



Rules for Use of Market Place/Bandstand by Organisations

1. Any proposed use of Market Place/Bandstand must be booked and authorised by the Town Council, at least 7 days in advance of the proposed date. This booking can be made in writing to the Town Clerk, Town Hall, Market Place, Camelford PL32 9PD, by email – admin@camelford-tc.gov.uk or by telephone (01840 212880). You should include the following information:
 - a. Proposed date
 - b. Start and finish time
 - c. Reason for use (e.g. fundraiser, community engagement)
 - d. Resources you will be bringing (e.g. tables, banners)
 - e. Details of your organisation.
2. Market Place/Bandstand cannot be used for commercial purposes. You will need to apply separately using the Market Place Licence Application (available on request or via the website www.camelford-tc.gov.uk).
3. Political parties or religious organisations are prohibited from using Market Place/Bandstand.
4. CTC has the right to refuse any bookings without explanation. The decision of the Council is final.
5. Any damage to CTC land or buildings must be reported to the Clerk immediately (telephone 01840 212880).
6. Please consider our local residents - excessive noise and local disturbance will not be tolerated. CTC retains the right to ask users to leave.
7. The named person for the booking has full responsibility for the conduct of those attending.
8. You have the responsibility to leave Market Place/Bandstand in the same condition as you found it!