



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **4th November 2021 at St. Thomas Church, Victoria Road, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

Cllr Burgis

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 19th October 2021 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Zip wire, Insurance claim at Enfield Park – claimant has instructed solicitor, Landmark trees, VAT advice. OCM phase 2. Internal Audit. River Camel phosphates/planning. New Road/Address consultation for Higher Cross Lane development PA19/07151

7. Planning

a. Any late applications will be discussed under this section.

PA21/07643. Villa Farm, Trevia Lane. Mr D Wilton. Partial demolition of outbuilding and conversion of barns onto dwelling and annexe accommodation including new sewage treatment plant with variation of condition 2 of decision PA18/01634 dated 03/04/2018. [weblink](#)

PA21/08026 Enfield Park, The Store Manor Gardens. Mr Ian Cave. T1 - mature lime. Reduce to pollard points between ten and fifteen meters above ground level. This tree has an advanced ganoderma infection in its northern fork increasing the danger of failure. The adjacent properties would be damaged if this was to occur and it would also be a danger to any road user. T2- semi-mature sycamore. Fell. This tree is a poor specimen with an aggressive lean growing out of the river bank. I feel there is a danger of the riverbank collapsing causing the tree to fall over the river and into the play park. The Environment Agency have already removed some trees and replanted the bank with suitable replacements. [weblink](#)

8. Portfolio Reports

- a. Mayor's Report – Cllr Rotchell
- b. Cllr Hewlett – CAN report – 20s plenty campaign

9. Correspondence

- a. Cornwall Council – request for consultation on Transport plan
- b. Scott Mann MP – response to letter to Bude and Bodmin TCs regarding planning.

10. Agenda Items

- a. To **resolve** on PWLB term. Twice daily rate changes. 11.5 years slightly over £9k, 12 years slightly under. New borrowing approval required for 12 years.
- b. To **resolve** on whether to have free parking on Saturday 4th December
- c. To **note** Finance Working Group minutes.
 - i. To **note** Q2 Expenditure to Budget
 - ii. To **note** CIL Neighbourhood payments and terms/conditions of payments.
- d. To **resolve** to accept the Welcome Back fund offer of £35.5K.
- e. To **resolve** to accept 12-month term to the 25th March 2023 for the allotment land lease. £350 + VAT.

11. Accounts

a.	To note Balances at 26 th October 2021		
	Current Account	£259,405.67	
	Tracker Account	£51,425.52	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Cornwall Council	Churchfield – Enforcement	BACS £53.40
	Cormac	Bracken cemetery	BACS £576.00
	Corserv	Chapter 8 training	BACS £660.00
	Stephens home hardware	Maintenance supplies	BACS £43.43
	Celebration Pyrotechnics	Firework Display	BACS £4800.00
	Barclays	Account charges	BACS £16.78
	SLCC	Membership	BACS £185.00
	Jag Signs	parking windscreen stickers	BACS £90.00
	All in 1 building SW Ltd	OCM Foul water sewer	BACS £3216.00
	All in 1 building SW Ltd	OCM Foul water sewer	BACS £1968.00
	Staples	Office supplies	Debit £57.90
	Staples	Office supplies	Debit £4.37
	Sea Dog IT	Webhosting	BACS £13.75
	Amazon	PPE – gloves & masks	Debit £78.96
	Sea Dog IT	Webhosting	DD £25.00
	M Reeve	Plaque for Enfield Park tree	BACS £18.00
	Tesco Mobile	MGM mobile	DD £7.50
		TOTAL	£11,814.09
	To note Income		
	Resident	Permit	AC £25.00
	Car shop	Winter festival	AC £20.00
	Cornwall Council	Reopening High Streets - Sanitiser	AC £720.00
	Winter Festival	craft tables	AC £15.00
	Saputo	OCM Grant	AC £25,000.00
		TOTAL	£25,780.00

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: contracts

- a. To **discuss** and **resolve** upon a way forward for the grant/loan - Camelford Town Trust £4,200.

13. To note items for 16th November 2021 Agenda.