

CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 21st December 2021

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 6 other Councillors present: Cllrs, Bond, Burgis, Coombes, Elford, Grigg, Scawn. 21/587

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Hewlett, Shaw - Personal

It was **resolved** to accept the apologies

Proposed: Cllr Bond Seconded: Cllr Coombes unan 21/588

Cllr Rotchell formally registered condolences to Cllr Shaw.

3. To receive Declarations of Interest & Approve Dispensations

None 21/589

4. Public question time (15 minutes allowed for this)

3 members of the public attended. Sharon Musgrove from Action against Fox Hunting spoke. Has sent FOI request to CTC regarding boxing day hunt. Using tradition without any health and safety processes, CTC advertised on CTC website. Hunts bypass all the regulations normally in place for public events and don't apply for road closures – dogs should have collars and leads. None of the H&S is in place, not CC have confirmed that it hasn't applied for the health and safety road closures. North Cornwall hunt events should follow procedure. Cllr Rotchell noted CTC position is essentially to protect CTC property. Neutral - don't support or object to the event. Ms Musgrove stated that other big Councils have banned hunts, no longer allowed to meet. Clerk noted that office had replied to the FOI request noting that CC are the relevant authority for road closures and events licences. Clerk has spoken to the Police who advised that they would attend the event if there are legally based complaints or highway obstructions. Correspondence will be on the next agenda.

Cllr Barry Jordan attended – no fox hunting allowed on CC land. Had a meeting this afternoon about the bypass – government still working on it – had been put on the back burner as assumed low impact. Back on Treasury agenda. He was amazed with the support for the 20mph. Amazed at the speeding through the town having walked up Victoria Road – CC have to do something else, speed watch team paused due to COVID. Cllr Rotchell noted speed watch clocked car at 57mph. Both ends of town need permanent radar signs. Think about the network - £24k between them. Cllr Jordan Surprised about the empty properties in Camelford. Cllr Rotchell noted that a CIC has been formed to look at businesses and residences. Cllr Jordan flagged consultation on CC 2022-23 - want people's opinions on the budget; includes creating 500 new schools' places. Heard today that the government settlement is higher this year – all going to adult social care. 21/590

5. To receive and approve the Minutes of:

It was resolved to approve the Ordinary Meeting 2nd December 2021

Proposed: Cllr Coombes Seconded: Cllr Burgis 5-0 (2abs) 21/591

Chair's Signature.....

Dated.....

6. To receive Clerk's report

Matters arising from the Minutes. Cleave Road resurfacing and EV charger. OCM phase 2. Enfield park drainage and pond path scheduled end January; trying to get quote for slate removal. Christmas trees will be going to Widemouth – dune stabilisation. 21/592

7. Planning

PA21/09481. Lands End Cottage, St.Teath. Mr Mathew Hardiman. Conversion of existing single storey garage to one bedroom annex for dependent parent, create new driveway and construction of new garage to south west of existing dwelling. Cllr Coombes extra entrance onto the road

It was **resolved** with No Objection

Proposed: Cllr Coombes **Seconded: Cllr Bond** **unan** **21/593**

For information

PA21/05144. L Martin and M Innes. Land SSW of Mutley. Change of use. **Approved** 21/594

The planning portfolio holder deputy position was discussed. Cllr Shaw indisposed - not sure when back – Cllrs Coombes and Hewlett to cover in the interim. Do the visits – take the lead on proposals, conversation to spread the load. Cllr Bond offered help. 21/595

8. Portfolio Reports

a. Mayor's Report – tree planting on the 3rd with Cllr Shaw and grounds staff; planted 3 trees in the park, attended big conversation with businesses – 12 businesses. Some good ideas. Memory café gathering. 10th Truro cathedral St.Petroc's carol service part virtual. Video linked in primary school. More tree planting, with Cllr Coombes and grounds staff - 76 trees in. run out of space at the cemetery – need to replace fruit trees; replace in the spring. 19th carol service, social distanced - town band attended. OCM skatepark coming on really well, tarmac due early January. 21/596

9. Correspondence

- a. Letter from resident – regarding building works at Higher Cross Lane and Clerk response. **Noted**
 - b. Letter from resident – regarding 1st Camelford Scouts and Clerk response. **Noted**
 - c. Letter from Camelford Leisure Centre – thank you for £3,000 grant towards inflatable. **Noted**
 - d. Email from Cornwall Council – Camelford CAN 20mph Phase 1 – part of pilot scheme. **Noted**
 - e. Consultation Cornwall Council – Hackney carriage (taxi), operator and driver licensing. **Noted**
- 21/597

10. Agenda Items

a. It was **resolved** to purchase reference books from SLCC – Local Council Administration £119 12th Edition, Local Regeneration Handbook £20.79.

Proposed: Cllr Grigg **Seconded: Cllr Elford** **unan** **21/598**

b. The Heads of Terms for transfer of Cleave car park was **noted**. 21/599

c. The NALC/SLCC Civility and Respect Project was **noted**. 21/600

d. The updated budget for OCM phase 2 was **noted** 21/601

e. It was **resolved** to book large screen for Jubilee £3,420.

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan** **21/602**

f. The Budget/Precept report 2022/23- and 3-year budget prediction was **noted**. 21/603

g. It was **resolved** to precept £286,255.00. Costs have rocketed – but have kept under inflation. Awful lot happening next year for town events. Credit to all.

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **21/604**

h. It was **resolved** to purchase additional picnic bench for Churchfield CP.

Proposed: Cllr Burgis **Seconded: Cllr Elford** **unan** **21/605**

i. Meeting venue in the new year for Council and Working Group meetings were discussed. It was **resolved** to move June meeting from the 2nd to the 9th, and to have Q1 meetings at Church and APM at Camelford Hall – if available

Proposed: Cllr Rotchell **Seconded: Cllr Burgis** **unan** **21/606**

Review 15th March.

j. It was **resolved** to pay SSE Public convenience electricity by DD & OCM £950 annual rent by standing order.

Proposed: Cllr Scawn **Seconded: Cllr Burgis** **unan** **21/607**

k. Broadband and Electricity supplier/contracts at OCM (documents at meeting) moved to next meeting – information not available. 21/608

l. The OCM café management and tenders were discussed. It was **resolved** to advertise on Rightmove £175 + VAT pcm.

Proposed: Cllr Coombes	Seconded: Cllr Bond	6-0 (1abs)	21/609
m. The price to sell slate around the pond was moved to next meeting.			21/610

11. Accounts

a. Balances at 14th December 2021 were **noted**

Current Account	£155,387.33	
Tracker Account	£51,425.94	
NS&I	£42,483.49	
CCLA	£80,000.00	21/611

d. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	December Wages & expenses	BACS	£8,129.78
HMRC	December Tax & NI	BACS	£2,133.51
Cornwall Pensions	December Pension contributions	BACS	£2,468.61
SSE	Cleave Road CP EV electricity	DD	£17.86
SWW	Allotment water	DD	£82.46
Jumping Out Duo	Winter festival (Welcome back)	BACS	£100.00
Chandlers lodge B&B	2 x Elves overnight (Welcome back)	BACS	£140.00
Cloudy IT	Office computer systems	DD	£218.58
Sea Dog IT	Webhosting	DD	£25.00
All in One building	Service trenches OCM	BACS	£2,332.80
Camelford Hall	Hire of Hall – carols/church service	BACS	£30.00
Quattro Design Architects	Feasibility and mater plan (TCRF)	BACS	£10,800.00
Sunbelt Rentals Ltd	Road closure signage winter festival	BACS	£299.58
3 Business Services	mobile phone – youth worker	DD	£20.95
SSE	Public Conveniences electricity	BACS	£268.80
Cornwall ALC	Introduction to planning x3	BACS	£108.00
Cllr Shaw	Mileage to Falmouth – collect Daryl Oak	BACS	£44.10
Camelot Garage	Fuel for maintenance	BACS	£40.00
The Old Bank	Hire of room food stall – winter festival	BACS	£20.00
Positive Energy	Town hall Library electricity	DD	£267.68
Positive Energy	Town hall Library electricity	DD	£323.51
Positive Energy	Town hall Library electricity	DD	£130.85
Smart window cleaning	Town Hall	BACS	£25.00
Amazon	Christmas craft – Library	Debit	£25.06
Spar	Office supplies Nov	Debit	£10.49
Cornwall Council	Churchfield CP enforcement	BACS	£120.60
Blachere illumination UK Ltd	6 cables white/green (Welcome back)	BACS	£2,464.80
Pod Point Ltd	2 x EV Chargers Cleave CP (OZEV)	BACS	£7,336.44
B Martlew	Floodlights, ducting and wiring OCM	BACS	£1,747.86
Rise Associates	Camelford consultation work (TCRF)	BACS	£8,889.30
CloudyIT	IT licences and back up	DD	£223.14
Pickle Design	Website – google search	DD	£60.00
Pennon	Water	DD	£6.50
Pennon	Water	DD	£49.50
Plusnet	Broadband/Telephone	DD	£54.67
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Office – Business Rates	DD	£319.00
Camelford Town Trust	Town Hall Rent	SO	£488.28
Barclays	Charges	DD	£8.72
Barclays	Chaps charges 2x£25	DD	£50.00
Staples	Office Stationary	Debit	£77.38
EDF	OCM Electricity	DD	£127.00
Voiphone	Telephone system	DD	£9.60
Jag Signs	Signs for Cleave EV	BACS	£114.42
The Freestyle Collective	OCM Phase 2, tranche 2	BACS	£31,139.46
Pickle design	Reusable cup design	BACS	£63.00
Steve Heard Butchers	Turkey for Senior Citizens Lunch	BACS	£75.00
	TOTAL		£80,406.30

Proposed: Cllr Grigg	Seconded: Cllr Coombes	unan	21/612
Income was noted			
WPD/Garage/BT	compensation/lights donation/wayleave	Cheques	£3,182.38
Residents	litter picker	AC	£10.74
Events	Dividend	AC	£276
Barclays	Library printing, maps and photocopying	cash	£121.52
Barclays	Permits and tickets	cash	£170.00
Barclays	Interest on no.2 account	AC	£120.28
			21/613

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

Proposed: Cllr Coombes **Seconded: Cllr Elford** **unan** **21/614**

a. It was **resolved** to contract with Shipping Containers for toilets at OCM from quotes provided.

Proposed: Cllr Bond **Seconded: Cllr Coombes** **6-0 (1abs)** **21/615**

b. It was **resolved** to contract with North Cornwall Glazing for doors for the youth shelter from the quotes provided

Proposed: Cllr Scawn **Seconded: Cllr Burgis** **6-0 (1abs)** **21/616**

c. It was **resolved** to agree renewal allotment lease for one year with added requirement of one years' notice.

Proposed: Cllr Grigg **Seconded: Cllr Burgis** **unan** **21/617**

13. To note items for 18th January 2021 Agenda.

To discuss use of Council Logo
Broadband and Electricity supplier/contracts at OCM
Slate around the pond

Cllr Bond noted thanks to all staff for their hard work this year.

The Mayor closed the meeting at 19:57 pm

Amanda Lash

From: S [REDACTED] <[REDACTED]>
Sent: 20 December 2021 15:10
To: Amanda Lash
Subject: Re: Re Boxing day Hunt

To: Amanda Lash Deputy Town Clerk

From Sharon Musgrove - Action Against Foxhunting

Re: FOI regarding The North Cornwall Boxing day meet in Camelford.

Dear Amanda,

Please can you ensure that my email is forwarded to all members of the town council. I will also be forwarding to Cornwall council.

I am contacting you again to make a formal request to stop enabling the local hunt through the town centre on Boxing Day.

When I first contacted you December 13 2021 with a FOI for information upon the Boxing day hunt meet in Camelford by The North Cornwall I asked if a road closure order had been applied for, Public liability insurance was in place and also had a Health and Safety risk assessment been provided.

You responded back to me on 14 December 2021 saying that The Town council have nothing to do with the hunt apart from putting a few protective barriers in place at Fore Street car park for bystander safety. You also said with regards to road closure I would need to contact Streetworks or Event planning at Cornwall council.

I have checked the Streetworks site and no road closures for Boxing day are in place.

Event planning have not got back to me despite saying they have a 2-5 day response time.

Having spoken with other coordinators at Action Against Foxhunting we as a national group find what you have said is often commonplace, The hunt just assume and turn up quoting 'Tradition' as an excuse for bypassing current law and legislation.

It seems that you - The Town council list the Boxing day hunt meet as an event on your Camelford Town Council page on the November/December Events/happenings, you state that Camelford Town Council neither supports or opposes this event. But by advertising the event on The town Council pages you are inviting people to the event.

You also acknowledge a potential issue with safety and state that Camelford Town Council will put barriers across as usual between the library and Darlington. Are the barriers owned by yourselves and is anyone paid to put the barriers in place?

Can you please also confirm if any of Fore Street/Market Place/Chapel Street will be closed for your hunt meet event?

Also are the public car parking spaces between the library and Darlington and any in the large public car park closed for this event?

Hunts as businesses must adhere to Health and Safety legislation and have a duty of care not just to their employees as does Camelford town council. Have the correct Health and Safety checks been done please? Safety advisory group involment may be required.

Equine events hold high risks and without road closures in place no dogs should be off lead and not wearing a collar.

Other matters of concern would be the serving of refreshments and any money collections (buckets passed round for donations) on a public road.

Legality of anyone directing traffic.

The 'petting' of hounds. Dogs that work with members of the public such as service dogs or therapy dogs are not allowed to be fed a raw diet due to health risks to the public from such – hunt dogs are fed fallen stock. Will any sanitizing stations be in place. Anyone who has attended childrens petting areas with their kids will know that hand wash and sanitizing areas are always in place.

Families attending this event will take the legality of this event for granted as it is listed amongst your Christmas services on Camelford Town Councils events page.

If a criminal offence is committed insurances will likely be invalid, have the Town Council checked the hunts insurance?

Foxhunting has been banned since 2004 however over the past year it has been shown beyond any doubt that the pastime of "trail hunting" is nothing but a "smokescreen" for illegal fox hunting. The former Director of the Masters of Fox Hounds Association, Mark Hankinson, on October 15 2021 at Westminster Court in London was found guilty of encouraging the other 103 other hunt masters present at the webinar from across the country to break the 2004 Hunting Act. Senior hunting officials were caught on camera orchestrating how to best continue pursuing wildlife. Fortunately, these recordings were leaked for the world to see.

It is therefore unsurprising that many major landowners have now taken the decision to ban the hunts from their land. In recent weeks The National Trust, Forestry England Natural Resources Wales and a growing list of land owners have taken the right step and permanently ended all hunting licences on their land.

Also many Councils have now either banned the hunts permanently from any land owned by them or have at least banned the hunts from holding boxing day meets in town centres. A few examples are: Salisbury, Blandford, Tenterden Kent, Kimblewick Thame CC, Nottingham, Blandford, Liverpool, Wilton from The Guildhall Sq, Peterborough Council, St Ives (feast day). The notorious Cottesmore hunt Rutland, along with an ever growing list.

Others such as Battle in Sussex have set strict guidelines Police to be present, Hounds/Dogs must be on leads with collars, all dog mess to be cleaned up promptly.

Keswick Town Council have ensured that no hunts are allowed to parade through the streets this Boxing Day or any other day. It is time that local councils stood up to wildlife criminals and did the right thing.

We have also had in Cornwall Earlier this month on 10th December 2021 a landmark case at Truro magistrates court when John Sampson from St Buryan and of the Western Hunt was found Guilty of being in charge of dogs dangerously out of control when they mauled to death the cat known as Mini belonging to Carly Jose and her family. The cat was simply laying on her

driveway when the dogs came through the housing estate and mauled her to death, the huntsman instead of taking responsibility for the crime tried to throw the body of Mini over a neighbours fence. However the whole event was caught on film.

The Western Cornwall hunt is the first to be charged under The Dangerous Dogs Act and has set a precedent going forward for future cases.

Despite the recent high profile court cases this hasn't stopped hunts across the country continuing to peddle the "trail hunt" lies and use it to cover up the sordid killing of wildlife. The hunting season is well underway and foxes and other British wildlife continue to be torn to pieces by hounds.

The hunts seem to think they are above the law.

The local council should not be facilitating and assisting a group of people hellbent on breaking the law and killing wildlife. I find it abhorrent that a public celebration of foxhunting is listed among your Christmas services.

Kind regards - Sharon

On Tue, Dec 14, 2021 at 10:27 AM S [REDACTED] <[REDACTED]> wrote:
CLICK HERE: <https://www.actionagainstfoxhunting.org/about/>

On Tue, 14 Dec 2021, 09:26 Amanda Lash, <admin@camelford-tc.gov.uk> wrote:

Hi Sharon

The Town Council have nothing to do with the hunt apart from putting a few protective barriers in place at Fore Street Car Park for bystander safety. With regards to the road closure, you would need to contact either Streetworks or Event Planning at Cornwall Council (emails below).

eventplanning@cornwall.gov.uk

Streetworks@cornwall.gov.uk

Any demonstrations would need to be cleared with the police. I have copied them into this email. I hope you find this helpful.

Kind regards

Amanda Lash, CiLCA

Deputy Town Clerk, Camelford Town Council

Town Hall

Market Place

Camelford PL32 9PD

Monday to Friday 9am to 1pm

01840 212880

www.camelford-tc.gov.uk

From: S [REDACTED]
Sent: 13 December 2021 15:01
To: Amanda Lash <admin@camelford-tc.gov.uk>
Subject: Re Boxing day Hunt

FOI request:

I note from your Facebook events page that you state the Boxing day hunt is going ahead this year.

Please can you tell me if North Cornwall Hunt have applied for a Road closure order, have provided Public liability Insurance and also a Health and safety risk assessment.

Also in light of the recent guilty verdict in the 'Hankinson' case at Westminster Court protesters are likely to attend, will a police presence be in place to protect them.

Kind regards

Laura [REDACTED] - Boxing Day Hunt Correspondence Facebook

Absolute chaos today in Camelford due to the fox hunters. Dogs running around the streets, horses in the road, traffic blocked, riders under age drinking alcohol, onlookers drinking cans of alcohol in the street, horse and dog excrement left everywhere. How is this still allowed to happen? I have photo evidence of all of this. It needs to be addressed. Its outdated. One rider was clear they are hunting for foxs today illegally and made no attempt to hide it, when told we are not there to support them he replied 'how else should we control the number of foxes?'. Disgusting.

Surely you can assess whether it is safe to allow them to meet in the town? Its a health and safety risk.

My complaint is about the disruption in the town and the fact that some local councils have prevented the hunt from meeting in the town centres.

I have also contacted the police.

You are facilitating the hunt in Camelford town centre and that is the basis of my complaint.

I wish to persue this complaint further. Please keep my messages and details and contact me when you open on the 4th Jan. I am resident in Camelford and wish to have my complaint looked in to. Laura [REDACTED] [REDACTED]

Hello again, I have asked someone local who knows more details about council restrictions in Cornwall. She has confirmed that St Ives town council banned the hunt meeting in the town centre on some specific days over Christmas and New Year, and she has confirmed there are others in Cornwall. I will come back to you with details when she sends me the information. Thank you.

A few examples are: Salisbury, Blandford, Tenterden Kent, Kimblewick Thame CC, Nottingham, Blandford, Liverpool, Wilton from The Guildhall Sq, Peterborough Council, St Ives (feast day). The notorious Cottesmore hunt Rutland, along with an ever growing list.

Others such as Battle in Sussex have set strict guidelines, eg police to be present, hounds/dogs must be on leads with collars, all dog mess to be cleaned up promptly. Keswick Town Council have ensured that no hunts are allowed to parade through the streets this Boxing Day

Esther Greig

From: Raymond Greig
Sent: 17 December 2021 13:41
To: Esther Greig
Subject: Election Recharges - 6 May 2021

Information Classification: CONTROLLED

Dear Clerk

Town and Parish Council Elections – 6 May 2021

Camelford Town Council

For your information I set out below the calculation of the recharges relating to the above Elections for your Parish. If your parish is Warded there will be a separate email for each Ward.

Invoices requesting payment of the specified amount will be sent as soon as possible. There are also some notes explaining the charges at the bottom of this email.

I apologise for the length of time it has taken to notify you of these charges, but these were the most complex Elections we have ever had to organise.

Returning Officer Fee	£ 100.00
Polling Stations	£ 0.00
Presiding Officer	£ 0.00
Poll Clerk	£ 0.00
Polling Station Inspector	£ 0.00
Clerical	£ 100.00
Additional Clerical Support	£ 0.00
Poll Equipment	£ 0.00
Nomination packs	£ 55.00
Ballot Papers	£ 0.00
Postal Vote Packs	£ 0.00
Postal Vote Opening Staff	£ 0.00
Count Centre	£ 0.00
Count Centre Staff	£ 0.00
Payroll	£ 0.00
Less Section 31 Grant	-£ 0.00
Total	£ 255.00

Best wishes

Raymond

The Returning Officer fees have been set for some years and have not been increased this year.

Polling Station and staffing costs have been split equally between all elections held on the same day, Cornwall Council, Town or Parish and PCC in line with the Cabinet Office guidance for the submission of the claim.

Clerical costs were calculated for the 2017 elections and include Booking Polling Stations, appointing staff, production of Notices, receiving Nomination Papers, entering candidate details on the system, writing to candidates, proofing Postal Ballot packs, proofing Ballot Papers, Preparing Ballot Boxes, receiving Candidate Expense Forms

Additional Clerical was involved this time due to additional staff being required and the number of staff that had to be replaced after appointments had been made – 2500 new staff were added to our database. Additional Covid Risk Assessments had to be made for Polling Stations and Count Centres and more work was involved preparing PPE.

Poll Equipment includes the provision, delivery and collection of Ballot Booths and all the associated stationery that is provided at a Polling Station.

Nomination packs includes the printing, collation and despatch of the packs.

Ballot Papers have been charged at cost

Postal Pack costs have been split based on the percentage of Postal Voters

Postal Vote Opening Staff costs have been split on the number of Postal Voters received.

Count Centre costs include the hire of the premises, Security and provision of Tea and Coffee for the Staff

Count Centre Staffing costs include a percentage amount for the overnight Verification at the close of Poll based on the number of Ballot Papers verified and the staff costs for the Saturday Counts based on the number of Ballot Papers counted

Payroll costs include the entering of staff details and payments, liaising with HMRC regarding Tax Codes, dealing with Payment queries

The Government provided additional Covid funding for these Elections by way of a Section 31 Grant – this has been passed on based on the Electorate for each Town and Parish.

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.

Esther Greig

From: [REDACTED] <[REDACTED]@cornwall.gov.uk>
Sent: 20 December 2021 15:00
Subject: Local council survey on nature - your views matter

Information Classification: CONTROLLED

Hello!

You are invited to take part in a short, online survey as part of the 'Empowering Local Communities' project.

The purpose of this project is to enable targeted capacity building in local councils to deliver long term environmental growth and local nature recovery. We would like to hear from councillors and clerks across Cornwall to help us better understand what local councils want, or need, to address the ecological emergency and to help nature recover at a local scale. As part of the project, we would like to find out about how parish, town and city councils view their role in delivering nature recovery locally. In this survey we also ask what your local council is already doing for nature – and what barriers prevent you from taking action.

The survey takes approx. 10 mins to complete. No prior knowledge of nature recovery is required. More than one response per council may be submitted, and you are welcome to forward this email on to council colleagues.

We are interested in hearing the views of as many different councils as possible – so whether you represent a small rural parish with limited assets, or a larger town or city council, please do share your views.

To participate in the survey, please use this link <https://letstalk.cornwall.gov.uk/empowering-local-communities>

The survey closes on Friday 4th February 2022.

For any queries of further information, please contact grow-nature@cornwall.org.uk

Many thanks, and we look forward to your response,

Nature Recovery Team
Environment Service
Cornwall Council

grow-nature@cornwall.gov.uk

Duchy Defibrillators



2021 update

hello@duchydefibs.co.uk

0800 772 3638



facebook.com/duchydefibs



Instagram.com/duchydefibrillators

British heart foundation

The Circuit

2021 saw South Western Ambulance Service (SWAST) join the circuit and asked us to be the first organisation to upload all of the defibrillators that we look after to the system.

With all of our monitored cabinets being regularly checked via our monitoring system, alongside all of the guardian checks that you all carry out weekly, means we know that our cabinets are rescue ready when needed.

Guardian checks

During the lockdowns, any of the cabinets that were not being regularly checked were looked after by us to ensure they were available throughout if needed.

Now these lock downs are over, we are asking that all cabinets are checked weekly. We have to upload this info the circuit, and those not checked once within a month are removed from the circuit. This stops them being available is required. If anyone needs the guardian check list please let us know, it takes approx. 30 seconds to carry out

Monitoring access

If anyone requires access to their cabinet(s) monitoring data, please let us know and we will send over the step by step guide. This will allow you to see when the checks where carried out and if the door is closed, and if the defib is present. It also provides the date the pads expire

Courses

We have again held a range of first aid and mental health courses throughout 2021, both in person and online.

These regulated courses are held regularly and upon a successful completion have a three year certificate awarded.

Brochures & guides

We have now produced a range of brochures for the defibrillators and cabinet packages that we offer, as well as the first aid courses, and mental health courses.

We have also produced the guides for accessing the monitoring portal & guardian check list.

If you would like a copy of any of them, please let us know

Annual fee

With our annual fee we will replace the pads upon their expiry date and upon their use. We will also work alongside SWAST & FLEET to have the defibrillator returned to the cabinet upon its use.

Since our beginning in 2017 we have managed to keep the annual fee the same, however the last year has seen all of our costs increase by a large amount, including pads.

This means that unfortunately we will have to increase the annual fee from 1st January 2022. This will be increased to £190+VAT (£228) per cabinet. Thankfully we have managed to lock all of our costs until Dec 2023, so will be able to hold this cost. There is also no increase in those that have a mobile data sim contract with us, as these are set costs with our supplier.

Cabinet deployments

In 2020 we had 71 cabinets activated by SWAST, where the defibrillator has been taken to an incident. From these deployments, 4 people were saved by early defibrillator use and effective CPR.

To date (27th Dec) we have had 160 cabinets activated by SWAST, with 2 people saved.

This shows the pressure that the service is under, as well as the importance of public access defibrillators. These deployments may be as a precaution in case the incident changes.

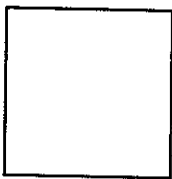
Thank you to everyone who has assisted in having public access defibrillators installed and kept checked and available to assist the service & local communities

Esther Greig

From: Amanda Lash
Sent: 07 January 2022 12:35
To: Esther Greig
Subject: FW: Your account update

[REDACTED], we can get the same package for £21 a month if sign up for 24 months, a saving of £589 over that period?

From: Plusnet Support <support@plus.net>
Sent: 07 January 2022 12:32
To: Amanda Lash <admin@camelford-tc.gov.uk>
Subject: Your account update



[Home](#)

[Member Centre](#)

[Help & Support](#)

Your account update

Hello Amanda

Account username: camelfordtc

We want to say a big thank you for being a Plusnet customer and want to make sure you're getting the best value from your Plusnet Business services.

We're getting in touch to remind you that you're not currently in a minimum term contract for your broadband (Unlimited Business Fibre) and line rental. This means you're currently paying the out of contract price of £45.56 per month. Your current package also includes Business Phone Call Plan, charged at an additional £0.00 per month. Price changes apply.

Please note all prices quoted are excluding VAT

Here's a reminder of your Plusnet services

- Broadband (Unlimited Business Fibre) speeds of up to 76Mb
- Line Rental
- Business Phone Call Plan

To see a full list of your services from Plusnet please visit the [Member Centre](#). Don't forget our broadband packages all include Plusnet Safeguard, a static IP address and a free email address.

We want to make sure your business is on the right package and getting great value, so here are our best offers if you'd like to sign up to a new deal. Please note all prices quoted are excluding VAT.

Of course, if you're happy with your current services and price then that's great, there's nothing you need to do. You also have the option to take any of our other offers, switch to another provider or to cancel your service by giving us 28 days' notice.

If you'd like to talk to us about your options, please get in touch on 0808 100 1862

A great deal for you

This is our best deal for you based on your current package:

- Unlimited Business Fibre
- **£21.00** a month, **24** month contract
- Line rental included
- Up to 76Mb download speed
- Add Business Phone Call Plan call plan to your package for an additional £0.00 per month.
- Price changes apply

To take this offer, please call us on 0808 100 1862 and quote offer code: ABTN

Thanks for being part of Plusnet,

The Plusnet Team

www.plus.net/business

Plusnet Unlimited Business Fibre Broadband and Line Rental from £21.00 a month for the first 24 months, then from £30.00 a month. 24 month contract.

Available to you when you sign up to a 24 month contract and take Unlimited Business Fibre Broadband and line rental by your contract end date by calling Plusnet Business.

If you take Plusnet Business line rental at £17.50 a month, you pay £3.50 a month for the first 24 months, 25 is £12.50 a month.

Prices exclude VAT at 20%. Prices and terms may vary at any time during the contract. We'll tell you about important changes in advance. Exclusions apply.

Terms and conditions

If you've recently renewed your contract please ignore this email. Offers correct at time of send and valid for a minimum of 30 days from the date of this email.

The price for broadband, line rental, call plans and call charges will be increased on or after 1st March every year from March 2022 by the Consumer Price Index rate of inflation published in January of that year plus 3.9%. Other prices, content and terms may also change during your contract. See our [CPI Plus 3.9% Guide](#) for details.

Broadband Speeds

Broadband speed: We'll give you the best download speed available (up to 17Mb if you live in a high speed area) dependent on your location, premises wiring, length of your line and time of day. Because of these factors your speed may be higher or lower than up to 17Mb. We'll provide you with a speed estimate when you check availability of our products. [Find out why speeds vary.](#)

Fibre broadband speed is described as 'up to' because your actual download speeds will vary. We'll give you the best download speed available on your line up to 76Mb. This is dependent on your location, premises wiring, length of your line and time of day. We'll provide you with a speed estimate when you check availability of our products. [Find out why speeds vary.](#)

For full details of our terms and conditions, please [click here](#).

This email has been sent because it contains important information about your service from Plusnet. Ofcom, the communications regulator, requires us to tell you about these tariffs to help you decide what to do about your services. Please don't reply to this email, as it is an unmonitored address.

Bench estimate for Churchfield Car Park

£160 – Dick Yates



All in 1 building SW Ltd
8 Hillhead Gardens Camelford
CW
PL32 9TD
07980841867
allin1buildingservicesw@gmail.com
www.allin1building.com
VAT Registration No.: 323547805



All In 1 Building SW LTD
allin1buildingservicesw@gmail.com
07980841867 - 07506532050

Quote

ADDRESS

Camelford Town council
Town Council
Town Hall
Market Place
Camelford
Camelford
PL32 9PB

QUOTE NO. 1425
DATE 01/01/2022

DESCRIPTION	AMOUNT
Re OCM Wall To extend wall where old toilets were removed	440.00
<hr/>	
Thank you for your recent inquiry and invitation to quote. We trust that the quotation will be of interest to you and look forward to hearing from you in the near future. should you have any queries I would be more than happy to assist	SUBTOTAL 440.00 VAT TOTAL 88.00 TOTAL £528.00

Accepted By

Accepted Date

Payment Instructions
All in 1 Building SW LTD
Sort code - 40-36-22
Account No. - 43909484



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig (BA Hons), CiLCA

The Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

REPORT - WELCOME BACK FUNDING 12.1.22

CENTRAL EVENTS SUPPORT – HALL FOR CORNWALL

Summary

Following confirmation from Cornwall Council's Cornwall Development Company regarding Hall for Cornwall's successful bid to manage the central events calendar for towns who were successful in Welcome Back Funding bids, the Deputy Clerk met with Helen Tiplady from Hall for Cornwall to discuss potential events for Camelford to increase footfall in line with funding criteria. As some events would take place in the library, this will also increase the footfall for the library and could result in additional sign-ups. Workshops will also take place at the OCM which will encourage use and advertise the new parkour facility. These workshops can also be used when reporting on progress to Sport England and Reaching Communities.

Options

The following Saturday events for Camelford between February and end of March were discussed:

- Urban Playground Team – workshops/demos in February and 5 March (Grand opening and St Piran's Event).
- Manga/anime workshops – Library
- Poetry workshop (Amanda White who did Tintagel poetry) – Library (with a view to completing the bridge)
- Paper lantern workshops (family workshops in the library with a view to having a procession from bandstand up to OCM with Lanterns on St Piran's Day. Lanterns could also be saved for future events/processions if they are sturdy enough/can be stored e.g. Winter Festival...)
- Copper leaf workshops (engraving/stamping workshops for potential Jubilee/Centenary Tree in Enfield Park). A company called Thrussels have quoted for the workshop and the installation. The design and production of a tree will cost in the region of £16k so additional funding will need to be secured.

The above is all worth about £10k and includes project management by Laura Martin (from Articulate) who will liaise with all the above companies and the Deputy Clerk. The poetry workshop and community copper leaf workshops could count as matched funding towards purchasing the remaining boards and the design/installation of a Centenary Community Tree when applying for FEAST funding. FEAST have indicated they are willing to fund up to £4k on arts/culture in Camelford.

Recommendation

To instruct Helen Tiplady and Laura Martin to look at dates for the above workshops and book them in. All the above people/companies are from the local area.

Esther Greig

From: Simon Finn <simon@finnlaw.co.uk>
Sent: 12 January 2022 15:10
To: Esther Greig
Subject: Clease Car Park, Camelford - SF/(NON1/15)

Dear Esther,

Further to our telephone conversation please see the below pricing for the transfer of land.

I've tried to break down the fees into options for you. Everything in italics is optional but recommended.

The initial row of our fees is dealing with the transfer of land to you only (i.e. no advice on the current deeds) including the negotiation of the transfer deed which is usually more in depth than a normal transfer of land.

The second row of our fees is to review current title deeds and the lease to Western Power Distribution and provide you with a report on these.

The third row of our fees is to carry out and advise on conveyancing searches. You will also see the search costs lower down, these are more expensive than normal residential searches as land is not residential. The searches include searches with local authority, South West Water, environmental searches and chancel liability searches. I appreciate that the local authority is the party transferring the land to you however land can come with liabilities which are not always visible on an inspection of the deeds only hence our advice to carry out searches of the property.

Hopefully this will assist with deciding what you would like me to do

Our fees in connection with negotiating a transfer of part of land and handling the transfer and registration of the land	£950.00
Plus VAT @ 20.0%	£190.00
<i>Our fees in advising on the title deeds and lease to western power distribution</i>	<i>£500.00</i>
<i>Plus VAT @ 20.0%</i>	<i>£100.00</i>
<i>Our fees in connection with carrying out and advising on the searches</i>	<i>£350.00</i>
<i>Plus VAT @ 20.0%</i>	<i>£70.00</i>
H M Land Registry, registration fee (<u>this is an estimate based on the value of the land being £100,000 to £200,000 it maybe that this is reduced to £45 if the Land Registry base it on the price paid. This is also based on the new rates that the land registry will charge from the end of this month</u>)	£230.00
Electronic land registry submission fees (including VAT)	£9.60
<i>Local authority search fee (Cornwall Council), Commercial Drainage and Water Search, Commercial Environmental and Chancel Searches</i>	<i>£676.10</i>
HM Land Registry search fees (including VAT), say	£3.90

Should you have any questions please do not hesitate to contact me.

I look forward to hearing from you.

Kind regards,



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

Town Hall
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PL32 9PD

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clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Co-option of a Councillor Procedure - Adopted 15th May 2018

Declaration of Vacancy should occur immediately following the Council meeting when the resignation is accepted.

If no poll is claimed, the Council will fill the vacancy by co-option within 6 months of the declaration

Advertise for applications from candidates for at least one week as widely as possible.

Ask candidates for a letter stating their suitability and the reasons why they want to become a councillor; this will be circulated with part 2 meeting papers

Ask candidate to attend the next meeting, to present themselves to Council during public question time, stating reasons for applying – no more than 3 minutes.

At the end of the meeting, suspend standing orders and ask candidates if they are still interested in being a Councillor (having sat through the meeting)

Council to vote on candidates according to statutory procedure – successful candidate will receive absolute majority.

Candidates are then requested to return, and the successful candidate is notified of the decision.

Aaron Dawe

[REDACTED]

[REDACTED]

Camelford,

[REDACTED]

[REDACTED]

[REDACTED]

12th January 2022

Dear Sirs,

This is my letter to apply for the current Councillor vacancy on Camelford Town Council. I would very much like to help Camelford shape its future and to represent the community I know and love. Having lived in Camelford for almost 2 decades, I feel a part of this great community and take a solid interest in local matters and affairs.

I've enthusiastically undertaken a role, both with voluntary work and council run projects in the community, forging relationships with local people and having participated in training to better my ability to act on behalf of the electorate. My knowledge and understanding of the neighbourhood plan will enable me to contribute both informatively and proactively to the processes involved with shaping of our town's future and I will positively engage with any learning opportunities along the way.

Having been a Councillor, I understand just how much time and commitment is necessary to fulfil the role and I'm ready to roll up my sleeves and to get things done. With my beliefs firmly embedded in grass roots politics and diversity, I will represent the wider collective and help our council to be even more inclusive with future plans and projects. I am excited and passionate about representing minority groups within our demographic and stepping up to the plate on their behalf.

Yours sincerely,

[REDACTED SIGNATURE]

Aaron 'Superman' Dawe

Esther Greig

From: sue broaders [REDACTED]
Sent: 24 December 2021 15:15
To: Esther Greig
Subject: Town councillor vacancy

To Esther

I would like to be considered for the town councillor vacancy. I feel with my history of working in care and as a charity project manager I have the necessary skills in order to be a candidate, also as a Co business owner here in camelford and the community support both myself and paul give to camelford I feel I could be a positive and pro active asset to the town council

Regards

Sue Dutt

Get [Outlook for Android](#)

Esther Greig

From: Jim [REDACTED]
Sent: 12 December 2021 18:18
To: Esther Greig
Subject: Expression of interest to become a Councillor

Dear Esther Greig

Following the resignation of Rob Chandler I am applying to you with this expression of interest to become a councillor.

Having been in Camelford for 15 years, as my wife and I moved to Camelford in October 2006 (at [REDACTED] farm) and moved into Camelford town itself in August of 2007, I have wanted to be working for the betterment of Camelford, the town, and its people. Both Cathy and myself are part of the community, with my teaching and her nursing, both locally.

As part of Cornish and Camelford community, I have taught at primary schools across the North of Cornwall and in Camelford primary before they moved schools, and am currently a teacher / tutor for adults teaching these to become TA's within various schools, both in Cornwall and nationally.

I love flying, and am currently taking my pilot's licence – so I have a few photos of 'Camelford from above'

I have always considered myself as Cornish, I speak and did teach Cornish and helped Rob with his Cornish speech at the Gorsedd, I also taught quill pen making at the same event!

Please could you consider me for a post of councillor

Regards
Jim Thomson
[REDACTED]