



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 3rd March 2022

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Hewlett, Scawn, Shaw, Thomson. 22/098

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Grigg, – business.

It was **resolved** to accept the apologies

Proposed: Cllr Bond **Seconded: Cllr Thomson** **unan** **22/099**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Elford 7a planning PA22/01083 pecuniary to leave the room 22/100

4. Public question time (15 minutes allowed for this)

Neil Lee-Edmunds – here to object PA22/01083 structure and use. It affects amenity as on boundary to our small rear garden -effects noise and light pollution from letting it out. Planning enforcement aware. Instructed specialist planning solicitor. summerhouse does not meet annexe requirements under CLP, not suitable materials, outside development boundary, added a large deck, tucked under evergreen tree, stated built 2006 when also constructed separate house without planning permission – PA19/08683. This house is now let out. Application and declarations with the statements are ambiguous. First year in was let out in 2021 – been in contact previous owner of my house, no evidence of it being used previously. No continuity of use. Summerhouse only used last few months. No breach of change of use – ten-year rule only starts in 2018. Not permitted development. Separate house was for family.

Cllr Barry Jordan attended. Community Networks are disappearing and are being replaced with something else. 11.8 Community Link Officers remain – will know new structure at the end of March. CIL expressions of interest for £20-100k funding to support children and young people – look out for it. Cabinet meeting – mainly about ships and castles in Falmouth. Neighbours meeting today – information on fire brigade in Cornwall – booklet coming out. Had several people contacted them about PA22/01083 planning issue – happy to call it in; has been informed that he can't call it in.

22/101

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 15th February 2022 following one amendment

Proposed: Cllr Thomson **Seconded: Cllr Shaw** **7-0 (2bs)** **22/102**

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 nearly finished – toilets and table tennis will arrive next week, and container later in the month. Some vandalism to pump track surface – will be fixed by

Chair's Signature.....

Dated...15/3/22

Freestyle next week. Attended casework assist and fraud safety training. Clerk to check fence posts had permission from TT to be put in. 22/103

7. Planning

a. Any late applications will be discussed under this section.

Cllr Elford left the room

PA22/01083. Culloden Cottage, College Road. Mr Jon Smeeth. Certificate of lawful development for an existing use for a self-contained residential annexe. Cllr Shaw noted 16 statements from different groups. Summerhouse was the top end of the field originally, 2020 received application to alter curtilages which does not show the chalet/annexe – now highlights on this application. Hasn't been there for 10 years - not accepting retrospective applications. Cllr Rotchell can't be supported. Dim view of retrospective and outside development boundary – referendum for NDP today. CTC has already refused 3 outside of the boundary this year.

It was **resolved** to Object

Proposed: Cllr Shaw Seconded: Cllr Thomson unan 22/104

Cllr Rotchell clarified procedure for calling planning applications into Committee.

***Cllr Elford returned**

For Information

PA22/01661. Village Green, The Old Museum. Mrs Jill Jeffs Camelford Town Trust. Works to trees in a conservation area, works include, reduce crown size of cherry tree (T1) by approx. 2.5m and reduce crown size of cherry tree (T2) by approx. 2m. 22/105

PA22/01662. 4 College Road. Mrs Colline Richards. Works to trees in a conservation area, works to include: Willow tree (T1) - reduce crown size by approx. 4m; twin stem Cypress tree (T2) - reduce height by approx. 6m; and stem Cypress tree (T3) - fell. Has split and has fallen 22/106

Clerk noted that the large tree that came down in the storm over Broadwood path has been removed. March 16th Public Consultation at Camelford Hall: development at east end of town. CTC had concerns about access and outside development boundary previously.

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted strategic meeting 18th Grounds man interviews, tough decision between candidates. Flag making workshop. St.Piran's events – events at Old bank, OCM, music on bandstand, pasties making. Problem with access to the Scout hut this week and will be meeting with representatives of the Scouts within the next fortnight. Sadly, CTC has been criticised for the problem and its commitment to Camelford's young people. It might be useful to remind colleagues when CTC took over the skate park was closed due it being unsafe. This weekend a state-of-the-art skate park, pump track, parkour area will be opened that with be the envy of Cornwall; as it is unique – due to the diligence of this Council and its staff. CTC has refurbished play areas in Enfield Park, contributed to keeping the leisure centre open, holds significant events, including at the library, for young people in this town. An enviable record that would stand up to any scrutiny or criticism. 22/107

b. Planning Committee report on PA21/07424 – Cllr Coombes the application was 5-0 supported in the minutes, he noted could build a holiday park on farmland, can't see the difference for residential – open development holiday properties adjacent which can be occupied 48 weeks of year. It's not farm land – has stock in there a few times a year to keep it tidy. Surrounded by golf course, committee noted no affordable houses – but site doesn't lend itself to an affordable development. 22/108

9. Correspondence

a. Letter from Calstock PC – Copy correspondence regarding Holiday lets and second homes. County wide problem.

b. Letter from Mevagissey PC – Copy Housing Manifesto.

Cllr Shaw noted good that smaller communities are standing up. It was **resolved** to note a & b.

Proposed: Cllr Coombes Seconded: Cllr Elford unan 22/109

c. Cornwall Council – Notification of consultation for amendment to its parking places order. 22/110

d. NALC – Civility and Respect Project newsletter – issue 2. **noted** 22/111

e. The survey from AAF – survey undertaken in Town Centre on 29th January 2022 **Noted**. 22/112

f. Update from Camelford Police regarding vandalism at OCM. Next agenda. 22/113

Cllr Jordan left

10. Agenda Items

a. To **resolve** to pay OCM water bill by DD. *Repeated item*. 22/114

Chair's Signature..........

- b. The Estates and Properties Working Group minutes were **noted** 22/115
 i. The receipt of quote £2,288.00 + VAT for Leat clearance was **noted** 22/116
 ii. It was **resolved** to instruct All in One to install Legal Graffiti wall. £380.00 +VAT
Proposed: Cllr Hewlett **Seconded: Cllr Elford** **unan** 22/117
 c. The completed internal control audit was noted. 22/118
 d. The OCM phase 2 opening schedule was **noted**. 22/119
 e. The Events Working Group Meeting minutes were **noted**. 22/120
 i. It was **resolved** that the minimum age for Senior Citizens lunch is over 55 who live on their own, or anyone who is 65 or over.
Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** 22/121
 ii. It was **resolved** that the date for winter festival 2022 – 26th November
Proposed: Cllr Burgis **Seconded: Cllr Bond** **unan** 22/122
 iii. Cllr Shaw noted that the banner track system was put up without consultation in the first place - within the conservation area. Cllr Bond noted that a lot of money has been on the banners. Track system labour being put up free of charge. It was **resolved** to repair the track system for approx. £40.
Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** 22/123
 f. The Strategic, Economic and Development Working Group minutes were **noted** 22/124
 i. The draft Consultation document was **noted** 22/125
 ii. The requirements for APM were **noted** 22/126
 g. It was **resolved** to instruct Cormac to inspect trees in Enfield Park and Churchfield CP. £660.00
Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** 22/127
 h. The request from Caladen Ltd to install a 'vmesh' panel fence along the entirety of the garden boundary between OCM and the Old Museum site was discussed. Clerk noted original request was for a solid panel. The containers would provide screening. The topography has changed because created flat terraces for the containers. The natural ground height on Caladen's side is lower, so, a 2m fence wouldn't achieve much. Planning requires planning permission for fences over 2m. Item has not been budgeted for. Cllr Shaw thought Caladen had proposed 3m fencing to the whole site - objected there and then; but if he wants to put a 2m fence on his side he can. Cllr Bond noted that the containers would dwarf the fence anyway.
 It was **resolved** that CTC do not need to install a fence.
Proposed: Cllr Bond **Seconded: Cllr Thomson** **unan** 22/128
 Cllr Scawn noted that it is an unbudgeted item and suggested that CTC keep the situation under review for budget discussion in the Autumn.
 i. It was **resolved** to accept Local Maintenance Partnership offer - £744.51 grant for footpaths
Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** 22/129
 Send Cllr Scawn map of footpath.

11. Accounts

- a. Balances at 23rd February 2022 were **noted**
- | | | | |
|-----------------|------------|--|--------|
| Current Account | £63,615.36 | | |
| Tracker Account | £51,427.22 | | |
| NS&I | £42,487.74 | | |
| CCLA | £80,000.00 | | 22/130 |
- b. It was **resolved** to authorise the payments of Accounts Outstanding
- | | | | |
|----------------------------|------------------------------------|-------|------------|
| Cornwall Council | Churchfield Enforcement | BACS | £84.00 |
| CEF | Electrical supplies – Welcome Back | debit | £1,053.93 |
| Bunzl Cleaning and Hygiene | Public Toilet supplies | BACS | £54.96 |
| Street Master | 8 x benches – Welcome back | BACS | £4,460.16 |
| DVLA | Van vehicle tax | DD | £275.00 |
| Positive Energy | Town Hall Electricity | DD | £349.75 |
| Positive Energy | Town Hall Electricity | DD | £125.40 |
| All in One Building | Rainwater harvester service | BACS | £288.00 |
| Freestyle Collective | OCM Valuation 4 | BACS | £27,741.39 |
| Freestyle Collective | OCM Valuation 5 | BACS | £13,981.79 |
| Cornwall Council | Advert for Grounds Staff | BACS | £90.00 |
| Wallgate | Public Toilet supplies | BACS | £79.73 |
| PC Tonkin – Citroen | replace airbag – MOT | Debit | £508.30 |
| R.Sleep Ltd | Maintenance supplies | BACS | £15.27 |

Chair's Signature..........

Dated.....15/3/22

SSE	Cleas CP electricity	DD	£38.65
Seadog IT	Webhosting	DD	£25.00
Seadog IT	Website support	BACS	£82.50
H3G	Youth worker mobile	DD	£19.30
		TOTAL	£49,273.13
Proposed: Cllr Bond	Seconded: Cllr Scawn	unan	22/131
Income was noted			
Department of Transport	Balance EV charger grant (25%)	AC	£3,188.50
Post Office	Tickets	cash	£205.00
Lottery Community Fund	OCM grant – part payment	AC	£32,815.61
		TOTAL	£36,209.11
			22/132

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing, Contracts.

Proposed: Cllr Burgis **Seconded: Cllr Elford** **unan** **22/133**

a. The Grounds person contract was reviewed and it was **resolved** to appoint as recommended by staffing committee.

Proposed: Cllr Thomson **Seconded: Cllr Scawn** **unan** **22/134**

b. It was **resolved** on staff pay rise 2021-22 as per LGA agreements: 2.75% SCP1 and 1.75% remainder SCPs.

Proposed: Cllr Thomson **Seconded: Cllr Burgis** **unan** **22/135**

c. Following one amendment, it was **resolved** to accept and sign Lease Agreement for Allotment Land.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** **22/136**

d. To **resolve** on any update regarding Cleas CP devolution. **None** **22/137**

13. To note items for 15th March 2022 Agenda.

Later agendas

TT request for grant £4,200.

SLCC membership

Broadband and Electricity supplier/contracts at OCM

The Mayor closed the meeting at 20.02 pm

Chair's Signature.....

Dated.....15/3/22