



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 21st December 2021

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 6 other Councillors present: Cllrs, Bond, Burgis, Coombes, Elford, Grigg, Scawn. 21/587

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Hewlett, Shaw - Personal
It was resolved to accept the apologies

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **21/588**
Cllr Rotchell formally registered condolences to Cllr Shaw.

3. To receive Declarations of Interest & Approve Dispensations

None 21/589

4. Public question time (15 minutes allowed for this)

3 members of the public attended. Sharon Musgrove from Action against Fox Hunting spoke. Has sent FOI request to CTC regarding boxing day hunt. Using tradition without any health and safety processes, CTC advertised on CTC website. Hunts bypass all the regulations normally in place for public events and don't apply for road closures – dogs should have collars and leads. None of the H&S is in place, not CC have confirmed that it hasn't applied for the health and safety road closures. North Cornwall hunt events should follow procedure. Cllr Rotchell noted CTC position is essentially to protect CTC property. Neutral - don't support or object to the event. Ms Musgrove stated that other big Councils have banned hunts, no longer allowed to meet. Clerk noted that office had replied to the FOI request noting that CC are the relevant authority for road closures and events licences. Clerk has spoken to the Police who advised that they would attend the event if there are legally based complaints or highway obstructions. Correspondence will be on the next agenda.
Cllr Barry Jordan attended – no fox hunting allowed on CC land. Had a meeting this afternoon about the bypass – government still working on it – had been put on the back burner as assumed low impact. Back on Treasury agenda. He was amazed with the support for the 20mph. Amazed at the speeding through the town having walked up Victoria Road – CC have to do something else, speed watch team paused due to COVID. Cllr Rotchell noted speed watch clocked car at 57mph. Both ends of town need permanent radar signs. Think about the network - £24k between them. Cllr Jordan Surprised about the empty properties in Camelford. Cllr Rotchell noted that a CIC has been formed to look at businesses and residences. Cllr Jordan flagged consultation on CC 2022-23 - want people's opinions on the budget; includes creating 500 new schools' places. Heard today that the government settlement is higher this year – all going to adult social care. 21/590

5. To receive and approve the Minutes of:

It was resolved to approve the Ordinary Meeting 2nd December 2021

Proposed: Cllr Coombes **Seconded: Cllr Burgis** 5-0 (2abs) **21/591**

Chair's Signature..........

Dated.....19/1/22

6. To receive Clerk's report

Matters arising from the Minutes. Clease Road resurfacing and EV charger. OCM phase 2. Enfield park drainage and pond path scheduled end January; trying to get quote for slate removal. Christmas trees will be going to Widemouth – dune stabilisation. 21/592

7. Planning

PA21/09481. Lands End Cottage, St.Teath. Mr Mathew Hardiman. Conversion of existing single storey garage to one bedroom annex for dependent parent, create new driveway and construction of new garage to south west of existing dwelling. Cllr Coombes extra entrance onto the road

It was **resolved** with No Objection

Proposed: Cllr Coombes

Seconded: Cllr Bond

unan

21/593

For Information

PA21/05144. L Martin and M Innes. Land SSW of Mutley. Change of use. **Approved** 21/594

The planning portfolio holder deputy position was discussed. Cllr Shaw indisposed - not sure when back – Cllrs Coombes and Hewlett to cover in the interim. Do the visits – take the lead on proposals, conversation to spread the load. Cllr Bond offered help. 21/595

8. Portfolio Reports

a. Mayor's Report – tree planting on the 3rd with Cllr Shaw and grounds staff; planted 3 trees in the park, attended big conversation with businesses – 12 businesses. Some good ideas. Memory café gathering. 10th Truro cathedral St.Petroc's carol service part virtual. Video linked in primary school. More tree planting, with Cllr Coombes and grounds staff - 76 trees in. run out of space at the cemetery – need to replace fruit trees; replace in the spring. 19th carol service, social distanced - town band attended. OCM skatepark coming on really well, tarmac due early January. 21/596

9. Correspondence

- Letter from resident – regarding building works at Higher Cross Lane and Clerk response. **Noted**
- Letter from resident – regarding 1st Camelford Scouts and Clerk response. **Noted**
- Letter from Camelford Leisure Centre – thank you for £3,000 grant towards inflatable. **Noted**
- Email from Cornwall Council – Camelford CAN 20mph Phase 1 – part of pilot scheme. **Noted**
- Consultation Cornwall Council – Hackney carriage (taxi), operator and driver licensing. **Noted** 21/597

10. Agenda Items

a. It was **resolved** to purchase reference books from SLCC – Local Council Administration £119 12th Edition, Local Regeneration Handbook £20.79.

Proposed: Cllr Grigg

Seconded: Cllr Elford

unan

21/598

b. The Heads of Terms for transfer of Clease car park was **noted**. 21/599

c. The NALC/SLCC Civility and Respect Project was **noted**. 21/600

d. The updated budget for OCM phase 2 was **noted** 21/601

e. It was **resolved** to book large screen for Jubilee £3,420.

Proposed: Cllr Bond

Seconded: Cllr Grigg

unan

21/602

f. The Budget/Precept report 2022/23- and 3-year budget prediction was **noted**. 21/603

g. It was **resolved** to precept £286,255.00. Costs have rocketed – but have kept under inflation. Awful lot happening next year for town events. Credit to all.

Proposed: Cllr Bond

Seconded: Cllr Coombes

unan

21/604

h. It was **resolved** to purchase additional picnic bench for Churchfield CP.

Proposed: Cllr Burgis

Seconded: Cllr Elford

unan

21/605

i. Meeting venue in the new year for Council and Working Group meetings were discussed. It was **resolved** to move June meeting from the 2nd to the 9th, and to have Q1 meetings at Church and APM at Camelford Hall – if available

Proposed: Cllr Rotchell

Seconded: Cllr Burgis

unan

21/606

Review 15th March.

j. It was **resolved** to pay SSE Public convenience electricity by DD & OCM £950 annual rent by standing order.

Proposed: Cllr Scawn

Seconded: Cllr Burgis

unan

21/607

k. Broadband and Electricity supplier/contracts at OCM (documents at meeting) moved to next meeting – information not available. 21/608

Chair's Signature... 

Dated... 12/1/23

l. The OCM café management and tenders were discussed. It was **resolved** to advertise on Rightmove £175 + VAT pcm.

Proposed: Cllr Coombes	Seconded: Cllr Bond	6-0 (1abs)	21/609
m. The price to sell slate around the pond was moved to next meeting.			21/610

11. Accounts

a. Balances at 14th December 2021 were **noted**

Current Account	£155,387.33	
Tracker Account	£51,425.94	
NS&I	£42,483.49	
CCLA	£80,000.00	21/611

d. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	December Wages & expenses	BACS	£8,129.78
HMRC	December Tax & NI	BACS	£2,133.51
Cornwall Pensions	December Pension contributions	BACS	£2,468.61
SSE	Cleas Road CP EV electricity	DD	£17.86
SWW	Allotment water	DD	£82.46
Jumping Out Duo	Winter festival (Welcome back)	BACS	£100.00
Chandlers lodge B&B	2 x Elves overnight (Welcome back)	BACS	£140.00
Cloudy IT	Office computer systems	DD	£218.58
Sea Dog IT	Webhosting	DD	£25.00
All in One building	Service trenches OCM	BACS	£2,332.80
Camelford Hall	Hire of Hall – carols/church service	BACS	£30.00
Quattro Design Architects	Feasibility and mater plan (TCRF)	BACS	£10,800.00
Sunbelt Rentals Ltd	Road closure signage winter festival	BACS	£299.58
3 Business Services	mobile phone – youth worker	DD	£20.95
SSE	Public Conveniences electricity	BACS	£268.80
Cornwall ALC	Introduction to planning x3	BACS	£108.00
Cllr Shaw	Mileage to Falmouth – collect Darly Oak	BACS	£44.10
Camelot Garage	Fuel for maintenance	BACS	£40.00
The Old Bank	Hire of room food stall – winter festival	BACS	£20.00
Positive Energy	Town hall Library electricity	DD	£267.68
Positive Energy	Town hall Library electricity	DD	£323.51
Positive Energy	Town hall Library electricity	DD	£130.85
Smart window cleaning	Town Hall	BACS	£25.00
Amazon	Christmas craft – Library	Debit	£25.06
Spar	Office supplies Nov	Debit	£10.49
Cornwall Council	Churchfield CP enforcement	BACS	£120.60
Blachere illumination UK Ltd	6 cables white/green (Welcome back)	BACS	£2,464.80
Pod Point Ltd	2 x EV Chargers Cleas CP (OZEV)	BACS	£7,336.44
B Martlew	Floodlights, ducting and wiring OCM	BACS	£1,747.86
Rise Associates	Camelford consultation work (TCRF)	BACS	£8,889.30
CloudyIT	IT licences and back up	DD	£223.14
Pickle Design	Website – google search	DD	£60.00
Pennon	Water	DD	£6.50
Pennon	Water	DD	£49.50
Plusnet	Broadband/Telephone	DD	£54.67
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Office – Business Rates	DD	£319.00
Camelford Town Trust	Town Hall Rent	SO	£488.28
Barclays	Charges	DD	£8.72
Barclays	Chaps charges 2x£25	DD	£50.00
Staples	Office Stationary	Debit	£77.38
EDF	OCM Electricity	DD	£127.00
Voiphone	Telephone system	DD	£9.60
Jag Signs	Signs for Cleas EV	BACS	£114.42
The Freestyle Collective	OCM Phase 2, tranche 2	BACS	£31,139.46
Pickle design	Reusable cup design	BACS	£63.00
Steve Heard Butchers	Turkey for Senior Citizens Lunch	BACS	£75.00
	TOTAL		£80,406.30

Chair's Signature..........

Dated......

Proposed: Cllr Grigg	Seconded: Cllr Coombes	unan	21/612
Income was noted			
WPD/Garage/BT	compensation/lights donation/wayleave	Cheques	£3,182.38
Residents	litter picker	AC	£10.74
Events	Dividend	AC	£276
Barclays	Library printing, maps and photocopying	cash	£121.52
Barclays	Permits and tickets	cash	£170.00
Barclays	Interest on no.2 account	AC	£120.28
			21/613

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

Proposed: Cllr Coombes **Seconded: Cllr Elford** **unan** **21/614**

a. It was **resolved** to contract with Shipping Containers for toilets at OCM from quotes provided.

Proposed: Cllr Bond **Seconded: Cllr Coombes** **6-0 (1abs)** **21/615**

b. It was **resolved** to contract with North Cornwall Glazing for doors for the youth shelter from the quotes provided

Proposed: Cllr Scawn **Seconded: Cllr Burgis** **6-0 (1abs)** **21/616**

c. It was **resolved** to agree renewal allotment lease for one year with added requirement of one years' notice.

Proposed: Cllr Grigg **Seconded: Cllr Burgis** **unan** **21/617**

13. To note items for 18th January 2021 Agenda.

To discuss use of Council Logo
Broadband and Electricity supplier/contracts at OCM
Slate around the pond

Cllr Bond noted thanks to all staff for their hard work this year.

The Mayor closed the meeting at 19:57 pm

Chair's Signature.....

Dated.....