

RESKAMMEL



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), A Shaw (Deputy Mayor), A Ackroyd-Johnson, S Bond, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on Thursday 1<sup>st</sup> April 2021 at **7.00pm** via Zoom - meeting ID. 878 0532 8786

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Esther Greig*

Esther Greig, Town Clerk.

Press and Public are invited to watch online via Facebook <https://www.facebook.com/camelfordtc> Members of the public who wish to address Council during public participation regarding items on the agenda are requested to email the Clerk by 5pm 31<sup>st</sup> March 2021 – you will be sent the meeting password on Thursday.

**1. To note Councillors present**

**2. To receive Apologies for absence with reasons**

**3. To receive Declarations of Interest & Approve Dispensations**

**4. Public question time** (15 minutes allowed for this)

**5. To receive and approve the Minutes of:**

Ordinary Meeting 16<sup>th</sup> March 2021 (attached).

**6. To receive Clerk's report**

Matters arising from the Minutes. OCM Lease. Elections. Enfield park project – ecologist visit. Bench at Trevia.

**7. Planning**

Any late applications will be discussed under this section.

**PA21/02176. Land South West of 4 Valley Truckle. Mr George Hughes.** Reserved Matters for access, appearance, landscaping, layout and scales following outline approval PA19/03820 for construction of one dwelling. [weblink](#)

**PA21/02180. Land South West of Field House, Lanteglos. Mr R Ely.** Application for Permission in principle for the erection of up to two dwellings. [weblink](#)

**PA21/02345. Hilltop Farm Shop, Access to Trevilla Park, Slaughterbridge. Mr G Down.** Siting of a Shepherds hut for use as holiday accommodation to be used in conjunction with and in support of Hilltop Farm Shop. [weblink](#)

**For Information**

PA21/00148. 1 and 1A Fore Street. Mr J Bridgeway. **Approved**

**8. Portfolio Reports**

a. Mayor's Report – Cllr Rotchell

## 9. Correspondence

- a. Cornwall Council – St.Austell China Clay restoration and Tipping Planning Document
- b. Letter from resident – Copy correspondence to Scott Mann MP regarding Rail link to Okehampton
- c. Letter from Dr Garrod – regarding the placement of Veor portacabin on patients parking spaces

## 10. Agenda Items

- a. To **note** increase in Town Hall library rent to £5,859.34 (RPI 1.4%) from April 2021
- b. To **discuss** and **resolve** upon grant request from Friends of Lanteglos Church for Bells - £500
- c. To **resolve** to Contract with Cornwall Council for car park enforcement 2021-22 – SLA no price increase.
- d. To **note** minutes of Estates and Properties Working Group
  - i. To **resolve** to undertake 15mx15m wild flower area trial at Cemetery using cut and collect method (purchase seeds and plug plants in Autumn 2021)
  - ii. To **resolve** on request for memorial bench in Enfield Park.
  - iii. To **resolve** to charge £25pcm for poster advertising in the public toilets £5 x A4
  - iv. To **resolve** to allow Camelford and District Age Concern Minibus to park in Camelford carpark. Transferrable permit for £25.
- e. To **resolve** to accept offer of 75 trees (Silver Birch, Rowan, Field Maples) from resident.
- f. To **resolve** to purchase 3 x reverse printed maps and polycarbonate maps for lecterns £135 + VAT

## 11. Accounts

a.	To <b>note</b> Balances at 23 <sup>rd</sup> March 2021		
	Current Account	£47,156.14	
	Tracker Account	£51,423.38	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To <b>resolve</b> to authorise the payments of Accounts Outstanding		
	Scribe	Accounts system	BACS £1224.00
	Staples	Office supplies	Debit £67.67
	Cloudy Group Ltd	IT system	BACS £1938.00
	South West water	Town Hall water	DD £107.09
	Came & Company	Van Insurance	BACS £660.53
	SLCC	Membership subs	BACS £289.00
	Positive Electricity	Town Hall Electricity	DD £97.24
	Positive Electricity	Town Hall Electricity	DD £153.30
	Print concern	Flag (12.11.19)	BACS £132.00
	Cornwall Council	Cemetery – Business Rates	DD £293.20
	Cornwall Council	Town Hall – Business Rates	DD £322.60
	Cornwall Council	Churchfield – Business Rates	DD £445.10
	Cornwall Council	Enfield Store – Business Rates	DD £53.28
	SeaDog IT	Webhosting	DD £25.00
	Amazon	Maintenance supplies – bin bags	Debit £22.93
	R F Yates	4ft Picnic Table	BACS £130.00
		<b>TOTAL</b>	<b>£5,960.94</b>
	To <b>note</b> Income		
	Staples	Office supplies	Credit £20.29
	South West Water	Public Toilets refund	AC £1,350.49
	Website advertising	various businesses	AC £48.00
	Residents	Allotment Rent	AC £22
	Revival books	Library books	AC £18.95
	Bark Online	Bark Refund	AC £442.50
		<b>TOTAL</b>	<b>£1,902.23</b>

## 12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts.

- a) To **resolve** to sign amended Lease and Tripartite Deed for the OCM.

## 13. To note items for 20<sup>th</sup> April 2021 Agenda.