



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 18th January 2022

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Grigg, Hewlett, Shaw, Scawn.
22/001

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson – personal.

It was **resolved** to accept the apologies

Proposed: Cllr Bond

Seconded: Cllr Elford

unan

22/002

Thank you to those who have sent cards and messages to those who sent cards and messages

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford 7b planning

pecuniary

to leave the room

Cllr Rotchell 11b accounts

pecuniary

to leave the room

22/003

4. Public question time (15 minutes allowed for this)

6 members of the public attended.

Sharon Musgrove spoke regarding Boxing day hunt. Reported on the event itself – health and safety issues. No application for an event and no road closure. Chapel street blocked for 40 minutes, Horses all over the disabled bays, numerous horses and people wandering in the road, traffic on the wrong side of the road. Numerous people in the road. Various incidents filmed. Child stepped into the road. Population 3k. only a couple of hundred came to see; so not well attended. Verbally abused hunt 'antis' on the moor and car damaged – hunt don't want people watching them. You would be able to do it this in any other format – couldn't do this with motorbikes. Dogs should be on a lead with tags, created chaos with the traffic.

Neil Loe-Edmunds, resident of College Road, spoke regarding planning application College Road. Objecting to tepee - land directly behind his house; was erected without any permissions last year – enforcement involved, planning now submitted. Increase in traffic, large structure and on a raised wooden deck base, obscures view from bedroom window, taller than the house, noise and light pollution. Development not in keeping in the area – bright yellow. Can be seen from Fore Street. Very tall. Camping at the end of the road already, don't need more.

Cllr Rotchell introduced Co-option procedure. 2 apologies for personal reasons. Part 2 debate. 3 applications. Cllr Rotchell read out 2 statements from Jim Thomson & Sue Dutt (all 3 attached). Aaron Dawe spoke - would love to be a councillor again, been here for 2 decades and passionate about this town, he'd approachable and would be speaking on resident's behalf. He could bring something that is need for grass roots politics, people have a passion for this town. I would like to voice and achieve something great. Son goes to primary school. Wants this to be the best community he can to grow up in.
22/004

5. To receive and approve the Minutes of:

Chair's Signature.....

1

Dated 3/2/22

It was resolved to approve the Ordinary Meeting 21st December 2021

Proposed: Cllr Elford

Seconded: Cllr Grigg

7-0 (2abs)

22/005

6. To receive Clerk's report

Matters arising from the Minutes. Cleese Road resurfacing and EV charger completed; charger had 12 users in December. CC have notified CTC that devolution scheduled for 1st April; CC consulting on its car parking order from 14th February, CTC will need to consult during similar time period – Clerk to bring documents for resolution to 3rd February meeting. OCM phase 2, slight delay due to supplies, started again yesterday and are hoping to finish at a similar time. Enfield park drainage and pond path scheduled 7th February; trying to get quote for slate removal. High Street Christmas trees went to Widemouth Bay – dune stabilisation. Broadwood Bridge structural engineer report – will get quotes for the essential repairs. Grounds person advert gone live today. EDF meter at skatepark – EDF made mistake; rectifying before CTC can change providers. Extra Events working group meeting scheduled for the 9th February due to increase in planned activities on St.Piran's day. Had notification of Library fine compensation £237.98.

22/006

7. Planning

a. Any late applications will be discussed under this section.

****Cllr Elford left the room****

PA21/11920. Land East of Culloden Dairy, College Road. Mr & Mrs Smeeth. Change of use of land and the siting of 1no. tepee for camping use, together with a new toilet/shower/amenity building and the provision of ancillary works (including timber decking and below ground service connections). Cllr Shaw looked at the sight last year, different application but similar as changes implemented with no planning permission and changes of boundary line. Mindful of extra traffic, applicant has closed off some of the entrance splay - no passing space. A big development for that size of field. Don't think it's the right size. Its substantial – very spacious. And a substantial washroom too – more space on that site for more development. Sets a precedent. Cllr Rotchell noted the site further down the road where its narrower. Building on a green field. Building of a washroom block indicates looking to extend the site further. Clerk noted that CTC can only consider current information in the application. It was **resolved** to reply with Objection

Proposed: Cllr Shaw

Seconded: Cllr Bond

7-1 (dec carried)

22/007

PA21/12273. 11 Penmelen. Mr K Holder. Single storey front extension and new pitch roof to replace flat roof. Cllr Shaw noted short life span of current set-up, would tidy it up.

It was **resolved** to Support

Proposed: Cllr Shaw

Seconded: Cllr Grigg

unan

22/008

8. Portfolio Reports

a. Mayor's Report – Attended Staffing Working group – considered appointment of grounds person, staff wage increase, recommendations at next meeting. Volunteered to take 60+ Christmas trees to Widemouth – planted in the dunes, sand accumulates against the trees to prevent erosion. Over 200 trees taken. 5 meetings for the bypass in January, initial business case with the Treasury, but it requires even more information. Hopefully decision by end of February – to be announced shortly after that.

22/009

9. Correspondence

a. Letter from resident – regarding Action Against Foxhunting. **Noted**

22/010

b. Letter from resident – regarding Boxing Day Hunt. **Noted**

22/011

Cllr Rotchell clarified exactly what CTC can influence directly – CTC announcements and barriers. Clerk clarified that St.Ives Town Council have not 'banned' the hunt; just not invited them to take part in its feast day event. Cornwall Council events could be notified, and the hunt should undertake risk assessments for its own insurance purposes. By putting barriers up, CTC could be seen to be taking responsibility for Health & Safety. The correct authorities are CC for highways closures and events and the Police for obstruction etc. CTC have no powers of enforcement as it has no jurisdiction Cllr Shaw noted that historically/traditionally never supported it, not voted against it. Barriers are provided as there is a safety issue. CTC don't give them permission to have an event. Cllr Grigg suggested they could meet at Davidstow, as the motorbikes do. It would be safer. Barriers were not put up by CTC staff this year. Cllr Shaw noted the economic benefit of a social event – general meeting of people in town centre. Can't afford to lose the economic benefit. Cllr Rotchell noted that CTC can't stop them from meeting Camelford. Cllr Hewlett agreed that by installing barriers CTC

Chair's Signature.....

2

Dated...3/2/22

could be perceived as taking responsibility for H&S. Cllr Scawn noted that the meet should contact CTC and TT for permission to enter onto Fore Street parking area in future, if required. Cllr Elford noted the dogs are pack animals; need to be very careful; trained to do one thing – dangerous. CTC is neither for, nor against the meet. Cllr Bond – don't advertise, don't put up the barriers. It was **resolved** to stop putting up safety barriers and not to mention on CTC publicity channels.

- Proposed: Cllr Grigg** **Seconded: Cllr Hewlett** **6-3 (dec carried)** **22/012**
 c. Clerks and Councils Direct Magazine. **Noted** 22/013
 d. Email from Cornwall Council – notification of election charges £255. Query returning officer charge. **Noted** 22/014
 e. Consultation Cornwall Council – Empowering Local Communities. **Noted** 22/015
 f. Duchy Defibrillators – increase in service price notification and newsletter. **Noted**. Clerk to ensure BHF have correct information. Cllr Bond noted another defib to be installed at SJS. 22/016

10. Agenda Items

a. The Town Council Logo was **discussed**. Clerk read out response from previous Clerk noting that Seadog redesigned the logo for CTC in 2014. Cllr Shaw noted the original one is the town seal – updated to make it more presentable. Cllr Rotchell concerned that it could be put on documents that are nothing to do the Town Council. Cllr Shaw noted Town Trust or Town Council can use this. Mindful losing part of the history. Logos are about identity – Town Council redesign – should just be Town Council. Clerk noted that the original seal design is still available for the Trust to use for differentiation purposes. Cllr Coombes suggested both could put its respective name underneath the new one to avoid confusion. Town team designed an alternative for business/everyone else to use in Camelford for free – a marketing tool. Carnival, Liberal club and Camelford website. For promoting business. There is an effective alternative.

It was **resolved** to add 'Camelford Town Council' underneath logo.

Proposed: Cllr Coombes **Seconded: Cllr Shaw** **unan** **22/017**

b. The high street sanitiser units were **discussed**. 2 left from 5. Cllr Shaw noted it should be down to the retailer. When the rest pack up that's it. Remaining ones are stationed at the Post Office and Butchers.

It was **resolved** not to replace

Proposed: Cllr Grigg **Seconded: Cllr Hewlett** **unan** **22/018**
 c. It was **resolved** to pay CPRE Membership £36

Proposed: Cllr Shaw **Seconded: Cllr Bond** **unan** **22/019**
 d. It was **resolved** to **approve** of bench for Churchfield car park at £160.

Proposed: Cllr Grigg **Seconded: Cllr Burgis** **unan** **22/020**
 e. It was **resolved** to enter into Office broadband contract for 24 months at £21pcm.

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **22/021**
 f. It was **resolved** to **instruct** All in 1 building to repair wall on boundary to OCM and High Street

Neighbouring property.
Proposed: Cllr Elford **Seconded: Cllr Hewlett** **7-0 (2 abs)** **22/022**
 g. It was **resolved** to **approve** list (report attached) provided by Hall for Cornwall via Welcome Back funding.

Proposed: Cllr Burgis **Seconded: Cllr Grigg** **unan** **22/023**
 h. It was **resolved** to accept full quote/options for Clease car park devolution from Paul Finn Solicitors.

Proposed: Cllr Elford **Seconded: Cllr Burgis** **unan** **22/024**
 Can add in a motorbikes area in the larger bay? Clerk to liaise with CLO

i. It was **resolved** to **instruct** Paul Finn Solicitors to produce legally correct tenancy agreement and notice to quit.

Proposed: Cllr Hewlett **Seconded: Cllr Grigg** **unan** **22/025**
 j. It was **resolved** to record meetings and publish next day due to limits to wireless connection from St. Thomas.

Proposed: Cllr Hewlett **Seconded: Cllr Burgis** **unan** **22/026**
 k. The price to sell slate around the pond was discussed. Alan Valley suggested it more like crazy paving so it is not interested. Cllr Shaw suggested contacting Delabole slate for price for its

equivalent, then to advertise on channels for removal by purchaser, and then to remove to Cemetery as a last option.

22/027

Chair's Signature.....

Dated... 3/2/22

l. Emergency item: Jet washing of bandstand highlighted a live wire on outside of Public toilet building. This wire was cut on installation of new cameras 6-7 years ago. It was **resolved** to instruct contractor from estimate received for rectification of live wires in roof of public toilet building and full installation check.

Proposed: Cllr Hewlett

Seconded: Cllr Bond

unan

22/028

11. Accounts

a. Balances at 11th January 2022 were **noted**

Current Account	£128,284.00
Tracker Account	£51,427.22
NS&I	£42,483.49
CCLA	£80,000.00

** Cllr Rotchell left the room, Cllr Bond took the chair**

22/029

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	January Wages & expenses	BACS	£7,193.25
HMRC	January Tax & NI	BACS	£1,897.61
Cornwall Pensions	January Pension contributions	BACS	£2,232.86
Cornwall ALC	Budgeting for Clerks – training DC	BACS	£30.00
All in 1 building SW Ltd	OCM camera pole/manhole move	BACS	£408.00
Camelford Town Band	winter festival/carols	BACS	£120.00
Barclays	Charges	DD	£14.77
Amazon	Office Stationary	Debit	£31.99
Amazon	First Aid Supplies	Debit	£4.90
Sea Dog IT	Webhosting	DD	£25.00
LED House Limited	Deposit Screen for Jubilee	BACS	£2,040.00
3 Business Services	mobile phone – youth worker	DD	£18.00
Amazon	First Aid Supplies	Debit	£26.39
Amazon	Maintenance PPE/Gloves	Debit	£11.99
Amazon	Battery – Churchfield Ticket machine	Debit	£89.99
SLCC	Office reference books	BACS	£148.19
Camelot Garage	Fuel for maintenance	BACS	£71.97
Cornwall Council	Churchfield CP enforcement	BACS	£70.80
Smart window cleaning	Town Hall	BACS	£25.00
R Sleep Ltd	Maintenance Supplies	BACS	£58.03
Cloudy IT	Office computer systems	DD	£218.58
Plusnet	Broadband/Telephone	DD	£54.67
Pennon	Water	DD	£6.50
Pennon	Water	DD	£49.50
Camelford Town Trust	Town Hall Rent	SO	£488.28
Camelford Town Trust	OCM Annual Rent	SO	£950
Voiphone	Telephone system	DD	£9.60
Pickle Design	Website – google search	DD	£60.00
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cllr Rotchell	Halloween/Xmas events - Mayor's Al.	BACS	£85.54
Paul Finn Solicitors	OCM Charges and Disbursement	BACS	£6,936.23
	TOTAL		£24,140.64
Proposed: Cllr Grigg	Seconded: Cllr Elford	unan	22/030

Cllr Rotchell returned and took chair

Income was **noted**

Sport England	OCM phase 2 grant 1 st payment	AC	£43,872.00
Post Office	Tickets	cash	£40.00
Post Office	Cups and tickets	cash	£140.00
Revival books	Dead Stock Sale	AC	£28.04
	TOTAL		£44,080.04

21/031

12. Public Bodies (Admission to Meetings) Act 1960.

Chair's Signature.....



4

Dated... 3/2/22

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Co-option

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **22/032**

a. Co-option procedure was debated due to 2 candidates not being present.

It was **resolved** to co-opt a new member to Council considering candidates written applications.

Proposed: Cllr Grigg **Seconded: Cllr Coombes** **5 for (dec carried)** **22/033**

Council took candidates in alphabetical order, voting by show of hands.

Jim Thomson received absolute majority under the voting procedure

It was **resolved** to reinstate standing orders to announce result

Proposed: Cllr Burgis **Seconded: Cllr Bond** **unan.** **22/034**

Cllr Rotchell announced Jim Thomson as successful candidate.

13. To note items for 3rd February 2021 Agenda.

Car parking order

Broadband and Electricity supplier/contracts at OCM

Structural Engineer's report on Broadwood bridge and quotes for repair

Outside pressure washed.

Slates around bandstand repaired

The Mayor closed the meeting at 20:30 pm

Chair's Signature.....

Dated...3/2/22