



TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **3rd February at St. Thomas Church, Victoria Road, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

To note declaration of acceptance of office.

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 18th January 2022 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2. EDF meter at the Scout hut. Duchy defibrillators have confirmed that BHF have details of CTC services defibs. Big Conversation update; 341 people have completed the online form plus other contacts; getting a good representative sample. CC has replied that uncontested election fee of £100 is standard cost. Motorcycle bays at Clease CP was not part of revised plan. MGM pressure washes market place annually in spring. Researching slate replacement around bandstand area

7. Planning

a. Any late applications will be discussed under this section.

PA22/00192. 28 Market Place. Mr & Mrs Lovelock. Change of use from shop to restaurant. [Weblink](#)

PA22/00553. Lands End Cottage St Teath. Mr Matthew Hardiman. Conversion of existing single storey garage to one bedroom annexe for dependent parent, create new driveway and construction of new garage to south west of existing dwelling. (resubmission of PA21/09481) [Weblink](#).

EN19/01448. Land NW of Trewen Bridge, Lanteglos. Daniel Edwards. Appeal against enforcement notice – change of use of land from agriculture to a mixed residential and business use.

For information

PA21/09481. Lands End Cottage, St. Teath. Mr Mathew Hardiman. Conversion of garage. Withdrawn

8. Portfolio Reports

- a. Mayor's Report – Cllr Rotchell
- b. Camelford Network Panel report – Cllr Bond

9. Correspondence

- a. Letter from resident – regarding Action Against Foxhunting
- b. CC - intention to engage with landowners regarding the A39 Atlantic Highway Improvement
- c. Letter from resident – complaint regarding Co-option of a Councillor process and Clerk response.

10. Agenda Items

- a. To **note** Finance Working Group minutes
 - i. To **note** Q3 income and expenditure budget
 - ii. To **resolve** on Café tender changes – summary attached
 - iii. To **resolve** upon fees for 2022-23
- b. To **note** Staffing Working Group minutes
 - i. To **resolve** on Grounds Person contract details
 - ii. To **resolve** to delegate appointment of Grounds Person to Cllrs Rotchell, Grigg and Clerk.
 - iii. To **resolve** on 2021-22 pay rise of 2% as per budget,

and come of SCP scales until such time as the Unions and Government have agreed a settlement. Back pay to be paid in March prior to the tax rate rises.

- iv. To **resolve** that MGM can take 10 days holiday over into 2022-23.
- c. To **note** correction to EDF electricity account at OCM
- d. To **resolve** on broadband installation at OCM for CCTV coverage - £17 installation then £17pcm
- e. To **note** heads of terms for Clease car park transfer
- f. To **resolve** to agree draft CTC Car Parking order 2022
- g. To **resolve** to consult electorate on draft CTC Car Parking Order 2022
- h. To resolve to advertise in Camelford and Delabole post at £184.50 +VAT for the draft order and subsequently £184.50 +VAT for the made order.
- i. To **note** order of 40,000 car parking tickets - £259.20 +VAT
- j. To **note** Structural Engineers report on Broadwood bridge and that an emergency repair was authorised by Clerk & Mayor £780.00 +VAT.
- k. To **resolve** on a price to sell slate or to store.
- l. To **resolve** on rainwater collector servicing £240 + VAT
- m. To **resolve** to appoint a member to attend the CALC AGM. 8th March 7pm

11. Accounts

a.	To note Balances at 26 th January 2022		
	Current Account	£106,547.51	
	Tracker Account	£51,427.22	
	NS&I	£42,487.74	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Cornwall Council	Election recharges	DD £255.00
	Foulkes Jackson Fewings Ltd	Structural Engineers report	BACS £474.00
	Spar	Office Supplies	BACS £9.41
	Rise Associates	Engagement and consultation	BACS £8,889.30
	SSE	Cleas car park Electric	DD £43.82
	SeaDog IT	Site security services	BACS £95.00
	SeaDog IT	Webhosting	BACS £25.00
	Scribe	Annual accounts subscription 22-23	BACS £1,224.00
	RF Yates	Picnic Table with wheelchair access	BACS £160.00
	Sea Dog IT	Webhosting	DD £25.00
	Barclays	Charges	DD £8.53
	Tesco	Mobile	DD £7.50
	H3G	Mobile	DD £18.00
	Positive Energy	Town Hall	DD £321.54
	Positive Energy	Town Hall	DD £123.41
		TOTAL	£11,679.51
	To note Income		
	Cornwall Council	Overdue charges compensation	AC £285.58
	NS&I	Annual interest	AC £4.25
	B. Jordan	OCM donation – to be transferred	AC £100.00

TOTAL £389.83

12. To note items for 15th February 2022 Agenda.
Broadband and Electricity supplier/contracts at OCM