



TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **18th January 2022 at St. Thomas Church, Victoria Road, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

To receive co-option presentations from candidates for vacant council seat

5. To receive and approve the Minutes of:

Ordinary Meeting 21st December 2021 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2. EDF meter at the Scout hut. Confirmation of meetings/venues in first quarter 2022. Allotment lease and tenancy agreement 2022-23. Churchfield car park ticket machine battery, Christmas trees.

7. Planning

a. Any late applications will be discussed under this section.

PA21/11920. Land East of Culloden Dairy, College Road. Mr & Mrs Smeeth. Change of use of land and the siting of 1no. tepee for camping use, together with a new toilet/shower/amenity building and the provision of ancillary works (including timber decking and below ground service connections). [Weblink](#)

PA21/12273. 11 Penmelen. Mr K Holder. Single storey front extension and new pitch roof to replace flat roof.

[Weblink](#)

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell

9. Correspondence

a. Letter from resident – regarding Action Against Foxhunting

- b. Letter from resident – regarding Boxing Day Hunt
- c. Clerks and Councils Direct Magazine.
- d. Email from Cornwall Council – notification of election charges £255
- e. Consultation Cornwall Council – Empowering Local Communities.
- f. Duchy Defibrillators – increase in service price notification and newsletter.

10. Agenda Items

- a. To **discuss** Town Council Logo.
- b. To **discuss** and **resolve** upon high street sanitiser units.
- c. To **resolve** upon CPRE Membership £36
- d. To **resolve** to **approve** of bench for Churchfield car park at £160.
- e. To **resolve** to enter into Town broadband contract for 24 months at £21pcm.
- f. To **resolve** to **instruct** All in 1 building to repair wall on boundary to OCM and High Street Neighbouring property.
- g. To **resolve** to **approve** list (report attached) provided by Hall for Cornwall via Welcome Back funding.
- h. To **consider** quote/options for Clease car park devolution from Paul Finn Solicitors.
- i. To **resolve** to **instruct** Paul Finn Solicitors to produce legally correct tenancy agreement and notice to quit.
- j. To **resolve** to record meetings and publish next day due to limits to wireless connection in St.Thomas.
- k. To **resolve** on a price to sell around the pond.

11. Accounts

a.	To note Balances at 11 th January 2022		
	Current Account	£128,284.00	
	Tracker Account	£51,427.22	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Staff	January Wages & expenses	BACS £7,193.25
	HMRC	January Tax & NI	BACS £1,897.61
	Cornwall Pensions	January Pension contributions	BACS £2,232.86
	Cornwall ALC	Budgeting for Clerks – training DC	BACS £30.00
	All in 1 building SW Ltd	OCM camera pole/manhole move	BACS £408.00
	Camelford Town Band	winter festival/carols	BACS £120.00
	Barclays	Charges	DD £14.77
	Amazon	Office Stationary	Debit £31.99
	Amazon	First Aid Supplies	Debit £4.90
	Sea Dog IT	Webhosting	DD £25.00
	LED House Limited	Deposit Screen for Jubilee	BACS £2,040.00
	3 Business Services	mobile phone – youth worker	DD £18.00
	Amazon	First Aid Supplies	Debit £26.39
	Amazon	Maintenance PPE/Gloves	Debit £11.99
	Amazon	Battery – Churchfield Ticket machine	Debit £89.99
	SLCC	Office reference books	BACS £148.19
	Camelot Garage	Fuel for maintenance	BACS £71.97
	Cornwall Council	Churchfield CP enforcement	BACS £70.80
	Smart window cleaning	Town Hall	BACS £25.00
	R Sleep Ltd	Maintenance Supplies	BACS £58.03
	Cloudy IT	Office computer systems	DD £218.58
	Plusnet	Broadband/Telephone	DD £54.67
	Pennon	Water	DD £6.50
	Pennon	Water	DD £49.50
	Camelford Town Trust	Town Hall Rent	SO £488.28
	Camelford Town Trust	OCM Annual Rent	SO £950
	Voiphone	Telephone system	DD £9.60
	Pickle Design	Website – google search	DD £60.00
	Cornwall Council	Churchfield – Business Rates	DD £444.00
	Cornwall Council	Town Hall – Business Rates	DD £319.00
	Cllr Rotchell	Halloween/Xmas events - Mayor's Al.	BACS £85.54
	Paul Finn Solicitors	Charges and Disbursement	BACS £6,936.23
		TOTAL	£24,140.64
	To note Income		
	Sport England	OCM phase 2 grant 1 st payment	AC £43,872.00
	Post Office	Tickets	cash £40.00

Post Office	Cups and tickets	cash	£140.00
Revival books	Dead Stock Sale	AC	£28.04
		TOTAL	£44,080.04

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Co-option

- a. To **resolve** to co-opt a new member to Council from the candidates presented.

13. To note items for 3rd February 2022 Agenda.

Broadband and Electricity supplier/contracts at OCM