



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **2nd December 2021 at St. Thomas Church, Victoria Road, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 16th November 2021 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2, Winter festival, EV Chargers.

7. Planning

a. Any late applications will be discussed under this section.

PA21/10725. Trelwin, Station Road. Mrs Christine Sleep. Certificate of Lawfulness for an Existing Use in breach of Condition 2 (agricultural occupancy) of Application No. 21589/E (E/CM/21679) as C3 Residential Use. [Weblink](#)

For Information only

PA21/09338. 6 Daws Meadow. Mr Jeremy Sharp. Works to trees. **Refused**

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell

9. Correspondence

a. Camelford Town Trust – Request for copy minutes

b. DLU,H&C – copy letter to Scott Mann MP.

10. Agenda Items

- a. To **resolve** on way forward for electricity at Scout Hut
- b. For the Local Council Award Scheme. To **resolve** that CTC recognises its duties in relation to bio-diversity and crime and disorder, and meets all the criteria for the Foundation and Quality Awards.
- c. To **note** the minutes of the Finance Working Group
- d. To **resolve** on management policy for Clease car parking order.
- e. To **resolve** on charge for Podpoints in Clease CP

11. Accounts

- a. To **note** Balances at 23rd November 2021

Current Account	£307,815.81
Tracker Account	£51,425.94
NS&I	£42,483.49
CCLA	£80,000.00

- b. To **resolve** to authorise the payments of Accounts Outstanding

The LED Store	OCM – floodlights and posts	Debit	£1780.34
Beiran Martlew	Bandstand LED strip lighting repair	BACS	£192.50
R Sleep	Maintenance Supplies	BACS	£115.41
Cornwall Council	Churchfield – Enforcement	BACS	£109.80
Seaway Aqua Ltd	Pond maintenance	BACS	£936.00
Camelot Garage	Fuel for van	BACS	£40.00
Parkinson Partnership	VAT advice for OCM	BACS	£600.00
A&P Southern Doors	Replacement disabled door	BACS	£1972.80
Yetiserve	OCM CCTV repair	BACS	£186.00
Amazon	Flag pole holders	Debit	£544.39
Amazon	Senior Xmas lunch supplies	Debit	£77.44
Bridge Civil Engineering	Riverbank works	BACS	£98,145.60
Cornwall Council	Road Closure – winter festival	BACS	£48.00
Bodmin Nursery	Christmas Trees	BACS	£900.00
Sea Dog IT	Webhosting	DD	£25.00
Tesco Mobile	MGM mobile	DD	£7.50
Positive Energy	Town Hall Electricity	DD	£126.41
EDF	OCM Electricity	DD	£100.75
EDF	OCM Electricity	DD	£209.82
Voiphone	Telephone calls	DD	£50.00
Green Tech	Tree supports and protectors	Debit	£209.82
Barclays	Account fees	DD	£8.72
The Freestyle collective	OCM works – valuation 1	BACS	£49,430.82
P Ellison	Lunch – winter festival	BACS	£110.19
Cornwall Council	lights PCN (Mayors allowance)	Debit	£25.00
		TOTAL	£155,952.31

To **note** Income

Post Office	Churchfield Tickets	cash	£140.00
Stall Holder	Winter craft fair	AC	£5
Business	Visit Camelford website	AC	£24.00
WPD	Insurance claim – sewer work OCM	cheque	£3,071.20
Openreach	Wayleave	cheque	£11.18
Cornwall Council	senior citizens lunch – community chest	AC	£100.00
PWLB	Enfield Park project loan	AC	£94,711.75
		TOTAL	£98,063.13

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: budgets, contract

- a. To **discuss** and resolve upon pond path and drainage from quotes provided.
- b. To **discuss** budget and precept for 2022-23.

13. To note items for 19th December 2021 Agenda.

To discuss FC and WG meeting venues for 2022.

To resolve to set precept and accept 3-year budget.