

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 3rd February 2022

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Grigg, Hewlett, Shaw, Thomson. 22/035

2. To receive Apologies for absence with reasons

Cllrs Elford, Hewlett – personal.

It was **resolved** to accept the apologies

Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **22/036**

Cllr Scawn – none received.

3. To receive Declarations of Interest & Approve Dispensations

None 22/037

4. Public question time (15 minutes allowed for this)

Cllr Barry Jordan attended. He feels lucky to have this division, other members have behavioural issues in theirs. Everyone here is polite to each other. Repairing schools in on CC agenda, had an invite from SJS to look at the estate – needs some work. We need to push for them to have some money. Cllr Rotchell noted he'd met with chief exec of the academy, capacity is ok, state of buildings is an issue. Cllr Jordan noted housing in dark lane, empty for 6 months. Cc housing had noted to him at that it takes about 3 months to get a house back in action, minimum of 40 houses over the county are empty at the same time, which Cllr Jordan feels is not good enough. Has spoken to Ocean – state of the houses at Tor view – glazing scheduled for June 2022. In 2020 properties had heating replaced. Cllr Shaw noted from his experience that empty housing from survey to completion of repairs, takes about 6 weeks. Cllr Rotchell noted years of complaints to the housing associations, for example electric bills that were several hundred pounds a week; so, tenants were choosing not to have the heating on, plastic air bricks that rats were chewing through and creating infestations. Frightful getting the housing associations to act. 22/038

5. To receive and approve the Minutes of:

It was resolved to approve the Ordinary Meeting 18th January 2021

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **6-0 (2abs)** **22/039**

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2. EDF meter at the Scout hut. Duchy defibrillators have confirmed that BHF have details of CTC services defibs. Big Conversation update; 341 people have completed the online form plus other contacts; getting a good representative sample. CC has replied that uncontested election fee of £100 is standard cost. Motorcycle bays at Clease CP was not part of revised plan to E&P working group for further discussion. MGM pressure washes market place

annually in spring. Researching slate replacement around bandstand area; wholesalers are not interested. Ticket machine in Churchfield CP is struggling with battery recharge with all the cloudy weather, will need to consider mains connection. Disabled access picnic bench has been installed.
22/040

7. Planning

a. Any late applications will be discussed under this section.

PA22/00192. 28 Market Place. Mr & Mrs Lovelock. Change of use from shop to restaurant. No changes to the frontage – no parking but no one has parking outside of the, no other external escape route, extractors, single storey.

It was **resolved** to Support

Proposed: Cllr Shaw Seconded: Cllr Bond unan 22/041

PA22/00553. Lands End Cottage St Teath. Mr Matthew Hardiman. Conversion of existing single storey garage to one bedroom annexe for dependent parent, create new driveway and construction of new garage to south west of existing dwelling. (Resubmission of PA21/09481). Good idea for an elderly residence.

It was **resolved** to Support; to remain with the main residence, used for relatives only, not to be rented out as holiday accommodation, or sold separately.

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 22/042

EN19/01448. Land NW of Trewen Bridge, Lanteglos. Daniel Edwards. Appeal against enforcement notice – change of use of land from agriculture to a mixed residential and business use.

It was **resolved** to agree with the Enforcement process

Proposed: Cllr Shaw Seconded: Cllr Thomson unan 22/043

For information

PA21/09481. Lands End Cottage, St.Teath. Mr Mathew Hardiman. Conversion of garage. Withdrawn

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted he has spent more time on the bypass recently meetings around providing more information in support of the bypass. A3 infographic has been produced but that document is confidential. Attended Mayors meeting – mainly discussing leisure centres. Finance meeting, feasibility study meeting – critique on the draft.
22/044

b. Camelford Network Panel report – next meeting.
22/045

9. Correspondence

a. Letter from resident – regarding Action Against Foxhunting. **Noted** 22/046

b. CC - intention to engage with landowners regarding the A39 Improvement. **Noted** 22/047

c. Letter from resident – complaint regarding Co-option of a Councillor process and Clerk response. **Noted.** 22/048

10. Agenda Items

a. The Finance Working Group minutes. Cllr Shaw not there. **Noted** 22/049

i. Q3 income and expenditure budget. **Noted** 22/050

ii. It was **resolved** to approve Café tender changes – summary attached.

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson 5-0 (3abs) 22/051

iii. It was **resolved** that fees remain the same for 2022-23 as recommended

Proposed: Cllr Bond Seconded: Cllr Coombes unan 22/052

b. To **note** Staffing Working Group minutes

i. It was **resolved** to **approve** the on Grounds Person contract details

Proposed: Cllr Bond Seconded: Cllr Burgis unan 22/053

ii. It was **resolved** to **delegate** appointment of Grounds Person to Cllrs Rotchell, Grigg and Clerk.

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Thomson unan 22/054

iii. 2021-22 pay rise of 2% as per budget. It was **resolved** to move to next agenda

Proposed: Cllr Rotchell Seconded: Cllr Thomson unan 22/055

Cllr Grigg noted an interest and left the room

iv. It was **resolved** that MGM can take 10 days holiday over into 2022-23.

Proposed: Cllr Shaw Seconded: Cllr Coombes unan 22/056

** Cllr Grigg returned**

c. The correction to EDF electricity account at OCM was **noted** 22/057

d. It was **resolved** to install broadband via Plusnet at OCM for CCTV coverage - £17 installation then £17pcm

Proposed: Cllr Bond **Seconded: Cllr Burgis** **6-0 (2 abs)** **22/058**

e. The heads of terms for Clease car park transfer were **noted**. **22/059**

f. It was **resolved** to agree draft CTC Car Parking order 2022 following some amendments:
Cllr Shaw request removal of conditions referring to telephone mobile system, multiway of paying, reference to eating food in car park.

Proposed: Cllr Burgis **Seconded: Cllr Grigg** **unan** **22/060**

g. It was **resolved** to consult electorate on draft CTC Car Parking Order 2022

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Grigg** **unan** **22/061**

h. It was **resolved** to advertise in Camelford and Delabole post at £184.50 +VAT for the draft order and subsequently £184.50 +VAT for the made order.

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Burgis** **unan** **22/062**

i. The order of 40,000 car parking tickets - £259.20 +VAT was **noted** **22/063**

j. The Structural Engineers report on Broadwood bridge and that an emergency repair was authorised by Clerk & Mayor £780.00 +VAT was **noted** **22/064**

k. The price to sell slate or to store slate was discussed. Clerk noted an offer of £200 for all of it. Cllr Grigg proposed and Cllr Ackroyd-Johnson seconded a motion to accept the offer, there was no other support.

It was **resolved** to store the slate at the cemetery

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **5-2 (1 abs) dec carried** **22/065**

l. It was **resolved** to service rainwater collector at public toilets £240 + VAT.

Proposed: Cllr Rotchell **Seconded: Cllr Grigg** **unan** **22/066**

m. The appointment of a member to attend the CALC AGM, 8th March 7pm was discussed. CTC to send apologies **22/067**

11. Accounts

a. Balances at 26th January 2022 were **noted**

Current Account	£106,547.51		
Tracker Account	£51,427.22		
NS&I	£42,487.74		
CCLA	£80,000.00		22/068

b. It was **resolved** to authorise the payments of Accounts Outstanding

Cornwall Council	Election recharges	DD	£255.00
Foulkes Jackson Fewings Ltd	Structural Engineers report	BACS	£474.00
Spar	Office Supplies	BACS	£9.41
Rise Associates	Engagement and consultation	BACS	£8,889.30
SSE	Cleaze car park Electric	DD	£43.82
SeaDog IT	Site security services	BACS	£95.00
SeaDog IT	Webhosting	BACS	£25.00
Scribe	Annual accounts subscription 22-23	BACS	£1,224.00
RF Yates	Picnic Table with wheelchair access	BACS	£160.00
Sea Dog IT	Webhosting	DD	£25.00
Barclays	Charges	DD	£8.53
Tesco	Mobile	DD	£7.50
H3G	Mobile	DD	£18.00
Positive Energy	Town Hall	DD	£321.54
Positive Energy	Town Hall	DD	£123.41
		TOTAL	£11,679.51
Proposed: Cllr Ackroyd-Johnson	Seconded: Cllr Bond	unan	22/069

Income was **noted**

Cornwall Council	Overdue charges compensation	AC	£285.58
NS&I	Annual interest	AC	£4.25
B. Jordan	OCM donation – to be transferred	AC	£100.00
		TOTAL	£389.83
			21/070

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Vexatious complainant

Proposed: Cllr Shaw Seconded: Cllr Bond unan 22/071

Cllr Rotchell noted the publication of a Facebook post and receipt of two threats / general written abuse via his personal Messenger - texts threatening the Town Mayor. Needs to be taken seriously. Reported to the police and has been allocated crime reference number for malicious communication. This complainant has presented CTC with a number of challenges in the last few years. Office to set up a specific file to log communication and interaction and to take advice from the Police. Clerk noted that previous issues were reported correctly. Vandalism was reported to the Police, conduct was reported to CC Monitoring Officer. CTC's communication policy notes that Councillors shouldn't engage or escalate on social media channels. If complainant has questions or complaints; they should be directed through the proper CTC channels.

It was **resolved** to reinstate Standing Orders

Proposed: Cllr Shaw Seconded: Cllr Bond unan 22/072

12. To note items for 15th February 2022 Agenda.

Broadband and Electricity supplier/contracts at OCM
Representative to attend Leisure centre AGM
Staff pay rise 2021-22

The Mayor closed the meeting at 20:15 pm

CORNWALL'S HOUSING CRISIS

All over Cornwall, a roof over one's head, the most basic of human needs, is increasingly difficult to find. Those in a position to change things need to be prompted to take the necessary action.

Please consider this housing manifesto at your next meeting. If you agree with it (feel free to amend it to your taste) please notify your local Member of Parliament and all 87 Cornwall Council elected representatives.

BACKGROUND

Lanteglos-by-Fowey Parish Council's September meeting was asked to consider Bude-Stratton Town Council's response to Cornwall's housing crisis. We supported Bude-Stratton and produced this manifesto.

1. **Increase social housing and affordable homes in Cornwall** - to enable local people to remain in Cornwall and ensure we keep thriving Cornish communities.
 - 1.1. **Stop Right to Buy in Cornwall.** This policy has created an acute shortage of publicly-owned (and therefore accountable, well-maintained and affordable) homes for local people. It has funnelled in-need people into the arms of landlords, where there is no security of tenure and little control over the protection of vulnerable tenants. Within the main town of our parish, Polruan, some 28% of social housing stock has been lost through right to buy and some 10% of this are now second homes! One of our residents has recently been uprooted after 35 years in the village and moved 25 miles away. This has caused significant stress and mental health issues. The definition of housing need has evolved in line with the shortage of housing to the point where cases previously classified as dire need are now considered to be tolerable by the housing authority.
 - 1.2. Situations such as this can no longer be tolerated. Cornwall Council must end Right to Buy to send a strong signal to the people of Cornwall that it has the interests of the people it represents at heart. It is no longer acceptable for elected members to say only Parliament can end Right to Buy. That may be true but Cornwall Council has a choice between backing the people of Cornwall (and winning the support of the people of Cornwall) and accepting the dictat of remote politicians.
 - 1.3. **End Bedroom Tax.** This cruel policy, derived from the sale of council houses, meant remaining stock was at a premium so council tenants with extra bedrooms were stigmatised and penalised. The comments in 1.1 above apply to those within Cornwall Council who will say Bedroom Tax can only be ended by national government.
 - 1.4. **Increase affordable housing stock for purchase** - selling new properties to local residents only (a clear definition of 'local resident' is required throughout Cornwall to ensure homes are fairly allocated)
 - 1.5. **Increase the stock of social housing.** Cornwall Council has significant financial resources, and given the severe need for social housing, could use its financial weight to build publicly-owned, publicly-controlled social housing for rent. Using its own well-trained, well-paid, well-motivated workforce to design and build these homes, Cornwall Council could become a motive force for economic regeneration in the county.
 - 1.6. **Cornwall Council should end its partnerships with developers.** Current county council policy is fundamentally flawed in that hundreds of millions of pounds of public money is given to private developers for Cornwall to fulfil its house-building commitment. Developers' pursuit of profit, at the expense of meeting local need, is at least partly-

responsible for the current dire shortage of decent, affordable, publicly-owned housing for rent.

- 1.7. **Requisition empty or underused properties** to house residents in desperate need. There are current and historical precedents for such action.
2. **Reduce second home ownership and holiday rentals.**

In our Parish, some 50% of homes are owned by people whose main residence is outside Cornwall. Many of these houses remain empty for significant periods, affecting the vitality of our communities. At the same time, there is a significant shortage of housing stock for local people. We are at risk of our local communities dying out.

- 2.1. **Make it less attractive to own second homes** - increase council tax levies, put in planning constraint, introduce caps on numbers of second homes in key areas,
- 2.2. **Make it less attractive buy holiday rentals** - increase business rates and ensure council tax is being paid if properties are not being fully rented etc
- 2.3. **Make it more attractive to rent to long term tenants** – grants or subsidies by the council toward council rentals, incentives to private landlords etc
3. **Put People First and improve the quality of life for tenants**
 - 3.1. **Bring back secure tenancies for all housing under Cornwall Council control.** It is unacceptable that tenants live in a permanent state of anxiety about eviction. S.21, no fault, evictions need to be ended. It may be said that Cornwall Council cannot intervene in the relationship between landlord and tenant and the courts. Surely with the political will, Cornwall Council could create a climate whereby landlords who evict tenants without just cause, are penalised. Cornwall Council could declare that no S.21 eviction can take place unless there is suitable, local, alternative accommodation available.
 - 3.2. **Set up rent tribunals throughout Cornwall.** This will ensure that rents reflect local incomes.
 - 3.3. **Set up a register of private landlords.** This will serve to protect tenants somewhat protected from unscrupulous landlords. The register could, for instance, record whether a landlord is DBS-checked, if they have applied for S.21 evictions and if so, how many etc.
 - 3.4. **Change the definition of affordability.** “Affordability” should be linked to local incomes rather than local house prices.
 - 3.5. **Close the house transfer register to people with no Cornwall connection.**

Lanteglos-by-Fowey Parish Council feels strongly that the above actions are urgently needed. We commend these actions to every town and parish council in Cornwall and ask that these bodies endorse the actions (or something similar) and press Cornwall’s MPs and all 87 Cornwall councillors to adopt the same.

Please reply to clerk@lanteglosbyfowey.org.uk

Esther Greig

From: [REDACTED]
Sent: 07 February 2022 19:46
To: Esther Greig
Subject: Enfield Park Link
Attachments: Enfield Park key.JPG; camel obverse.JPG; medal reverse.JPG

Dear Town Clerk,

I write prompted by seeing on a website that some sort of centenary celebration is planned for the Park this summer.

My personal interest is that I possess a little silver casket and ceremonial key to the Park, plus a medallion (see photos.) that were presented to Mr. Tingcombe at the opening. Mr. Tingcombe's second wife Nell was my great aunt, though she passed away before I ever got to meet her.

The reason these items are now in my keeping is because the family decided that my mother had the strongest connection with Cornwall and the circumstances surrounding the creation of the park, and the casket and contents were therefore given to her for safe custody. As a teenager (brought up in Enfield Middlesex) she holidayed with her Aunt Nell at Penlea, the home in Camelford that Mrs. Tingcombe kept on after her husband's death. Also my mother subsequently married a Cornishman (from Saltash), and her close friend married a dentist with a practice in Launceston.

We still also have a link with Enfield, as one of my cousins (another of Nell's great-nephews) continues to live in the area.

I was also interested to see that the play area is themed around the old railway, which I travelled on once, aboard the Atlantic Coast Express, in the early sixties on the way to a holiday in Padstow.

During the pandemic we have spent a couple of 'staycations' in North Cornwall and we were pleased to find the park in good fettle when stopping for fish and chips from the establishment opposite the Park!

We hope to call by again this summer, possibly on the day of the anniversary celebration so please let me know what is planned once details are confirmed. I hope the photos are of interest; the medal was in fact one of a number that were distributed to local children at the opening, so you may already have seen one.

Yours sincerely,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Esther Greig

From: [REDACTED]
Sent: 29 January 2022 11:51
To: Esther Greig
Subject: Lovely Enfield Park

Good morning,

I am visiting from Wiltshire and we just went for a lovely walk through Enfield Park.

I just want to say how impressed I am with the management of such a lovely space. From the elegant public toilets and recycling bins, past the beautiful mural and the lovely play area, all along the excellent footpaths with ample benches surrounded by glorious ancient trees and the magnificent river, it was a complete joy, even in the cold and rain of this morning.

I work for Melksham Town Council, so I know the work and finances that go into maintaining public spaces and I am grateful that Camelford has a Council that is taking care of its beautiful spaces so well.

Many thanks,

[REDACTED]

SERVICE HAS BEEN COMPLETED AS PER CONTRACT, OUR REPORT IS AS FOLLOWS:

INSPECTION DATES 29/10/20

INSPECTED BY: Matthew Phillips

Route No. 484

Unit 28 Liberty Close
Woolsbridge Industrial Estate
Wimborne
Dorset BH21 6SY

Telephone: 01202 871333
Facsimile: 01202 855139

www.jacksonlifts.com

Camelford Library
Town Hall
Market Place
Camelford
Cornwall PL32
FAO: Amanda Lash

CLIENT REF: JEC012336

Printed On 31/01/22

MAINT No. M16310/4/PLA
SITE NAME: Camelford Library
ADDRESS: Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

CLIENT PROPERTY CODE
CLIENT UNIT CODE:

LIFT REF: HPL Passenger Lift
M/C No: 6075/879

1] Main Ropes/Chains	N/A	2] Tank Unit/Pipes	Worn but Serviceable
3] Wiring/Flexes	Worn but Serviceable	4] Rupture Valve/Safety Rope	Worn but Serviceable
5] Doors/Operator	Worn but Serviceable	6] Controller	Requires Attention
7] Ram/Ram Seal	Worn but Serviceable		

GENERAL REMARKS

Shaft Ventilation Required-builders Work
No Beam Fitted At Top Of Lift Shaft For Tackling Off Of
All Due Health & Safety, LG Examinations Will Be Quoted When And As Appropriate

National Joint Council for local government services

Employers' Secretary
Naomi Cooke

Trade Union Secretaries
Rehana Azam, GMB
Jim Kennedy, Unite
Mike Short, UNISON

Address for correspondence
Local Government Association
18 Smith Square
London SW1P 3HZ
Tel: 020 7664 3000
info@local.gov.uk

Address for correspondence
UNISON Centre
130 Euston Road
London NW1 2AY
Tel: 0845 3550845
localgovernment@unison.co.uk

**To: Chief Executives in England, Wales and N Ireland
(additional copies for Finance and HR Directors)
Members of the National Joint Council**

3 February 2022

Dear Chief Executive,

Temporary increase required to NJC pay points 1 and 2

Since 1 April 2020, the hourly rate of Spinal Column Point (SCP) 1 on the NJC 'Green Book' pay spine has been £9.25 per hour and SCP2 has been £9.43 per hour. On 1 April 2022, the National Living Wage (NLW) will increase from £8.91 per hour to £9.50.

This means that in the absence of the NJC having yet reached a pay agreement for 2021, SCPs 1 and 2 will fall below the statutory NLW. Organisations must therefore ensure that employees currently paid on those two pay points have their pay increased with effect from 1 April as shown:

SCP	1 April 2020		1 April 2022	
	per annum	per hour	per annum	per hour
1	£17,842	£9.25	£18,333	£9.50
2	£18,198	£9.43	£18,333	£9.50

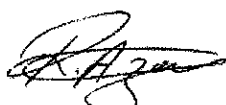
Using the NJC's longstanding formula for calculating an hourly rate, £9.50 has been reached by dividing £18,333 by 52.143 weeks (which is 365 days divided by 7) and then dividing again by 37 (the standard working week in local government).

These updated figures should continue to be paid until such time as the NJC reaches a settlement on pay for 2021.


Yours sincerely,

Naomi
Cooke

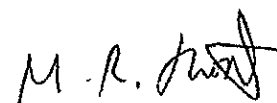
Naomi Cooke



Rehana Azam



Jim Kennedy



Mike Short

Esther Greig

From: admin <admin@sparse.gov.uk>
Sent: 02 February 2022 16:14
Subject: Local Councillor Panels - Rural Vulnerable Young and Older People

Dear RMTG member,

We are establishing two virtual panels from our Rural Market Town Group, one with a focus on Young People in Rural Areas and one with a focus on Older People in Rural Areas. We would be grateful if you could nominate a Councillor from your Local Council that has an interest in each of these issues, it may be the same Councillor or a different one for each panel. This involvement would require them to participate in filling out a few online surveys in the future.

Focus on Young and Older People in Rural Areas

At our previous RMTG meeting we committed to further explore the topic of Young and Older People in Rural Areas. Both of these groups have been affected by the cutbacks resulting from years of financial austerity before Covid and the pandemic will only have worsened that situation.

Many services in rural areas have been reduced, or discontinued and this can result in greater risk of these groups becoming more vulnerable. Lack of viable public transport options, difficulties accessing health and care support services and poor connectivity all exacerbate this situation. We would like to set up a list of a nominated contacts for each Local Council for Young People and Older People respectively to form Virtual Panels. These representatives will not necessarily be the appointed representative but will be the Councillors who have a specific interest in Young or Older People.

What will these virtual panels do and how will they work?

While we do work with other National bodies and organisations exploring the challenges facing Young and Older People in rural areas we would greatly appreciate input from those who are actually in the local communities. We appreciate that your time is limited, however we are keen to understand the issues facing both groups from a local perspective. Therefore, to gain invaluable insight from you we propose to send online surveys to nominated Councillors (a maximum of 3 surveys per year). These online surveys would be easy and would take a maximum of 5-10 minutes to complete. The input provided by the Councillors via these surveys would be invaluable as it would provide us with real local knowledge and opinions to help inform our national campaigning – Revitalising Rural.

How you local councillor can get involved?

If you wish to be a part of the virtual vulnerability panel on young and/or older people in rural areas (or know a councillor at your local authority that would be interested), we would be grateful if you could complete the short survey below which asks you to provide nominated councillor names and their contact details. The contact details collected will be used in the future to get in touch with relevant surveys and information.

[Please click here to complete the survey](#)

Please note that by completing any of our surveys your contact details will be maintained in accordance with GDPR and Data Protection Regulations.

If you have any queries or questions about these Virtual Panels, please do not hesitate to contact us by emailing admin@sparse.gov.uk.

Esther Greig

From: Amanda Lash
Sent: 08 February 2022 09:44
To: camelfordxmaslights@gmail.com
Cc: Esther Greig
Subject: RE: Uprights by bandstand/scaffolding

Thanks Steve. I will put your request to use Enfield Park for a fundraiser to Council and will get back to you regarding requirements.

Kind regards



Amanda Lash, CiLCA
Deputy Town Clerk, Camelford Town Council

Town Hall
Market Place
Camelford PL32 9PD

Monday to Friday 9am to 1pm

01840 212880
www.camelford-tc.gov.uk

From: camelfordxmaslights@gmail.com <camelfordxmaslights@gmail.com>
Sent: 08 February 2022 08:18
To: Amanda Lash <admin@camelford-tc.gov.uk>
Subject: RE: Uprights by bandstand/scaffolding

Hi Amanda

I have chased TJR to remove scaffold, We will arrange to get the uprights down.

On a side note we plan to have a fundraiser/get involved day in the summer provisionally either the 18th or the 25th June. We would want to hold this in the park and be in the format of a summer fete.

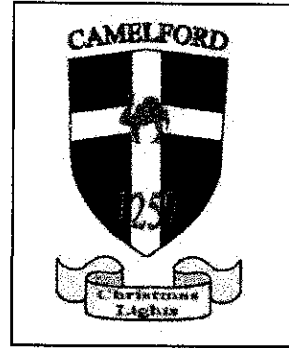
What do we need to do to secure use of the park and what requirements will we need to comply with.

Regards

Steve.

From: Amanda Lash <admin@camelford-tc.gov.uk>
Sent: 02 February 2022 11:02
To: Camelford Lights <camelfordxmaslights@gmail.com>

Camelford Christmas Lights
C/o
Steve Stephens
16 Greenhills
Camelford
PL32 9UG



08/02/2022

Camelford Town Council
6 Market Place
Camelford
PL32 9PB

Dear Council,

I am writing on behalf of Camelford Christmas Lights to ask permission in holding a summer fundraising event in Enfield Park.

Our thoughts are to hold a 'Summer Fete' type event with a workshop doing maintenance on the lights. We hope this will in turn encourage more volunteers to come forward and support the lights, as well as raising extra funds to move the lights forward.

Our ideas at this stage are briefly as follows:

- Lights repair workshop
- Craft stalls
- World BBQ
- Games
- Sweet treats
- Some form of music (low key, we are not wanting to be 'music in the park')
- Raffle and/or Tombola
- Maybe a Bar

This is only at the first planning stages and with Council's support we can evolve this further, hopefully creating an event that will not only benefit the lights but the community as well. We hope this could have potential to become an annual event for the Town's calendar.

Our proposed date for this would be the 25th June 2022 with the idea that it is close to summer solstice as the lights are all about 'light'.

Thank you in advance for your consideration on this matter.

Kind Regards

A handwritten signature in black ink, appearing to read 'Steve Stephens', written over a horizontal line.

S. Stephens, for and on behalf of the Camelford Christmas Lights.



PROVISION OF IT SERVICES & SUPPORT AGREEMENT

BETWEEN:

CLOUDY GROUP LIMITED

("the Company/Supplier")

Company Number	04997628
Address & Postcode	Unit 8 Homeground, Buckingham Industrial Park, Buckinghamshire, MK18 1UH
Contact Number	+44 (0) 1280 814684 +44 (0) 77 087 7039
Contact Person	David Hall
Email Address	david@cloudyit.co.uk

And

Camelford Town Council

("the Customer")

Entity Number (if applicable)	
Address & Postcode	Town Hall Market Place Camelford Cornwall PL32 9PD
Contact Number	01840 212880
Contact Person	Esther Greig
Email Address	clerk@camelford-tc.gov.uk

(hereafter collectively "the Parties")

FORM A

Quote Number (see Schedule 6):	
Customer:	Camelford Town Council
Customer's Registered address:	Town Hall Market Place Camelford Cornwall PL32 9PD
Customer's representative:	Name: Esther Greig Title: Town Clerk and Responsible Financial Officer Email: clerk@camelford-tc.gov.uk Contact Number: 01840 212880 Postal Address: Town Hall Market Place Camelford Cornwall PL32 9PD
Supplier's representative:	Name: Dan Beecher Title: Business Development Manager Email: dab.beecher@cloudyit.co.uk Telephone: 01280814684 Postal Address: CloudyIT Unit 8, Homeground

	Buckingham Industrial Estate Buckingham MK18 1UH
Delivery Location(s) (if not only remote):	
Subscription Service Licence(s) Chosen:	As per current services
Services Chosen	As per current services
Fees	As per current services
Exit Fees:	Remainder of the Initial Term PLUS any Subscribed Services Licences outstanding for the remainder of its term
Specification:	[TECHNICAL, DESIGN, PERFORMANCE, BUSINESS OR REGULATORY REQUIREMENTS]
Schedules:	Schedule 1 Services Schedule 2 Service Levels & Support Details Schedule 3 Data Protection Addendum Schedule 4 Exit Fees Schedule 5 Quote
Initial Term:	12 months
Renewal Term:	12 months
COMMENCEMENT DATE:	1 March 2022

Additional Services Rates

TIME/TYPE OF SERVICE	RATES
Onsite	£ 75/ hour +VAT
Remote	£75/ hour +VAT
Emergency Hours (Outside Service Hours)	£ 195/ hour +VAT (minimum of 1 hour charge)

Bank Holidays	£ 195/hour + VAT (minimum of 1 hour charge)
Additional Devices	As Quoted
Additional Users	As Quoted

BACKGROUND AND PURPOSE

- (A) The Supplier offers a range of managed IT support services to organisations, including various cloud-based Microsoft 365 solutions as a Microsoft Partner (set out in Schedule 1);
- (B) The Customer hereby appoints the Supplier to render the Services (as defined below and set out in Form A above) which appointment the Supplier accepts.
- (C) It is important that the Customer notes that certain services that the Customer will subscribe to (such as Microsoft 365) is subject to its own terms which can change from time to time. Sometimes, only annual subscriptions are available for certain products, which means even if the Customer cancels, it may remain liable for the outstanding period of that licence's term (eg the remaining 9 out of 12 months) and in other scenarios a product cannot be upgraded mid-license but a new product with an additional fee will become payable.

The Parties Agree:

1. Definitions

- 1.1 **"Affiliate"** means, in relation to the Parties, any company/entity which directly/indirectly controls, is controlled by, or is under common control with, the Parties respectively. For purposes of this Agreement, **"control"** means the direct or indirect possession of the power to direct or cause the direction of the management and policies of an entity, whether through ownership, by contract or otherwise;
- 1.2 **"Additional Services"** means any services that are not in the Quote or any Change Request (if applicable" and shall be charged extra at the rate set out in this document or the Supplier's prevailing hourly rate for such work, whichever is the greater;
- 1.3 **"Agreement"** means this agreement together with Form A and any Schedules, as amended from time to time;
- 1.4 **"Authorised User"** means, in respect of the relevant Subscribed Services, the named users authorised by the Customer to use that Subscribed Services/Services in accordance with the terms of this Agreement and the End User Licence Agreement or other terms applicable to that service.
- 1.5 **"Business Day"** means any day other than a Bank holiday, Saturday or Sunday in England and Wales;
- 1.6 **"Change Request"** means an electronic form which details the impact a proposed change will have on any part of this Agreement and which will be supplied to the Customer by the Supplier;
- 1.7 **"Commencement Date"** means the date set out in Form A on which this Agreement will take effect, irrespective of the date of signature of this Agreement;
- 1.8 **"Company's Business"** means amongst other things, supplying to its customers software, online cloud and Microsoft 365 solutions, infrastructure and remote support in respect of all their IT requirements;