



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 19th April 2022 at **Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To note Councillors present

2. To receive Apologies for absence with reasons

Cllrs Shaw and Thomson – Personal

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of:

Ordinary Meeting 7th April 2022 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. Clease CP. Utilities.

7. Planning

a. Any late applications will be discussed under this section.

PA22/02159. 4 Chapel Street. Mrs Sally Parsloe. Works to tree within Camelford CA namely to reduce height of Spruce (T1) by appx 5m. [weblink](#)

8. Portfolio Reports

- Mayor's Report – Cllr Rotchell
- Camelford Network Panel Report – Cllr Hewlett
- Camelford Hall

9. Correspondence

- Email from resident – regarding behaviour at OCM and Clerk response.
- Email from resident – regarding bench plinths in Enfield Park and Clerk response

- c. CC – Climate Emergency DPD hearings

10. Agenda Items

- a. To **note** Strategic Working Group Meeting minutes.
- i. To **resolve** on FC frequency and Committees for 2022-23:
- One Ordinary meeting per month – 3rd Tuesday of each month
 - One Annual meeting per year – 1st Thursday in May.
 - Quarterly meetings Staffing and Finance Committee (amalgamated) – with delegated authority to recruit.
 - 6 weekly meetings Estates and Properties Committee
 - 6 yearly meetings for Events and Strategic Committees respectively.
- Once budget agreed by FC for each committee, Chair of committee and CTC Clerk to agree items as per financial regulations. Chair of Finance Committee to audit invoices monthly. FC to authorise accounts outstanding for payment as usual.
- b. To **note** Clerks' achievement of being awarded Principle of the Society for Local Council Clerks
- c. To **discuss** Scout hut – actions and potential expenditure required.

11. Accounts

a.	To note Balances at 11 th April 2022		
	Current Account	£150,017.21	
	Tracker Account	£51,428.50	
	NS&I	£42,483.49	
	CCLA	£80,000.00	
b.	To resolve to authorise the payments of Accounts Outstanding		
	Staff	April Wages & expenses	BACS £9,368.67
	HMRC	April Tax & NI	BACS £2,527.74
	Cornwall Pensions	April Pension contributions	BACS £2,865.80
	Cornwall Council	Churchfield – Business Rates	DD £444.00
	Cornwall Council	Town Hall – Business Rates	DD £319.00
	SLCC	Management in Action conference	BACS £48.00
	All in One Building	OCM boundary fencing	BACS £696.00
	Spar	Office supplies	Debit £8.94
	Street Games UK	Skate board training – Youth Worker	Debit £200.00
	H3G	Youth worker mobile	DD £18.00
	Smart window cleaning	Town Hall	BACS £25.00
	Jackson Lift Group	Annual maintenance contract	BACS £1764.00
	Camelford Hardware store	Maintenance supplies	BACS £159.37
	Tindle Newspapers Cornwall	Advertisement for car parking order	BACS £201.60
	Trophiesplusmedals	Jubilee Pins	Debit £356.00
	Amazon	Post Office	Debit £20.59
	Pennon	Town Hall Water	DD £22.50
	Plusnet	office broadband	DD £27.64
	Screwfix	Maintenance supplies	Debit £28.64
	Southern Electric	Cleas CP	DD £26.88
	Cornwall Council	Business rates – Churchfield CP	DD £445.10
	Cornwall Council	Business rates – Town Hall	DD £322.60
	Cornwall Council	Business rates – Park Store	DD £53.28
	Pennon	Public Toilets Water	DD £42.50
	CloudyIT	Balance office computer 2021-22	DD £47.65
	SWALEC	Public Toilets Electric	DD £285.87
	Enervo	Street light maintenance	DD £64.80
	Camelot Garage	Fuel or maintenance	BACS £100.53
	Positive Energy	Town Hall Electricity	DD £126.02
		TOTAL	£20,616.72
	To note Income		
	Cornwall Council	Precept	AC £143,127.50
	Cornwall Council	Council Tax Support Grant	AC £2,566.17
	Cornwall Council	CIL payment	AC £1815.73
		TOTAL	£147,509.40

12. To note items for 5th May 2022 Agenda.

Annual Meeting – policies, committees, EOI Mayor and Deputy Mayor