



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
 Town Hall
 Market Place
 Camelford
 Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Extra Ordinary Council Meeting – 10th September 2021

Minutes of the Extra Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 9.30am with 5 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, & Shaw 21/405

2. To receive Apologies for absence with reasons

Cllrs Chandler, Grigg, Ackroyd-Johnson – business. Cllr Hewlett, - personal

It was **resolved** to accept the apologies

Proposed: Cllr Bond **Seconded: Cllr Coombe** **unan** 21/406
 Cllr Scawn - none received

3. To receive Declarations of Interest & Approve Dispensations

None 21/407

4. Public question time (15 minutes allowed for this)

none 21/408

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the Ordinary Meeting 2nd September 2021 after an amendment.

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** 21/409

6. To receive Clerk's report

Matters arising from the Minutes. Bandstand lights – LED strip has corroded; to be resoldered. Broadwood bridge – Police do not consider this damage to have been done with criminal intent, it considered it a civil matter between the individual and the Council. It be discussed at the estates and Properties meeting. 21/410

7. Agenda Items

a. The revised quote for river bank repairs was discussed. Cllrs Rotchell, Shaw and Coombes met with Bridge Engineering. Comfortable with the answers they got and the price has changed favourably. Councillor Shaw was pleased that Bridge accepted answers and some of queries. Still unhappy at the amount but it is what it is. Already started work, as the first part of the quote was agreed to. Have to be out of the river by the end of September because of the fish migration. It's a lot of money – but CTC know that the river banks will be safe for years once it's done. Cost has increased because EA changed their opinion - that it is not accepting rock roll anymore – so it's now a proper Cornish wall to match the other side. Cllr Bond clarifies that they are not taking out existing rock rolls. Cllr Burgis was concerned that the company was taking advantage of the climate emergency. EA stating can't use any plastic in the river. It was **resolved** to accept the revised quote

Proposed: Cllr Burgis **Seconded: Cllr Shaw** **unan** 21/411

b. Cllr Rotchell read offer letter from 1st Camelford Scouts Group to take over its meters at OCM. A more cost effective and simpler solution to water and power than the easement. It was **resolved** to accept utilities proposal.

Proposed: Cllr Coombes Seconded: Cllr Bond 5-0 (1 abs) 21/412

8. To note items for 21st September 2021 Agenda.

Disabled Door at Public Toilet, PWLB, lack of support from police, brambles and nettles in the park, Clease car park.

The Mayor closed the meeting at 09:46

Esther Greig

From: Isabelle Risner <Isabelle.Risner@cornwall.gov.uk> on behalf of CornwallALC Enquiries <enquiries@cornwallalc.org.uk>
Sent: 25 August 2021 10:20
To: CornwallALC Enquiries; Sarah Mason
Cc: Bude Stratton
Subject: HOUSING RESOLUTIONS - Bude Stratton town Council

Information Classification: CONTROLLED

Dear All,

We have received the following email from Bude Stratton Town Council.

"Housing was the number one issue that our Cllrs came across when door knocking for May's election, so they are keen to try and make a positive difference. Although this is difficult within the remit of a Town Council, hence the calls for policy changes at a government level and for Cornwall Council as the Housing Authority to take action. The Council has resolved to lobby government to:

- 1. End the 'Right to Buy' scheme*
- 2. Scrutinise the principles of Affordable Housing with a view to creating links to local earnings*
- 3. New homes must be prioritised for local need and occupancy*
- 4. Second Homes:*
 - a. To allow a multiplier of council tax which is passed to local communities*
 - b. Scrutiny of the principle of registering houses as businesses*
- 5. Additions to our housing stock should be delivered to high sustainable living standards and offered with secure and humane tenancy agreements*

If this situation remains unchecked, we fear fracturing of our communities leading to long term social identity issues, workforce problems, loss of family support networks and empty homes bringing a loss of economic vitality and sustainability of our community. Bude-Stratton Town Council urges Cornwall Council to declare a housing emergency based on the BSTC statement.

The Council is sending this statement to Scott Mann MP and is also passing it to CALC and NALC for circulation to all Town and Parish Councils for support.

We would welcome other Councils passing a similar resolution and adding to the call for action."

If you have any questions about the proposals please contact the Clerk direct (KCornwell@bude-stratton.gov.uk) and I am sure he would also welcome feedback on the views of your members. Please remember to copy the CALC into your response as the CALC Executive is keen to understand your council's views.

Kind regards,

Sarah Mason
County Executive Officer
Cornwall Association of Local Councils
1/1a, 1 Riverside House
Heron Way

Esther Greig

From: Alan Burgis
Sent: 25 August 2021 18:21
To: Esther Greig; Aaron Scawn; Andy Shaw; Ayla Ackroyd-Johnson; Claire Hewlett; Emma Grigg; Mike Coombes; Rob Chandler; Rob Rotchell; Stephen Bond; Sue Elford
Subject: RE: HOUSING RESOLUTIONS - Bude Stratton town Council

Hello Esther,

I would like to agree wholeheartedly with the view expressed in the letter from Bude & Stratton Town Council! No council would be in the current dire situation with housing if it were not for the "Right to Buy" scheme. There was no scheme to allow for the replacement of those properties sold so it was inevitable! At a straw poll taken by CTC at Camelford Show a few years ago on second homes, 95% of local people thought that 2nd home buyers should be discouraged. New builds for 2nd homes should not be allowed and all those with existing properties should pay full council tax to help the local economy. I recommend that CTC resolve to support Bude & Stratton Council's call for action and send a similar statement to relevant parties as proof of our commitment.

Alan Burgis

From: Esther Greig <clerk@camelford-tc.gov.uk>
Sent: 25 August 2021 10:41
To: Aaron Scawn <aaron.scawn@camelford-tc.gov.uk>; Alan Burgis <alan.burgis@camelford-tc.gov.uk>; Andy Shaw <andy.shaw@camelford-tc.gov.uk>; Ayla Ackroyd-Johnson <ayla.ackroyd-johnson@camelford-tc.gov.uk>; Claire Hewlett <claire.hewlett@camelford-tc.gov.uk>; Emma Grigg <emma.grigg@camelford-tc.gov.uk>; Mike Coombes <mike.coombes@camelford-tc.gov.uk>; Rob Chandler <Rob.Chandler@camelford-tc.gov.uk>; Rob Rotchell <rob.rotchell@camelford-tc.gov.uk>; Stephen Bond <stephen.bond@camelford-tc.gov.uk>; Sue Elford <sue.elford@camelford-tc.gov.uk>
Subject: FW: HOUSING RESOLUTIONS - Bude Stratton town Council

From: Isabelle Risner <Isabelle.Risner@cornwall.gov.uk> **On Behalf Of** CornwallALC Enquiries
Sent: 25 August 2021 10:20
To: CornwallALC Enquiries <enquiries@cornwallalc.org.uk>; Sarah Mason <Sarah.Mason@cornwall.gov.uk>
Cc: Bude Stratton <kcornwell@bude-stratton.gov.uk>
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1. End the 'Right to Buy' scheme

Bodmin Town Council



Shire Hall, Mount Folly Square, Bodmin,
Cornwall PL31 2DQ

www.bodmin.gov.uk
tel – 01208 76616
e-mail – peter.martin@bodmin.gov.uk

1 September 2021

For the attention of the Clerk and Planning Committee
The Town, Parish & Community Councils of Cornwall

To whom it may concern

Bodmin Town Council resolved at its Planning Meeting held on Wednesday 25th August 2021 to ask whether other Parish, Community and Town Councils in Cornwall are interested in joining in its efforts to respond to the new proposed planning reforms.

Concerns in respect of over development of Cornwall potentially impacting on its character, poor quality design of houses, the lack of infrastructure and lack of meaningful and truly available affordable or social housing creating inequality and long-term problems for people living and working here must be urgently addressed. We feel that local influence in respect of these issues is being eroded by some of the reform proposals.

The White Paper really goes wrong regarding unspecified amount of influence over design codes as a meaningful substitute for communities' ability to engage in the scale, distribution, type, and principle of development. Considering the very short consultation timescales set out in the plan-making process, it seems likely that a substantial proportion of new development across the country will default to the national design codes, in which local people do not have a say.

We feel that greater strength in voice is via a collaborative approach to the problem and therefore welcome responses from other Parish, Community and Town Councils in Cornwall in respect of this matter. The Chairman of Bodmin Town Council's Planning Committee welcomes comments via written response to these concerns, although not restricted to just the issues listed above. We intend to collate the comments / responses along with our own comments with a view to developing a campaign for equality and a meaningful say in mass and other development proposals in Cornwall.

We look forward to receiving your comments as you feel appropriate to
admin@bodmin.gov.uk

Yours sincerely

Cllr Liz Ahearn
Chairman of Bodmin Town Council Planning Committee
P.P Town Clerk, Peter Martin



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Minutes of the Strategic Working Group Meeting – 13th September 2021

1. Members present and apologies for absence.

Rob Rotchell (RR), Alan Burgis (AB), Mike Coombes (MC),

No Apologies from Cllrs Ackroyd-Johnson or Chandler

RR noted the need to appoint additional member to this committee in order to share the workload. **To review committee membership at the next FC.**

2. Previous minutes were **reviewed**.

Allotments – RR has not had a subsequent reply from the landlord regarding their next steps.

Recommendation to FC: formal letter to her solicitors requesting renewal of lease in March 2022

Town Hall – Regarding replacement Trustees. Clerk noted conversation with Cllr Scawn; thinks that Trustees remain in post for the duration of their tenure; even if they move out of Parish. Pop-in has reopened.

3. EV charger installations – Clease groundworks and the basic infrastructure has been installed. Meter needs to be installed before the actual chargers can be put in place. Constantly chasing SSE.

TCRF – £43k money has been received.

OCM – Waiting for Sproulls to manually amend lease to remove references to the deed of easement.

4. Cleaze CP devolution – Money is available for the resurfacing and relining. Contractor has been instructed – waiting for confirmation of dates from CC. Clerk noted the opportunity to discuss parking management – during budget discussions last year CTC decided not to install a ticket machine; but to leave CP order as is. Had subsequent complaints about lack of spaces and abandoned vehicles. Worthwhile revisiting before new car parking order procedure is undertaken. For discussion at FC

5. Communication with residents. Clerk noted that the Camelfordian is not being published and the local newspaper doesn't attend or seem to put much in from the meetings. Positive news needs to get out somehow – CTC does release single item news on website, facebook, twitter, but do CTC want a monthly minutes/achievements summary? Consultations with residents due this Autumn on place shaping/vision document. Needed to prove good 2-way communication to get Quality Status.

****Cllr Ackroyd-Johnson arrived****

Quarterly summary to be published on social media and sent to the Camelford and Delabole Post. Annual report required as part of the Quality status; this can be taken from the APM minutes and reports. Parish wide consultation to be done no more than once an administration due to the expense. To factor in an annual amount to the budget to save up for it. £500-1500? Next one would be 2025 – a paper survey Cllr Rotchell noted that CC spend a fortune on consulting but he thinks it gets responses from the same folk every time.

6. Place-shaping Group – next agenda. Amending their terms of reference and mission statement in order to continue having input into ongoing Camelford vision and projects. Clerk noted other opportunities available like joining the CIC as a member rather than as a director, or potentially having co-opted members on this WG, in a similar vein to the Events WG set-up.

7. Meeting with Town Trust – specific additional council services/space & times required; TIC, museum, meeting space. Letter from TT received stating that they would prefer to accommodate both. Clerk noted that every time CTC talk about sharing; it then ends up discussing other properties/more space for the services it wants to provide. Need the whole area – don't think it would be realistic to try to share. The furniture and layout would have to be completely changed.

Letter from TT also noted that the TT position regarding the £4200 remains the same; it considers it a loan that needs to be repaid. RR noted that CTC position is that it was a grant; no documents or conditions were

prescribed at the time the cheque to Sita was handed over. Clerk was told that it was a grant. Clerk would not have allowed the Mayor to enter into an agreement; has to be by Council resolution. Councillors cannot act as individuals. RR noted that he has been a Councillor long enough to know the rules. RR noted it was time to acknowledge the difference of opinion, and to move on to find a compromise. Clerk noted that the rent for the area has nearly doubled and that the TT did not have to clear away the previous tenants debris.

8. Items, time and date for next meeting.

10am Monday 8th November 2021

Budget discussions for some items in administration, community and marketing cost centres

Future of Churchfield chargers



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Minutes of the Events Working Group

Wednesday 8 September 2021 – at 7pm via Teams

1. Attendance/apologies

In attendance

Amanda Lash (AL), Steve Bond (SB), Ayla Ackroyd-Johnson (AAJ), India Rabey (IR), John Praoline (JP)

Apologies, R Rotchell, M Baber, E Grigg, Rob Chandler

2. Approve Minutes from Previous meeting

Minutes Approved by those present at the last meeting 7 July 2021

3. Pumpkins on Parade

AL shared poster on screen. Discussed judges. Steve Bond will be the councillor judging. JP suggested Sian/Jamie (new owners of Stephens Home Hardware).

ACTION: AL to speak to Sian/Jamie regarding judging and prizes.

ACTION: ALL to try and source prizes. Deadline 1 October as poster needs to go out with any sponsorship details.

4. Scarecrow Competition

AL shared poster and forms on screen. Keep to same format as last year. Judges to be Ayla, Rob R and Vegas. IR kindly offered first prize for family competition of 2 nights stay at Higher Culloden Farm. Thanks given. Judging to take place on **Friday 29 October** (time to be arranged). Judges will be Rob Rotchell, Ayla and Vegas.

Forms will be available online and in library from **Monday 20 September**. Any sponsorship details therefore needed by that date!

ACTION: AL to update forms/poster and advertise on Monday 20 September

ACTION: ALL to source prizes

ACTION: JP to speak to possible sponsors. JP to give Joel AL details.

5. Winter Festival Update - AL

Acrobatic elves and snow globe bouncy castle booked. Not a great response from food retailers. Maggie's Barista and Coastal Crepes confirmed. Suggested speak to Mexikernow. AL will chase up tapas, pizza companies again. Discussed manning the snow globe. Will do a rota. AL will advertise on FB and has already had a couple of volunteers interested in helping with this year's event. Discussed tree. Phil from BP garage will be sorting this year. JP and Phil going up to the field to select a tree. AL got confirmation from Smeeth family to use their field again for fireworks. AL will write to thank and also confirm times/date.

ACTION: AL to advertise for volunteers and also chase up food retailers (those not selling what is on offer in town)

AL to write to A Smeeth regarding field/fireworks

6. Christmas Lights Update – VP

JP said a lot of repair work been done. Focus this year will be Enfield Park/Bandstand. Low risk lighting due to hay lorries breaking festoons. Displays for buildings will be fabricated next year. Festoons will go in area of Market Place to Masons/Stephens Home Hardware. Then a break. More festoons by library/church/Darlington. Will be lights in trees by Bandstand and the library. AL updated group on possible Welcome Back funding which will see lighting in 2 trees by bandstand and Christmas Trees/brackets/flag poles up the High Street. This year will be encouraging businesses to do their own Christmas displays/lighting in windows. JP will be getting permission for use of any chimneys due to issues last year. JP would like to get schools involved in decorations for trees. AL thanked JP for all the work doing on the lights.

ACTIONS:

AL to update JP on any lighting secured via Welcome Back Fund

JP to update AL Friday 10 September on putting up/coming down dates for lights

AL to get volunteers for snow globe

AL to contact primary school regarding decorations

JP to contact Mel re Christmas breakfast

7. Mayor's Senior Citizen Christmas Lunch - AL

Camelford Hall booked and Peggy will be cooking Christmas lunch again. Primary School choir would like to be involved. AL liaising. More Harmony have also agreed to sing. Tickets are done and will be available in the library from Monday 1 November. Council resolved to charge £5 per head, but any shortfall will be met by Mayor's Allowance. AL has also applied to Barry Jordan for Community Chest Fund - £100.

8. Update Fun Week/Jubilee - AL

AL shared on screen draft schedule. All agreed a good week of events. AL needs to get confirmation of a few Jubilee details and is currently liaising with Rob Rotchell regarding a beacon and where this will go. Did think of Roughtor, but not in Camelford Parish. Need to secure a bugler. A commemorative tree will be planted instead of cups or medals. Time of Platinum Party at the Palace not confirmed yet, so Tug of War might be pushed back if the concert is later. AL chasing quotations for a big screen but will also speak to Kate Woods as she mentioned about sourcing one. Live Music @ the Bandstand on Fridays is going well and she has spoken to all the bands about Fun Week and they are all keen to come along and play. Therefore likely there will be live music every night during the week. Waiting on quotation from Company B and Callum Flew for Jubilee Picnic in the Park on Sunday. Next meeting, AL would like to allocate events to people to take responsibility for. Thursday's events will be organised by new Youth Worker, Dave Edkins. Will be breakdance workshops and demos as well as competitions at the OCM. Rollerblading will focus next year as well as parkour/free running. Iguana Tropicana (Latin music band) have said they know of someone who can offer salsa classes. AL hopefully will be able to get funding for that. Needs to speak to FEAST about what funding on offer. Music in the Park will be Friday 3 June. RR will be speaking to TJR scaffolding about a stage going up earlier. AL liaising with Peggy regarding a duck race. Would be ideal to have with the picnic in the park on Sunday. Teddy Bear's Picnic will be run by Little Acorns again but been a change in management. AL liaising. Circus workshop booked again. Slip n slide booked with the "Alans" for the Monday. Fun packed week with lots on offer. Group thanked AL for her hard work on this.

9. Wish list/expenditure 2022

Following proposed to put to Council for consideration at budget discussions (once all quotations are in):

Enhanced Easter Event – entertainment, kids workshops, face painting, circus workshop – approximately £1,000

Jubilee – Beacon, screen to show Platinum Concert at the Palace, entertainment (Company B, Callum Flew, string quartet, ballet dancers, light flag pole dancers), bands. Waiting for quotes b

Enfield Park Centenary – concert (stewards, bands, EventTech, stage etc), face painting, circus workshop, entertainment, time capsule, planting of a tree (Tulip tree?) – agreed not to give out cups or medals like Jubilee council decision. Programmes professionally printed. AL suggested that we keep to the same programme as the original opening in 1922. AL read out the programme which included sports events, children's tea, public tea, a concert and dancing. Enfield Ramblers have lots of memorabilia and photos that we could borrow, so would be able to have a display. Will start to organise next year.

Cleese Fun Fair – possibly run alongside the Carnival. SB suggested using Cleese Car Park. Can also use Green with TT permission but would be smaller.

This will be on top of usual Fun Week and Winter Festival expenditure.

10. AOB

Enfield Park Ramblers coming down next week (2 members). AL liaising with RR, SB, JG regarding unveiling new plaque. TBA

Discussion had about communication and letting everyone know what goes on. AL said CTC has a new newsletter and currently working on a communications strategy as there is so much going on.

11. Date of Next Meeting

27 October – likely to be in the library TBC

12. Future Agenda

1. Opening Event - OCM – Dave Edkins
2. Remembrance Sunday
3. Update on Winter Festival
4. Update on Fun Week including Jubilee Events
5. Update on quotations for budget


Camelford Family Hub Task and Finish Group Meeting Notes – 14 September 2021

Present:

Amanda Smith,	Pippa Drummond	Dave Edkins	Dionne Peers	Tina McGrath	Anne Howard	Amanda Goodwin	Amanda Lash	Felicity Dunn (Greening Camelford)
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Apologies/ non-attendance : Kristien Carrington, Daniel Burbridge, Claire Hewlett, Emma Cardoza

Previous update actions:


	Updates	Actions
Amanda G	Best Start for Life Some staff have been recruited.	Update at next meeting. Recruitment has now completed, and 4 practitioners are in place for North Cornwall, go live in November
Pippa	Roadmap out of lockdown Developing more services, waiting for the next lockdown easing announcement and planning for September.	Update at next meeting A lot more services now being delivered and identified as needed.  Camelford FH Service Delivery Plan

Service plan updates – DUE TO COVID planning work is still on going at developing the service plan

Priority	Update/ Actions
More early intervention in early years	
Parenting support for all ages with a focus on 11-18-year olds	Hoping to start delivering parenting programmes from September

More family learning | Dionne offering to do Adult education drop ins at Family Hub and Old Bank

Service plan development

ACTION	LEAD	UPDATE	UPDATE
Contact lead of current services to develop road map to reopen	Pippa	Ongoing	
Develop greenspaces -with Pippa, Schools and Greening Camelford	Tina to arrange meeting	Waiting for agreement from Trust Board to move forward	Felicity Dunn the chair of Greening Camelford attended the meeting and shared photos and  Wild flower area.pptx updated on progress
Audit of current child and family services in Camelford to identify duplication and gaps	Tina to arrange walk around Camelford multi agency meeting	Completed - Rep from Old Bank to be invited to join this group	Emma Cardoza, chair of Old Bank invited

Updates from members:

Member	Update	Actions
Amanda Lash	Phase 2 of the skatepark due to start in the next week, completion hoped by December. There will be a café on site, looking for a provider for the New Year	

Dave Edkins	<p>New youth worker in role, has already been establishing relationships with young people to identify their needs. Looking to restart the Youth Club (need a venue whilst skatepark is closed due to the 2nd phase work)</p> <p>Will continue meeting with schools and local groups.</p> <p>Also looking for volunteers</p> <p>Offer of trees and gardening tools to Greening Camelford</p>	<p>Tina to set up meeting with Dave, Pippa and Emma to discuss the local offer and service plans.</p> <p>Tina to share Dave's details with Felicity Dunn</p>
Pippa Drummond	<p>Ongoing work to identify priorities for the service plan.</p> <p>Parenting programmes to begin in September</p>	<p>Developing more services and moving forward with more face to face</p> <p>Delivering virtual parenting courses</p>
Amanda Goodwin	<p>Health Visiting at stage 2a still being led by Public Health England.</p> <p>Gradually bringing back services</p> <p>Targeted ante-natal and 2-year review clinics now face to face</p> <p>Continuing with 1:1 booking as these are popular, will deliver drop ins moving forward.</p> <p>Increase in families moving into the area, increase in referrals</p>	
Dionne Pears	<p>Currently recruiting to courses, uptake is slow due to concerns about being back in an indoor classroom</p> <p>Ongoing delivery of Maths and English and offering IT on a Tuesday evening.</p> <p>Small beauty group</p>	<p>Dave and Dionne to catch up about food prep courses.</p> <p>Dionne will circulate flyers once available</p>
Anne Howard	<p>Schools back for the Autumn Ter.</p> <p>Increase in pupils (from other schools and new to the area)</p>	

	Just about to launch Autumn Term after school programme, concerns over some Yr 6 pupils and community concerns. Investing in more pastoral support	Dave to contact the school to build relationships with Year 6 pupils
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Next meeting:

30 November 10:30 am

18th January 2022 10:30 am

22nd March 10:30 am

17th May 10:30am

12th July 10:30 am