



TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **15th February 2022 at St. Thomas Church, Victoria Road, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 3rd February 2021 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2. 2 grant claims have gone to Sport England £6k and Reaching Communities £33k. EDF meter at the Scout hut. Clerk will discuss pay rise with Staff in meeting on 23rd February.

7. Planning

a. Any late applications will be discussed under this section.

None

To **resolve** to nominate a Councillor to speak on behalf of CTC and to finalise statement that will be presented regarding Planning committee notification PA21/0724 Outline application for development of residential units with all matters reserved, except access. 21st February at 10am.

8. Portfolio Reports

- a. Mayor's Report – Cllr Rotchell
- b. Camelford Network Panel report – Cllr Hewlett

9. Correspondence

- a. Letter from Lanteglos-by-Fowey PC – Manifesto regarding Cornwall's Housing Crisis
- b. Letter from Tingcombe family – Enfield Park Centenary
- c. Letter from Tourist – complimenting CTC on 'lovely' Enfield Park.

10. Agenda Items

- a. To **resolve** to pay OCM water bill by DD.
- b. To **note** quarterly lift maintenance report.
- c. To **resolve** to approve temporary increase in SCP 1 to £9.50 from 1st April as recommended by National Joint Council.
- d. To **resolve** on Slate sale or quote to move slate from Churchfield car park to Cemetery as discussed in E&P Working Group meeting.
- e. To **resolve** on representatives to attend the Leisure Centre Board meetings, and answer Rural Market Towns surveys on older and younger people respectively.
- f. To **resolve** on request from Christmas Lights Committee to hold a fundraiser in Enfield Park towards the end of June.
- g. To **resolve** on request from The Darlington Inn owner to remove last bollard nearest that property for ease of parking.
- h. To **resolve** on contract renewal with CloudyIT.

11. Accounts

a.	To note Balances at 8 th February 2022		
	Current Account	£95,705.10	
	Tracker Account	£51,427.22	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Staff	February Wages & expenses	BACS £7,473.63
	HMRC	February Tax & NI	BACS £1,933.27
	Cornwall Pensions	February Pension contributions	BACS £2,269.88
	SWW	Water OCM	debit £13.49
	Sea Dog IT	Webhosting	DD £25.00
	Spar	Office supplies	Debit £16.88
	Cloudy IT	Office computer systems	DD £218.58
	NALC	Quality award scheme registration	BACS £60.00
	Cornwall ALC	Accreditation Fee for LCAS award	BACS £120.00
	Stephens Home Hardware	maintenance supplies	BACS £5.98
	Camelot Garage	Fuel for maintenance	BACS £70.00
	Biffa	Commercial waste contract Q2-4	BACS £1665.00
	Smart window cleaning	Town Hall	BACS £25.00
	3 Business Services	mobile phone – youth worker	DD £19.30
	Western Supply	maintenance supplies	BACS £10.80
	Highfield Motors	Van MOT	BACS £54.85
	Freestyle Collective	OCM skatepark build – invoice 3 fo 5	BACS £52,210.04
	Plusnet	Broadband/Telephone	DD £12.53
	Pennon	Water	DD £6.50
	Pennon	Water	DD £49.50
	Amazon	Floor protector sheets	Debit £21.66
	Amazon	Library craft supplies	Debit £11.33
	Amazon	Library craft supplies	Debit £14.65
	Pickle Design	Website – google search	DD £60.00
	Voiphone	Telephone system	DD £9.60
	Camelford Town Trust	Town Hall Rent	SO £488.28
	Cloudy IT	Office computer system	Debit £4.56
	Southern Electric	Cleas CP electricity	DD £43.82
	Tindle Newspapers	CP order advert	BACS £221.40
		TOTAL	£67,135.78
	To note Income		
	CCLA Property Fund	Dividend	AC £731.11
	Post Office	Tickets	cash £235.00
		TOTAL	£966.11

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contract

- a. To **review** and **resolve** on any change to the draft transfer agreement – Cleese CP.

12. To note items for 3rd March 2022 Agenda.

Broadband and Electricity supplier/contracts at OCM

Later agendas

Staff Pay rise 2021-22, TT request for grant £4,200.