



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CiLCA

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), S Bond (Deputy Mayor), A Ackroyd-Johnson, A Burgis, M Coombes, S Elford, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **7th April 2022 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

- 1. To note Councillors present**
- 2. To receive Apologies for absence with reasons**
- 3. To receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
- 5. To receive and approve the Minutes of:**
Ordinary Meeting 15th March 2021 (attached).

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – toilets in, container padlock. Swings. Cleave, car parking order, Claim gone to CC for Welcome back fund £16k. DSCVR app is live. Meeting with Scouts. Feasibility study with CC transport team for comment. Roger Gates taken over from Sarah Sims. Hall for Cornwall workshops completed. Lift has been fixed.

7. Planning

a. Any late applications will be discussed under this section.

PA22/02159. Anneth Lowen, Newhall Green, Mr Ian Ficher. Listed building consent for installation of solar panels to rear roof facing SW and SSE. Weblink

PA22/02440. Beech House, Victoria Road, Mr Moore. Conversion of detached garage into ancillary accommodation with the option to use as holiday letting. Weblink

PA22/02673 The Old County Yard, Tregath Business Park, Mr J Smeeth, Tregath LLP. Demolition of former Council Depot buildings and erection of new Commercial Unit(s) (mixed Use class E and B8), together with associated works.

For Information

PA22/00553. Lands End Cottage, St.Teath. Mr M Hardiman. Conversion of garage. **Approved.**

PA22/01367. 4 College Road, Mrs Colline Richards. Works to trees. **Approved**

8. Portfolio Reports

- a. Mayor's Report – Cllr Rotchell
- b. Camelford Network Panel Report – Cllr Hewlett

9. Correspondence

- a. Letter from Finns Solicitors – advice on allotment tenancy agreement.
- b. Letter from Barclays – tariff rates
- c. Clerk and Councils Direct Magazine.
- d. Seadog IT – email noting increase in website hosting charges
- e. Cornwall Council – 20mph rollout phase 1 – consultancy.

10. Agenda Items

- a. To **resolve** to pay Clerk's SLCC membership - £351
- b. To **resolve** on grant application from Town trust for £4,200
- c. To **resolve** on grant application from Camelford Hall for £1,500
- d. To **resolve** to purchase permits for Churchfield car park £220 plus VAT.
- e. To **note** Events Working Group Meeting.
 - i To **resolve** on memorial lapel pins x 400. £356.
 - ii To **resolve** not to run Camelford introducing
 - iii To **resolve** to continue with Friday music on the bandstand July - September
 - iv. To **resolve** to purchase high vis tabards for events 20 @ £4.80 each
 - v. To **resolve** to purchase 25 x jubilee mugs. £75
- f. To **resolve** on SLA with CC for enforcement – to include Clease and Fore Street.
- g. To **resolve** to purchase post box £20.99 for OCM
- h. To **note** certificate of practical completion for OCM phase 2
- i. To **resolve** to apply for FEAST funding for Enfield Park Centenary event £4,000.
- j. To **resolve** on recommendations from Cornwall Councillors regarding Community Networks Highways scheme.
- k. To **resolve** to purchase replacement metal bin liners 2 x £110.85
- l. To **resolve** on way forward for Fore Street disabled parking/Nom Nom's; following many complaints.
- m. To **resolve** on Mayoral request to donate £200 to St.Petrocs.
- n. To **note** Annual Parish Meeting minutes.
- o. To **resolve** on revised Allotment tenancy agreement and associated paperwork.
- p. To **resolve** on Jubilee Beacon – change of location.
- q. To **resolve** on electricity supplier/contracts at OCM
- r. To **resolve** on Bracken removal £530 + VAT per cut.
- s. To **resolve** upon trade tent for Camelford Show - £72 (inc. 4 tickets)
- t. To **resolve** on steel fence frame at boundary OCM and Fore Street - £780 plus VAT.
- u. To **resolve** on Summer toilet opening times.

11. Accounts

- a. To **note** Balances at 31st March 2022

Current Account	£4,470.44
Tracker Account	£51,428.50
NS&I	£42,483.49
CCLA	£80,000.00
- b. To **resolve** to authorise the payments of Accounts Outstanding

R.Sleep Ltd	Maintenance supplies	BACS	£206.01
Gallagher Insurance	Van insurance	BACS	£681.20
Staples	Office supplies	Debit	£96.95
SLCC	Clerk's membership	BACS	£349
SSE	Cleaze electricity	DD	£26.88
SSW	Allotments water	DD	£111.04
Barclays	Bank Charges	DD	£7.99
The Unfortunate Ones	Deposit - music for party in the park	BACS	£125.00
Cornwall ALC	Annual Membership	BACS	£1031.64
All in One Building	OCM Toilet block – sewer and water	BACS	£720.00
Cornwall ALC	Planning training – A Burgis	BACS	£36.00
Launceston Voluntary First Aid	Winter Festival and St.Pirans Day	BACS	£300.00

Gary McCausland	Music – Welcome back fund	BACS	£800.00
Camelford Hall	Hall Hire – Scouts	BACS	£60.00
Jackson Lift Group	Breakdown/repair	BACS	£211.20
Jag Signs	OCM plaque	BACS	£127.38
Jag Signs	Uniform PPE	BACS	£85.98
All in One Building	Broadwood bridge repair	BACS	£936.00
Containers direct	Toilet block OCM	BACS	£6420.00
Rob Rotchell	Expenses – easter Eggs	BACS	£91.25
Annown	Music – St.Pirans	BACS	£50.00
Camelford Town Trust	Market Place/fore Street annual rent	SO	£20.00
Camelford Town Trust	Town hall rent	SO	£488.28
SWW	Water OCM	BACS	£55.73
Streetmaster	Benches – Welcome back fund	BACS	£4460.16
Amazon	Mixer for Decks – Welcome back fund	Debit	£179.00
H3G	Youth worker mobile	DD	£18.71
Seadog IT	Webhosting	DD	£25.00
		TOTAL	£17,720.40
To note Income			
Sport England	OCM grant – part payment	AC	£6,128.00
Lottery Community Fund	OCM grant – part payment	AC	£30,991.19
Barclays	Tickets/permits/library printing	Cash	£757.35
Barclays	Library takings Q4	Cash	£29.10
Wallgate	Refund	AC	£79.73
Amazon	Refund gloves/PPE	credit	£43.96
		TOTAL	£38,029.33

12. To note items for 19th April 2022 Agenda.