



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 16th March 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw 21/094

2. To receive Apologies for absence with reasons

None. Cllr Grigg – to arrive late 21/095

3. To receive Declarations of Interest & Approve Dispensations

Cllr Hewlett Correspondence 9b&c Non-registerable to leave the room 21/096

4. Public question time (15 minutes allowed for this)

Cllr Jordan attended 21/097

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 4th March 2021 after amendment to wording of 8.c.

Proposed: Cllr Shaw Seconded: Cllr Coombes unan 21/098

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease, now have an issue with the way the land has been registered – Charity commission rather than Town Trust. Elections; some nomination/candidate packs are available from the office. Enfield park project had meeting with Bridge and Environment Agency. They agree that hard engineering in most sections is appropriate. Revised SWW bill for public toilets – have requested refund. Lift was fixed following a breakdown. Car parking reminder stickers have worked well, spaces are regularly available for shoppers and disabled badge holders. 21/099

7. Planning

PA21/01161. Nos 1-18 Highfield Road. Mr Mike Briggs, Cornwall Housing. Replacing PVCU windows and decorative panels below to front and rear facades. Cllr Shaw noted that the works are due.

It was **resolved** to **Support**

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 21/100

For Information

PA20/11346. The Granary, Mutley, Treva. Mr & Mrs Innes. Approved 21/101

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted he'd had a meeting Veor; asked them to change the signage at the medical centre. Noted that former Councillor, Ken Harris, has passed away. Urged residents to consider standing for Council, and to contact the Clerk for further information 21/102

b. Camelford Network Panel – Cllr Hewlett noted it was the last meeting of the administration. Police report that reported crimes have gone up slightly – an increase in malicious communications and social media offenses, and figures are for the whole Camelford network are up. Responding to many Covid calls. Speedwatch will be running again after restrictions are lifted. Presentation from CC Economic Growth officer – figures for whole of North Cornwall. Census due on Sunday, updates from both surgery – vaccine rollouts, Veor have a new website. A39 bypass – technical and environmental work ongoing, no news about the funding until the Autumn statements, planning will be applied for in the Autumn.

21/103

9. Correspondence

a. Cornwall Council – A39 improvement, Engagement with Landowners. Noted 21/104

Cllr Hewlett left the meeting

Cllr Grigg arrived

b. Greening Camelford Group – request to plant wild flowers at Valley Truckle. Clerk noted that Highways have no objections, but need to maintain the visibility splay, and regarding the 3 trees to be placed behind the memorial – need Highway's permission to plant the preferred varieties as they need to check underground service cables. Cllr Shaw suggested cutting back the hedge behind the memorial – create more space. Cllr Rotchell noted CTC supportive but need the group to identify exact area to be planted and be mindful of the daffodils. It was **resolved** to allow the planting of wild flowers in a defined area.

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** 21/105

c. The Old Bank – request to use Camelford Council's van. Clerk confirmed that as long as CTC undertakes due diligence and doesn't charge for hire; then CTC insurers will cover use. It was **resolved** to allow the Community Larder to borrow CTC van once a week, with a designated driver and to ask for donation to diesel.

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** 21/106

Cllr Hewlett returned

10. Agenda Items

a. The minutes of Annual Parish Meeting were **noted** – checking for accuracy only. 21/107

b. It was **resolved** to transfer remaining balance in budget lines to earmarked reserves (events – suggest £3.5k to IT and £3.5k to park centenary celebrations, Churchfield resurfacing, OCM, town hall window Allotments, lift).

Proposed: Cllr Shaw **Seconded: Cllr Grigg** **Unan** 21/108

c. It was **resolved** to book 'Being a Good Councillor' training with CALC – Friday 18th June 10am - £350.

Proposed: Cllr Hewlett **Seconded: Cllr Grigg** **Unan** 21/109

d. It was **resolved** to bulk order 6 flags from Jag Signs - £450.

Proposed: Cllr Elford **Seconded: Cllr Grigg** **Unan** 21/110

e. It was **resolved** to accept Parkinson Partnership quotes for VAT advice for OCM; if phase 2 starts. £600.

Proposed: Cllr Hewlett **Seconded: Cllr Bond** **8-0 (2 abs)** 21/111

f. It was **resolved** to instruct Richard Green Ecology to undertake surveys and screenings for the Enfield Park Riverbank project – for no more than £2295.

Proposed: Cllr Hewlett **Seconded: Cllr Burgis** **unan** 21/112

g. It was **resolved** to accept Tree planting scheme Enfield Park 2021

Proposed: Cllr Shaw **Seconded: Cllr Hewlett** **unan** 21/113

h. It was **resolved** to apply for the balance, £43k of TCRF grant.

Proposed: Cllr Burgis **Seconded: Cllr Bond** **unan** 21/114

i. The ongoing problem of dogs off leads in Enfield Park was discussed. Cllr Bond spoke regarding problem of dogs off leads in the park. It was noted that the bylaw is clear – dogs should be under proper control at all times, but definitely on a lead in the playingfield area. Cllr Elford noted that dogs can be let off the lead on the Fenteroon side. Cllr Grigg noted that most dogs are on the lead and are picked up after.

It was **resolved** to put reminder in A frames for 2 months and review thereafter

Proposed: Cllr Bond **Seconded: Cllr Shaw** **unan** 21/115

j. The Library Service is reopening 12th April - **noted** with social distancing, masks etc. 21/116

k. It was resolved to open the skatepark on 17th March, Churchfield parking charging to resume 12th April, Full opening of the toilets in May (when everything else opens).

Proposed: Cllr Rotchell

Seconded: Cllr Grigg

9-0 (1 abs) 21/117

l. It was resolved to book Camelford Hall for 18th May 2021; Annual meeting of CTC - £30 (contingency)

Proposed: Cllr Burgis

Seconded: Cllr Shaw

unan 21/118

m. It was resolved to schedule a CTC council meeting for end of April (contingency) depending on the extension of legislation to hold virtual meetings and to approve a scheme of delegation to the Proper Office of the Council from 10th May 2021 if physical meetings cannot be held.

Proposed: Cllr Shaw

Seconded: Cllr Coombes

unan 21/119

n. It was resolved on WPD electricity connection works at OCM (floodlights/CCTV/Café) £1861.88 inc. VAT

Proposed: Cllr Burgis

Seconded: Cllr Elford

8-0 (2bs) 21/120

11. Accounts

a. Balances at 10th March 2021 were noted

Current Account	£75,091.86
Tracker Account	£51,423.38
NS&I	£42,483.49
CCLA	£80,000.00

21/121

b. It was resolved to authorise the payments of Accounts Outstanding

Staff	March Wages & expenses	BACS	£6,961.66
HMRC	March Tax & NI	BACS	£1,934.82
Cornwall Pensions	March Pension contributions	BACS	£2,162.21
DVLA	Van tax	DD	£265.00
Positive Electricity	Town Hall Electricity	DD	£73.97
Positive Electricity	Town Hall Electricity	DD	£226.81
Jag Signs	Car windscreen stickers	BACS	£175.14
Glasdon	Grit bin	BACS	£177.83
Online Playgrounds	Safagrass mats	BACS	£523.20
Barclays	Account charges	DD	£5.50
B Martlew	Town Hall Heaters and supply	BACS	£1190.72
Cornwall ALC	Elections training	BACS	£24.00
Urban Gypset	Mural restorations	BACS	£550.00
SeaDog IT	Webhosting	DD	£25.00
R Sleep	Chainsaw and lawnmower	BACS	£936.00
R Sleep	Maintenance Supplies	BACS	£54.13
R Sleep	Maintenance Supplies	BACS	£62.30
Cornwall ALC	Year-end training	BACS	£36.00
PWLB	Churchfield car park loan repayment	DD	£4862.42
Staples	Office supplies	Debit	£10.67
Staples	Office supplies	Debit	£28.07
Amazon	Frames x 5 – certificates	Debit	£20.98
Spar	Office supplies	Debit	£5.86
Hedges Direct	Cemetery hedge trees	Debit	£351.93
Rise Associates	Partnership team / vision document	BACS	£7000.00
Cllr R Rotchell	Honoured Citizens Hampers – MA	BACS	£119.70
Camelot Garage	Fuel for van	BACS	£30.00
Amazon	Maintenance supplies – Gloves/masks	Debit	£83.92
Bark UK Online	Play bark	BACS	£442.50
Western Supply	Maintenance supplies	BACS	£90.07
C F Garden services	Lawnmower service/welding axle	BACS	£380.00
All in One Building SW Ltd	Clearing 5 new allotments	BACS	£768.00
All in One Building SW Ltd	Enfield park entrance bollard installation	BACS	£504.00
SLCC	Practitioners Conference	BACS	£90.00
Voiphone	Telephone call group	DD	£9.60
Smart window cleaning	Town Hall	BACS	£25.00
Pennon Water	Library – water	DD	£39.50
Pennon Water	Public Toilets – water	DD	£106.50

Chair's Signature.....

Dated.....

Zoom	Virtual Meetings	DD	£14.39
Cornwall Council	Cemetery – Business Rates	DD	£407.00
Andy Lawler	Technical services	DD	£40.00
Town Trust	Town Hall rent	DD	£481.54
Plusnet	Broadband	DD	£52.20
Microsoft	One drive	DD	£1.99
Amazon	Fogger	Debit	£159.99
Yetiserve	CCTV – park and car park	BACS	£660.00
Yesss Electrical	CCTV supplies	BACS	£399.50
Jackson Lifts	Maintenance contract 9/3 – 31/3	BACS	£95.42
SSE	Electric public toilets	BACS	£278.30
Camelford Town Trust	OCM rent 2021	BACS	£1.00
YESSS electrical	CCTV camera replacement	BACS	£123.84
Proposed: Cllr Grigg	Seconded: Cllr Elford	TOTAL	£33,068.18
Income was noted		unan	21/122
Open reach	Wayleave	cheque	£11.18
Website advertising	various businesses	AC	£96.00
PO Counter	Grant return & Wayleave	cheqs	£1161.18
PO Counter	Permits and printing Oct-Mar	cash	£141.22
Barclays	Interest on savings account	AC	£1.28
		TOTAL	£1,410.86
			21/123

12. To note items for 1st April 2021 Agenda.

Invite neighbourhood inspector the speak at the next meeting regarding women issues and the police approach. Alarms available to use? Recommendations?

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 20:01.

Chair's Signature.....

Dated.....

Clerk

From: Ellie Inglis-Woolcock <Ellie.Inglis-Woolcock@cornwall.gov.uk> on behalf of Minerals Planning <minsplanning@cornwall.gov.uk>
Sent: 02 March 2021 14:24
Subject: St Austell China Clay Restoration & Tipping Supplementary Planning Document - Consultation

Information Classification: CONTROLLED

Dear Consultee,

St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD)

Cornwall Council is publishing the draft St Austell China Clay Restoration and Tipping Supplementary Planning Document for a statutory 6-week consultation period between 3rd March and 5pm on 14th April 2021. The draft SPD provides operational, technical and detailed guidance to support future china clay extraction and restoration. The draft SPD assesses the effectiveness of current restoration and presents a strategy for future restoration to ensure environmental improvement and recognise that there are opportunities for alternative after-uses.

We are asking for your comments in order to understand your thoughts on the St Austell China Clay Restoration and Tipping SPD prior to its adoption by the Council.

Once adopted, the SPD will sit beneath the Cornwall Local Plan: Strategic Policies and Mineral Safeguarding DPD and will be used as guidance.

Copies of the document can be downloaded from: <https://www.cornwall.gov.uk/chinaclayspd>.

How to view the document and comment

Due to the ongoing situation caused by Covid-19, the consultation will be held predominantly on-line. This is to protect the health of our communities. We recognise that people may want to contribute ideas and comments through other means – if you are unable to view the document in any other way, we can provide a paper copy of the document.

If you have any questions please email: minsplanning@cornwall.gov.uk or call 0300 1234 151

Representations should be made using the provided representation form available online at <https://www.cornwall.gov.uk/chinaclayspd>

Completed Representation Forms should be submitted via email to: minsplanning@cornwall.gov.uk

Or by post to:

4Lewellyns Close
Camelford
Cornwall
PL 32 9PP

PROPOSED NEW RAIL LINK AT OKEHAMPTON FORWARD PLANNING

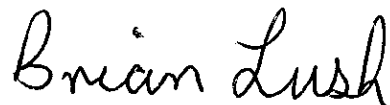
Dear Scott Mann MP.

I would like to point out that at present a disabled traveler from Camelford has to go to Liskeard Railway Station to catch a train travelling up country, as one is unable to use the foot bridge or due to the frequency of the latest trains cross over the tracks at Bodnin Parkway. This necessitates taking a taxi to Liskeard at a large cost and then travelling the long way round via Plymouth to Exeter, also at extra time and cost.

After the North Cornwall Line was axed in the 1960s a 'Western National' bus service was provided from Newquay to Exeter via Wadebridge, Camelford, Launceston and Okehampton, but in their wisdom a few years ago the 'Greyhound' Company then operating this route seemed fit without consultation to axe the service.

When at the end of the year the railway from Okehampton is reinstated it would make sense at the station to provide an interchange at or near to the A30 thus enabling a through bus service to operate from this and other areas, perhaps early morning and early evening to and from Okehampton Railway Station?

Yours faithfully,



Brian Lush

Copies to Councillor Rob Rotchell Cornwall Council Member
Camelford Town Council

Churchfield Practice
Dr Andrew Garrod MB BCH DRCOG DPD

Tel: 01840 213893
Fax: 01840 212986
e-mail: letters.camelfordgarrod@nhs.net

Churchfield
Camelford
Cornwall
PL32 9YT

Camelford Town Council
Council Office
6 Market Place
Camelford
PL32 9PB

Date: 12th March 2021

Dear Town Council Members,

It has been brought to my attention recently that you have approved a request from the Veor Group, with whom we share a building with, for a portacabin to be put in the car park and I believe that is to be placed over 4 of the patients allocated parking spaces.

I would like to object to the current approval of location as I feel that this would unfairly disadvantage our patients (and theirs) as the allocated parking spaces would be reduced and would cause issues for those that have mobility problems if they had to park further away from the practice.

I understand that the previous recycling area is now redundant, and would suggest that would be more appropriate and would not impact on the patients parking and access to both practices in the building.

I note that after checking the Cornwall Planning Portal that no planning application has been made to date and would assume that planning permission would need to be applied for prior to placement.

I would very much appreciate a response regarding this objection and would ask to be included in further plans that relate to my practice and that will impact on my patients.

I am very disappointed that I haven't been approached previously by the Town Council regarding firstly the request for approval and secondly for the approval to be given but I also understand that you may have assumed that the Veor Group would have approached us prior to seeking approval but unfortunately this wasn't the case.

Yours sincerely

Electronically signed:

Dr A Garrod

Dr Andrew Garrod
Senior GP Partner

As requested, Survey of Patient Parking Bays.

There are 9 bays available, the number represents how many cars were parked there, at the times I was around to count them. I hope this helps?

MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
TIME	NUMBER OF CARS	TIME	NUMBER OF CARS	TIME	NUMBER OF CARS	TIME	NUMBER OF CARS
8.00 10.00	8	08.00	0	8.00	0	8.00	1
9.00 11.00	9	08.30	1	10.00	6	8.30	3
12.00	4	9.00	2	11.00	3	9.00	4
13.00	2	10.00	7	12.00	4	10.00	4
15.00	2	11.00	8	13.00	2	11.00	6
16.00	2	12.00	3	15.00	4	12.00	3
		13.00	2	16.00	3	15.00	0
		16.00	4	17.00	1	16.00	2
		17.00	2				

Clerk

From: Camelford Town Council <admin@camelford-tc.gov.uk>
Sent: 11 March 2021 09:13
To: clerk@camelford-tc.gov.uk
Subject: FW: TOWN TRUST

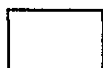
fyi

From: Rob & Anne Cook <~~redacted~~>
Sent: 10 March 2021 19:39
To: Camelford Town Council <admin@camelford-tc.gov.uk>
Subject: TOWN TRUST

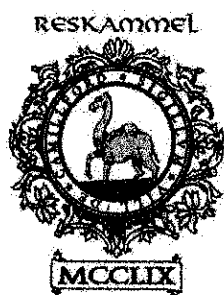
Hi Amanda

Jill has forwarded your recent e-mail concerning the rent increase due annually. I have been informed that the R.P.I. rate at present is 1.4%. If you are in agreement with this figure then the annual rent will be increased from £5778.44 to £5859.34 which equates to £488.28 monthly commencing on the 27th April 2021.

Kind regards
Rob Cook
Hon. Treasurer



Virus-free. www.avg.com



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CILCA

Town Hall
Market Place
Camelford PL32 9PD

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Grant application form

Please note that this application will not be considered unless it is accompanied by the following supporting documentation:

- The latest balance sheet of the organisation/project
- A copy of the constitution

Key details	
Name of organisation (please complete in block letters) FRIENDS OF LANTEGLOS CHURCH	
Name and purpose of project THE RESTORATION OF LANTEGLOS BELLS	
Total amount requested from the Town Council £500	
Contact name and position JOHN PEARCE	Telephone: 07740421393 Email: johnbarberpearce@btinternet.com
Address for correspondence 10 WARRENS FIELD CAMELFORD <div style="text-align: right;">Post code PL32 9YS</div>	
Bank account name, sort code and account number FRIENDS OF LANTEGLOS CHURCH RESTORATION ACCOUNT 20-87-94 83667286	
Aims of organisation – state the aims and objectives of your organisation and the nature of its activity 1. FOR THE BENEFIT OF THE PUBLIC – TO MAINTAIN, REPAIR, RESTORE, IMPROVE, AND ENHANCE ST JULITTA'S CHURCH 2. FOR THE PUBLIC BENEFIT WITHOUT DISTINCTION TO ADVANCE EDUCATION, SOCIAL WELFARE AND LEISURE, IMPROVING THE LIFE OF LOCAL RESIDENTS	

What is the status of your organisation or group? (please tick all those that apply)

registered charity	<input checked="" type="checkbox"/>	number ...1177951.....
company limited by guarantee	<input type="checkbox"/>	number
social enterprise	<input type="checkbox"/>	
community group	<input type="checkbox"/>	
other	<input type="checkbox"/>	

Is your organisation part of, or affiliated to any national organisation?

Yes or no NO

If yes, please give brief details.

Financial details		
Breakdown costs of individual items. Please indicate whether this is an actual cost (a) or an estimate (e).		
Item	A or E	Cost
ROPE CHAMBER REPAIR	A	6000
BELL RESTORATION	A	47000
DUMBBELL FOR TRAINING	A	4000
BUILDING WORKS	E	9,500
VAT	E	13,300
What is the total cost of your project?		79800
Amount requested from Camelford Town Council		500
<p>Have successful applications for grants been submitted to other organisations?</p> <p>WE HAVE HAD POSITIVE RESPONSES FROM THE PILGRIM TRUST AND GARFIELD WESTON FOUNDATION. CORNWALL HISTORIC CHURCHES TRUST AND 2X LOTTERY GRANT APPLICATIONS HAVE BEEN SUBMITTED</p>		
Name of funder	Amount granted	
DONATION	£10,000	
TRURO DIOCESE GUILD OF RINGERS	£7,500	
CTC	£500	
CORNWALL COMMUNITY FUND	£250	
Total granted	£18,250	

Give brief details of organisation's own fundraising efforts including amount raised (eg, raffle, bucket collections, etc.)

Activity	Amount raised
CROWD FUNDING	750
SUBSCRIPTIONS AND OTHER FUNDRAISING + SAVINGS	12,000

Project details

Name of project RESTORATION OF LANTEGLOS BELLS

Who will manage the project? JOHN PEARCE IN DISCUSSION WITH THE TOWER CAPTAIN RUTH REEVES

Please provide a statement of how the project will benefit residents of Camelford.

THE BELLS OF LANTEGLOS HAVE BEEN RINGING OUT FOR ALMOST 500 YEARS. THEY ARE AN IMPORTANT WAY TO CELEBRATE OR MARK SIGNIFICANT COMMUNITY EVENTS.

WEDDINGS AND FUNERALS ARE THE MOST OBVIOUS EVENTS, BUT SOME IMPORTANT NATIONAL EVENTS MAY ALSO BE MARKED BY THE BELLS. SUCH AS ROYAL BIRTHDAYS AND MAJOR HISTORIC EVENTS.

THE WORLD OF BELL RINGERS PROVIDES HELPFUL SOCIAL SUPPORT TO MEMBERS AND PROVIDES TRAINING FOR NEW RECRUITS. IT IS OPEN TO ALL AND COMPLETELY NON-DISCRIMINATORY, ALTHOUGH A REASONABLE LEVEL OF CONCENTRATION AND THE ABILITY TO COUNT IS HELPFUL!

THE PLAN AT LANTEGLOS IS TO INVOLVE SOME OF THE YOUNG PEOPLE FROM LOCAL SCHOOLS. IT MAY NOT SUIT EVERYONE, BUT FOR SOME STUDENTS THE HIGH LEVEL OF CONCENTRATION AND SELF-DISCIPLINE THAT'S REQUIRED WILL PROVE TO HAVE EDUCATIONAL BENEFIT.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....JOHN PEARCE.....

Date...03/10/2020.....



Standard Service Level Agreement

between

Cornwall Council

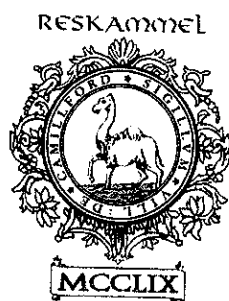
and

**Churchfield Car Park,
Camelford**

1st April 2021- 31st March 2022

Approvals

Civil Parking Enforcement Manager		
Name	Signature	Date
Zoe Hall		
Camelford Town Council Chair		
Name	Signature	Date



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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Cornwall
PL32 9PD

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Minutes of the Estates and Properties Working Group Meeting – *19th March* ~~15th January~~ 2021

1. Cllrs present and apologies for absence
RR, AS, CH, SE, AB, EG
Clerk, GM
Apologies - SB

3. Grounds Manager's report

Playbark – delivered Wednesday but no up to spec – returned. Unable to source correct grade, so looking into alternatives and getting quotes. Best option is rubber mulch. MGM noted that there is not enough bark for children's safety. Clerk noted risk and will purchase under delegated authority.

Playarea fence – ongoing monitoring

Basket swing - ongoing monitoring

Hedgerow trees around the exterior of the orchard, most planted this week. Remainder will be planted by RR and MGM tomorrow.

Bollards at Valley Truckle - top priority

Map Lecterns – one has been installed by bus shelter, looking at how to attach the map. The map holder will go on the wall next to Mason's as soon as the wall has been painted.

2. Cormac Highways Officer attended regarding weeds on the highways. OJ noted that can't spray, steam and salt not effective, so annual maintenance schedules now include removing weeds by hands where necessary. Looking at do the strategic routes and paths through town. Biffa contract now includes a permanent person clearing gullies etc along the highways. OJ will send a plan of the routes that are being done by CC to CTC so it can assess if it wants to pay for any extra work. OJ will get Cormac to quote for emptying the gully in Churchfield and disposing of the contaminated waste correctly.

3. Previous minutes and actions

BT Cover at market place – being done this week

Car park lining – not heard from Cormac

Additional trees in the recycling area bank – AS noted hawthorn or alter would suit – to liaise with MGM

Cabling to birdhide – still waiting for quotes – considering solar power options

Additional allotments – 6 allotments in the new section – 2 of which are smaller. Have let 2 already

Library heating and window – window is leaking; needs to be fixed before the secondary glazing can be installed.

Sticky notices for car parking. Working well – spaces for shoppers and blue-badge holders now.

Quotes for Bracken – still waiting on quotes.

4. Portfolio reports and discuss any recommendations:

Enfield Park – Cllr Bond. Clerk noted potential restoration grant monies available if CTC ever wanted to look at diverting the river through the pond.

Library & Town Hall – Cllr Rotchell will be discussing vision with pop-in and TT

Car Parks – Cllr Burgis asked about picnic benches and bin. Have approached suppliers this week

Play areas/OCM – covered under GM report

Allotments – Cllr Grigg all good – will be undertaking an inspection before start of new financial year

Cemetery and Orchard – Cllrs Hewlett and Coombes turf removal/wildflowers. Discussion on report. Cut and collect method and seed/plug plant cost recommendation to go to FC

Camelford Hall – Cllr Bond - none

5. Request for Memorial bench in Enfield Park. OK in principle – recommend to FC. AS requested clear wood preservative
6. Request to park Camelford and District Age Concern minibus in Churchfield car park. OK in principle – recommend £25 transferrable permit to FC
7. Public Toilet advertising. Recommend £25pcm 5 cubicles x A4 posters to FC
8. Enfield Park Pond leak. Clerk to get quote. MGM noted that it might not be a leak – a separate pipe that drains from Mill Lane. AS to have site visit with MGM
9. Heather Beds. To leave as is. To cut back after the growing season and plant new heathers where those plants have died off – team-building exercise for the new administration! MGM to cost up small flame thrower for weed killing around base of raised beds.
10. A.O.B
11. Date & Items for next meeting.
28th May 2021
Portfolio/Site inspection reports
CTC environmental policy and CC environmental growth document
Maintenance task list

Clerk

From: shannon keefe ~~shannon.keefe@camelford-tc.gov.uk~~
Sent: 03 March 2021 19:15
To: clerk@camelford-tc.gov.uk
Attachments: image0.jpeg; Untitled attachment 00032.txt

Dear Esther Greig,

Further to my grandfathers phone call Mr Andrew Keefe, about his application for a park bench on the vacant plynth over looking the play area in closed is a picture of the bench I have in mind. It could come with a plaque reading "In loving memory of Jacqui Anne Keefe 20th of February 1948 to June 25th 2020".

I hope this meets your requirements. Thank you Mr Andrew Keefe.

Clerk

From: Michael Parsons <revd.mike.parsons@camelford-tc.gov.uk>
Sent: 12 March 2021 14:20
To: clerk@camelford-tc.gov.uk
Subject: Camelford and District Age Concern Mini Bus

Camelford and District Age Concern Mini Bus
c/o Revd. Mike Parsons
2 Penally Terrace
Boscastle
PL35 0HA

tel: 250625
email: mike@2penally.co.uk

Ref: parking for the Camelford and District Age Concern Mini Bus

Dear Ms Greig

I was speaking to Claire Hewlett this morning about the problems we have regarding the long term parking of the Camelford and District Age Concern Mini Bus. Up to the present time we have been parking the mini bus at High Street Garage. As you are probably aware this property has now been sold and we need to find a new parking place.

The constitution of the Camelford and District Age Concern Mini Bus states that it is for the use of anyone within a 10 mile radius of Camelford who is over the age of 50. When we are not in lockdown the bus runs every Thursday on a shopping trip to a local supermarket collecting clients within this area and then returning them to their door step. The bus is equipped with a rear lift so as to accommodate wheel chair users. In addition to these regular trips there are a number of other trips to other places such as Tavistock, Truro, Plymouth, Dartmoor and other places of interest. There is no direct charge for these trips although passengers are asked to make a donations to cover the costs of the trip and the running costs of the bus.

I was wondering if we could use your Churchfield car park as the place to keep the bus. This would entail allowing us to park the bus there when not in use and to park one car (which is the bus drivers car) when the bus is in use. We have a number of volunteer drivers (we are always looking for more!) but I am able to supply their names and car numbers.

If the council could help us in this way I would be most grateful

Yours

Revd. Michael Parsons
(Bus administrator)

Esther Greig

From: Bronwen Hockerday <Bronwen.Hockerday@liscornwall.org.uk>
Sent: 24 March 2021 10:33
To: Esther Greig; Andy Shaw; Rob Rotchell; Stephen Bond
Subject: Mill Lane Resident

Information Classification: CONTROLLED

Good morning everyone

We have been contacted by Denise Blay who lives at 16 Mill Lane. She has recently had to have some trees in her garden felled on the advice of her tree surgeon as there wasn't enough room for the trees to grow properly. This caused some concern from her neighbours as the trees were originally planted by the previous owner with a woodland grant.

The lady contacted us concerned that by felling the trees she would upset CTC. She has offered to buy 75 trees to give to CTC to be planted wherever you wish. Her choices are as follows

25 silver birch

25 rowan

25 field maples

I explained this would need to be discussed by council so request this item goes on the agenda for April 1st 2021

Bronwen Hockerday
Senior Librarian & Admin Assistant
Camelford Town Hall & Library
Market Place
Camelford PL32 9PD

01840 212880
www.camelford-tc.gov.uk

Esther Greig

From: Amanda Lash
Sent: 24 March 2021 10:35
To: Esther Greig
Subject: FW: Maps

From: Jag Signs Purchasing <purchasing@jagsigns.co.uk>
Sent: 23 March 2021 14:57
To: Amanda Lash <admin@camelford-tc.gov.uk>
Subject: Re: Maps

Hi Amanda,

Thanks the files are exactly what we require.

The cost to supply 3 x reverse printed maps and mount behind size A2 polycarbonate sheets, with double sided tape applied to the rear of each one will be £45.00 + vat each.

Best Regards John.

John Gardener
Jag Signs | Purchasing
T: 01409 254585
E: purchasing@jagsigns.co.uk

On 23 Mar 2021, at 12:58, Amanda Lash <admin@camelford-tc.gov.uk> wrote:

1 x wildlife
2 x business

Kind regards
<image001.jpg>
Amanda Lash, CILCA
Deputy Town Clerk, Camelford Town Council

Town Hall
Market Place
Camelford PL32 9PD

Monday to Friday 9am to 1pm

01840 212880
www.camelford-tc.gov.uk

<Business Map - Amended FINAL.pdf>
<Camelford Wildlife Map FINAL.pdf>

CAMELFORD TOWN HALL

Market Place
Camelford
Cornwall PL32 9PD

ESTIMATE 010

24 March 2021

Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
1:00 Hour	Waterproof map holder in folded stainless steel with glass front. inc fitting.	740.00	20%	740.00
Net Total				740.00
VAT				148.00
GBP Total				£888.00