



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA  
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Camelford  
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## Ordinary Council Meeting – 16<sup>th</sup> November 2021

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

### 1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 6 other Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Hewlett, Shaw. 21/527

### 2. To receive Apologies for absence with reasons

Cllrs Elford, Grigg and Scawn - Personal

It was **resolved** to accept the apologies

**Proposed: Cllr Bond                      Seconded: Cllr Coombes                      unan                      21/528**

### 3. To receive Declarations of Interest & Approve Dispensations

Clerk has approved Cllr Shaw's request for dispensation – 10m (Cleese Car Park) discussions only.  
Cllr Hewlett, 7. planning PA21/07424, non-disclosable interest, to leave the room 21/529

### 4. Public question time (15 minutes allowed for this)

3 members of the public and Cllr Jordan attended. The planning application that CTC asked to go to committee – spoke to Helen Blacklock – plans fall under householder development. Different to the original application that CTC objected to - changed it to a flat roof – now extension becomes permitted development. Talking to planners about why bother with the 5-day protocol?! CTC still needs to make a comment. Objection was about floor space – extension taking up amenity space. Putting on a flat roof doesn't change anything. Economic development meeting – talking about the housing crisis – making head way. Queues of ambulances at Trellis and Plymouth. A lot of people should be going home but can't because staffing crisis in community care. Juliots well – they have put in PA21/02716 pre-app. Impressed how it's gone in the last 15 years.

Update on the Christmas lights. Reassure CTC what we do is on target; have put up the signs across the road. Have been updating the lights, flashing lights on the units. It will happen on time; everything will work. Got a lot of maintenance done and frames refurbished. Reanimated shapes, shifting the placement of lights. Getting closer to smart displays. 12 days back across the bridge. Small but effective new bits; with wow factor. God weekend this weekend – getting the festoons done next. Train has been rewired; hopefully it will work. Setting up a maintenance rota to ensure working throughout the season. Take down will be a bit more organised. Had a few bad years and COVID – hasn't been stored away in the way we like. Have two donated storage facilities at Camelford self-storage and Camelford motors. Hoping to improve the structure of the lights committee into a charitable organisation. Would like a member of the CTC to be on the committee. Understand that lights funding is on the agenda; have been working in the background to find other avenues for support to get bigger displays in the future. Have one a point of contact – dedicated a lights email address, discussing how this will be responded to and will be forwarded. For any concerns, the point of contact is John or Steve. 21/530

**5. To receive and approve the Minutes of:**

It was resolved to approve the Ordinary Meeting 4<sup>th</sup> November 2021

**Proposed: Cllr Burgis                      Secoded: Cllr AAJ                      unan    21/531**

**6. To receive Clerk’s report**

Matters arising from the Minutes. Clease Road resurfacing starting on the 19<sup>th</sup> but actual resurfacing will be about the 29<sup>th</sup> November. EV charger will be installed on the 24<sup>th</sup> November delayed due to sickness. OCM phase 2 – transfer of utilities confirmed from EDF – don’t have renewable tariff. Main contractor due to start on the 29<sup>th</sup>. Reusable cups have arrived. Welcome back fund/winter festival, DC drafting rationale and waiting for 3 quotes benches/lights as the costs have spiralled since August.  
21/531

**7. Planning**

**\*\*Cllr Hewlett left the room\*\***

**PA21/07424. Land North West of Bowood Park, Lanteglos. Bowood Park Hotel and Golf Club.**

Outline application for development of residential units with all matters reserved, except access. Cllr Shaw noting that nothing has changed from the original. Recommends following CC advice and not support the application. Cllr Coombes noted that the original application was whilst the NDP was being discussed and should be consistent.

It was **resolved** to maintain Support as per previous application.

**Proposed: Cllr Coombes                      Secoded: Cllr Burgis                      5-0 (1abs)                      21/532**

**\*\*Cllr Hewlett returned\*\***

**PA21/09132. Land South of Jacksons Meadow, College Road. David & Heather Hicks & Scawn.**

Erection of stables together with associated works. Cllr Shaw; no objection as outside the impact zone of SSI but concerned about the run off from livestock. No phosphate calculator on this application, so close to the SSI and topography of the site towards the river. Risk from potential pollution  
It was **resolved** to reply with Support subject to phosphate calculator.

**Proposed: Cllr Shaw                      Secoded: Cllr Coombes                      unan                      21/533**

**For Information**

PA21/02180. Land South of Field House Lanteglos. Mr R Ely. 2 dwellings. **Refused**                      21/534

PA21/02176. Land SW of 4 Valley Truckle. Mr G Hughes. Reserved matters. **Approved**                      21/535

**8. Portfolio Reports**

a. Mayor’s Report – attended SED meeting, Remembrance Day on 11<sup>th</sup> at the bandstand – well attended event. 12<sup>th</sup> Estates and Properties meeting. met with Rise/Quattro to discuss the feasibility study. 14<sup>th</sup> Remembrance Sunday - good to see that many people at Lanteglos, Many wreaths as previous years. Still no formal statement about the Bypass – it’s with the Treasury.                      21/536

**9. Correspondence**

- a. Letter from resident – regarding parking in Churchfield. **Noted**                      21/537
- b. Cornwall Council – regarding precepts and Council tax support grant. **Noted**                      21/538
- c. Letter from resident – regarding parking at Fore street. Request to install bollards to protect porch. **Noted**                      21/539
- d. UK DMO – confirmation of PWLB loan and repayment schedule. **Noted**                      21/540
- e. Letter from Forrabury and Minster PC regarding Jubilee events. **Noted**                      21/541

**10. Agenda Items**

a. It was **resolved** on request from Christmas Lights committee for grant of £3500.

**Proposed: Cllr Hewlett                      Secoded: Cllr Ackroyd-Johnson                      unan                      21/542**

b. The Strategic Working Group minutes were **noted**.                      21/543

i. It was **resolved** on Christmas opening times for Town Hall and Library – to shut between Christmas and New Year.

**Proposed: Cllr Bond                      Secoded: Cllr Shaw                      unan                      21/544**

ii. It was **resolved** on FC and WG meeting Calendar for 2022. Strategic and E&P might change to every 6 weeks – might depend on the bypass results

**Proposed: Cllr Coombes                      Secoded: Cllr Burgis                      unan                      21/545**

iii It was **resolved** on Café tender document. Change of dates from original in 2020

**Proposed: Cllr Hewlett                      Secoded: Cllr Ackroyd-Johnson                      5-0 (2 abs)                      21/546**

c. The Interim Audit Report from Hudson Accounting was **noted**.                      21/547

d. The Minutes of events Working Group were **noted**                      21/548

Chair’s Signature.....

Dated.....

- i. It was **resolved** to accept amended Winter festival budget  
**Proposed: Cllr Bond**                      **Seconded: Cllr Ackroyd-Johnson**                      **unan**                      **21/549**
- e. The VAT advice report on OCM Café from Parkinson Partnership was **noted**.                      **21/550**
- f. The Councillor vacancy was **discussed**. Not required to have an election. Cllr Rotchell noted the co-optio procedure. Start on return in January – to be decided at 18<sup>th</sup> January meeting.                      **21/551**
- g. It was **resolved** to instruct Structural Engineer to inspect Broadwood bridge. £395 + VAT  
**Proposed: Cllr Shaw**                      **Seconded: Cllr Coombes**                      **unan**                      **21/552**  
Check the wooden platform and other bridge
- h. The internal control check was **noted**.                      **21/553**
- i. It was **resolved** not to pay for RSN membership Dec-March. £36.67  
**Proposed: Cllr Bond**                      **Seconded: Cllr Ackroyd-Johnson**                      **unan**                      **21/554**
- j. It was **resolved** to contract with 3 mobile for phone network for Youth Worker  
**Proposed: Cllr Ackroyd-Johnson**                      **Seconded: Cllr Bond**                      **5-0 (2 abs)**                      **21/555**
- k. It was **resolved** to grant £3000 to Leisure Centre  
**Proposed: Cllr Bond**                      **Seconded: Cllr Burgis**                      **unan**                      **21/556**
- l. It was **resolved** to adopt Risk Assessment and Management 2022.  
**Proposed: Cllr Burgis**                      **Seconded: Cllr Bond**                      **unan**                      **21/557**
- m. Clease car park colour painted bays to differentiate areas for management was **discussed**. Disappointed at the response from the surveys. Clerk noted that 17 of the 24 cars that do park on Clease, park there all the time. 24 of the 35 respondents were positive towards management similar to Churchfield and towards permits. Cllr Shaw noted that the bays should all be the same colour, can add on other markings for permits later if required.  
It was **resolved** to have all the regular bays white  
**Proposed: Cllr Coombes**                      **Seconded: Cllr Burgis**                      **unan**                      **21/558**

## 11. Accounts

- a. Balances at 10<sup>th</sup> November 2021 were **noted**
- |                 |             |  |               |
|-----------------|-------------|--|---------------|
| Current Account | £248,276.12 |  |               |
| Tracker Account | £51,425.52  |  |               |
| NS&I            | £42,483.49  |  |               |
| CCLA            | £80,000.00  |  | <b>21/559</b> |
- d. It was **resolved** to authorise the payments of Accounts Outstanding
- |                            |  |       |           |
|----------------------------|--|-------|-----------|
| Staff                      | November Wages & expenses              | BACS  | £7,103.72 |
| HMRC                       | November Tax & NI                      | BACS  | £1,898.63 |
| Cornwall Pensions          | November Pension contributions         | BACS  | £2,205.13 |
| Cormac Solutions           | 1 <sup>st</sup> Bracken Cut            | BACS  | £672.00   |
| Hudson Accounting          | Interim Report                         | BACS  | £325.00   |
| Jag Signs                  | Christmas banner edits                 | BACS  | £48.00    |
| Quattro Design Architects  | Draft stage feasibility and masterplan | BACS  | £3600     |
| CloudyIT                   | IT licences and back up                | DD    | £218.58   |
| Bodmin Nursery             | Bedding plants                         | BACS  | £72.00    |
| Happy Cups                 | Reusable Festival print cups           | BACS  | £1152.00  |
| B Martlew                  | Cleaze CP distribution for EV chargers | BACS  | £2891.46  |
| Sea Dog IT                 | Webhosting                             | DD    | £25.00    |
| Smart window cleaning      | Town Hall                              | BACS  | £25.00    |
| Engie House media          | Advert in Cornwall living magazine     | BACS  | £544.68   |
| Bunzl Cleaning and Hygiene | public toilet supplies                 | BACS  | £59.09    |
| London General Insurance   | YW mobile phone insurance              | Debit | £34.59    |
| Amazon                     | YW mobile phone case                   | Debit | £13.99    |
| Amazon                     | YW mobile phone                        | Debit | £124.99   |
| Viking                     | Office supplies                        | BACS  | £98.58    |
| Spar                       | Office supplies sept & oct (x2)        | Debit | £43.26    |
| Rise Associates            | Commencement fee - Consultation        | BACS  | £5,926.20 |
| Pickle Design              | Website – google search                | DD    | £60.00    |
| Pennon                     | Water                                  | DD    | £6.50     |
| Pennon                     | Water                                  | DD    | £49.50    |
| Plusnet                    | Broadband/Telephone                    | DD    | £54.67    |
| Cornwall Council           | Churchfield – Business Rates           | DD    | £444.00   |
| Cornwall Council           | Office – Business Rates                | DD    | £319.00   |

Camelford Town Trust	Town Hall Rent	SO	£488.28
More Harmony	Singing at Christmas lunch	BACS	£100.00
B Martlew	steel enclosure & solar charge controller	BACS	£210.00
<b>Proposed: Cllr Bond</b>	<b>Seconded: Cllr Ackroyd-Johnson</b>	<b>TOTAL</b>	<b>£28,813.85</b>
		<b>unan</b>	<b>21/560</b>

Income was **noted**

Car parking permits/tickets	residents and businesses	cash	£290.00
Residents	parking permits	AC	£75.00
CCLA	Dividend	AC	£684.74
Cornwall Council	CIL parish payment	AC	£1815.73
		<b>TOTAL</b>	<b>£2,865.47</b>
			21/561

**12. Public Bodies (Admission to Meetings) Act 1960.**

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

<b>Proposed: Cllr Bond</b>	<b>Seconded: Cllr Coombes</b>	<b>unan</b>	<b>21/562</b>
a. Draft Feasibility Study. Speculative and confidential.	<b>noted</b>		21/563

Cllr Hewlett queried whether Are Quattro going to be at the Old bank for the Winter festival? – no confirmation.

Emergency item – decision required prior to next meeting regarding trenching at OCM for water and electricity connections. Costs have gone up and officers endeavouring to get 3 quotes for decision this week. It was resolved to delegate the decision on trenching costs to Mayor and Clerk.

<b>Proposed: Cllr Bond</b>	<b>Seconded: Cllr Ackroyd-Johnson</b>	<b>5-0 (2 abs)</b>	<b>21/564</b>
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**13. To note items for 2<sup>nd</sup> December 2021 Agenda.**

Apologies – Cllr Ackroyd-Johnson

**The Mayor closed the meeting at 8.20 pm**

The clerk,  
Camelford Town Council

17<sup>th</sup> Novemebr2021

Dear Esther,

**All those who attended the meeting should have a full and unabridged copy of the minutes. It should not be necessary to have to ask for them....however.....**

**This is a formal request for the full minutes to be emailed to me as clerk to the Trust to be forwarded to all those trustees that attended.**

When we held the joint meeting at the skate park with Caladon, I took the minutes and shared with all that were there.... we expect the same to happen in this case. Likewise, the meeting on the 25th was a joint one not a Town council meeting so it seems odd that the TC feels they need to take this matter to a full council meeting???

You, and all the councillors there, were totally aware that I did not take notes. As there can only be one set of minutes for a meeting the trustees were confident that you would be sharing them with all present.

I look forward to receiving the minutes after the TC meeting on December 2nd.

Warm regards

Jill

Sadly I thought that the idea of getting together on the 25th was to air and share and to build better relationships but holding on to the minutes has not really helped the cause has it ???

(my personal view only - I just felt it needed to be said )



Department for Levelling Up,  
Housing & Communities

Scott Mann MP  
House of Commons  
London  
SW1A 0AA

**Rt Hon Christopher Pincher MP**  
*Minister of State for Housing*

*Department for Levelling up, Housing and  
Communities*  
Fry Building  
2 Marsham Street  
London  
SW1P 4DF

Tel: 0303 444 3430  
Email: christopher.pincher@communities.gov.uk

[www.gov.uk/dluhc](http://www.gov.uk/dluhc)

Our Ref: 12777128  
Your ref: ZA44830

*2022* November 2021

*Dear Scott,*

Thank you for your email of 26 October to the Secretary of State for Levelling Up, Housing and Communities. I am replying as Minister of State for Housing.

Thank you for passing on correspondence from Camelford Town Council supporting the resolution passed by Bude-Stratton Town Council. Once again, I congratulate the community wholeheartedly on getting a neighbourhood plan in place and thank them for their commitment and hard work to achieve this.

I hope that my reply to your email of the same date is a helpful response to both Bude-Stratton Town Council and Camelford Town Council. I attach that response as an annex.

*Yours Ever*  
*Chris*

RT HON CHRISTOPHER PINCHER MP

Account number:  
671163342106

November 2021

Camelford Town Council  
Town Hall  
Market Place Camelford  
PL32 9PD

01/004497  
39304/00037

Dear Business Customer

## Your prices are going up from 25 November 2021

Prices are going up on our *Deemed* energy tariff from 25 November 2021. We realise this isn't welcome news. You'll have seen in the news the global challenges around wholesale energy prices. We've delayed this rise for as long as possible.

Your new prices are below so you can see how they compare with your current prices. Terms and conditions remain the same and can be found at [edfenergy.com/smeterms](https://www.edfenergy.com/smeterms)

We'll continue to supply you on our *Deemed* terms until you either agree alternative contract terms with us or switch suppliers - which you can do at any time if you'd like to stay on this tariff you don't need to do anything. You're free to choose a different EDF business tariff at any time - head to [edfenergy.com/myaccountsme](https://www.edfenergy.com/myaccountsme) to check out the other tariff options available for your business.

Supply address: Scout Hut Back Bluetts, Fore Street, Camelford, PL32 9PG

Acc No: 671163342106  
MPAN/MPRN: 2200022647620  
Meter Type: STD

	Prices until 24 November 2021	New prices from 25 November 2021
Electricity		
Standing charge (pence per day)	90p	£1.80p
Day Rate (pence per kWh)	25.00p	27.00p

All prices displayed exclude VAT, Climate Change Levy (CCL) and exclude the 7% discount if you pay by monthly Direct Debit.

We'd like to reassure you that we're working hard to support all our customers, and the industry, to offer value and service, during these uncertain times.

### Here to help in tough times

We understand trading conditions have been tough recently, so if you're struggling to pay your energy bills, our dedicated business team may be able to help.

Thanks for being with EDF

**The EDF Business Team**

Visit [edfenergy.com/myaccountsme](https://www.edfenergy.com/myaccountsme)  
or call **0333 009 7095**  
Mon to Fri 9am-6pm or use 'Live Chat' online

**Community - Criteria representing a council's role in the community and how it engages with the community**

Council contact details and councillor information in line with the transparency code

Action plan for the current year

Evidence of consulting the community

Publicity advertising council activities

Evidence of participating in town and country planning

Community engagement policy involving two-way communication between council and community

Councillor profiles

grant awarding policy

Evidence showing how electors contribute to the annual town meeting

**An action plan and related budget responding to community engagement and setting out a timetable for action and review**

Evidence of community engagement, council activities and the promotion of democratic processes in the annual report, online material and regular news bulletins

Evidence of helping the community plan for its future

At least two-thirds of its councillors who stood for election

**An annual report that is actively shared with the community**

Evidence of a customer service in how the council handles correspondence with the public

Post Cleanse survey

finish this

**Development - Criteria representing council improvement through the management and development of staff and councillors**

Disciplinary and grievance procedures

A policy for training and development of staff and councillors

A record of all training undertaken by staff and Councillors in the last year

A Clerk who has achieved 12 continuing professional development (CPD) points in the last year

A qualified clerk

A formal appraisal process for all staff training policy and record for all staff and councillors



## ▼ Topics

## ▼ Government activity

### Coronavirus (COVID-19) (/coronavirus) Guidance and support

1. Home (<https://www.gov.uk/>)
2. Wildlife and habitat conservation (<https://www.gov.uk/topic/environmental-management/wildlife-habitat-conservation>)

## Guidance

# Biodiversity duty: public authority duty to have regard to conserving biodiversity

As a public authority, understand what the biodiversity duty is and how to meet it when carrying out all your activities.

From:

[Natural England \(/government/organisations/natural-england\)](/government/organisations/natural-england) and [Department for Environment, Food & Rural Affairs \(/government/organisations/department-for-environment-food-rural-affairs\)](/government/organisations/department-for-environment-food-rural-affairs)

Published

13 October 2014

## Applies to England

## Contents

- Overview
- Your duty to have regard for conserving biodiversity
- Protected sites and species

## Overview

As a public authority in England you have a duty (<http://www.legislation.gov.uk/ukpga/2006/16/section/40>) to have regard to conserving biodiversity as part of your policy or decision making. Conserving biodiversity can include restoring or enhancing a population or habitat.

A public authority can be a:

- local authority including a unitary, county, district, community, parish or town council
- government department or one of their executive agencies
- non-departmental government body
- NHS Trust
- utility company
- body carrying out functions of a public character under a statutory power

See a [detailed list of public authorities \(http://www.legislation.gov.uk/ukpga/2006/16/section/40\)](http://www.legislation.gov.uk/ukpga/2006/16/section/40).

## Your duty to have regard for conserving biodiversity

You should be able to show your duty to have regard for conserving biodiversity if you have identified ways to integrate biodiversity when you:

- develop policies and strategies and put them into practice
- manage the planning system
- manage:
  - your land and buildings
  - woodlands and nature reserves
  - gardens, parks and public open space
  - community amenities eg sports grounds and cemeteries
  - waste and pollution
  - energy and water
  - wood and plant products
- develop infrastructure, such as roads, buildings or flood defences
- make decisions about procurement
- implement economic, environmental and social programmes

See [Biodiversity 2020: A strategy for England's wildlife and ecosystem services \(https://www.gov.uk/government/publications/biodiversity-2020-a-strategy-for-england-s-wildlife-and-ecosystem-services\)](https://www.gov.uk/government/publications/biodiversity-2020-a-strategy-for-england-s-wildlife-and-ecosystem-services) as an example of evidence of how the biodiversity duty is being met.

## Protected sites and species

Some sites and species are protected by:

- national law
- international law
- government policy

If you are involved in decisions on planning and development, you should refer to guidance on:

- [protected species \(https://www.gov.uk/guidance/protected-species-how-to-review-planning-applications\)](https://www.gov.uk/guidance/protected-species-how-to-review-planning-applications)
- [protected sites \(https://www.gov.uk/guidance/construction-near-protected-areas-and-wildlife#protected-areas\)](https://www.gov.uk/guidance/construction-near-protected-areas-and-wildlife#protected-areas)
- [your duty to protect, conserve and restore European sites \(https://www.gov.uk/guidance/duty-to-protect-conserve-and-restore-european-sites\)](https://www.gov.uk/guidance/duty-to-protect-conserve-and-restore-european-sites)

- [National Planning Policy Framework \(https://www.gov.uk/government/publications/national-planning-policy-framework--2\)](https://www.gov.uk/government/publications/national-planning-policy-framework--2)
- [planning practice guidance \(http://planningguidance.planningportal.gov.uk/blog/guidance/natural-environment/biodiversity-ecosystems-and-green-infrastructure/\)](http://planningguidance.planningportal.gov.uk/blog/guidance/natural-environment/biodiversity-ecosystems-and-green-infrastructure/) on the natural environment

Published 13 October 2014

## Related content

- [Biodiversity 2020: A strategy for England's wildlife and ecosystem services \(/government/publications/biodiversity-2020-a-strategy-for-england-s-wildlife-and-ecosystem-services\)](/government/publications/biodiversity-2020-a-strategy-for-england-s-wildlife-and-ecosystem-services)
- [Biodiversity 2020: simple guide and progress update: July 2013 \(/government/publications/biodiversity-2020-simple-guide-and-progress-update-july-2013\)](/government/publications/biodiversity-2020-simple-guide-and-progress-update-july-2013)
- [Duty to protect, conserve and restore European sites \(/guidance/duty-to-protect-conserve-and-restore-european-sites\)](/guidance/duty-to-protect-conserve-and-restore-european-sites)
- [Deputy Prime Minister speech on the state of UK nature \(/government/speeches/deputy-prime-minister-speech-on-the-state-of-uk-nature\)](/government/speeches/deputy-prime-minister-speech-on-the-state-of-uk-nature)
- [Great crested newts: advice for local planning authorities \(/guidance/great-crested-newts-surveys-and-mitigation-for-development-projects\)](/guidance/great-crested-newts-surveys-and-mitigation-for-development-projects)

## Detailed guidance

- [Construction near protected areas and wildlife \(/guidance/construction-near-protected-areas-and-wildlife\)](/guidance/construction-near-protected-areas-and-wildlife)
- [Duty to protect, conserve and restore European sites \(/guidance/duty-to-protect-conserve-and-restore-european-sites\)](/guidance/duty-to-protect-conserve-and-restore-european-sites)
- [Protected species and development: advice for local planning authorities \(/guidance/protected-species-how-to-review-planning-applications\)](/guidance/protected-species-how-to-review-planning-applications)

## Brexit

[Check what you need to do \(/brexit\)](/brexit)

## Explore the topic

- [Wildlife and habitat conservation \(/topic/environmental-management/wildlife-habitat-conservation\)](/topic/environmental-management/wildlife-habitat-conservation)
- [Environmental planning \(/topic/planning-development/environmental-planning\)](/topic/planning-development/environmental-planning)

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# Crime and Disorder Act 1998

## 1998 CHAPTER 37

### PART I

#### PREVENTION OF CRIME AND DISORDER

#### CHAPTER I

#### ENGLAND AND WALES

#### *Miscellaneous and supplemental*

#### **17 Duty to consider crime and disorder implications.**

(1) Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent,

- <sup>F1</sup>(a) crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and
- (b) the misuse of drugs, alcohol and other substances in its area<sup>F2</sup>; and
- (c) re-offending in its area]

<sup>F3</sup>(2) This section applies to each of the following—

a local authority;

a joint authority;

<sup>F4</sup>a combined authority established under section 103 of the Local Democracy, Economic Development and Construction Act 2009;]

<sup>F5</sup>the London Fire Commissioner;]

a fire and rescue authority constituted by a scheme under section 2 of the Fire and Rescue Services Act 2004 or a scheme to which section 4 of that Act applies;

<sup>F6</sup>a fire and rescue authority created by an order under section 4A of that Act;]

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*Changes to legislation: Crime and Disorder Act 1998, Section 17 is up to date with all changes known to be in force on or before 03 November 2021. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes*

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a metropolitan county fire authority;  
 [<sup>F7</sup>a local policing body];  
 a National Park authority;  
 the Broads Authority;  
 [<sup>F8</sup>the Greater London Authority;  
<sup>F9</sup>...  
 Transport for London.]]

(3) In this section—

“local authority” means a local authority within the meaning given by section 270(1) of the <sup>M1</sup>Local Government Act 1972 or the Common Council of the City of London;

“joint authority” has the same meaning as in the <sup>M2</sup>Local Government Act 1985;

“National Park authority” means an authority established under section 63 of the <sup>M3</sup>Environment Act 1995.

[<sup>F10</sup>(4) The appropriate national authority may by order amend this section by—

- (a) adding an entry for any person or body to the list of authorities in subsection (2),
- (b) altering or repealing any entry for the time being included in the list, or
- (c) adding, altering or repealing provisions for the interpretation of entries in the list.

(5) In subsection (4) “the appropriate national authority” has the same meaning as in section 5.]

#### Textual Amendments

- F1** S. 17(1)(a)(b) substituted for words in s. 17(1) (1.8.2007 for E. and 19.11.2007 for W.) by Police and Justice Act 2006 (c. 48), ss. 22, 53(1)(a), **Sch. 9 para. 4(2)**; S.I. 2007/1614, **art 3(b)**; S.I. 2007/3073, **art. 2(a)**
- F2** S. 17(1)(c) and preceding word inserted (1.4.2010) by Policing and Crime Act 2009 (c. 26), **ss. 108(6), 116(1)**; S.I. 2010/507, **art. 5(p)**
- F3** S. 17(2) substituted (1.8.2007 for E. and 19.11.2007 for W.) by Police and Justice Act 2006 (c. 48), ss. 22, 53(1)(a), **Sch. 9 para. 4(3)**; S.I. 2007/1614, **art 3(b)**; S.I. 2007/3073, **art. 2(a)**
- F4** Words in s. 17(2) inserted (17.12.2009) by Local Democracy, Economic Development and Construction Act 2009 (c. 20), ss. 119, 148(6), **Sch. 6 para. 90**; S.I. 2009/3318, **art. 2(b)(c)**
- F5** Words in s. 17(2) substituted (31.1.2017 for specified purposes) by Policing and Crime Act 2017 (c. 3), s. 183(1)(5)(e), **Sch. 2 para. 105**
- F6** Words in s. 17(2) inserted (31.1.2017 for specified purposes, 3.4.2017 in so far as not already in force) by Policing and Crime Act 2017 (c. 3), s. 183(1)(5)(e), **Sch. 1 para. 79**; S.I. 2017/399, reg. 2, Sch. para. 38
- F7** Words in s. 17(2) substituted (16.1.2012) by Police Reform and Social Responsibility Act 2011 (c. 13), ss. 99, 157(1), **Sch. 16 para. 233**; S.I. 2011/3019, **art. 3**, Sch. 1 para. (nnn)(iii)
- F8** Words in s. 17(2) inserted (15.2.2008) by The Crime and Disorder Act 1998 (Additional Authorities) Order 2008 (S.I. 2008/78), **art. 2**
- F9** Words in s. 17(2) repealed (31.3.2012) by Localism Act 2011 (c. 20), s. 240(2), **Sch. 25 Pt. 32**; S.I. 2012/628, art. 4(d)
- F10** S. 17(4)(5) inserted (1.8.2007 for E. and 19.11.2007 for W.) by Police and Justice Act 2006 (c. 48), ss. 22, 53(1)(a), **Sch. 9 para. 4(4)**; S.I. 2007/1614, **art 3(b)**; S.I. 2007/3073, **art. 2(a)**



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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## Minutes of the Finance Working group meeting – Friday 19<sup>th</sup> November 2021

1. To note members present and apologies

Cllrs Burgis, Coombes, Rotchell. Esther Greig – Clerk.

Apologies Cllrs Shaw, Grigg,

Additional Cllrs attended: Bond, Hewlett

2. Clerk's report on OCM budget on OCM was **received**

Clerk noted that contractors have included Café in their financial breakdown, rather than having it separate as requested. Clerk noted that the Reaching Communities and Sport England grant will not support commercial business – these are just for the infrastructure. Having noted that, Clerk recognised that previously budgeted items that have been removed due to spiralling costs can be added back in – planters, seating, floodlights etc. Clerk noted that the increased trenching costs mentioned in last week's FC meeting had also included floodlight trenching at the bottom by the pump track. The flood lighting will now be able to illuminate the surfaces properly for H&S purposes and for effective CCTV coverage.

3. 2022-23 budget was **reviewed**.

Each cost centre was reviewed, with particular attention to Events.

Noted inflation predicted at 4.2% for 2022. Income – noted loss of £5,698 – 50% of CTS grant. Noted slight increase in tax base

**Accommodation** – 4.2% on Town Hall rent, Lift maintenance + £1k to finish building pot £15k for control panel replacement.

**Administration** – 1 year contract for f-t employee, MGM reducing hours to 20 per week., Elections - £1k per year (cost £4k per election).

**Car parks** – FC to decide on management system for Cleave CP on 2<sup>nd</sup> December meeting – this will dictate spend. \*1

**Community** – extra events Jubilee and Centenary. WG went through each event and scaled back where possible, some items will not happen unless offset by grant funding. WG recommends that Jubilee Screen, which would stream the centralised events, should be in the park and should be free. Reduced Christmas lights, Camelford Hall, and Leisure Centre grants as all have positive bank balances. \*2

**Parks and recreation** – play area maintenance was added back in. Recommend to FC that CIL monies are used to match fund grant applications for replacement roundabout and basket swing. Pond path £5k might not be needed depending on quotes received.

**Town Maintenance** – no changes

**Town Services** – no changes

Finance WG group discussed acceptable level of increase considering inflation and loss of CTS grant from CC.

**Recommend to FC 4-4.99% increase; no more than 5%**

4. Date and items for next meeting

22<sup>nd</sup> November budget meeting 7pm. Teams.

### Post meeting notes

\*1 Final figures for enforcement (no extra available but can be included with existing SLA) removed, line painting for permit added, and EV chargers Electricity standing charge reduced

\*2 Feast funding was removed from this work sheet as was already on the income line; was in twice.

	Q1 - cars	Q2 in CP	Q3 -when	Q4 - change
1	1	1	1 always	no
2	1	1	0 n/a	no
3	1	1	0 n/a	no
4	2	2	2 overnight, always at weekends	no
5	1	1	0 n/a	idk
6	3	3	2 random	no
7	3	3	2 occasion use only	no
8	1	1	1 occasion use only	no
9	1	1	0 n/a	no
10	2	2	1 weekday daytimes	no
11	1	1	0 n/a	no
12	2	2	0 n/a	reduce to 1
13	2	2	0 n/a	no
14	1	1	1 always	no
15	2	2	0 n/a	maybe
16	2	2	2 always	no
17	1	1	0 n/a	no
18	1	1	1 always	no
19	1	1	1 always	no
20	1	1	0 n/a	no
21	1	1	0 n/a	no
22	2	2	0 n/a	no
23	2	2	1 overnight, always at weekends	no
24				
25	1	1	1 overnight	no
26	2	2	2 always	unsure
27	2	2	0 n/a	no
28	1	1	0 n/a	no
29	0	0	0 n/a	no
30	1	1	1 most of the time	no
31	3	3	1 weekends	maybe EV
32	1	1	1 occasion use only	no
33	1	1	1 always	no
34	1	1	1 always	no
35	1	1	1 most of the time	no
	49	24		

**Q5 - same as Churchfield**

Permits for residents and business should be free, others free for 3 hours

No - would create more spill onto road

yes

No - would create more spill onto road

yes

no

no

yes

yes

ideally not - if buying a permit would want guarantee of a space

yes

TC will have to recover the running costs somehow

yes

happy to pay for a permit

yes

yes

yes

As long as I would be able to park... I don't mind purchasing a permit

no

yes

permits would be great for residents - would love more options for parking, currently park or no preference

yes

yes

yes

yes

yes

yes

no

yes

no

Permits for residents and business should be free, others charged, free overnight/sundays

yes

yes



**Q6 - management suggestions**

free access will avoid spill over onto streets

If cars with no tax and MOT are removed there would be plenty of space

no parking charges as do not have driveway

permits for residents, as should pay fee for maintenance

residents and overnight permits for a fee, free parking 2 hrs

Business use exempt

keep it free to attract people to the town

Manages itself, normally spaces available, if not people find alternatives

1 the road

no preference

should be kept free

little option for residents to park for free

1st 2hrs free would miss out on a lot of income, shoppers use Churchfield

## Other suggestions

stop cars parking near junction  
stop cars parking near junction and top of chapel street

get income from electric charging points

ask CC to install 20 electric charging points for income to fund maintenance

concern that management would generate more parking on Clease and Mount Camel

guarantee daytime use

double yellow along whole of Clease road to stop dangerous parking

dangerous parking on Clease road - should be no parking

should accommodate for locals that have nowhere to park

if there are parking charges; there should be no zones.

look forward to hearing more and would be delighted to get a permit

has problems with people parking opposite their drive, parking charges will increase the problem

if less money was spent on skatepark for it to be repeatedly damaged there would be extra funds available for parking

Need more yellow lines around Clease - dangerous parking

Churchfield permit should be valid for Clease as well.

Clease road will need more double yellow lines

if charges are imposed - would like to see better security

if becomes paid - roads adjacent will be used and local residents will suffer/make problem worse. Only solution is to offer resident only parking zones

High Street to be residents permit only, CCTV would be useful as cars get damaged

Churchfield is a great idea and Clease should be the same

Little Acorns

36 children, about half drive in, 9 staff 8.30-4pm weekdays.

Memory Café and WI

3 hours free, free parking after 5pm, permit for overnight parking for local residents, permits should be interchangeable Churchfield  
Cameford Hall

Limited number of permits, not interchangeable with Churchfield, free parking for wither 2 or 3 hours.

Souls Harbour

Same as Churchfield, CP needs more lighting and CCTV provision to make it more secure.

### **Summary of responses**

35

19 do not park in Clease CP,

17 of the 24 cars that do park, park most of the time.

24 of 35 responses were positive to similar management to churchfield or permits