

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 15th February 2022

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Hewlett, Shaw, Thomson. 22/073

2. To receive Apologies for absence with reasons

Cllrs Grigg, Scawn – personal.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes Seconded: Cllr Elford unan 22/074

3. To receive Declarations of Interest & Approve Dispensations

None 22/075

4. Public question time (15 minutes allowed for this)

Cllr Barry Jordan attended. Not enough takers for omicron virus grants – CC have opened up the criteria to include previous excluded claimants - cut off date for application 5th March. CC bringing Cornwall Housing back in house. 3 or 4 alternative budgets to discuss next week. Attended SJS for walkaround; need £4million to do up the school – hoping to get £2m from CC. 22/076

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 3rd February 2022

Proposed: Cllr Thomson Seconded: Cllr Ackroyd-Johnson 7-0 (2abs) 22/077

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – concrete/weather delays, hoping to finish 25th. 2 grant claims have gone to Sport England £6k and Reaching Communities £33k. EDF meter at the Scout hut. Clerk will discuss 2021-22 pay rise issues with Staff in meeting on 23rd February. 22/078

7. Planning

a. Any late applications will be discussed under this section.

None

The nomination a Councillor to speak on behalf of CTC was discussed. A statement that will be presented regarding Planning committee notification PA21/0724 Outline application for development of residential units with all matters reserved, except access on 21st February at 10am was finalised. It was **resolved** to nominate Cllr Coombes to attend

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson 8-0 (1 abs) 22/079

Planning committee meeting will be webcast through Cornwall council portals.

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted events working group meeting - agreed programme for four days of fun, jubilee and the centenary. Noted St. Piran's event. Will need all hands-on deck. Need folk on the days to help. Clerk noted staff meeting on 23rd February to allocate people to tasks – will add in available Councillors. Cllr Rotchell attended primary school Governor's meeting – his area of responsibility is special educational needs and disabilities. Wrote to leisure centre about information channels – sending a list of formal meetings. CTC will not be a member of the board just having a representative. Meeting with the Scouts to be scheduled. Proposal to develop a 'man down' group – for those struggling with mental health issues – working with Alan woods from the Masons. 22/080

b. Camelford Network Panel report – Cllr Hewlett noted meeting on 25th January. Police update crime figures down 13%. Street safe – accessible through Police website - to identify areas where you feel unsafe so they can include in their patrols. Speed watch active in Camelford, other parishes are developing teams. Affordable homes – 13270 people on home choice in Cornwall – a quarter over 55 years old. Camelford 316 registered. Only 67 affordable homes delivered. Offsite contributions for 3-year limit to be spent in parish before it gets allocated elsewhere. School place planning – year 7 larger for next few years and then the birth rates have gone down. Only one school is full – all the others have space. Per child funding for schools. Prosperous Cornwall - the local transport plan being refreshed for 2050 – waiting for information from the levelling up paper. More information to come. Hoping to get a proportion of the shared prosperity fund. Working on final submission for the bypass – the department of transport needs to put it into the national roads programme. New CLO to be appointed, Sarah Sims covering. Tina accepted redundancy; leaving end of February. Sarah knows Camelford very well – sharing her with Bodmin network area 22/081

9. Correspondence

- a. Letter from Lanteglos-by-Fowey PC – Manifesto regarding Cornwall's Housing Crisis. **Noted**
It was **resolved** to respond noting CTC has replied directly.
Proposed: Cllr Shaw Seconded: Cllr Coombes unan 22/082
- b. Letter from Tingcombe family – Enfield Park Centenary. **Noted**
It was **resolved** to send an official invite them to the 100th anniversary.
Proposed: Cllr Shaw Seconded: Cllr Coombes unan 22/083
- c. Letter from Tourist – complimenting CTC on 'lovely' Enfield Park. **Noted.** 22/084

10. Agenda Items

- a. It was **resolved** to pay OCM water bill by DD.
Proposed: Cllr Bond Seconded: Cllr Elford unan 22/085
- b. The quarterly lift maintenance report was **noted.** 22/086
- c. It was **resolved** to approve temporary increase in SCP 1 to £9.50 from 1st April as recommended by National Joint Council.
Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson unan 22/087
- d. It was **resolved** to sell half the slate for £300 and to move remainder from Churchfield car park to Cemetery as discussed in E&P Working Group meeting.
Proposed: Cllr Shaw Seconded: Cllr Thomson unan 22/088
- e. It was **resolved** to nominate Cllr Rotchell to attend the Leisure Centre Board meetings, and answer Rural Market Towns surveys on older people, and to nominate Cllr Ackroyd-Johnson on younger people respectively.
Proposed: Cllr Coombes Seconded: Cllr Bond unan 22/089
- f. The request from Christmas Lights Committee to hold a fundraiser in Enfield Park towards the end of June was discussed.
It was **resolved** to approve the request in principle, subject to final details, public liability insurance and risk assessments.
Proposed: Cllr Coombes Seconded: Cllr Ackroyd-Johnson unan 22/090
- g. The request from The Darlington Inn owner to remove last bollard nearest that property for ease of parking was discussed. CTC lease the land on from the Town Trust. Cllr Shaw noted that it's not easy to park and get off that site, hence the installation of bollards and planters. Can't move it for H&S reasons.
It was **resolved** to leave the bollard in situ
Proposed: Cllr Shaw Seconded: Cllr Hewlett unan 22/091
- h. It was **resolved** to approve contract renewal with CloudyIT for software and data services in 2022-23.

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Elford 8-0 (1abs) 22/092
****Cllr Jordan left the room****

11. Accounts

a.	Balances at 8 th February 2022 were noted		
	Current Account	£95,705.10	
	Tracker Account	£51,427.22	
	NS&I	£42,487.74	
	CCLA	£80,000.00	22/093
b.	It was resolved to authorise the payments of Accounts Outstanding		
	Staff	February Wages & expenses	BACS £7,473.63
	HMRC	February Tax & NI	BACS £1,933.27
	Cornwall Pensions	February Pension contributions	BACS £2,269.88
	SWW	Water OCM	debit £13.49
	Sea Dog IT	Webhosting	DD £25.00
	Spar	Office supplies	Debit £16.88
	Cloudy IT	Office computer systems	DD £218.58
	NALC	Quality award scheme registration	BACS £60.00
	Cornwall ALC	Accreditation Fee for LCAS award	BACS £120.00
	Stephens Home Hardware	maintenance supplies	BACS £5.98
	Camelot Garage	Fuel for maintenance	BACS £70.00
	Biffa	Commercial waste contract Q2-4	BACS £1665.00
	Smart window cleaning	Town Hall	BACS £25.00
	3 Business Services	mobile phone – youth worker	DD £19.30
	Western Supply	maintenance supplies	BACS £10.80
	Highfield Motors	Van MOT	BACS £54.85
	Freestyle Collective	OCM skatepark build – invoice 3 for 5	BACS £52,210.04
	Plusnet	Broadband/Telephone	DD £12.53
	Pennon	Water	DD £6.50
	Pennon	Water	DD £49.50
	Amazon	Floor protector sheets	Debit £21.66
	Amazon	Library craft supplies	Debit £11.33
	Amazon	Library craft supplies	Debit £14.65
	Pickle Design	Website – google search	DD £60.00
	Voiphone	Telephone system	DD £9.60
	Camelford Town Trust	Town Hall Rent	SO £488.28
	Cloudy IT	Office computer system	Debit £4.56
	Southern Electric	Cleas CP electricity	DD £43.82
	Tindle Newspapers	CP order advert	BACS £221.40
		TOTAL	£67,135.78
	Proposed: Cllr Bond	Seconded: Cllr Coombes	unan 22/094
	Income was noted		
	CCLA Property Fund	Dividend	AC £731.11
	Post Office	Churchfield Tickets	cash £235.00
		TOTAL	£966.11
			22/095

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 22/096

a. The draft transfer agreement – Cleas CP was reviewed.

It was **resolved** to request that 11.4 b is removed in its entirety – that the land can only be used as a free car park. This land has been owned by various different ‘Councils/Trusts’ for centuries, and used for a variety of purposes; markets and fairs as well as a car park. Any future Council may wish to use it for a different purpose for the benefit of its electors.

Proposed: Cllr shaw Seconded: Cllr coombes unan 22/097

Clerk to query why the transfer is with limited title guarantee and the implications thereof.

13. To note items for 3rd March 2022 Agenda.

Broadband and Electricity supplier/contracts at OCM
Later agendas
Staff Pay rise 2021-22, TT request for grant £4,200.

The Mayor closed the meeting at 19.57 pm



Calstock Parish Council

Tamar Valley Centre
Cemetery Road
Drakewalls
Cornwall
PL18 9FE

Clerks
Parish and Town Councils

Thursday 10 February 2022

Dear Councillors,

Holiday lets and second homes

At a recent Parish Council meeting we had a detailed discussion - with a number of members of the public voicing their opinions - about the number of holiday lets and second homes within our Parish in South East Cornwall. We recognise that this is an increasing problem not just in our parish but in Cornwall and in the country as a whole.

The biggest problem appears to be about the lack of rental housing in our Parish which is depriving people of a dwelling that they can afford to live in. We cannot ignore, however, the benefits tourism brings to our local economy. We do feel some measures should be introduced whereby a better balance may be maintained. We feel the following actions should be considered:

Dwellings to be subject to a change of use when they are being used for holiday/tourism purposes

- Council to be able to cap the number of second homes and/or holiday lets
- Holiday lets/second homes to have a licensing regime regulated through Cornwall Council
- A facility to increase the council tax by up to four times on holiday lets or properties left empty for significant periods of time

Yours sincerely

Cllr Jim Wakem
Chairman of Calstock Parish Council

01822 748847
clerk@calstockparishcouncil.gov.uk

CC: Sheryl Murray, MP for South East Cornwall
George Eustice, MP for Camborne and Redruth
Scott Mann, MP for North Cornwall
Steve Double, MP for St Austell and Newquay
Derek Thomas, MP for St Ives
Cherilyn Mackroy, MP for Truro and Falmouth
Parish and Town Councils in Cornwall to be disseminated via CALC
Cllr Ollly Monk, Portfolio Holder for Housing, Cornwall Council

Mevagissey Parish Council

HOUSING MANIFESTO

Mevagissey Parish Council believes the following measures should be taken to address the ongoing problems with housing in Cornwall. It is recognised that while some of the proposals are dependent on Westminster, Cornwall Council is best placed to lobby MPs for action.

Actions for Westminster (Cornwall Council to lobby MPs):

- End right to buy;
- Link affordability to local incomes;
- Allow local authorities to set the level of affordability in accordance with local incomes and establish levels of housing need;
- Insist on 'change of use' planning applications where permanent residency changes to occasional (holiday home) or 'short term let' use;
- Demand 'Future Homes Standards' (net-zero levels) for all new builds;
- Support the upgrade of existing properties to EPC band C status.

Actions for Cornwall Council:

- Stop selling Council housing stock;
- Improve security of tenure for rented accommodation;
- Set up a register of private landlords and enforce improvements to property where necessary;
- Require LTT (local transfer tax) rates to increase for purchase of holiday homes and set council tax at 200%;
- Put a cap of 25% on the number of homes used for other than permanent residence for all communities (development areas) greater than 1000 persons;
- Require properties paying non-domestic rates to observe 'Welsh' conditions, i.e., prove a minimum time for commercial letting (Ref. Section 5.2 of Rating Manual section 6 part 3: valuation of all property classes);
- New development sites should consider mid- and long-term flood risks (coastal and fluvial).

Mevagissey Parish Council
17 February 2022

Comments

- From a sheep farmer, Lambs can be venerable to foxes but I am capable of taking care of any problem foxes myself. I don't want the hunt near my land or stock, they cause problems also by chasing foxes from one farm to another.
- On economic benefits I think only the pub probably do from the hunt being in town
- It's a tradition
- I like seeing it but if it is foxhunting I wouldn't agree
- I don't agree with hunting but I think there are a lot of jobs involved, the people who look after the dogs and horses, animal food and equipment stockists, farriers and so on.
- Live and let live
- I am a big anti ban it all
- No time for survey but just ban them
- They do what they like on the moor here killing foxes and wildlife
- It is the most ineffective way of managing foxes but yes it has some economic benefits
- They are only trailhunting
- Keep them out of our town, its barbaric what they do.

We spent a short time in Camelford on Saturday 29th January and asked 68 members of the public a few questions

We think our survey shows that the vast majority of the public do not support the hunt.



Your ref:
My ref: 2020 Amendment
Order
Date: 14 February 2022

Dear

2020 Off-Street Parking Places Amendment Order

Cornwall Council is proposing to make an amendment to the Off-Street Parking Places Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes.

If you have any comments to make on the proposals I would be grateful to receive them no later than:

6th March 2022

To respond to this proposal, you can either:

1. Visit our website - www.cornwall.gov.uk/TrafficConsult once registered you will be able to submit your response.
2. Email Parking Services on parking@cornwall.gov.uk, quoting the above title and indicating your support or objection to the proposals.
3. Respond in writing using the attached Response Form, indicating your support or objection to the proposals and return it to the address shown at the foot of the form.

If you wish to discuss any aspect of this, please contact me.

Yours faithfully
Ken Polmouter
Parking Operations Manager
Parking Services – Economic Growth and Development
Tel: 0300 1234 100
Email: parking@cornwall.gov.uk



Konsel Kernow
Cornwall Council, Parking Services,
PO BOX 664, Truro, Cornwall, TR1 9DH
Tel: 0300 1234 100 www.cornwall.gov.uk



THE CORNWALL COUNCIL (OFF STREET PARKING PLACES) (AMENDMENT No.1) ORDER 2020

Notice is hereby given that Cornwall Council proposes to make an Amendment Order under Sections 32(1) and 35(1) of the Road Traffic Regulation Act 1984, in accordance with Schedule 9 of the Act.

Statement of Reasons

Consultation is taking place because Cornwall Council is proposing to make amendments to The Cornwall Council (Off Street Parking Places) Order 2020.

This will be supplemental to all other Cornwall Council Parking Orders and will:

Remove the following car parks from Cornwall Council's control:

- Pydar Street, Truro
- Viaduct, Truro
- Carrick House, Truro
- Clease Road, Camelford
- Lafrowda, St. Just
- St Johns, Pendeen
- Poldhu Cove, Mullion
- Porthcurno, Porthcurno
- Atlantic Road, Newquay
- North Tamerton, North Tamerton
- St. Anthony, Penzance

Add the following car parks into the Parking Order:

- South Drive, Tehidy
- North Cliffs, Tehidy
- East Lodge, Tehidy
- Gwithian Towans (Increase the extent of the car park)

Add the following operational restrictions into the Parking Order:

- Cobweb – Boscastle (Add a 20 minute limited waiting restriction in marked permit bays only)
- Barnoon, Smeatons Pier, Park Avenue, The Island, Porthmeor, Station, The Sloop and Penhalt Cliff (Add an overnight motorhome / camper ban between the hours of 23:00 – 08:00)

This Notice is intended to provide an indication of the Order's provisions. A copy of the draft Order may be inspected at any Cornwall Council Information Services / Library building (check locally for opening times) using the public access computers. Copies may also be viewed at – www.cornwall.gov.uk/TrafficConsult

Representations to the proposed Order should be in writing and received by: **6 March 2022** - addressed to: **Parking Consultation, PO BOX 664, Truro, Cornwall, TR1 9DH** or to parking@cornwall.gov.uk

Response Form

Scheme Name: 2020 Off-Street Parking Places Amendment Order

Start of Response Period: 14 February 2022

End of Response Period: 6 March 2022

Title: Mr Mrs Miss Ms Other

Name:
Please print in block capitals

Organisation:
(if applicable)

Address:

Postcode:

E-mail:

Date: / /
DD MM YYYY

1. What is your view on this scheme? (please tick one) **Support** **Object**

2. Please use the box below to provide any comments you have with regards to these proposals. If you wish to object, you **must** state your reasons for doing so.

Please continue overleaf if necessary

Please return this form to: Parking Services , PO BOX 664, Truro, Cornwall, TR1 9DH

Data Protection and Freedom of Information Notice

Any information which you may provide in response to this proposal shall be processed by Cornwall Council in accordance with the Data Protection Act 1998 for the purposes of processing this proposal.

Please note that it may be necessary for the Council to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the above if you have any concerns or queries regarding the processing of your information.

CIVILITY AND RESPECT PROJECT



Civility & Respect

IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

ISSUE 2 | FEBRUARY 2022

A MESSAGE FROM THE SPONSORS

Representatives from across our sector are working really hard on this joint initiative and we are delighted that progress is being made.

Civility and respect is a priority. We encourage you to place at the top of the agenda within your councils that bullying and harassment should not be tolerated and where it does occur, it should be called out!

Jonathan Owen, Chief Executive NALC

Rob Smith, Chief Executive SLCC

WELCOME TO THE CIVILITY AND RESPECT PROJECT NEWSLETTER

PROJECT UPDATE

Lots of work has been happening behind the scenes over the last few months, here is a quick summary:

- ✓ Workstream leads have been appointed and cross-organisational teams are working jointly on solutions
- ✓ Dedicated webpages set up on the National Association of Local Councils (NALC) and Society of Local Council Clerks (SLCC) websites
- ✓ Research to identify best practices has been completed including:
 - Workshops with county officers
 - Workshops with SLCC branch representatives and clerks
 - Discussions with industry experts
 - Survey distributed to county officers
 - Surveys distributed to SLCC branch representatives and members
- ✓ A cross-organisational agreement has been reached on the approach to nationwide training related to civility and respect
- ✓ Contact has been made with external organisations and overseas counterparts with a view to sharing best practice
- ✓ Articles in LCR and The Clerk (March edition)
- ✓ Attendance at several webinars including SLCC Practitioners' Conference

Next Steps

We are in the process of analysing all the information gathered and are prioritising the needs to allow us to put together practical tools and support to address ongoing problems in our sector relating to civility and respect.

CODE OF CONDUCT

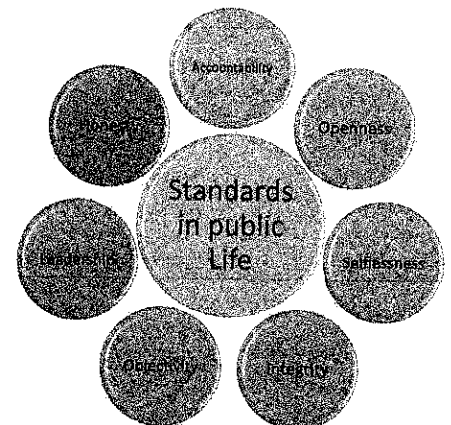
One of the critical issues already identified by the project is the Code of Conduct produced by the Local Government Association (LGA) in 2021 has not been widely adopted. The Civility and Respect project has endorsed the LGA model Code of Conduct (and the guidance notes which aim to promote understanding and consistency of approach towards the code).

The code is a template for councils to adopt in whole or with amendments - to take into account local circumstances.

The code and guidance have been designed to protect our democratic role, encourage good conduct, and safeguard the public's trust and confidence in the role of councillor in local government.

While it sets out the minimum standards of behaviour expected, together with the guidance, it is designed to encourage councillors to model the high standards expected of councillors, to be mutually respectful even if they have personal or political differences, to provide a personal check and balance, and to set out the type of conduct that could lead to complaints being made of behaviour falling below the standards expected of councillors and in breach of the code. It is also to protect councillors, the public, local authority officers and the reputation of local government.

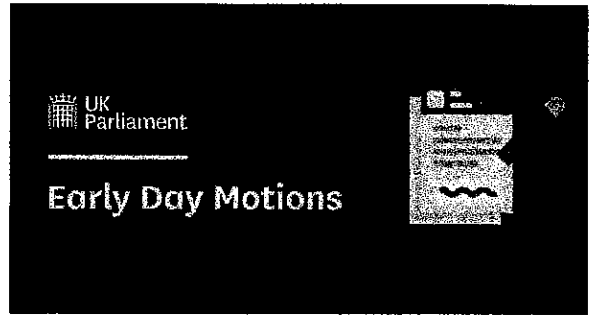
The templates can be found on the [SLCC website](#) and [NALC website](#)



EARLY DAY MOTION FOR SANCTIONS

An early day motion (EDM) has been registered by an MP calling for the government to establish an appropriate and effective sanctions mechanism to deal with local councillors who have been found guilty of bullying and harassment following an independent investigation. The MP was alerted to the issue when an ALCC* member contacted him with regards to the behaviour she had suffered.

*The Association of Local Council Clerks (ALCC) is the independent trade union for clerks.



What are EDMs?

EDMs are motions submitted for debate in the House of Commons for which no day has been fixed. Whilst few are debated, many attract a great deal of public interest and media coverage.

They are used to put on record the views of individual MPs or to draw attention to specific events or campaigns. By attracting the signatures of other MPs, they can be used to demonstrate the level of parliamentary support for a particular cause or point of view.

What can you do?

The more MP's that support this EDM, the more likely it is to get discussed in parliament. Please either table an agenda item to pass a resolution to write to your MP asking that they back this motion and have it discussed in parliament or write to your MP as an individual. [Click here to view the EDM.](#) The drive to improve standards in our sector is being included as a topic on NALCs lobby day on 23rd March, so it is a great time to support lobby day with a letter to your MP.

We've designed template letters (SLCC and NALC) which you can use to contact your MP on this issue. You may like to personalise it with an introduction and signature and if appropriate, the inclusion of any personal experiences that will help add context and influence.

DEFINITION OF CIVILITY

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The Civility and Respect Project has endorsed the LGA model Code of Conduct. It asks that councils, members, and officers pledge to:

1. Treat other councillors and members of the public with civility
2. Treat council employees, representatives of partner organisations, and those volunteering for the council with civility and respecting the role that they play

Civility	Incivility
Going out of your way to help someone	Humorous put-downs, eye rolling, heavy sarcasm, derogatory remarks, ridiculing or demeaning others
Acknowledging your mistakes and making appropriate amends	Overbearing or intimidating levels of supervision
Saying please and thank you	Interrupting conversations or meetings, or rude or angry outbursts in meetings
Using a positive tone of voice	Shouting, phone slamming, fist pounding, spitting, throwing objects
Apologising when you do something that offends someone	Chipping away at someone's self-esteem through constant slights
Refusing to participate in gossip	Ignoring others and their opinions or their attempts to contribute to discussions
Showing respect for other people's feelings and opinions	Addressing people in an unprofessional manner



HANDLING ONLINE ABUSE

The councillors' guide to handling intimidation has been developed by the LGA and the Welsh Local Government Association (WLGA) in conjunction with councils, councillors, and other council representative organisations. It includes a section on handling online abuse, and is summarised in ten easy steps to follow:



1. **Set expectations** – point people to your **rules of engagement** (see below) and apply these consistently
2. **Lead by example** – do not post comments that could be considered abusive. Avoid posting false or unverified information
3. **Consider content** – some content will be more controversial than others. Consider before posting how you will manage engagement with this, for example only engaging in comments on the policy itself or directing people to consultation documents
4. **Defuse conflict** – waiting to respond can take the heat out of situations, as can reframing your own language
5. **Know when to step back** – remember you do not have to engage with abusive or threatening behaviour. You can set the record straight with factual information if you wish, but you can step away when you want to
6. **Protect your privacy** – set different passwords for different accounts. Do not post information that can allow people to identify your whereabouts outside of official council business
7. **Understand privacy settings** – there are a range of settings to help you manage who can see or comment on your posts
8. **Get and give support** – where you feel able, provide support to fellow councillors online, and reach out to colleagues and your council for support where needed
9. **Record abuse** – screenshot comments and keep a record of abusive or threatening communications
10. **Report serious issues** – if you feel unable to deal with online abuse yourself or have any concerns about your safety, report this to your council or the police

SOCIAL MEDIA - RULES OF ENGAGEMENT

These rules are designed to give all users a clear 'code' by which they should operate, with consequences for users who fail to abide by them. The infographics can be pinned to the social media profile of a councillor. The rules of engagement should include:

- a) A clear message with regards to the aim of the forum, page or account
- b) Acknowledgement of terms and conditions of participation
- c) Rules of participation
- d) Consequences for rule-breaking
- e) Information about what users can expect in terms of responses and or preferred form of contact

Rules of Engagement

Welcome to my page, which aims to communicate my activities as a councillor.

If you wish to be a part of this online community, you must agree to abide by this code of digital engagement, which is designed to keep everyone safe.

- RULE 1** Facts and disagreement are welcome on this page, but only if expressed with courtesy, respect and politeness.
- RULE 2** Posts should not contain abuse, harassment, discrimination, threats of any kind.
- RULE 3** Public should not see any form of this community including racial, sexism, religion, ableism, homophobia, transphobia or religious intolerance.
- RULE 4** Facts should not spread false or unverified information.
- RULE 5** For more security reasons, names should not post anonymously.

For more information on the LGA's work on handling abuse on social media and digital citizenship visit: www.local.gov.uk/cnrity-public-life

REF 43.4

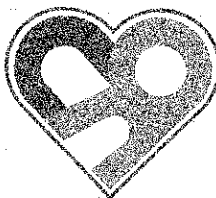
More information to support councillors in handling online abuse is available on the www.local.gov.uk/cnrity-public-life



AND FINALLY....

The LGA 'Civility in Public Life Call for Evidence: Abuse and Intimidation of Councillors' is still open for councillors to report experiences and emerging trends around abuse and intimidation.

Search for Civility in Public Life on the LGA website to find out more and complete the survey



Anonymous Survey

The Boxing Day North Cornwall Hunt meet in Camelford

RESULTS: Sadly only **25.71% of businesses** engaged with us, some had lost the survey or didn't know it had arrived (maybe different staff member) others chose not to fill it in and were not happy to have received it!

Of these respondents we gathered the following

Are you aware that, on Boxing Day, the North Cornwall Hunt hold a meet in <u>Camelford</u> ?	Yes 88.88%	No 11.11%	
Were you open on Boxing Day 2021?	Yes 11.11%	No 88.88%	
If you were open, were you open specifically for the Boxing Day hunt meet?	Yes 0%	No 44.44%	N/A 55.55%
Did you attend the 2021 Boxing Day meet?	Yes 0%	No 100%	
Have you ever attended in the past?	Yes 33.33%	No 66.66%	
Do you think it brings any economic benefits to the town?	Yes 11.11%	No 77.77%	Don't know 11.11%
If you were open, did your business benefit financially from the Boxing Day meet?	Yes 0%	No 55.55%	Don't know 44.44%
Do you think it puts people off coming to the town whilst the hunt are here?	Yes 44.44%	No 44.44%	11.11% did not answer
Are you aware that fox hunting has been banned since 2004?	Yes 100%	No 0%	
Have you heard of trail hunting?	Yes 88.88%	No 11.11%	
Regarding legality of this event, would you assume and expect correct permissions, licenses, health and safety measures to be in place?	Yes 88.88%	No	11.11% did not answer
Did you know that <u>Camelford</u> Town Council, at their last town council meeting in January, agreed to not list, publicise or provide barriers for the Boxing Day hunt meet in the future, and distance themselves from the event?	Yes 22.22%	No 66.66%	11.11% did not answer
Do you think that the Boxing day hunt meet should be allowed into the town?	Yes 22.22%	No 66.66%	11.11% only if it is drag or trail hunt

Some of the comments:

- Only on the outskirts of town but not on the busy road
- Only if drag hunt
- Should not be allowed anywhere
- Thankfully the barbaric practice of foxhunting has been banned and I do not agree that a celebration of cruelty in any guise should be encouraged.

I think it would have been better to have delivered the survey to each business and ask if it was ok to call back in a hour or so to collect or engaged and tried to get a quick response at the time.

(Apologies to the Darlington owner as we did not realise they were currently open.)

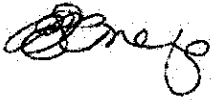
Esther Greig

From: Esther Greig
Sent: 18 February 2022 09:15
To: SKINNER Lee 17357; Amanda Lash
Cc: DODD Mike 30665; Rob Rotchell
Subject: RE: Vandalism CR/012114/22

Morning Lee,

I'll put it to Council on 3rd of March. Council policy for an ideal outcome is damage repaired and an apology.

Best regards



Esther Greig
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk
Not available on Thursdays.

From: SKINNER Lee 17357 <Lee.SKINNER@devonandcornwall.pnn.police.uk>
Sent: 17 February 2022 12:35
To: Amanda Lash <admin@camelford-tc.gov.uk>; Esther Greig <clerk@camelford-tc.gov.uk>
Cc: DODD Mike 30665 <Mike.DODD@devonandcornwall.pnn.police.uk>
Subject: RE: Vandalism CR/012114/22

Good Morning all,

I have managed to find out who this lad is so the case will sit with me to progress.

I am off on annual leave unfortunately until 28th February, so I wont be able to progress until after then.

What are the councils thoughts on progression in relation to the outcome? Would some kind of reparation be considered appropriate and if so what kind of action would be suggested?

MANY THANKS
PC SKINNER

RESKAMMEL



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Minutes of the Estates and Properties Working Group Meeting – 11 February 2022

1. Cllrs present and apologies for absence

Rob Rotchell (RR), Andy Shaw (AS), Alan Burgis (AB), John Gilbert (JG), Deputy Clerk

Apologies – Sue Eford, Claire Hewlett, Esther Greig, Emma Grigg

2. Previous minutes were reviewed

Tree inspection – on next CTC agenda to approve.

Recycled boards for benches – still outstanding. Deputy Clerk will get for April meeting.

Broadwood bridge – still no response.

Leat quotation – still waiting on quote. Deputy Clerk has been chasing.

3. Grounds Manager's report was received

Disabled bench installed in car park. Zip wire fixed. Work on path started. Slate will be put in car park.

Contractors quoted £470 to take to cemetery. 75 trees planted in cemetery. Enfield Park trees planted.

Skatepark – work underway. Broadwood bridge – support bars fixed and looking good. All in One Building have removed the basket swing frame. Electric smart meter installed in scout hut.

4. Portfolio Holders reports were received:

Play Areas/OCM – CH. CH not at meeting. AL gave brief update on OCM. Delays due to weather/supplies.

Looking at completion 18 February. AS questioned why CTC had key to scout hut. JG reported it was given to him years ago by scouts in case of issues.

Enfield Park – AS. Took out diseased wood. JG reported rotted post by WI tree has been removed. Bridge – kick boards rotten/missing. JG has scaffold board to replace. AS concerned about width of path. AL reported specification 1m. JG to speak to contractors. AL to re-send email confirming specification.

Car Parks – AB. Nothing to report. AS reported grid at bottom of gully has fallen over. Needs a clean. Can JG pressure wash? RR had reports EV car charger not working. Clerk had reported to provider. RR raised question of whether there is an agreement to replace when not fit for purpose. AL to speak to Clerk. AL had spoken to provider previously when it wasn't working. Each time it was an issue with the network rather than an issue with Churchfield charger. AB would like link on CTC website and Visit Camelford to database for chargers. **Deputy Clerk to do link.**

Cemetery & Orchard – CH/AS. Looking good but in near future will need to clear the site but aware of wildflower project. CH to update at next meeting.

Allotments & Footpaths – EG absent. Update next meeting. AL reported no issues with allotments. CTC need to agree new Tenancy Agreement following advice from solicitors.

Town Hall – RR discussed issue regarding facility of Town Hall being fit for purpose for CTC and its activities.

All agreed would like to **Recommend to Council that options are discussed at next CTC meeting in Part 2 due to sensitive nature of discussions.**

5. Cleanse Car Park – Discussed signage and motorcycle bays. **Recommend to Council that main signage on Corner of Cleanse Meadows/Cleanse Road. Location of motorcycle bays between substation and**

entrance with additional signage by substation. AS suggested hiring a line marker and doing lines ourselves. **AB would like Clerk to look into bike racks that are suitable for motorcycles and bicycles.**

6. Jubilee planting scheme. **Recommend to Council that volunteer gardeners do red/white/blue planting scheme.** Thanks were given to Volunteer Gardeners. Lovely idea.

7. Plaques for trees – Discussed RBL plaques. Whilst a lovely idea, too expensive. Can source ourselves (recycled plastic).

8. Updates: Pond path/drainage. OCM. Discussed in 4. (Enfield Park). After receipt of specification, contractors to remedy path to 1m as stated. AL outlined proposal from All in One regarding a graffiti wall that can be treated so that graffiti can be washed off periodically. This means there will be a “legal” graffiti wall that can be cleaned off ready for new graffiti. AS said good idea and would tidy up area. **Recommend to Council that quote from All in One Building for Graffiti wall be accepted at £380 plus VAT if budget allows.**

9. Broadwood Bridge – AL raised issue of horizontal rails fixed inside uprights rather than internally to reinforce rail structure. Do Council want to look at this issue. AS would like to arrange a walk about during asset meeting with JG next week to look at this ahead of April meeting. Discussed painting of bridge. JG happy to paint as not heard from A Dawe. **Recommend to Council JG paint bridge.**

10. Compulsory purchase of allotment land. Discussed and agreed not to.

11. Slate from pond area. Cost will be £470 for contractors to take to cemetery. Discussed offer from resident. Cllr Coombes offered to take to cemetery. **Recommend to Council resident can take half of slate for £300 but needs to move slate themselves.**

12. Date & items for next meeting 1 April 2022. Uprights on bridge.



Aquatics South West

176 Exeter Road

Kingsteignton

Devon

TQ12 3NG

Email: aquaticssouthwest@hotmail.com

Tel: 01626 366758; 07973539927

Estimate

Number: WBC842

14/02/2022

To:

Camelford Council

Enfield Park

Tel: 01840212880

Email: admin@camelford-tc.gov.uk

For: Clearing of the Leat at Enfield Park.

Works to include:

1. Mobilising to site with all equipment and plant machinery.
2. Removal of all silt from the Leat at Enfield Park.
3. The re-opening of the leat.
4. The clearing of vegetation.
5. The cutting of any necessary trees for access to remove the silt.
6. The reinstating of any disturbed ground and the demobilisation from the site.

Net cost: £2288.00

VAT at 20%: £457.60

Total cost: £2745.60

Please do not hesitate in contacting a member of our team if you have any question regarding this estimate.

Kind regards

Ross Sanders

Director

07973539927

01626366758

All in 1 building SW Ltd
8 Hillhead Gardens Camelford
CW
PL32 9TD
07980841867
allin1buildingservicesw@gmail.com
www.allin1building.com
VAT Registration No.: 323547805



All In 1 Building SW LTD
allin1buildingservicesw@gmail.com
07980841867 - 07506532050

Quote

QUOTE NO. 1450
DATE 31/01/2022

ADDRESS

Camelford Town council
Town Council
Town Hall
Market Place
Camelford
Camelford
PL32 9PB

DESCRIPTION

	AMOUNT
Re OCM Proposed Graffiti Wall To Chemically clean wall, Apply 2 Coats of White smooth Masonry and 2 Coats of Anti-Graffiti Sealer which claims to allow wall to be spray painted and washes off with cold water pressure washer	380.00

Thank you for your recent inquiry and invitation to quote.
We trust that the quotation will be of interest to you and look
forward to hearing from you in the near future. should you
have any queries I would be more than happy to assist

SUBTOTAL	380.00
VAT TOTAL	76.00
TOTAL	£456.00

Accepted By

Accepted Date

Payment Instructions
All in 1 Building SW LTD
Sort code - 40-36-22
Account No. - 43909484



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Internal audit procedure form

To be completed quarterly by two Councillors

We certify that we have carried out the tests detailed below in accordance with the suggested approach contained in the 2021 edition of "Governance and Accountability in Local Councils in England and Wales - A Practitioners Guide". Where an entry has been made in column 4, an explanation is attached.

Signed..... *[Signature]* Date..... *17/2/22*

1 Internal Control	2 Tests	3 Initial if Yes	4 No	5 Comments
Previous Internal Audit Report	Do the minutes record that Council has considered the Internal Audit Report for the previous year and the matters arising addressed?	<i>[Initials]</i>		
Proper bookkeeping	Is the cashbook maintained and up to date?	<i>[Initials]</i>		
	Is the cashbook arithmetically correct?	<i>[Initials]</i>		
	Is the cashbook regularly balanced?	<i>[Initials]</i>		
Standing Orders and Financial Regulations	Has the Council formally adopted Standing Orders and Financial Regulations?	<i>[Initials]</i>		
	Has a Responsible Financial Officer been appointed?	<i>[Initials]</i>		
	Have items or services above a de minimis amount been competitively purchased?	<i>[Initials]</i>		

1 Internal Control	2 Tests	3 Initial if Yes	4 No	5 Comments
	Are payments in the cashbook supported by invoices and have they been authorised and minuted?	✓		
	Has VAT on payments been identified, recorded and reclaimed?	✓		
	Has the Council published the appropriate data in compliance with the Transparency Code requirements?	✓		
Risk Management Arrangements	Does a scan of the minutes identify any unusual activity?		✓	
	Has there been any change of supplier bank records? Random check to be carried out regularly.	✓		
	Is insurance cover appropriate and adequate?	✓		
Budgetary Controls	Has the Council prepared an annual budget in support of its precept?	✓		
	Is actual expenditure against the budget quarterly reported to Council?	✓		
	Are there any significant unexplained variances from budget?		✓	
	Have virements been approved by Full Council?	✓		
Income Controls	Is income properly recorded and promptly banked? Check Car park spreadsheet and library cashbook v paying-in slips	✓		
Debt collection	Does allotment spreadsheet balance?	✓		
	Does the precept recorded in the cashbook agree to Cornwall Councils notification?	✓		

1 Internal Control	2 Tests	3 Initial if Yes	4 No	5 Comments
	Are security controls over cash adequate and effective?	<i>JK</i>		
Payroll Controls	Do salaries paid agree with those approved by Council?	<i>JK</i>		
	Are other payments to the Clerk reasonable and approved by Council?	<i>JK</i>		
	Has PAYE/NIC/pension been properly operated by the Council as an employer?	<i>JK</i>		
	Are expenses and mileage claims completed on the correct form and authorised by the Clerk?	<i>JK</i>		
	Are the Clerk's expenses completed on the correct form and authorised by a member of the Finance Committee?	<i>JK</i>		
Assets Controls	Does the Council keep an Assets Register of all material assets owned?	<i>JK</i>		
	Is the Register up to date?	<i>JK</i>		
Bank Reconciliation	Has the Bank Reconciliation been completed for the previous month-end? If 'No' how many months have not been completed?	<i>JK</i>		
	Have bank statements and reconciliation reports been signed by a member of the Finance Committee?	<i>JK</i>		
	Does the balance figure on the Reconciliation equal the balance on the Bank Statements?	<i>JK</i>		
	Are any unexplained differences explained?	<i>JK</i>		

OLD CATTLE MARKET PHASE 2 REGENERATION OPENING

5 MARCH 2022 11am to 5.30pm

	Workshops	Location	Set Up	Who involved
9am – 11am			<ul style="list-style-type: none"> Assault course and bouncy castle (Mane events setting up) Marquees (CTC, small one, Striped) Need 8 tables and 8 chairs DJ set up (in Striped Gazebo 2 tables 2 chairs) – Steve/Dave Cornish Crepes (in Dave Gazebo 2 tables 2 chairs) Hells Kitchen – (green gazebo, 2 tables 2 chairs) Membership and volunteer desk (CTC blue gazebo, 2 tables 2 chairs) Area for Jamie Wright and Breakdancer Lennox 	<ul style="list-style-type: none"> Amanda, Dave, John, Nate, Esther, Steve Coleman, Steve Bond, Vegas, Luther, Bev John to get marquees/gazebos to OCM at 9am. John to collect tables/chairs from either Camelford Hall or Methodist Chapel 9.15-9.30 Vegas, Steve Bond, Dave, Luther to set up marquees/gazebos Tables and chairs – John and Nate Bunting – Amanda, Esther, Bev
Food and drink – all day			<p>Crepes served from 11am onwards. Four Seasons (burgers/hot dogs/drinks hot and cold)</p>	Need electric for hot griddle, kettle etc.
11.30am – 11.50am	Zoo Humans- Urban Playground Team	On skate park		Urban Playground Team
11.50am – 12.15	Parkour workshop 11+	On skate park		Urban Playground Team
11am-12pm	Pump track – BMX/scooter demo FREE time	Pump track	Membership/volunteer desk opens. Raffle/competition entries	<p>Bev on membership desk with Dave and Luther</p> <p>1 Membership (£1 – completing forms, membership cards) 50p per ticket for raffle Need youth volunteers on pump track, ramps throughout day</p>

					Competition forms/schedule – loud speaker or microphone for Dave.
12pm – 2pm	DJ Set/workshop	Dave Gazebo		Steve to bring decks and vinyl. Dave to bring speaker and Spotify list	Steve
11am – 5pm	Assault course	Green			See rota
1pm	OFFICIAL GRAND OPENING – Funders/Mayor				Amanda, Mayor, Claire Need ribbon/plaque/list of funders names/fund titles/photographer/scissors
1.15pm -2.10pm	Zoo Humans, Urban Playground Team	On skate park			
2.10pm – 2.45pm	Urban Playground Team Parkour workshop 11+	On skate park			
MUSIC 2.15pm – 4pm	Gary McAusland	TBA			Gary/Vegas
3.30pm-4.30pm	Skateboard, scooter demos and competition	On skate park			Dave/Nate/Caelin Loud speaker or mic to announce who is up and comment on skills Dave/Nate/Caelin
	FREE SKATE/PUMP TRACK	Skate park/pump track			
3pm – 4pm	Breakdance workshop but will be there 1-5pm.	OCM area	Lino		Lennox Pearce
4pm – 5pm	DJ set	Striped gazebo			Steve
5pm – 5.15pm	Raffle	Membership Tent			
	CLEAR UP				EVERYONE!

OLD CATTLE MARKET GRAND OPENING SCHEDULE 5 MARCH 2022 skatepark - pump track - parkour

URBAN PLAYGROUND TEAM 11.30-12pm
ZOO HUMANS SHOW/WORKSHOP

WITH STEVE FUDGE 12-1pm
DJ WORKSHOP

WITH LENNOX PEARCE 1-4pm
BREAKDANCE DEMO/ WORKSHOP

ZOO HUMANS SHOW/WORKSHOP 1.15-2.45pm
URBAN PLAYGROUND TEAM

WITH GARY MCCAUSLAND 2.15-4pm
LIVE MUSIC

WITH STEVE FUDGE 4-5pm
CLUB CLASSICS DJ SET

MANE EVENTS
INFLATABLE ASSAULT COURSE all day

FOOD AND DRINK
CORNISH CREPES - HELLS KITCHEN

CAMELFORD TOWN COUNCIL 01840 212880
WWW.VISITCAMELFORD.CO.UK



CAMELFORD TOWN COUNCIL

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Minutes of the Events Working Group

Wednesday 9th February – at 7pm via Teams

Members present and apologies received
AL, BH, RR, SB, AAJ, IR, JP, AB, KW
Apologies: E Grigg

1. Approve Minutes from Previous meeting

Minutes Approved by those present at the last meeting

2. Feedback from Winter festival

- Road Closure to start at 5.30pm – agreed by all
- Road traffic Management Training – discussed by Lights Team who have a plan in place for 2022
- No Banner in place – Did not go up due to repairs needed with fixings, **JP** has plan in place for repairs. Going forward need to ensure that banners have air slits. **Recommend to Council to pay for parts to repair (approximately £40).**
- Christmas Trees – will need to be supplied by business/residents next year, disappointing not many were decorated. Thank you letters to go out to those who supplied prize money for competition. Trunk used for decorations for next years – **BH** to arrange with local schools.
- Concerns re: alcohol consumption by volunteers. **JP** felt it was down to public perception, but this has been discussed by Lights Team. Lights Team would like different coloured Hi-Vis for different roles so public are aware of who is who. No budget this year as has already been agreed by Council. **Recommend to council to obtain quotes for Hi-Vis.**
RR, SB & AAJ will have a conversation as to how best to put this to Council, possibly 3 way split with costs (CTC, Lights & carnival) **RR** to speak to Carnival Committee
- Buskers – did enhance the event but felt went on for too long. Have again if funding available
- Elves – did enhance event and enjoyed by all. Have again if funding available.
- Senior Citizens Lunch – Move entertainment to after lunch 1pm – 1.45pm. Problems with kitchen as not a commercial kitchen. **SB** to mention this at next Hall Meeting. Change of name? Felt we still need to include the words senior citizen but need to push promoting of the event for next year due to low numbers, however **AL** felt that low numbers were due to COVID. Usually very popular event. **To discuss at council regarding age allowed to attend.**
- Winter Festival Name – concerns over being too “woke”. Always has been known as winter festival so as not to be religious – agreed to keep name the same
- Christmas Tree – **Phil** will go with the team to choose the tree next year as felt too small this year – agreed
- Agreed no Christmas Lights should be switched on in town until the night of the switch on – general notice to go out asking businesses to wait until that night

3. Recommend date for Winter Festival 2022

To recommend to Council that Winter festival 2022 will be on Saturday 26th November 2022

4. St Piran's Day/OCM Opening 5 March – volunteers

Lots planned this year. Pasty making Workshops with Shirley Goodman, Best pasty & best saffron bun Competition with local judges, music in the bandstand, circus skills workshop, stories at the library and possible tall ships/drama. All taking place in town at various locations. Fastest pasty eating Competition (entry fee £2 – split between winner & St Petrocs) & Trelawney Shout taking place in the Masons. **KW** to organise posters for pasty eating competition.

Manga & Flag Workshops taking place 12th, 19th, 26th in Library & Old Bank. St Pirans Flags & Flags from workshop to be displayed throughout town & bunting around bandstand. **AL** still trying to organise leaf workshop. **AL** to send flag dimensions to **KW**.

OCM Grand Opening starts at 11am. Official opening at 1pm. Events include: Zoo Humans, Urban Playground Team & parkour workshop. Pumptrack – BMX & Scooter demons. Dave wants to relaunch the OCM Club. Food Stalls (Cornish crepes and Hells Kitchen) & Inflatable Assault Course on the green. DJ Set & Workshop with Steve Coleman, Graffiti workshop – unsure as sketch not available. Breakdancing workshop. **RB** will contact Leisure centre to promote event & check no clash with any events

5. Assign event leads for Fun Week/Jubilee

Teddy Bears Picnic, Slip & Slide, Circus Skills – **SB** all day

Family Fun Run – **SB**, Mayor's afternoon tea – **RR**, Brownies Bingo – **Peggy**

Mayors Storytime & Lego Competition – **BH**

OCM events – **DE**

Proclamation -**AL** & **RB**

Bird walk – **SB**

Music in the Park – **AL**

Tug of War – **RR** & **SB**

Platinum Party in the Park – **AL**

Dog Show – **Egrigg**

Picnic in the Park – **AL**

Beating of the Bounds – **Di Taylor**

Beacons – **Young farmers**

RR to speak to **TJR** about staging

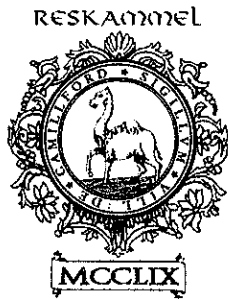
6. Hoodies for OCM Volunteers/Club Captain (budget?)

Whilst there is money in the account to purchase hoodies Clerk not happy about using OCM money for this. Should be used from fundraising. Hoodies needed for 4 x volunteers. **KW** recommended **Abi Blanchard** for printing – **KW** to get a quote

SB spoke of the possibility of getting sponsorship for kit – need to look into this further

7. Items for Next Meeting – 9 March 2022 – venue TBC

- Easter
- Fun Week
- Enfield Park Centenary
- Training requirements 2022



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Minutes of the Strategic Working Group Meeting – 21st February 2022

Matt Baker attended and spoke regarding the Consultation findings. Main feedback was the wish for social infrastructure – supermarket, dentist, bakery. Two main response groups – cynical – bypass promised for 70 years and never happened, and - positive – huge opportunity for Camelford plans/vision. Impressed by the number of people willing to help realise vision through volunteering. A lot of appetite to contribute. Need to protect and cherish community spirit – harness it. Mixed results on the civic pride – want to make sure that Camelford gets its fair share of funding. Bypass needed - traffic holds back the potential of the town, will be gutted if bypass doesn't go through. Encouraged by contents of white paper on levelling up – bypass ticks' boxes for sense of place. In a good position to apply for Shared Prosperity funds from April. Strong positive feedback about Camelford joining up with Camel trail. MB noted he will stay in touch to make Camelford aware of grants. Noted that Cornwall has a very strong sense of place.

RR noted got to be prepared for any eventuality with the bypass. CIC preparing ground work on bids. CIC/CTC need to be aware what each is doing. CIC looking at market gardens/small holding, bakery and town app. However Welcome back funding may cover the app.

1. Members present and apologies for absence.

Cllrs: Rob Rotchell (RR), Alan Burgis (AB), Mike Coombes (MC), Claire Hewlett (CH)
Apologies from Cllr Ackroyd-Johnson

2. Previous minutes were **reviewed**.

3. Balance EV charger grant to be received next few days (£3k), OCM build delayed slightly. OCM Café - marketing the opportunity – need to diarise it for next financial year if no takers. Clerk noted may be easier for tenants to recognise the opportunities once the build is completed. More interest once the container is in situ. CH noted potential for pop-up restaurants in the interim.

4. Clease CP devolution – nothing to report – Solicitor not heard back from CC legal.

5. Draft Feasibility Study not ready – having to go back for further amendments.

6. APM agenda. Consultation and feasibility study. Launching completed vision document. Positive presentation of what CTC has achieved this year (source screen and projector). Mayor and chairs to summarise work of Council and their working groups.

7. Items, time and date for next meeting.
28th March 7pm.



A vision for the future of Camelford

Public consultation

November 2021 to February 2022

Introduction

In October 2021 Rise Associates were tasked with leading a consultation to gather local feedback on plans for the future of Camelford outlined by Agan Reskammel, a local placeshaping group.

This aimed to test the ideas in a vision document, produced in April 2021, and identify further priorities and suggestions for improvements. Feedback from local people would help refine plans for Camelford and put the town in a good position to bid for future funding.

The consultation ran from November 2021 to February 2022 and combined elements of physical face-to-face discussions, public meetings and digital engagement. Because of the Omicron variant, it had to largely pivot to a digital approach, as plans to hold more events and physical meetings were unable to go ahead because of public health concerns.

The Agan Reskammel plan

At the beginning of 2021 a group of local people began working with consultants to establish a placemaking group to develop plans to address the decline of Camelford and improve the town. Featuring residents, councillors, voluntary sector figures and local business people, this became known as Agan Reskammel.

After several months of discussions, a blueprint was developed to help Camelford recover from the pandemic and reclaim its identity. At the heart of this was the need for a bypass and it is hoped that Government investment will be secured in 2022 to make this happen.

The view of the group is that a bypass would be a *transformational intervention*, allowing Camelford to unlock its potential and grow the town to become a destination and gateway to the Moor and North Cornwall. This will be achieved by reclaiming public space from traffic and creating a greener, people friendly environment that promotes cycling and walking. In turn, this will help attract investment and a more diverse food and drink offer while growing the local business base.

There is evidence to support this nearby, in the example of Wadebridge. The introduction of a bypass in Wadebridge in the early 1990s and subsequent investment in active travel has been a catalyst for wider growth. Cycling has transformed the town and the Camel Trail has approximately 400,000 users a year. Our plan focussed on a number of key areas where we'd like to benefit from opportunities that a bypass would bring. These are:

- **Food and drink:** to support the local community and create a better offer to attract visitors
- **Experiences:** To build on the current events programme, create more space for social gatherings and support al fresco dining and markets
- **Tourism and heritage:** To make Camelford a place that people go to instead of a place that people pass through
- **Workspace:** To support start-ups, creative businesses and establish a networking point for local entrepreneurs
- **Community hub/health and wellbeing:** To bring back some of the services Camelford has lost over the years and create more social infrastructure to support local communities
- **Green space/public realm:** To lift the town and create a more attractive environment, we recommended more trees, green spaces and a plaza style square that will create a heart in Camelford

- **Arts/crafts:** To support the local creative and artistic community, and deliver themed trails and bold murals to give the town a more distinct identity
- **Cycling/walking/active transport:** To link Camelford to the Camel Trail and promote greater pedestrian and cycling movement through active transport initiatives to foster a culture in the town that's less reliant on cars

This blueprint has been made publicly available and its key themes are the focus of this consultation.

Methodology

Upon being appointed, we had initial meetings to discuss an agreed approach and objectives. From this, a survey was agreed along with key channels to promote the consultation including local print media and radio, and social media and other local networks. This was followed by extensive stakeholder mapping to ensure we were able to reach a representative section of the community. Key groups that we targeted included residents, community groups, councillors, police, Camelford's MP, local businesses, leisure, churches and other local institutions such as the football club.

We were also able to benefit from links that were established when setting up the Agan Reskammel placemaking group and receive support from a number of local advocates who helped champion the survey and promote it through their networks.

A bespoke website was subsequently developed at www.bigconversation.co.uk explaining the background to the consultation and inviting people to take an online survey. It also included a link to download the Agan Reskammel vision so that people could read more about plans to improve the town.

The website and consultation was promoted through a number of social media channels and through interviews given by Cllr Rob Rotchell with BBC Radio Cornwall. A press release was also issued and this was covered by local print and online media.

Leaflets were also printed promoting the consultation that enabled people to easily access the survey on their smartphone by scanning a QR code. Over 1,000 were hand-delivered to businesses and households across Camelford.

In December, we visited a number of businesses to canvas views and also carried out face-to-face interviews with a range of local people including police and church leaders. We also had a stall at the winter festival in the Old Bank and spoke to a good number of residents who attended the Christmas lights switch-on.

A public meeting for businesses and other local leaders was also held with a good cross section of attendees ranging from local business owners to councillors and the chief executive of the North Cornwall Learning Trust. We had hoped to organise other public meetings but the Omicron variant and public health restrictions made this impossible. Further telephone interviews were conducted along with an online focus group for the third sector and community groups.

In total, over 500 people were engaged with and all consultation activities were guided by the following principles.

- Listening - giving people a genuine say, not just ticking boxes
- Representation – reaching as wide a group of people as possible
- Deliberative discussions – informed engagement to gather rich insights

Executive summary

Camelford, like many small towns across Cornwall, has been hit hard by the pandemic. Research carried out by Tortoise Media during 2020 on the impact of reduced consumer spending in towns across the UK concluded that “Cornwall may be the biggest economic British loser from the lockdown”. And with latest figures showing there has also been an increase in children living in poverty in North Cornwall, the challenges are clear to see.

But so too are opportunities.

The pandemic has revealed the power of localism with the role of towns undergoing a dramatic reappraisal. Changing work patterns and the 'live here, work anywhere' trend, alongside the newfound importance attached to 15-minute neighbourhoods and green space, along with the value of community, has made smaller urban communities a lot more attractive.

This focus on smaller towns is also well-aligned to the Government's 'levelling up' policy mission to unlock the unique potential of places like Camelford. A key objective of the Government's 'Shared Prosperity Fund', for example, is to, "Restore a sense of community, local pride and belonging, especially in those places where they have been lost."

In the course of many discussions, our consultation showed that a sense of local pride in Camelford had been lost over the years because of the town's decline. As a result, there is a degree of apathy.

Much of this owes to the fact that many people consider their town to be forgotten by those in government and the continued promise of a bypass over many decades has caused understandable cynicism and resentment.

Typical comments included:

"We're seen as the bit stuffed onto the end of the country that no one cares about. But we muddle on..."

"There's a mindset that Camelford won't get anything, so what's the point in asking."

"The bypass has been dangled before us for 70 years and none of these promises have ever been delivered. Some people have just given up."

We can only conclude that bypass promises have damaged trust and civic pride. For Camelford's true potential to be realised, local people need to see the town getting its fair share of resources and funding.

It should be said that cynicism was by no means the overriding sentiment and there was a large amount of goodwill and enthusiasm towards efforts to improve the town.

There remains a lot of pride in the town and this was manifested in strong feelings on where improvements must be driven.

Many of these supported the Agan Reskammel vision document aims, with a large consensus forming around the need for a bypass and measures to tackle excessive traffic congestion and pollution. The vast majority of respondents also considered it a very high priority to improve air quality in Camelford. Similarly, over 70 per cent of respondents wanted to see more investment in active travel to make the town a healthier place to live, with a further 83 per cent wanting to see Camelford linked to the Camel Trail.

In a sign of how feelings have hardened towards excessive traffic and congestion, a majority (70 per cent) were in favour of full or part pedestrianisation of the high street.

If these views speak of a wish to open up the town from what one resident referred to as "a place that people go through to one where people go to," then the end goal is to give Camelford a more distinctive identity.

We gathered many views on how to achieve this, from conversations over the counter in shops to discussions with residents at the winter festival, lively debate at a business forum and countless suggestions submitted online.

As the findings below demonstrate, there is no shortage of ideas to help Camelford become a place where an all year round programme of events creates great social experiences; a town where a vibrant small business base prospers and a destination where visitors can

enjoy access to stunning scenery, independent shops, eateries and great walks and bike rides.

But above all, the golden thread that ran through all the feedback we received was the importance of community.

While there was a strong desire for more visitors to come to Camelford and a recognition of the importance of tourism, local people did not want to feel priced out of their own community and they wanted to protect their identity. Social infrastructure in the form of health facilities, a dentist, physio etc. were identified as key amenities that were needed to improve people's quality of life.

But the overwhelming sentiment that came across was of a town that was proud of its history but wanted a bigger say in its future. Once we got past a certain degree of cynicism associated with failed promises of the past, it was clear that people were eager to see the huge untapped potential in their town realised. They liked the idea of a vision and wanted to contribute to it. Over 80 per cent of respondents wanted to see more community involvement in the planning, decision making and delivery of initiatives to improve Camelford. A good number also expressed an interest in volunteering to deliver community initiatives. This feeling extended towards the idea of a town reclaiming a stronger sense of place and purpose. They no longer want to be passive bystanders to a narrative of disappearing facilities, empty shops and decline. They want to shape their town's future and reclaim its identity.

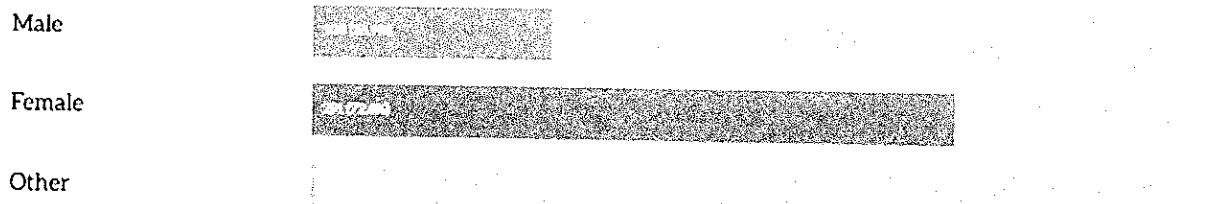
Key findings from the online survey

While our consultation featured a mixture of online and physical conversations, combining meetings, face-to-face discussions and digital engagement, there was a heavy emphasis on online engagement due to Covid-19. Our website was well promoted and received by local people.

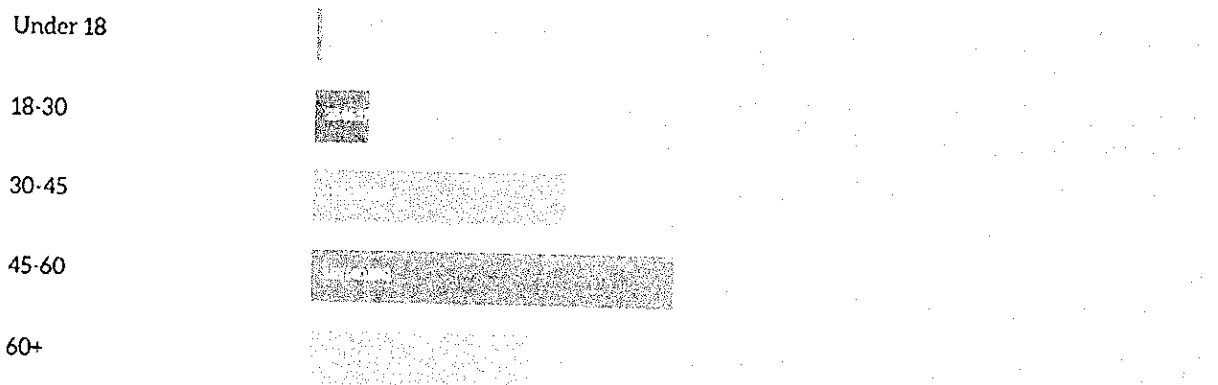
Four hundred and thirteen people completed the website's online survey and while not every respondent completed all questions, you can see from the data below that the majority of feedback we received was from females with the age range most represented being 45 to 60.

1 - About You

1 - Gender



2 - Age



Furthermore, over 60 per cent of respondents visited Camelford either every day or frequently.

2. General

1 - How often do you visit the high street in Camelford?

Every day

Frequently

Rarely

Some headline findings from our survey were:

- **Filling empty shops is the number one priority, closely followed by health facilities**
- **A dentist, closely followed by a bakery, was identified as the key amenity missing from Camelford**
- **83% of respondents would like to see Camelford linked to the Camel Trail**
- **70% of respondents support full or part pedestrianisation of the high street**
- **A dentist, mental health services and an optician were identified as the most needed community infrastructure**
- **85% of respondents said they felt very safe or safe living in Camelford**
- **78% of respondents would like to see a wider year round programme of events**
- **78% of respondents would like to see wider pavements**
- **60% of respondents would like to see a community garden where people can grow their own fruit, vegetables or flowers**
- **68% of respondents would like to see more visitors coming to Camelford**

To better understand local people's priorities for improvement, we have provided more detailed views on their views on key areas below.

Missing amenities and shop improvements

In early discussions with the placemaking group in 2021, it was recognised that Camelford needed more facilities to support community needs, and consultation feedback reflected this.

3 - What types of shops/amenities are missing from Camelford? (tick as many boxes as you wish)

Physio	<input type="checkbox"/>
Dentist	<input checked="" type="checkbox"/>
Health facilities	<input type="checkbox"/>
Food	<input checked="" type="checkbox"/>
Farm produce	<input type="checkbox"/>
Bakery	<input type="checkbox"/>
Supermarket	<input checked="" type="checkbox"/>
Clothes	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Among the 'other' suggestions were local walks properly signposted, an Aires motorhome park, an Indian restaurant, a supermarket, train station, weekly market, another pub and a bike hub.

A key concern of everyone who gave feedback was the issue of empty shops. This was a high priority and local people were clear that a more diverse offer was needed.

However, another key concern was the tatty appearance of shopfronts and this came up frequently in conversations.

Below can be seen where people prioritised improvements.

1 - What could be done to improve the shops in Camelford (tick as many boxes as you wish)

Improved shop frontages 27 (10.4%)

More diverse offer 29 (11.2%)

Longer opening hours 0 (0%)

Improved website presence and home deliveries 17 (6.5%)

Better marketing/bigger digital presence 0 (0%)

But with high streets moving away from just shopping to embrace a 'community hub' model that includes a wide variety of other services, there was a keen interest to see this accelerated. In particular, feedback showed there was a need to improve social infrastructure in Camelford and the list below shows where participants felt community infrastructure should be prioritised.

7 - What community infrastructure do you believe Camelford needs from the list below (tick as many boxes as you wish)

Mental health services 0 (0%)

Dentist 21 (8.2%)

Physio 0 (0%)

Optician 0 (0%)

New community facilities for local groups 0 (0%)

Arts & culture venue 0 (0%)

Better public realm/green space 141 (10.4%)

Play areas 0 (0%)

Civic pride

The response to our question about civic pride provided mixed results with the highest score landing in the middle of a range from dissatisfaction to high levels of pride.

However, with the four indicators leaning towards strong civic pride being much stronger than the lowest indicators, there is good reason to suggest that a strong sense of belonging and pride is shared by the majority of people in Camelford.

4 - On a scale of one to ten with 10 being the highest, how proud are you of Camelford as a place to live, work and socialise?

1	2	3	4	5	6	7	8	9	10
16	23	43	38	74	38	55	44	18	31

Another issue closely linked to civic pride was that of cleanliness. This was mentioned throughout the survey and participants stressed that they wanted the town centre to be cleaner. Typical comments included:

"We need to clean up the main street so it doesn't feel like you want to drive through to get somewhere else."

"Shops could do with cleaning their windows."

"I would love to see businesses and homes on the main road cleaned up and painted to make it more appealing. Some buildings look really tired and need a good sprucing up."

"Camelford is a lovely place to live but the high street needs a massive makeover to liven it up."

Environment

As the response to our question below shows, it is deemed to be a very high priority to improve air quality in Camelford.

2 - How important do you think it is to improve air quality in Camelford?

1 - On a scale of one to ten, with 10 being very important, how important do you think it is to improve air quality in Camelford?

1	2	3	4	5	6	7	8	9	10
4	4	5	3	25	11	16	38	17	214

There is also a clear consensus around the need to move away from a car dominated environment to one that's more people-focussed and prioritises active travel.

5 - Would you like to see Camelford linked to the Camel trail so that cyclists can access the 18-mile trail that runs through some of the most spectacular countryside in Cornwall?

Yes	214
No	11
No Opinion	16
Total	241

6 - Do you support full or part pedestrianisation of the high street (if there's a bypass)?

Yes	214
No	11
No Opinion	16
Total	241

Tourism

There is also a strong recognition that for Camelford to have a vibrant local economy it must attract visitors and a healthy tourism spend.



1 - Would you like to see more visitors coming to Camelford?

Yes



No



No Opinion



Community facilities and events

While discussions showed an appetite for more community facilities and vital social infrastructure such as health services, people were happy with existing community facilities and this was reflected in feedback.

3 - Are you happy with current community facilities such as our community hall, leisure centre etc.?

Yes



No



No Opinion



Our engagement confirmed that local people value the programme of activities and events that are put on in Camelford, and they are keen to see more.

A reflection of the suggestions advanced in our survey can be seen below.

"Weekend market, visiting fish monger, music in bandstand."

"Food and drink festival, summer park festivals."

"I would like to see more groups for older people, such as a board/card games club during the daytime."

"Monthly bingos."

"Roller disco for all ages."

"Camelford needs a signature standout event that's a little Cornish crazy but puts the town on the map."

"Outdoor farmers markets, traditional market stalls selling cheese, meats, veg."

"Indoor area for children to play, especially during the winter."

"Things for teens to get involved in."

"Live music, theatre, exhibitions."

"Wassailing, Music, Theatre, Performance Art, Craft market, Farmers Market, Park run, Fetes, fairs, kids events."

"Soap-box race and open air cinema."

"Baby and toddler groups and activities. The soft play was a great meeting place for parents and carer when it was open."

"I would love to see the May festival and autumn carnival reinstated this year."

"Maybe St Piran's festival. Show our heritage more!"

"Close the road and hold a Jubilee Street party. The noise and safety issue from the road destroys any community atmosphere."

"Bringing back old rituals, festivals to celebrate like summer/winter solstice, wassailing, I loved the music at the bandstand that should definitely come back."

"Sky tours via paragliders and microlights."

"Opportunities to explore nature e.g. bug hotel etc. in the far end of the park. Forest school sessions etc."

As a further measure of people's commitment to the local community, over 50 people submitted emails to express an interest in volunteering to help deliver community activities in Camelford.

A further 47 per cent of respondents also said they would like the town to be brightened up with colourful murals.

6 - Would you like to see Camelford brightened up with colourful murals?

Yes



No



No Opinion



There was also a consensus that live music events at the bandstand were a good thing.

6 - Do you support weekly live music events at the bandstand?

Yes



No



No Opinion



Opportunities to further improve the town

A recurring theme that shaped responses throughout our engagement was that Camelford was a unique historic town that was failing to make the most of its heritage, location and strong community. There was no shortage of ideas offered on how to unlock the town's potential and a selection of these are included below.

"Location, history and community strength are what we should build on."

"The town has a great sense of community which I feel is a great selling point."

"Its location between the sea and moor and position along the A39 makes it ideal as a base for tourism if the heavy traffic can be taken away from the town. Camelford needs to be free of trucks and through traffic."

"It is such an old market town, having a big, lively market makes sense to bring people in."

"Camelford could be described as gem in a coalface. A little bit of digging and manoeuvring and you'll find a priceless jewel."

"Our river walk is critically neglected but still stunning. It desperately requires investment and could be a jewel in the crown."

"It's a friendly town not spoilt by second home owner occupancy and too many tourists. The town sadly is scruffy and has just a busy unsafe road going through it. I believe with a bypass it could change. It will be more desirable for people to come to. Safer and, if pedestrianized, would be fabulous. Wadebridge is a lovely town and feels safe and inviting. Camelford could too."

"I'm not sure how it could be used but the main thing I love about Camelford is its really strong sense of community and how people have pulled together to help others, like the Camelford larder."

“Upgrading health and fitness facilities. Sports activities for children. Camelford has amazing potential. Pubs and restaurants need a huge upgrade and need to be more welcome to families. Shops need more variety. Camelford has an amazing community in regards to things like the larder.”

“Camelford's USP is being a gateway to the moors and yet we are missing clear/safe/public adventure trails, cycle/walks, rock climbing, adventure quarry style activities that do not disrupt farming life. To make Camelford a 'go to destination' it could carve out its own niche identity as a playground for the outward bound sports fanatics with links to great trails both walking and riding, adventure sports, e.g. Camel trail , climbing wall, white water sports facilities etc.”

“Pasties. People in Camelford make amazing pasties - local people. Let's have a pasty competition. Or even make Camelford the centre of Cornish pasty making.”

“We need YMCA style low cost accommodation and to promote just how good Camelford could be as a base camp or central hub for cycling and walking.”

“The Camel trail, food and pubs. Maybe a what's on leaflet for people visiting. The use of social media to promote events with a hash tag.”

“Better food places.”

“Bike trail an absolute must. Enfield park is the towns biggest asset.”

“Promote Roughtor. It should be our number one attraction in Camelford. At least one shop front should have its name to help promote the connection, say 'Roughtor Bakery' as an example.”

Key stakeholder views

As part of engagement activities, we engaged with a range of key stakeholders from councillors, the town's local MP, churches, schools, local businesses, community groups, young people, the football club and leisure centre. A selection of some of the views we heard are below.

"Camelford does not have a high crime rate and most of the incidents we deal with are low level anti-social behaviour. Some of this is because there is not enough for teenagers to do. With more activities, anti-social behaviour could be drastically reduced."

Devon & Cornwall Police Officer

"Sport is something that should be prioritised in any vision to improve Camelford. We have a lot of interest in growing our youth teams, but at the moment we only cater for 5-11 year olds. There is a gap for 11-16 year olds that we know could easily be filled. But to expand provision we need more DBS checks, more FA qualified coaches and more committee members."

Sam Brown, Camelford Football Club

"There is not a lot for young people to do here and it's hard to get to other places because of poor public transport. I work nine miles away and when I cannot get a lift from my mum, it's costing me over £40 in taxi fares to get to work and back each day. This means I hardly have anything left in wages. Better public transport is really important to me. Otherwise how can you seize opportunities to get on in life?"

19-year-old trainee chef

"Camelford has so much potential and we'd like to see more flowers in the town. We want to see more re-wilding."

Felicity Dunn, Greening Camelford

"The leisure centre is really valued and, subject to funding, we would love to put in extra space for more classes because there is a strong demand, particularly from women in their 60s and 70s. There is also scope for much more social proscruing and this is something we'd like to explore."

Jonathan Holt, Camelford Leisure Centre

"We need the bypass. It has the potential to massively improve our town."

Cllr Barry Jordan

"A bypass would transform Camelford. I fully support it."

Nigel Cobbledick, Managing Director, Bowood Park Hotel and Golf Club

"Camelford has a great community and investment should look to support this because it's our greatest asset. There is an open door community here and when people are in trouble everyone rallies round."

Diane Taylor, Women's Institute

Conclusion

Our consultation showed there is real enthusiasm around bringing improvements to Camelford and a strong consensus around two key interventions that can be the catalyst to transforming the town. These are the introduction of a bypass and linking Camelford to the Camel Trail.

But if these are the foundations upon which Camelford's recovery is built, there are other pillars that can also help the town forge a more distinctive identity. These are supporting an

emerging food and drink culture, building on the success of events to drive a more ambitious programme that showcases the town's heritage and culture, and embracing outdoors pursuits to promote Roughtor and develop more well signposted walks and trails along with better use of green space.

It should also be noted that not everything which was advanced in the Agan Reskammel blueprint has mass support. The idea of a co-working hub, for example, saw 18 per cent of respondents committing to using it. This suggests further work is needed to look into the feasibility of such an intervention. However, with over 60 people committing to using a co-working space, a small hub could well be an important community asset.

The fact there is demonstrable evidence that a plan focussing on car removal from the town and promoting active travel commands public support is extremely helpful and should concentrate efforts on priority activity to deliver the most impact.

There are, of course, many other smaller, less costly interventions that can support this to increase momentum, increase confidence and help amplify community spirit. Many of these fall into the category of "strengthening our social fabric and fostering a sense of local pride and belonging" which will be funded under the Government's Shared Prosperity Fund from April 2022.

We would strongly urge the Council to seek to take advantage of this to help the ideas and wishes outlined in this consultation come to life.

Specification for Tree Safety Inspections for Camelford Town Council

5. Quality Requirements

5.1 Officers undertaking the inspections will have appropriate arboricultural qualifications and have an ongoing training programme to ensure best practice is applied. They will inspect within the tree safety framework set out by Cornwall Council and to the service standards agreed between CORMAC and Council.

6. Contract Management and KPIs

6.1 The contacts for this SLA are as follows:

- Cornwall Council Forestry Team: Jo Hamilton jo.hamilton@cornwall.gov.uk
- Cormac: Arboricultural Officers will be identified by site report and reflect geography of the Camelford Town Council sites
- Camelford Town Council: Esther Grieg (Clerk) – clerk@camelford-tc.gov.uk

6.2 The SLA will be refreshed annually in accordance with Cornwall Council's Tree Risk Management Framework.

6.3 The Provider will charge the Service User on the following basis annual recharge at start of financial year (FY). The total costs for inspections and works package preparation for FY 2021-2022 is £660.00. The breakdown costs for each site are as follows:

- CAMELFORD TOWN CARPARK (CHURCHFIELD): £190.00
- ENFIELD PARK, CAMELFORD: £470.00

6.4 If the SLA is for multiple years an inflationary element will be charged each year. The Provider will supply the service user with the new figures by the end of April of the year the inflation applied to.

Esther Greig

From: Esther Greig
Sent: 22 February 2022 14:57
To: Gareth Palmer
Cc: jill jeffs; Rob Rotchell; Claire Hewlett
Subject: RE: Skate Park
Attachments: OCM Final Visual.pdf; Cafe container siting drawing.pdf

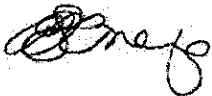
Dear Gareth,

Please find attached the final layout. A sound assessment was not produced for the planning application as the court was removed.

CTC has not budgeted for fencing along the entirety of the boundary to Caladen's development. It has been discussing some fencing to stop access to the area behind the containers which, if required, was felt to be sufficient. I will put your request to CTC at its next meeting on the 3rd March and reply thereafter. CTC are hoping that the build will be finished by the 5th March; so it would be impossible for any fence, if agreed on the 3rd March, to be installed by then. I will note that any fence over 2m requires an application to planning; and as these sites fall within the conservation area; I would expect any fence to require planning consent. I will need to get planning advice. There is a delay on the container – it has been delayed until at least 25th March.

Please can you confirm if Caladen is installing a boundary fence along the Clease Road part of the site, and if so, has planning permission been applied for and when this will be installed?

Best regards



Esther Greig
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880

Email: clerk@camelford-tc.gov.uk

Website: www.camelford-tc.gov.uk

Not available on Thursdays.

From: Gareth Palmer <garethp@caladen.com>
Sent: 22 February 2022 13:37
To: Esther Greig <clerk@camelford-tc.gov.uk>
Cc: jill jeffs <jilljeffs2000@yahoo.co.uk>; Rob Rotchell <rob.rotchell@camelford-tc.gov.uk>; Claire Hewlett <claire.hewlett@camelford-tc.gov.uk>
Subject: RE: Skate Park

Hi Esther

Thanks for the update, it is indeed good for the existing residents and for the future owners of the new builds that the basketball court and hoops have been replaced by the pump track. It would be much appreciated if you could email over a copy of the final layout and if the Town Council engaged a noise consultant to complete a sound assessment for the planning application a copy of that would be great too.

The fencing that was discussed was for the part of the site adjoining Clease Road as that was deemed to be where possible out of hours problems would emanate from. As you can see from the attached plan the proximity of the neighbour's house and garden to the park and in light of the raised ground level at the park side a fence at least the length of the garden boundary would be needed. If CTC were to put the mesh fencing up along the full length of the boundary and then site the containers in front I think this would be a better solution for both the look of the park, minimise the disturbance and maximise the security for the residents. Based on the fence type previously discussed, 2.4mtr high vmesh panel fencing, this would cost £4,000 maximum for the whole boundary to be done, could you ask the Town Council to look at this please so it can be done before the works are finished?

Best regards
Gareth Palmer

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Caladen Ltd, Registered in England, Registration No. 07622883 Registered Address: Trent Lock Warehouse, Lock Lane, Sawley, NG10 2FY

From: Esther Greig [mailto:clerk@camelford-tc.gov.uk]

Sent: 21 February 2022 10:36

To: Gareth Palmer <garethp@caladen.com>

Cc: jill jeffs <jilljeffs2000@yahoo.co.uk>; Rob Rotchell <rob.rotchell@camelford-tc.gov.uk>; Claire Hewlett <claire.hewlett@camelford-tc.gov.uk>

Subject: RE: Skate Park

Dear Gareth,

Thank you for your email.

The basketball/MUGA court was removed and replaced with a pump track following feedback from Cornwall Council planning department about ball noise. CTC youth worker may provide occasional supervised ball activities on site, but these will be temporary and sporadic in nature. CTC officers have researched balls that are quieter on the 'bounce'. I will note that children might choose to play independently with balls.

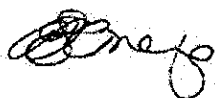
Currently, CC has no plans to erect a solid fence along the entirety of the boundary wall with the Museum site. The ground level has increased at one part of the site to provide level pads on which to place the container units. These units are taller than the current wall level and will provide fixed screening. I have spoken with your builder, Colin at All in One building, about the possibility of an approx. 3m fence at one section of the boundary wall, but we decided to wait until the containers are in situ to assess if it is required, and if so - how much. CTC would not erect a solid fence due to the nature of winds in this region, it would be a mesh fence. If you would prefer that I liaised with you directly on this matter or with another agent; please provide details. From meetings last year I had the impression you were considering installing a fence yourself; the Town Trust would have provided feedback on your offer to fence and gate the site.

The planning authority is Cornwall Council. Notifications of application would come from them – they can be contacted here:

<https://www.cornwall.gov.uk/planning-and-building-control/>

Please do not hesitate to contact me if you require any further information.

Best regards



Esther Greig
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880

Email: clerk@camelford-tc.gov.uk

Website: www.camelford-tc.gov.uk

Not available on Thursdays.

From: Gareth Palmer <garethp@caladen.com>
Sent: 18 February 2022 12:35
To: Esther Greig <clerk@camelford-tc.gov.uk>
Cc: jill jeffs <jilljeffs2000@yahoo.co.uk>
Subject: Skate Park

Hi Esther

As work is well advanced now on the skate park could you clarify a couple of points please.

Can you confirm that there will be no provision of basketball facilities due to the proximity of the site to the housing, both completed and yet to be built at the Museum Court site, so that noise for the residents is minimised?
Also the site works have raised the ground level by 1 metre so could you also confirm that a solid fence will be erected to screen the skate park development from Museum Court and will your choice of fencing again take into account a noise reducing factor?

We have checked our records but can't find any record of notification to Caladen Limited or to numbers 1, 2 and 3 Museum Court of the planning application PA20/02334. Can you advise when these notifications were sent out, to whom and by what method as nothing was received by post.

As always your help in these matters is much appreciated

Best regards
Gareth Palmer

Caladen Limited
Waterway House
Trent Lock
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Esther Greig
 Camelford Town Council
 Clerk@camelford-tc.gov.uk

Your ref:
My ref: LMP 2022
Date: 1st February 2022

Dear Esther,

Local Maintenance Partnership 2022 - 23.

Thank you for your continued support with this excellent initiative. I have pleasure in providing you with information for the Local Maintenance Partnership programme for 2022 - 23.

This funding is specifically for the cutting of vegetation that grows along the surface of Public Rights of Way and is calculated at £131.24 per km, per cut for specific Gold paths, £6.56 per cut for specific isolated gates or stiles and a flat rate of £52.49 per km is offered for the overall length of Silver paths in the parish. Currently there is no specific grant for Bronze paths.

Each of the rates above have increased by 4.2% from the previous year, and therefore I am pleased to offer you £744.51 for the cutting of Public Rights of Way (PRoW) in your parish or town council area.

Please note, the figure has been adjusted to take into account any parish boundary changes that were made as part of the Local Governance Review and also annual cutting changes.

These alterations have also been made to the schedules, the large scale cutting map and the Gold, Silver and Bronze map. It may be that the parish reference number will have changed, and that there may be paths added or removed from the required cutting when compared to previous years.

Due to the number of changes made over the course of this year, we would ask that you check both the maps and the schedules carefully. Should you find any discrepancies, or require any further information, then please contact the Environment Service via email: imp@cornwall.gov.uk



Offer of Grant: Local Maintenance Partnership (LMP) / SWCP Cutting 2022

Camelford Town Council Acceptance

We accept Cornwall Council's offer dated 1st February and agree to comply with the conditions of the offer.

We wish to undertake: LMP Cutting SWCP Cutting (tick as appropriate)

Signed on behalf of Camelford TC

Name in Capitals:.....

Position:

Signature:

Date:

Please return this form via email to Imp@cornwall.gov.uk

- Please do not send the form back in the post.

Either:

- Print and complete the form, scan it, and then send via email
- Print and complete the form and take a digital photo of the signed form and send via email
- Or we will accept an email stating that you wish to undertake the cutting, indicating if this is LMP, SWCP or both.