



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 16th February 2021

Minutes of the Ordinary meeting of the Council held virtually on Zoom.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 7 Councillors present: Cllrs, Bond, Burgis, Coombes, Elford, Hewlett, Scawn & Shaw 21/060

2. To receive Apologies for absence with reasons

Cllr Ackroyd-Johnson - personal. Cllr Grigg will be attending later

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **21/061**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford 12. a.i Contracts Pecuniary to leave the room
Cllr Scawn 12. a.i Contracts Pecuniary to leave the room 21/062

4. Public question time (15 minutes allowed for this)

Cllr Jordan attended. 21/063

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 4th February 2021.

Proposed: Cllr Coombes **Seconded: Cllr Shaw** **unan** **21/064**

6. To receive Clerk's report

Matters arising from the Minutes. OCM Lease. Elections - waiting for updated elections paperwork documents to be published. Elections will be called on the 22nd March. VAT advice quote is as expected £600. Regarding Vets/tree removal; CC Planning Enforcement have stated that there isn't breach. Cornwall Council are releasing 'climate change stories' documentary events series starting 25th Feb 8pm. Neighbourhood plan referendum will not take place at the same time as the 6th May elections. 21/065

7. Planning

PA20/0822. 28 Fore Street. Mr Michael Stockwood. Outline application for a single dwelling with all matters reserved. Cllr Shaw noted that this is a conservation area, the integrity of the opeway needs to be maintained and that there has not been any development in situ for some time. Clerk noted that no details about size or type of dwellings has been included in the application. Make point of pedestrian access must be retained on the opeway. 21/066

Cllr Hewlett noted a Camelford network panel meeting next week

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted. Development land next to the vets had been sold on and he reported the trees had been cut down – not a conservation area and no TPO's attached to those trees so will not be taking any action. Attended place-shaping meetings, other working group meetings and has had his Covid vaccination. Spoke regarding the Elections. Noted that Higher Culloden Farm are planting 1500 trees, received from the Woodland Trust. Asking folk to book a slot

with them to help plant them – 3rd – 9th March – information on highercullogenfarm@gmail.com
21/067

9. Correspondence

None 21/068

10. Agenda Items

a. The minutes of Events Working Group were **noted**. Cllr Rotchell added that with the cancellation of Music in the Park – idea is to enhance the Winter Festival, more fireworks, bigger, brighter entertainment subject to budget considerations. 21/069

b. It was **resolved** to lobby government to retain the option to hold virtual meetings after May 2021.
Proposed: Cllr Burgis Seconded: Cllr Shaw 8-0 (1abs) 21/070

*** Cllr Grigg arrived***

c. It was **resolved** to adopt amended guidelines for keeping poultry on allotments
Proposed: Cllr Shaw Seconded: Cllr Grigg unan 21/071

d. The lift service report was **noted** 21/072

e. It was **resolved** to **approve** page layout/design of 'visitcamelford' website
Proposed: Cllr Bond Seconded: Cllr Grigg unan 21/073

f. The minutes of place-shaping group were **noted**. 21/074

g. It was **resolved** to accept future maintenance liabilities for the 9 trees planted in Enfield Park by the environment agency

Proposed: Cllr Shaw Seconded: Cllr Bond unan 21/075

Clerk to add to Cornwall Council's Forest for Cornwall count.

11. Accounts

a. Balances at 10th February were **noted**

Current Account	£90,611.41		
Tracker Account	£51,422.10		
NS&I	£42,483.49		
CCLA	£80,000.00		21/076

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	February Wages	BACS	£7,091.95
HMRC	February Tax & NI	BACS	£1,975.85
Cornwall Pensions	February Pension contributions	BACS	£2,203.76
Pickle design	Domain names for visitcamelford	BACS	£27.59
Pickle design	Christmas card design	BACS	£27.00
Zoom	Virtual Meetings	DD	£14.39
David Ogilvie Engineering	3 x lecterns, 1 x cabinet	BACS	£2,124.00
Seadog IT	Technical support	BACS	£13.75
SeaDog IT	Webhosting	DD	£25.00
Spar	Office supplies	Debit	£13.17
Staples	Office supplies	Debit	£29.40
Aquatics South West	Pond Management	BACS	£834.00
Western Supply	Maintenance supplies	BACS	£17.70
Smart window cleaning	Town Hall	BACS	£25.00
Voiphone	Telephone call group	DD	£9.60
Pennon Water	Library – water	DD	£39.50
Pennon Water	Public Toilets – water	DD	£106.50
Cornwall Council	Cemetery – Business Rates	DD	£407.00
Andy Lawler	Technical services	DD	£40.00
Town Trust	Town Hall rent	DD	£481.54
Plusnet	Broadband	DD	£52.74
Staples	Keyboard and mouse	Debit	£29.98
Post Office	Postage for book Matt Baker	Debit	£3.23
Highfield Motors	Van MOT	Debit	£54.85
R Sleep Ltd	Maintenance supplies	BACS	£41.24
Camelot Garage	Fuel for van	BACS	£30.00
Camelot Garage	Fuel for van/petrol for tools	BACS	£53.18
		TOTAL	£15,771.92

Proposed: Cllr Grigg Seconded: Cllr Elford unan 21/077

c.	Income was noted			
CCLA	Quarterly dividend payment	AC		£951.98
		TOTAL		£951.98
				21/078

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items; Contracts

Proposed: Cllr Grigg Seconded: Cllr Elford Unan 21/079
a. The minutes of the finance working group were **noted** 21/080

****Cllrs Elford and Scawn left the room****

i. It was proposed by Cllr Burgis, and seconded by Cllr Shaw to award the river bank contract to Cormac. 3-4 not carried.

It was **resolved** to **award** the river bank contract to Bridge Engineering.

Proposed: Cllr Bond Seconded: Cllr Grigg 6-1 (dec carried) 21/081

After much discussion regarding the path; it was decided to postpone that part of the decision until the 4th March. Clerk will get further information and quotes from contractors regarding repairing the existing path rather than renewing the entire path, and in addition get quotes for replacing/relaying the pond path. Clerk will also contact Pond management company regarding drainage into the pond. Clerk to contact all companies involve to thank them for their time in tendering

****Cllrs Elford and Scawn returned****

b. It was **resolved** to accept the grant offer letter from OZEV for Churchfield EV Charger project.

Proposed: Cllr Burgis Seconded: Cllr Hewlett Unan 21/082

13. To note items for 4th March Agenda.

ii. To **resolve** to apply for a public works loans board loan of £X dependent on quotes

Later agendas

Town Trust correspondence.

The Mayor closed the meeting at 20:42.