



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 19th October 2021

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 6 other Councillors present: Cllrs Bond, Burgis, Elford, Hewlett, Coombes, Shaw. 21/471

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson & Grigg Business
It was **resolved** to accept the apologies

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **21/472**
Cllr Scawn – none received

3. To receive Declarations of Interest & Approve Dispensations

Clerk has approved Cllr Shaw's request for dispensation – 10g (Cleese Car Park) discussions only. 21/473

4. Public question time (15 minutes allowed for this)

Cllr Jordan spoke regarding staff changes at CC – 10% reduction in numbers. Tregoodwell; Developers to install ramp for a resident? Mayor to contact developer. Armistice - no parade, it will be similar to last year's event at Lanteglos. Highways monies for community network – Camelford Area £22932 – he will be contacting the cabinet member involved in allocating £11k per member; not fair considering the number of roads here. Christmas boxes – will contribute. 21/474

5. To receive and approve the Minutes of:

It was resolved to approve the Extra Ordinary Meeting 15th October 2021

Proposed: Cllr Bond **Seconded: Cllr Burgis** **6-0 (1 abs)** **21/475**

Cllr Shaw noted that complaints have been brought to his attention that comments he made in last months' meeting upset some people. That was not his intention and he sincerely apologised. 21/476

6. To receive Clerk's report

Matters arising from the Minutes. North Cornwall District Youth Club has funds to cover hall hire. Cleese Road resurfacing moved to the end November. NDP referendum will probably happen in January. Cleese Road trees report is being. EV charger installed 2nd week of November. OCM phase 2. Internal Audit interim report for next agenda.

Cllr Rotchell noted the CIL monies will be received at 15%, and if NDP was in place would have received 25%. Clerk noted that CC have also noted that the referendum delay wasn't CTC fault and will pay out further 10% once NDP is approved. Cllr Bond noted potential disruption for the winter festival if the car park is being resurfaced at the end of November. 21/477

Chair's Signature.....

1

Dated.....

4/11/21

7. Planning

PA21/05144. Land SSW of Mutley, Trevia. L Martin and M Innes. Change of use from mixed use (Agricultural Store/ residential amenity) to mixed use (Agricultural Store/residential amenity/artist's studio/architects office) together with alterations to the building. Cllr Shaw noted it would save them driving to Wadebridge – to enable them to work from home. Pitched roof instead of a crinkly tin.

Looks quite good.

It was **resolved** to Support

Proposed: Cllr Shaw Seconded: Cllr Burgis unan 21/478

PA21/09307. Land S Of Beech House, Higher Cross Lane. Mr Taylor R & D Developments.

Reserved Matters Application for appearance, landscaping, layout and scale following outline approval PA15/08928 for residential development of nine detached dwellings with access off Higher Cross Lane (Access dealt with under a previous RM application PA19/03460) with variation of condition 1 of decision PA19/07151 dated 23/10/2019. Access onto Higher Cross Lane still an issue. Not very much changed. No CIL on it. Clerk to check on whether CIL or s106. Cllr Burgis noted that CC has declared a climate emergency - no solar panels or anything like that in the design – should be self-sustaining and well insulated. Cllr Rotchell noted that the NPPF needs to change in order to enforce that...

It was **resolved** to reply with No objection.

Proposed: Cllr Shaw Seconded: Cllr Bond unan 21/479

'Starlings Close' New Road/Address for Higher Cross Lane development PA19/07151 was discussed. Inappropriate; new development names help with finding the location. What do starlings have to do with the location? Higher Cross Close would be better. Cllr Lessels did a lot of work with these in the past; to help with historical and geographical context as well as Cornish names. Cllr Bond noted it was one of the main roost flight paths for starlings.

It was **resolved** to Object, suggest Higher Cross Close

Proposed: Cllr Shaw Seconded: Cllr Rotchell unan 21/480

For Information

PA21/08510. 27 Bowood Park. Mr Fox. 1st floor deck. **Approved.** 21/481

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted 8th Strategic Meeting, 15th EO, 16th meet the mayor on Radio Cornwall – answer 5 questions – guess where Mayor is from. Spoken to young farmers/commoners for the Jubilee bonfire. Remembrance Day – CTC short service by the bandstand, Remembrance Sunday service at Lanteglos, but no parade. Restricted numbers in the Church to 100. Christmas eve service at Lanteglos 8pm. Carol service at Camelford Hall – to book the Hall. Vicar will ask the choir master to play the organ on 19th Dec - confirm the time. Reply from Scott Mann – regarding the bypass. This Friday - last music event; 7pm at the bandstand. Next Monday 25th 7pm meeting with Town Trust. All to attend please 21/482

b. Cllr Bond – CAN report on 28th September; very well attended. Police gave update on crime and talked about operation snap – send your dash cam footage to the Police. Very useful in getting convictions. Nigel Blacker – 20s plenty campaign– all parishes getting behind the project. Bypass news; very quiet at the moment – pushing as hard as he can. Updates from the other Parishes were received. Some starting on their NDP. 21/483

9. Correspondence

a. Cornwall Council – notification of stakeholder events regarding planning within the River Camel SAC catchment. **Noted** 21/484

Clerk to check if planning apps with existing approval can start.

b. Cornwall Council – postponing the NDP referendum. **Noted** 21/485

c. Cornwall ALC Ltd – postponement of AGM. **Noted** 21/486

10. Agenda Items

a. It was **resolved** to **approve** response to correspondence from Bude and Bodmin Town Councils regarding planning policy.

Proposed: Cllr Coombes Seconded: Cllr Burgis unan 21/487

b. Enfield Park Project.

i. The completion advice from Bridge – final figure £81,788.00 was **noted.** 21/488

Chair's Signature..........

Dated. 9/11/21

- ii. Whether to hold reserve from the PWLB for paths (Balance available £12,157) minus £800 survey) was discussed. £6k for drainage, £6k for pond path to be held in EMR until all quotes received. 21/489
- iii. It was **resolved** to drawdown £94,745 loan from PWLB and reserve balance for drainage/paths
Proposed: Cllr Coombes **Seconded: Cllr Elford** **6-0 (1 abs)** **21/490**
- c. The resignation of Cllr Rob Chandler was **noted**. 21/491
 Clerk noted procedure for filling the vacancy.
- d. It was **resolved** to authorise 2 x DBS checks for volunteers for youth club £108.
Proposed: Cllr Bond **Seconded: Cllr Elford** **unan** **21/492**
 To come from events budget.
- e. It was **resolved** that plastic cups will be paid from general reserves.
Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** **21/493**
- f. It was **resolved** that the Council delegates the power to grant dispensations to the Proper Officer (Clerk). The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).
Proposed: Cllr Burgis **Seconded: Cllr Coombes** **unan** **21/494**
- g. It was **resolved** to publish Cleese CP residents survey. Friday the 12th deadline for responses.
Proposed: Cllr Burgis **Seconded: Cllr Coombes** **unan** **21/495**
 Clerk noted decision regarding colours of CP bays needs to be resolved at CTC meeting 16th November. Strategic consultation for more car parking.

11. Accounts

- a. Balances at 13th October 2021 were **noted**
- | | | | |
|-----------------|-------------|--|--------|
| Current Account | £250,137.63 | | |
| Tracker Account | £51,425.52 | | |
| NS&I | £42,483.49 | | |
| CCLA | £80,000.00 | | 21/496 |
- d. It was **resolved** to authorise the payments of Accounts Outstanding
- | | | | |
|------------------------------|-------------------------------------|--------------|-------------------|
| Staff | October Wages & expenses | BACS | £7,377.67 |
| HMRC | October Tax & NI | BACS | £1,978.67 |
| Cornwall Pensions | October Pension contributions | BACS | £2,270.08 |
| Plusnet | Broadband/Telephone | DD | £54.67 |
| Quattro | Initial feasibility review | BACS | £3,300.00 |
| Sea Dog IT | Webhosting | DD | £25.00 |
| CloudyIT | IT licences and back up | DD | £223.14 |
| Western Supply | Maintenance Supplies | BACS | £44.39 |
| Camelot Garage | Fuel for maintenance | BACS | £26.57 |
| Biffa | Litter pickers and hoops | BACS | £121.80 |
| Jag Signs | Feast signage for grant conditions | BACS | £70.56 |
| Positive Electricity | Town Hall Electricity | DD | £155.53 |
| Positive Electricity | Town Hall Electricity | DD | £117.97 |
| Pickle Design | Website – google search | DD | £60.00 |
| Pennon | Water | DD | £6.50 |
| Pennon | Water | DD | £49.50 |
| Cornwall Council | Churchfield – Business Rates | DD | £444.00 |
| Cornwall Council | Office – Business Rates | DD | £319.00 |
| Cornwall Council | Enfield Park Store – Business Rates | DD | £51.00 |
| Barclays | Account charges | BACS | £16.84 |
| Voiphone | Call group | DD | £9.60 |
| SWW | Water | DD | £111.19 |
| R Sleep | Maintenance Supplies | BACS | £69.66 |
| SSE Enterprise | Street lighting maintenance Apr-Jun | BACS | £129.60 |
| | | TOTAL | £17,032.94 |
| Proposed: Cllr Elford | Seconded: Cllr Bond | unan | 21/497 |

Chair's Signature.....

Dated... 4/11/21

Income was noted			
Car parking permits/tickets	residents and businesses	cash	£380.00
Car parking permits	Library takings Q2	AC	£75.00
Cornwall Council	Reopening High Streets - Sanitiser	AC	£720.00
Posternywall	Refund	AC	£56.96
Western Power Distribution	Refund OCM	AC	£1,861.88
		TOTAL	£3,093.84
			21/498

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

Proposed: Cllr Bond Seconded: Cllr Shaw unan 21/499
a. The Staffing Working Group Minutes were **noted**. 21/500

13. To note items for 4th November 2021 Agenda.

The Mayor closed the meeting at 7.50pm

Chair's Signature..........

Dated...4/11/21...