



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 4th February 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw 21/029

2. To receive Apologies for absence with reasons

None. Cllr Grigg will be attending later 21/030

3. To receive Declarations of Interest & Approve Dispensations

Cllr Coombes	9a. Correspondence	Pecuniary	to leave the room
Cllr Ackroyd-Johnson	7. Planning	Pecuniary	to leave the room

21/031

4. Public question time (15 minutes allowed for this)

Cllr Jordan attended. 21/032

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 19th January 2021 after two amendments.

Proposed: Cllr Elford **Seconded: Cllr Coombes** **8-0 (1abs)** **21/033**

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease update; Town Trust has informed us that land has been registered. Started advertising for APM on 4th March. Environment agency have planted 9 trees in Enfield Park. All the tenders for the Enfield Park project will be reviewed in a finance working group meeting for report at the 16th February meeting. Localism Strategy Launch. EV car charger application. Finance WG will consider/review the tenders for the Enfield Park project on 12th Feb – decision at FC on 16th Feb. Burst pipe in Enfield Park play area. Localism Strategy launched. Hedgerow/wildflower meadow meeting – considering a test site first. Regarding Vets/tree removal; site has been sold – the current Vets has no idea who to. 21/034

7. Planning

*** Cllr Ackroyd-Johnson left the room ***

PA21/00148. 1 and 1A Fore Street. Mr J Bridgway. Convert main dwelling into 2 flats and internal alterations to change existing dwelling linked to the shop to one self-contained dwelling to rear with elevation changes. Cllr Shaw noted lack of amenity space, shop must stay as a shop. He also noted that there is no parking and contrary to the application – there is not a free car park 50m away.

It was **resolved** to reply with No Objection

Proposed: Cllr Shaw **Seconded: Cllr Bond** **8-0 (1abs)** **21/035**

*** Cllr Ackroyd-Johnson returned ***

*** Cllr Grigg arrived ***

For Information

PA20/10138. Anneth Lowen, Newhall Green. Mr Ian Fischer. **Approved** 21/036

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell paid tribute to Captain Sir Tom Moore, and extend CTC's condolences to the family. He has attended place-shaping meeting and had a tour of the Wadebridge vaccination centre. NHS is hoping to add another pod to be able to vaccinate a further 500 people per day. Veor are waiting for final budget approval from NHS for the portacabin in Churchfield. He has reported the land adjacent to the vets to planning enforcement. He has attended lots of COVID briefings including the local outbreak engagement board. Attended domestic homicide review.

21/037

9. Correspondence

*** Cllr Coombes left the room***

a. Request for donation from Camelford show committee. Cllr Shaw noted that CTC pay for transport to and from the show. Cllr Grigg noted it is an important event for the town. Clerk to reply that it should apply on the usual forms for a capital item that fits CTC grant criteria in from April.

21/038

*** Cllr Coombes returned***

10. Agenda Items

a. The minutes of Estates and Properties Working Group were noted. 21/039

i. It was **resolved** to create additional allotments - £640.00.

Proposed: Cllr Scawn **Seconded: Cllr Bond** **unan** **21/040**

ii. It was **resolved** to cut strip into Ivy on 6 trees as per recommendations in decay inspection and main inspection reports, to mulch and bury cut cord wood.

Proposed: Cllr Bond **Seconded: Cllr Grigg** **9-0 (1abs)** **21/041**

iii. It was **resolved** to purchase new 'turfcrete' for entrance path to play area. £400.

Proposed: Cllr Hewlett **Seconded: Cllr Grigg** **unan** **21/042**

iv. It was **resolved** to adopt allotment tenancy agreement 2021-22, including extra clauses for the storage of feed.

Proposed: Cllr Shaw **Seconded: Cllr Burgis** **unan** **21/043**

v. It was **resolved** to purchase 75m new hedgerow trees/shrubs and guards for cemetery – up to £400.

Proposed: Cllr Hewlett **Seconded: Cllr Coombes** **unan** **21/044**

b. The minutes of Finance Working Group were noted. 21/045

i. The Q3 expenditure to budget report was **reviewed**. 21/046

ii. It was **resolved** to keep burial and allotments fees the same.

Proposed: Cllr Burgis **Seconded: Cllr Shaw** **unan** **21/047**

iii. It was **resolved** to set website advertising fee at £10 for first year – reviewable annually.

Proposed: Cllr Coombes **Seconded: Cllr Ackroyd-Johnson** **9-0 (1abs)** **21/048**

iv. It was **resolved** that the Christmas Lights Committee will need to produce full, independently reviewed, accounts noting all transactions and 3-year's bank statements with its grant application for 2021.

Proposed: Cllr Shaw **Seconded: Cllr Elford** **8-0 (2 abs)** **21/049**

c. The minutes of Family Hub Working Group were noted. 21/050

d. It was **resolved** that the Librarian attend virtual cemetery management and compliance workshop £135.00

Proposed: Cllr Burgis **Seconded: Cllr Bond** **8-1 (1 abs)** **21/051**

e. It was **resolved** to confirm meeting dates 2021, noting in particular 6th May – annual meeting moved to 13th (election).

Proposed: Cllr Bond **Seconded: Cllr Ackroyd-Johnson** **unan** **21/052**

f. It was **resolved** to cancel all events during spring and summer (Music in the Park, Honoured Citizens, St.Pirans, Easter), and to task Events Working Group to look at 'virtual' or 'social distanced' alternatives, or something later in the year

Proposed: Cllr Shaw **Seconded: Cllr Grigg** **unan** **21/053**

g. It was **resolved** to purchase a replacement salt bin at Warren's field £148.19

Proposed: Cllr Grigg **Seconded: Cllr Burgis** **9-0 (1abs)** **21/054**

h. It was **resolved** to seek VAT advice for OCM and electric charging points from the Parkinson Partnership (recommended by CALC).

Proposed: Cllr Rotchell **Seconded: Cllr Shaw** **unan** **21/055**

11. Accounts

a. Balances at 26th January were **noted**

Current Account	£91,694.62		
Tracker Account	£51,422.10		
NS&I	£42,483.49		
CCLA	£80,000.00		21/056

b. It was **resolved** to authorise the payments of Accounts Outstanding

Voiphone	Telephone calls group	DD	£50.00
SeaDog IT	Site security services	BACS	£85.00
ICCM	Cemetery course	BACS	£162.00
Cormac Solutions Ltd	Dumpy Bag Salt	BACS	£193.06
Positive Energy	Town Hall Electricity	DD	£204.82
Positive Energy	Town Hall Electricity	DD	£168.21
SeaDog IT	Tech Support	BCAS	£13.75
Microsoft Onedrive	Cloud backup	DD	£1.99
Barclays	Bank charges	DD	£6.55
		TOTAL	£885.38
Proposed: Cllr Grigg	Seconded: Cllr Elford	unan	21/057

c. Income was **noted**

NS&I	Annual Interest	AC	£303.67
Cornwall Council	Library VAT only payment Q2 and 3	AC	£16.39
		TOTAL	£320.06
			21/058

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts

Proposed: Cllr Bond Seconded: Cllr Grigg Unan 21/059

a. An update from Clerk was **received** regarding the OCM

13. To note items for 15th February Agenda.

Enfield park project and Public Works Loan Board

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 20:23.