the family. He has attended place-shaping meeting and had a tour of the Wadebridge vaccination centre. NHS is hoping to add another pod to be able to vaccinate a further 500 people per day. Veor are waiting for final budget approval from NHS for the portacabin in Churchfield. He has reported the land adjacent to the vets to planning enforcement. He has attended lots of COVID briefings including the local outbreak engagement board. Attended domestic homicide review.

21/037

9. Correspondence

*** Cllr Coombes left the room***

a. Request for donation from Camelford show committee. Cllr Shaw noted that CTC pay for transport to and from the show. Cllr Grigg noted it is an important event for the town. Clerk to reply that it should apply on the usual forms for a capital item that fits CTC grant criteria in from April.

21/038

*** Cllr Coombes returned***

10. Agenda Items

- a. The minutes of Estates and Properties Working Group were noted. 21/039
- i. It was **resolved** to create additional allotments - £640.00.
- Proposed: Cllr Scawn** **Seconded: Cllr Bond** **unan** **21/040**
- ii. It was **resolved** to cut strip into ivy on 6 trees as per recommendations in decay inspection and main inspection reports, to mulch and bury cut cord wood.
- Proposed: Cllr Bond** **Seconded: Cllr Grigg** **9-0 (1abs)** **21/041**
- iii. It was **resolved** to purchase new 'turfcrete' for entrance path to play area. £400.
- Proposed: Cllr Hewlett** **Seconded: Cllr Grigg** **unan** **21/042**
- iv. It was **resolved** to adopt allotment tenancy agreement 2021-22, including extra clauses for the storage of feed.
- Proposed: Cllr Shaw** **Seconded: Cllr Burgis** **unan** **21/043**
- v. It was **resolved** to purchase 75m new hedgerow trees/shrubs and guards for cemetery – up to £400.
- Proposed: Cllr Hewlett** **Seconded: Cllr Coombes** **unan** **21/044**
- b. The minutes of Finance Working Group were **noted**. 21/045
- i. The Q3 expenditure to budget report was **reviewed**. 21/046
- ii. It was **resolved** to keep burial and allotments fees the same.
- Proposed: Cllr Burgis** **Seconded: Cllr Shaw** **unan** **21/047**
- iii. It was **resolved** to set website advertising fee at £10 for first year – reviewable annually.
- Proposed: Cllr Coombes** **Seconded: Cllr Ackroyd-Johnson** **9-0 (1abs)** **21/048**
- iv. It was **resolved** that the Christmas Lights Committee will need to produce full, independently reviewed, accounts noting all transactions and 3-year's bank statements with its grant application for 2021.
- Proposed: Cllr Shaw** **Seconded: Cllr Elford** **8-0 (2 abs)** **21/049**
- c. The minutes of Family Hub Working Group were **noted**. 21/050
- d. It was **resolved** that the Librarian attend virtual cemetery management and compliance workshop £135.00
- Proposed: Cllr Burgis** **Seconded: Cllr Bond** **8-1 (1 abs)** **21/051**
- e. It was **resolved** to confirm meeting dates 2021, noting in particular 6th May – annual meeting moved to 13th (election).
- Proposed: Cllr Bond** **Seconded: Cllr Ackroyd-Johnson** **unan** **21/052**
- f. It was **resolved** to cancel all events during spring and summer (Music in the Park, Honoured Citizens, St.Pirans, Easter), and to task Events Working Group to look at 'virtual' or 'social distanced' alternatives, or something later in the year
- Proposed: Cllr Shaw** **Seconded: Cllr Grigg** **unan** **21/053**
- g. It was **resolved** to purchase a replacement salt bin at Warren's field £148.19
- Proposed: Cllr Grigg** **Seconded: Cllr Burgis** **9-0 (1abs)** **21/054**
- h. It was **resolved** to seek VAT advice for OCM and electric charging points from the Parkinson Partnership (recommended by CALC).
- Proposed: Cllr Rotchell** **Seconded: Cllr Shaw** **unan** **21/055**

11. Accounts

a. Balances at 26th January were noted

Current Account	£91,694.62		
Tracker Account	£51,422.10		
NS&I	£42,483.49		
CCLA	£80,000.00		21/056

b. It was **resolved** to authorise the payments of Accounts Outstanding

Voiphone	Telephone calls group	DD	£50.00
SeaDog IT	Site security services	BACS	£85.00
ICCM	Cemetery course	BACS	£162.00
Cormac Solutions Ltd	Dumpy Bag Salt	BACS	£193.06
Positive Energy	Town Hall Electricity	DD	£204.82
Positive Energy	Town Hall Electricity	DD	£168.21
SeaDog IT	Tech Support	BCAS	£13.75
Microsoft Onedrive	Cloud backup	DD	£1.99
Barclays	Bank charges	DD	£6.55
		TOTAL	£885.38
Proposed: Cllr Grigg	Seconded: Cllr Elford	unan	21/057

c. Income was noted

NS&I	Annual Interest	AC	£303.67
Cornwall Council	Library VAT only payment Q2 and 3	AC	£16.39
		TOTAL	£320.06
			21/058

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts

Proposed: Cllr Bond **Seconded: Cllr Grigg** **Unan** **21/059**

a. An update from Clerk was **received** regarding the OCM

13. To note items for 15th February Agenda.

Enfield park project and Public Works Loan Board

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 20:23.



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Minutes of the Events Working Group

Wednesday 10 January 2021 – at 7pm via Zoom

Members present and apologies received

AL, BH, RR, AB, KW, AAJ, SS, CH

Apologies MB, EGrigg (no apologies) JP (apologies sent via AAJ)

1. Approve Minutes from Previous meeting

Minutes Approved by those present

2. Music in Park/Four Days of Fun – When to reschedule

RR stated that moving to May/September not possible in the current climate as no mass gatherings allowed due to COVID guidelines. Agreed to move Music in Park/Four days of Fun to 2022 & concentrate on arranging Winter Festival on a larger scale for Saturday 27 November 2021 – guidelines permitting. AL asked for clarity on responsibilities with the winter festival. SS felt that it should be led by the events working group in association with the Christmas Lights, proceeds to Christmas lights after costs - Town Clerk will follow up with Lights committee re: grants. Applications forms for stalls through CTC office. KW – keen to promote local businesses with no conflicting business to keep fair. RR bandstand area as a focal point as in the past but also utilise other areas .ie.: area by library & stalls throughout town. **AL asked the group to email her thoughts & suggestions for the winter festival.** SS idea for lights in the river – **AL to discuss in her meeting with Richard Green.**

3. Honoured Citizens at APM – discussion on how this should be done virtually

RR & AAJ will be awarding (socially distanced) on 3/3/2021 & recording so that a video can be shown of the recipients at the APM. **AL to organise certificates & frames.** RR will read out citations before video. **RR is organising Cornish Hampers.** Letters going out to nominees next week. Posthumous awards to be shown first. AB did offer at this point a video he is compiling. As this video was not discussed at full council it was decided to obtain photographs instead. **KW to liaise with Steve Bond. AB to supply photo of Alan Pollard.**

4. Easter Eggstravaganza – cancel or discuss how to do virtually

Agreed to do virtually on Saturday 3 April 2021 – Easter Bonnet & decorated eggs competitions – entries to be dropped to library (socially distanced) between 10-12. RR to judge entries (fancy dress mandatory) BH will do live stream Easter themed story time which will then go into live stream announcement of the winners. BH to source prizes – KW offered that the Masons Arms will donate the prizes for 1st, 2nd & 3rd for both competitions. **AL to do live stream to FB.**

5. Update Christmas Lights – report on how it went/when lights are coming down (JP)

As JP not present SS gave an update – COVID has caused delays in the removal of the lights. Lights team will post an announcement on social media to minimise comments/criticism of lights still being up. SS had a thought on asking for family groups to volunteer to take sections down (tbc – just an idea at present) RR felt that some lights no longer fit for purpose, not our best year for lights. SS agreed. Discussion needs to happen about where do we go from here? Asked lights team to think about future plans/mission statement as using public funds which are audited. **SS/JP to provide lighting plan, quotations for any new lights and designs to be done by 31 March.**

SS said there had been thoughts of meeting monthly to carry out repairs/ make new displays, forward planning with regards to costs etc involved, ideas for smart displays & lights in river (**AL to check**) RR mentioned

Christmas trees on Masons – be nice to see more businesses do the same & encourage more businesses/residents to decorate themselves. KW brackets sourced from Cedarcroft – possibility of bulk discount – send letter to businesses to see if any interest.

6. Monthly Litter picks

Agreed that not possible to do currently due to COVID guidelines – discuss at the next meeting.

7. Use of Bandstand as Focal Point

The idea is to use the bandstand as a focal point each month for different themes, eg Valentines, St Pirans, Halloween, Remembrance etc. KW felt it wouldn't have the same impact as using the Xmas Tree – full council wanted the bandstand to be used not the tree. The idea is to brighten up the town throughout the year & encourage local children & schools to contribute. **KW to approach the schools.** Discussion on the type of fixings to be used, Plastic free Camelford/CTC not keen on use of cable ties, (SSSi area) and care needs to be taken things don't end up in the river. SS said other fixings can be looked into. **KW to take the lead for this idea & be responsible for the displays** and liaise with BH and CTC over plans. BH offered the library as a drop off point for contributions. First theme will be St Pirans.

8. Dates of Meetings 2021 (all at 7pm)

31 March 2021 – Christmas Lights Plan & updates on Easter Eggstravaganza & bandstand themes

19 May 2021 – Winter Festival Planning

7 July 2021 – Christmas Lights, Winter Festival & Enfield Park Centenary Plans

8 September 2021 – Pumpkins on Parade/Christmas Lights/Winter Festival & budget for Centenary

27 October 2021 – Winter Festival & Centenary

11. Date & time of Next Meeting

Wednesday 31 March 2021 @ 7pm

In person or via zoom - tbc

Clerk

From: Sarah Mason <Sarah.Mason@cornwall.gov.uk>
Sent: 28 January 2021 16:14
To: CornwallALC Enquiries
Cc: Liz Frederick-Preece; Edwina Hannaford CC; Simon Mould (Fire); Mark James (Localisms)
Subject: CALC FAQ 17 - updates and the future of virtual meetings
Attachments: CALC BRIEFING FAQ 17 - Updates and future of meetings.docx

Information Classification: CONTROLLED

Dear All

Please find attached our FAQ 17 which includes information on the future of virtual meetings after May 2021. We would really appreciate your help in lobbying to retain the option to hold virtual meetings. I attend a number of weekly briefings and Covid response meetings each week and there is a unanimous call across all services and the health communities to promote the messaging about staying home and keeping safe.

Anything which you can do to promote this message locally around your parishes, on your notice boards and social media would be appreciated by all those services called to respond to the emergency.

As always if you have any questions please do not hesitate to contact us.

Kind regards,

Sarah Mason
County Executive Officer
Cornwall Association of Local Councils
1/1a, 1 Riverside House
Heron Way
Newham
TRURO
Cornwall TR1 2XN

Tel : 07837 229982

Email : enquiries@cornwallalc.org.uk

www.cornwallalc.org.uk

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GUIDELINES FOR KEEPING POULTRY ON ALLOTMENTS 2021

1. INTRODUCTION

Allotment Tenants may keep poultry on allotments, but not cockerels as under the Allotments Act 1950. This is on the condition that they are not *"kept in such a place or in such a manner as to be prejudicial to health or a nuisance."*

2. REGISTRATION AND INSPECTION

- 2.1. Tenants are required to make an application to CTC to keep poultry on their allotment plot (max 10 per tenant). Details of the number of poultry and sizes and location of the poultry house and outdoor run must be given. Personal contact details must be provided as well as those of others who will be caring for your poultry during holidays etc so that we may contact them if there is a problem (see attached Request for Permission to Keep Poultry on Allotments application form).
- 2.2. Tenants are responsible for the poultry welfare and must ensure they do not cause a nuisance to others. Please see Clause 3.8 in the Allotment Tenancy Agreement.
- 2.3. The granting of permission is dependent on CTC conditions being met and guidelines followed.
- 2.4. Representatives of CTC have the right to inspect the poultry at any time. If the Council has cause to investigate complaints of maltreatment, any costs incurred will be passed to the tenant for payment.
- 2.5. The tenant's Allotment Tenancy Agreement will be terminated in the instance of failure to adhere to these guidelines and thus in breaching their Tenancy Agreement.

3. ANIMAL HUSBANDRY

3.1. Housing

- 3.1.1. Housing is important in ensuring the welfare of poultry and should allow expression of natural behaviours.
- 3.1.2. Both the poultry house and outdoor run must be regularly maintained to a good, tidy standard and free from obvious faults that may cause injury.
- 3.1.3. **Poultry House**
- 3.1.4. A fully enclosed shelter providing a minimum size of 2 sq.ft (0.2m²) per poultry is required. The fully enclosed shelter must provide the following:
 - 3.1.4.1. Protection from predators.
 - 3.1.4.2. Clean dry bedding material to absorb moisture and odour (eg wood shavings or straw).
 - 3.1.4.3. Warmth during colder months or shade during Summer. As a general guide the aim should be to achieve a temperature range of 10°C – 20°C
 - 3.1.4.4. Be draught free but have adequate ventilation.
 - 3.1.4.5. Perches for sleeping, approximately 305cm wide with rounded corners to enable them to grip.
 - 3.1.4.6. Nest boxes for laying eggs.
- 3.1.5. **Outdoor Run**
 - 3.1.5.1. Fully enclosed caged run that provides a minimum size of 4 sq.ft (0.4m²) per poultry, providing the poultry with plenty of space to dig, dust themselves and flap their wings. The optimum size is 5ft x 8ft.
 - 3.1.5.2. There should be an additional means of overhead shelter eg shrubs to provide poultry with protection from direct sunlight, strong wind and driving rain.
 - 3.1.5.3. The structure must be allowed periods of rest to allow the ground to recover.

3.2. Food and Water

- 3.2.1.** Poultry should have continuous and plentiful access to cool, clean and fresh water, feed appropriate to the age and species of the poultry and in sufficient quantities as well as insoluble grit to aid digestion.
- 3.2.2.** Poultry food must be sealed in rat-proof bins or tins (e.g. metal) and stored securely.
- 3.2.3.** Remove poultry feeders and excess food at night or use a rat proof treadle feeder.

3.3. Health

3.3.1. Welfare

- 3.3.1.1.** The allotment tenant is responsible for ensuring that their poultry are free from distress, pain, injury and disease.

3.3.2. Preventative and/or veterinary treatment

- 3.3.2.1.** Poultry must be vaccinated prior to arrival or at 6 weeks old.
- 3.3.2.2.** Poultry will need regular worming (twice a year) and clipping of claw nails to maintain them in a good healthy condition.
- 3.3.2.3.** Poultry must be checked regularly for lice and the houses treated for Red Mite.
- 3.3.2.4.** Any health serious or longstanding or contagious problems must be reported to CTC immediately as well as details of the treatment being received and notification when the problem has cleared.

3.3.3. Sanitation

- 3.3.3.1.** The poultry house and run should be cleaned a minimum of once a week or more frequently as necessary.
- 3.3.3.2.** Tenants are responsible for the removal of all arisings from the site. Soiled bedding must be composted anywhere on the allotment site.

3.3.4. Number of Poultry

- 3.3.4.1.** Poultry need companionship and should be kept in groups of two.
- 3.3.4.2.** For Tenants taking a plot from 1 April 2019, the maximum number of poultry permitted per Tenant is 10.

4. Nuisance to Neighbours & Cleanliness

- 4.1.** Provided the above guidelines on housing, food, water and health are followed, poultry should not become a nuisance to others. (See Clause 3.8.2 of the Allotment Tenancy Agreement).

5. Breeding and Profit

- 5.1.** Allotment tenants are not permitted to breed poultry on the allotment site nor profit from the sale of produce (See Clause 3.2.2 of the Allotment Tenancy Agreement).

SERVICE HAS BEEN COMPLETED AS PER CONTRACT, OUR REPORT IS AS FOLLOWS:

INSPECTION DATES 03/08/20 29/10/20

INSPECTED BY: Matthew Phillips

Route No. 484

Unit 5 Aerial Park
Uddens Trading Estate
Wimborne
Dorset, BH21 7NL

Telephone: 01202 871333
Facsimile: 01202 855139

www.jacksonlifts.com

Camelford Library
Town Hall
Market Place
Camelford
Cornwall PL32
FAO: Amanda Lash

CLIENT REF: JEC012336

Printed On 29/01/21

MAINT No. M16310/4/PLA
SITE NAME: Camelford Library
ADDRESS: Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

CLIENT PROPERTY CODE
CLIENT UNIT CODE:

LIFT REF: HPL Passenger Lift
M/C No: 6075/879

1] Main Ropes/Chains	N/A	2] Tank Unit/Pipes	Worn but Serviceable
3] Wiring/Flexes	Worn but Serviceable	4] Rupture Valve/Safety Rope	Worn but Serviceable
5] Doors/Operator	Worn but Serviceable	6] Controller	Worn but Serviceable
7] Ram/Ram Seal	Worn but Serviceable		

GENERAL REMARKS

Shaft Ventilation Required-builders Work
No Beam Fitted At Top Of Lift Shaft For Tackling Off Of
All Due Health & Safety, LG Examinations Will Be Quoted When And As Appropriate

From: Emma Julian <emma@pickleddesign.co.uk>
Sent: 22 January 2021 09:23
To: Camelford Town Council <admin@camelford-tc.gov.uk>
Subject: Re: Website

Morning Amanda,

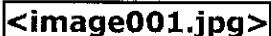
Oh brilliant, the next step is the coding, so if the design is approved we can press on :) Things like picture swaps and text changes are quite easy to do at this next stage, but the layout and design need to be fixed as Carl will now be coding.

I will need some text for a few of the pages, but I think we can start with what we have. I think the pages I need text for are the Activities, Camelford and Beyond (which is the local area and town guides, history) and if you want to send me a few business over to add in for you I am happy to do that. Oh and the Gallery but I guess I can use Dan's photos for that? I realised we don't actually have any photos of the town itself, so you might want a couple in your gallery.


I think that's it!

Thank you :)

Emma Julian



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E: emma@pickleddesign.co.uk
W: www.pickleddesign.co.uk
A: 5 Huthnance Close, Wadebridge, Cornwall PL27 6FJ



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On 21 Jan 2021, at 11:43, Camelford Town Council <admin@camelford-tc.gov.uk> wrote:


Hi Emma

I have had no further comments on the pages you sent, so can you just continue as you are doing?

Many thanks

Amanda

Kind regards



Amanda Lash, CiLCA

Deputy Town Clerk, Camelford Town Council

Clerk

From: admin@camelford-tc.gov.uk
Sent: 08 February 2021 09:05
To: clerk@camelford-tc.gov.uk
Subject: FW: Website

This was the very important thing I remembered in the middle of the night and then forgot. Can we put on the next agenda to authorise pages so far...

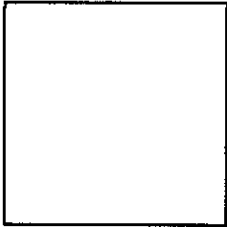
From: Emma Julian <emma@pickleddesign.co.uk>
Sent: 05 February 2021 16:45
To: Camelford Town Council <admin@camelford-tc.gov.uk>
Subject: Re: Website

Hi Amanda,

I hope this finds you well :) I just thought I'd email to see if you got the go ahead at your meeting?

Thank you, hope you have a lovely weekend!

Emma Julian



T: 01208 813961
E: emma@pickleddesign.co.uk
W: www.pickleddesign.co.uk
A: 5 Huthnance Close, Wadebridge, Cornwall PL27 6FJ



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On 21 Jan 2021, at 00:09, admin@camelford-tc.gov.uk wrote:

Hi Emma

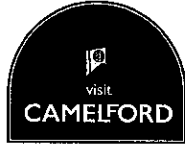
The Clerk has just told me to hold fire so it is officially approved at Council on 4 February. This is just a formality so after then, full steam ahead. I will get all the blurb done by that point too. I will also get some photos to you to compliment Dan's photos.

Best wishes

Amanda





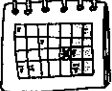



HOME STAY FOOD & DRINK DISCOVER GALLERY OFFERS BLOG CONTACT



Welcome to Camelford, the gateway to the moors.
We are a thriving community and an ideal base to explore what North Cornwall has to offer.
Here you'll find perfect getaways, mouth-watering food and days out whatever the weather.

Come and explore...

 <p>THE GATEWAY TO THE MOORS</p>	 <p>STAY</p>	 <p>FOOD & DRINK MOUTH-WATERINGLY GOOD</p>
 <p>SOMETHING FOR EVERYONE</p>	 <p>EVENTS GALORE</p>	 <p>SHOP THE GREAT CORNISH HIGHSTREET</p>



FROM THE BLOG

BLOG STORY TITLE

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Quis ipsum suspendisse ultrices gravida. Risus commodo viverra maecenas accumsan lacus vel facilisis.

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CAMELFORD

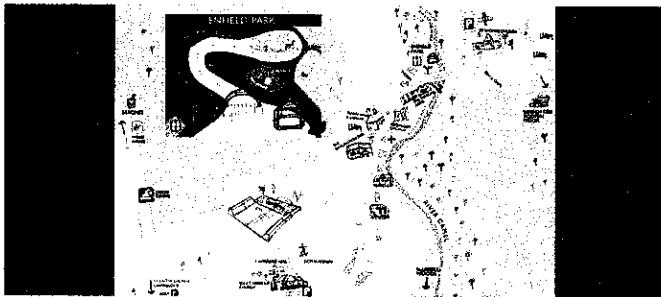
HOME STAY FOOD & DRINK DISCOVER GALLERY OFFERS BLOG CONTACT



WE LOVE CAMELFORD

Why do we love CAMELFORD? The ancient market town sits on the edge of the enchanting moors with some of Cornwall's most dramatic coastline within easy reach. A community hub, a holiday hotspot and a hidden gem, all year round.

- Where's paradise
- Family friendly
- All year round community
- Historic Cornish



LOCAL AREA

There's plenty to explore from the legend of King Arthur at Tintagel or the smuggler's coves and surfing beaches. Bodmin Moor is the perfect place to star gaze, we are ideally located to sample the best March Cornwall has to offer.

PLACE NAME

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PLACE NAME

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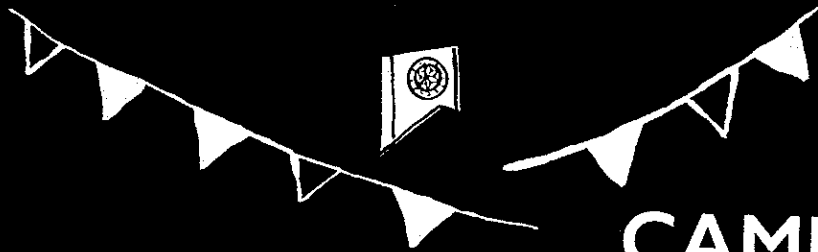
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OUR HISTORY

A few paragraphs about the town's history could go here, perhaps with an image too.





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PLACE SHAPING PARTNERSHIP TEAM
WORKSHOP BILL GRIMSEY 25 JANUARY 2021

In attendance:

Matt Baker, Bill Grimsey, Joe Barratt (technical), Amanda Iash, Tina McGrath, Rob Rotchell, Andy Shaw, Claire Hewlett, Paul Thomas, Adrian Radford, Andrew McLeod, Steve Heard, Kate Woods, Rose Barnecliff, Tamsin Daniels

Apologies: Bill LeGrys, Ayla Ackroyd-Johnson

1. MB gave a brief introduction to Bill Grimsey.
2. MB noted that Terms of Reference been sent out together with instructions to vote for a Chair (via survey monkey). This will be ratified at next meeting.
3. Bill Grimsey
BG talked about his experience/history in retail and how the High Street is changing from large department stores to online shopping. Outlined effect supermarkets have had on local shops such as fruit and veg with the introduction of produce available all year round. Talked about "15 minute community" and people feeling safer and connecting to community more since pandemic started. With the right commitment, vision and enthusiasm smaller town can form a stronger identity.

Bypass a huge opportunity. 2-pronged attack. Short term and long term.
Presentation on "Build Back Better"

Cannot rely on retail anymore. 21st Century a different place. Technology culture.
Pandemic accelerated change in shopping behaviour in 6 months – this change was predicted to take place in 10 years. 18% - 40% of shopping done online. Town centres been battered.
We are social animals – town centres need to be community hubs. Social includes shopping but also health, arts, heritage and leisure. Housing important with aging population.

Has seen what place shaping work the Town Council has done already and it is going in the right direction. Need to empower communities to come up with unique solutions. Need ambitious plans. Healthier strategies.

Gave example of plans for Stockton on Tees. Large department building/shopping mall.
Road separating river from the town. Plans to demolish the mall and turn into green space, redirect road and connect space to the river. Need to prioritise community instead of "distant shareholders". This requires local leaders.

Need green spaces – inviting spaces. Improving quality of life. Sustainable towns. Give everyone a stake in the community. Climate change increasingly on people's minds.

Question: Why should people want to live, work and play in Camelford. This Partnership Team to explore.

4. Questions for Bill/Discussion

- PT raised issue of money being a blocker. RR thought money not the issue. Need a business case ready like Penzance who have been given £10m to regenerate. BG – do not be defined by money but be defined by what you can do.
- RR asked how much effort the Team should put into saving smaller shops. BG said to do what you can. If shops are suffering because of the pandemic, give all the help you can. They are part of the future.
- AR – Raised issue of police involvement. Feeling safe.

5. Workshops

Split into groups to discuss following themes:

Group one	Group two
Food	Community hub/health & wellbeing
Experiences	Green space/public realm
Tourism	Arts/crafts
Workspace	Cycling/walking

Group one

- Adrian Radford
- Paul Thomas
- Steve Heard
- Kate Woods
- Tina McGrath

Group two

- Rob Rotchell
- Tamsin Daniels
- Rose Barnecutt
- Diane Taylor
- Andy Shaw
- Andrew MacLeod
- Claire Hewlett
- Amanda Lash

6. FEEDBACK GROUP 1

- Food – creating alfresco area. Bandstand – link to the park. Weekly food events “Foodie Friday” and drink. Post bypass – road closure. Need money for promotion, marketing and commitment to run the events. Licencing – drinks covered by pubs.

- Experiences – Dark skies. Instead of duck race “Camel Race” in the river. Route 66 spin off “Atlantic Highway Route”.
- Camel Town trail – use of camels.
- Gateway to Atlantic not just Bodmin Moor
- Camel Trail cycle route
- Develop winter tourism strategy
- Caravan club, motor home set up
- Look at online presence – visitor experience
- Community hub/workspace. Lots of self-employed/working at home that need office space

FEEDBACK GROUP 2

- Arts/History Use of “Camel” bit of a red herring. Camelford is so much more. Involve local artists and commission them for their ideas. So much history in Camelford – built environment/story of buildings. Investigate further books that have been written by locals about history. Museum in town – exhibition space. So many artefacts and work done. Needs exploring to bring back to life. Kresen Kernow links to be explored. Small scale activities on regular basis. Projects where people work individually but work brought together collectively (e.g. town bunting project). Street art festival – post bypass close road and cover shops with street art boards. Wassail.
- Walking/Cycling – Murmurations at Roughtor. Horse and Cart. Encourage walking. Walking maps. Road train. Contributes to health and wellbeing.
- Did not get to explore health (doctors’ surgery, dentist as RR had to leave meeting for another)

7. FURTHER DISCUSSION/BILL’S COMMENTS

Bypass key. Discussion Gateway to Bodmin Moor. Far more to discover. Need to be ambitious. “Gateway to North Cornwall”. All agreed. Discussed issue around attracting visitors all year round. Surfing opportunities – links with surfing instructors. Bike hire. Kayak hire etc. Noted that there are some discussions at CC regarding North Cornwall being redesignated as East – Bill said need to lobby council. Want to keep North Cornwall.

Camper vans/Campra – people more cautious travelling abroad. Great opportunity for Cornwall. State of the art sites with high quality facilities (club house, showering, “airs”/eco). It was noted that there are already two caravan/mobile sites in town. Need discussions with them. Needs to be in right place. Also noted Juliots Well – large lodge site.

High quality hotel would be valued (Premier Inn?). Do have some hotels in Camelford. Need to partner with other towns – Bodmin, Tintagel.

AM – Camel Trail/Tarka Trail ideal opportunity. We are 4 miles from Wentford Bridge (Bodmin side of Camel Trail). Link would bring tourists all year round. Supply e-bikes.

Summary: To explore

- Gateway to North Cornwall branding
- Tarka Trail (including e-bikes)
- Camel Town Trail

- Surfing links
- History (museum, TI etc)
- Al fresco/food events
- Motor homes/technology
- Eco tourism
- Build on events calendar (e.g. Wassails linked to other places, stargazing)

8. **CLOSING THOUGHTS FROM BILL G**

Create a vision – 10 years. Look at what can be done pre- bypass and post-bypass.

Create a road map – stepping stones including “quick wins”. Include timescales. Revisit every year. Engage the local community in this process. Bear in mind there will be disruption during the build of the bypass.

creating a better place
for people and wildlife



Camelford Town Council
Town Hall
Market Place
Camelford
Cornwall
PL32 9PB

Our ref: Camelford Tree Planting
Date: 05 February 2021

Dear Ester Greig,

Tree Planting at Camelford Enfield Park

Following on from previous conversations, the Environment Agency (the Agency) have now completed the wall repairs on the left bank of the River Camel adjacent to Manor Gardens, Camelford. Underpinning on the right bank of the wall remains outstanding and this will be completed in summer 2021.

As you are aware, 4 trees were removed from the top of the wall to facilitate the wall repair. The trees that were removed were under a Tree Protection Order (TPO). Therefore, as part of the consent process replacement tree's had to be planted in the surrounding area. The Agency has supplied and planted 8 trees along the repaired wall and 9 trees in Enfield Park on land owned by Camelford Town Council. The specific planting areas and a further description of the planting is shown in the enclosed plan (Camelford Planting Plan). This was completed on 3rd February 2021.

Whilst the Agency has supplied and undertaken the planting works in the attached plan, the Agency will not be responsible for any future maintenance in respect of the planting works. Any required maintenance going forward will be the responsibility of yourself as the land owner. I understand that this has been previously accepted by yourself via a phone conversation with Amy Roberts but I would be very grateful if you could please confirm your acceptance of the maintenance liability in respect of the planting by signing and dating both copies of this letter and returning one copy to myself via email or post. Please retain the second copy for your own records.

If you have any queries in relation to this letter please do not hesitate to contact me.

Yours sincerely,

Steph Osborn
Flood and Coastal Risk Management Officer
Sir John Moore House, Victoria Square, Bodmin PL31 1EB
Email: Stephanie.osborn@environment-agency.gov.uk

customer service line 03708 506 506
gov.uk/environment-agency

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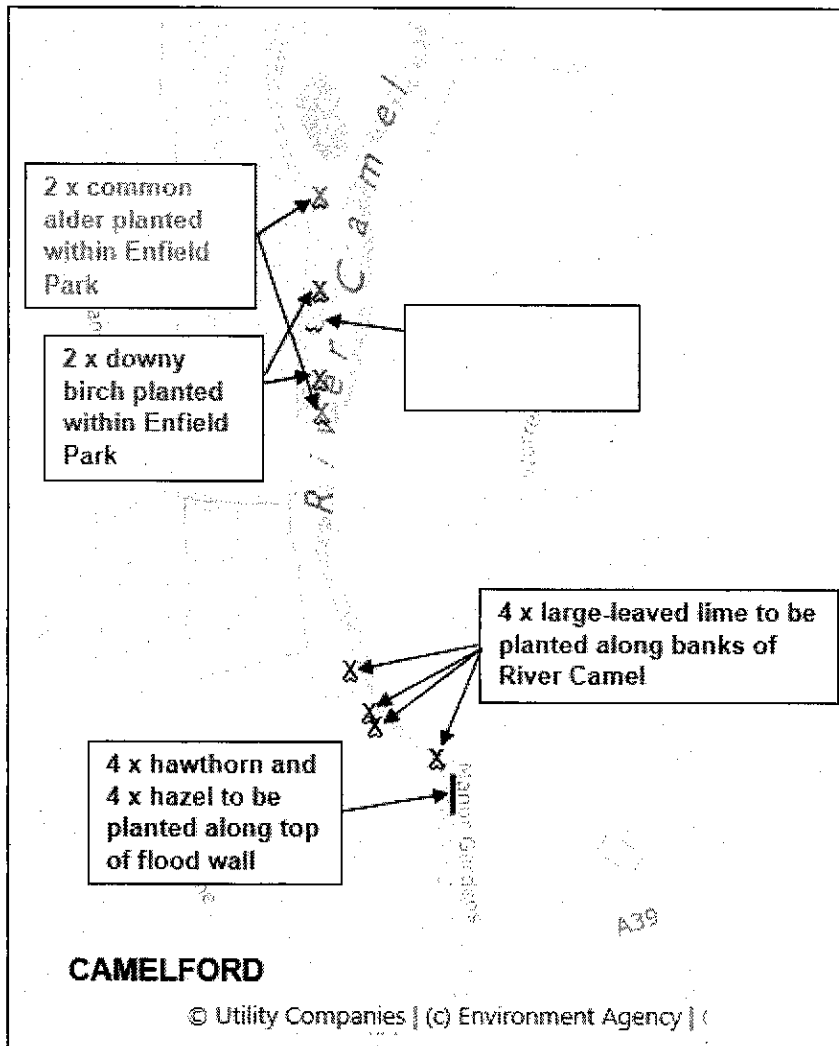
A handwritten signature in black ink, appearing to read "Steph Osborn".

Steph Osborn
Flood and Coastal Risk Management Officer
Sir John Moore House, Victoria Square, Bodmin PL31 1EB
Email: Stephanie.osborn@environment-agency.gov.uk

customer service line 03708 506 506
gov.uk/environment-agency

Camelford Planting Plan

Camelford Tree Replanting Plan (Consented as part of PA19/03444):



Total trees:

4 x large-leaved lime (*Riverside, RB*)

4 x hawthorn (*Top of wall, LB*)

4 x hazel (*Top of wall, LB*)

2 x common alder (*Enfield Park**)

2 x downy birch (*Enfield Park**)

1 x white willow (*Enfield Park**)