



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

Town Hall
Market Place
Camelford
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **15th March 2022 at Camelford Hall, Clease Road, Camelford at 6.30pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 3rd March 2022 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – partial handover on 4th March for the launch event. Snagging to be done. Scout meeting 16th March; Cllrs Rotchell and Hewlett attending.

7. Planning

a. Any late applications will be discussed under this section.

None

For information

PA21/07242. Bowood Park Hotel and Golf Course. Development of residential houses. **Refused**

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell

9. Correspondence

a. To **resolve** to respond to emails from Caladen Ltd regarding OCM drainage; (including Clerk response to date attached), and fencing via solicitor.

b. To **resolve** upon email from St.Tudy requesting CTC contract to maintain its new cemetery

10. Agenda Items

- a. To **resolve** on where/how to hold meetings and working groups from April 2022.
- b. To **resolve** on SLCC Management in action 2022 conference – virtual package £60 +VAT
- c. To **resolve** to purchase signs for Clease car park £674.35 +VAT
- d. To **note** emergency drain reinstatement in OCM £650 +VAT
- e. To **resolve** that Clerk and Finance chair can authorise accounts for payments due before year end – to be presented as usual on 7th April. (container invoices due)
- f. To **note** responses to off-street car parking consultation, to **resolve** to implement parking order from 1st April 2022 and to advertise as 'made' as per statutory requirements.
- g. To **note** NDP referendum result, to be discussed at Strategic WG meeting.

11. Accounts

a.	To note Balances at 9 th March 2022		
	Current Account	£86,918.95	
	Tracker Account	£51,428.50	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Staff	March Wages & expenses	BACS £9,361.12
	HMRC	March Tax & NI	BACS £2,853.33
	Cornwall Pensions	March Pension contributions	BACS £2,947.02
	PWLB	Churchfield CP loan	DD £4,862.42
	Camelford Hall	Hall Hire 15 th March APM	BACS £30.00
	Source for business	Water OCM Nov- Feb	BACS £55.73
	Barclays	Charges	DD £8.25
	Beiran Martlew	Temporary lighting – Welcome Back	BACS £200.00
	PTC Landscaping	Enfield Park path and drainage	BACS £19,051.00
	Smart window cleaning	Town Hall	BACS £25.00
	Cloudy IT	Annual office support and cloud system	BACS £2,629.98
	Camelot Garage	fuel for Maintenance	BACS £29.77
	Sea Dog IT	Webhosting	DD £25.00
	Rise Associates	20% of fee – place shaping TCRF	BACS £5,926.20
	Kevin Welch	Technics decks – Welcome Back	BACS £800.00
	Reach Publishing Services	Publicity – Welcome Back	BACS £2340.00
	Spar	Office supplies	Debit £16.71
	3 Business Services	mobile phone – youth worker	DD £18.71
	Staples	Office supplies	Debit £127.38
	Staples	Office supplies	Debit £24.40
	Cornwall Council	Churchfield enforcement	BACS £124.80
	Paragon ID	Churchfield tickets	BACS £327.84
	All in One building	Repair OCM wall	BACS £528.00
	All in One building	Attached Graffiti boards to OCM wall	BACS £216.00
	First fence Ltd	Fence to OCM wall – Clease boundary	Debit £938.72
	R Sleep	Maintenance supplies	BACS £20.67
	Elite Industrial supplies	Maintenance PPE	BACS £46.06
	Positive Energy	Town Hall Electricity	DD £112.23
	Positive Energy	Town Hall Electricity	DD £324.20
	Pennon	Water	DD £22.5
	Pennon	Water	DD £42.50
	Plusnet	Broadband/Telephone	DD £25.20
	Pickle Design	Website – google search	DD £60.00
	Voiphone	Telephone system	DD £9.60
	Voiphone	Telephone Calls	DD £50.00
	Cloudy IT	Office computer systems	DD £218.58
	Camelford Town Trust	Town Hall Rent	SO £488.28
	Staples	Office supplies	Debit £96.95
		TOTAL	£54,984.15
	To note Income		
	Community Fund	Grant OCM phase 2, part payment	AC £48,508.37
	Cornwall Council	LMP - footpaths	AC £857.04
	Barclays	Interest on No.2 account	AC £1.28
		TOTAL	£49,366.69

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

- a. To **review** and **resolve** on renewal of Youth Worker contract for 2022-23.
- b. To **resolve** on any update regarding Clease CP devolution.
- c. To **note** National Salary Award 2021/22 scales.

13. To note items for 7th April 2022 Agenda.

TT request for grant £4,200.

SLCC membership

Later agendas:

Broadband and Electricity supplier/contracts at OCM