



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 7th April 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 7 other Councillors present: Cllrs Ackroyd-Johnson, Burgis, Coombes, Elford, Scawn, Shaw, Thomson 22/163

2. To receive Apologies for absence with reasons

Cllrs Hewlett, Rotchell, Grigg, personal.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes Seconded: Cllr Thomson unan 22/164

3. To receive Declarations of Interest & Approve Dispensations

Cllr Scawn 10.b agenda pecuniary to leave the room 22/165

4. Public question time (15 minutes allowed for this)

1 member of the public attended. 22/166

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 15th March 2022 after one amendment

Proposed: Cllr Thomson Seconded: Cllr Elford 5-0 (3 abs) 22/167

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – toilets in, container padlock outstanding. Swings have been removed – waiting for replacement part from manufacturer. Clear car parking order in place – not heard regarding completion yet, waiting to hear back regarding proofs for car park signage. Claim gone to CC for Welcome back fund £16k. DSCVR app is live. Meeting with Scouts on 16th, electrics have been fixed. Feasibility study with CC transport team for comment. Roger Gates taken over from Sarah Sims. Hall for Cornwall workshops completed. Lift has been fixed. End of year – VAT claims outstanding – HMRC technical issue. 22/168

7. Planning

a. Any late applications will be discussed under this section.

PA22/02159. Anne Lowen, Newhall Green, Mr Ian Fischer. Listed building consent for installation of solar panels to rear roof facing SW and SSE. Cllr Shaw noted property not overlooking anyone, rural location, benefits them and the planet.

It was **resolved to Support**

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Thomson unan 22/169

PA22/02440. Beech House, Victoria Road, Mr Moore. Conversion of detached garage into ancillary accommodation with the option to use as holiday letting. Cllr Shaw noted issues access onto the narrow section of Higher Cross Lane; on the narrow section. Another 9 or 10 houses going on that road – wrong spot and wrong place for holiday accommodation. Taking a facility away from the main house

It was **resolved to Object**

Proposed: Cllr Shaw Seconded: Cllr Elford unan 22/170

PA22/02673 The Old County Yard, Tregath Business Park, Mr J Smeeth, Tregath LLP.

Demolition of former Council Depot buildings and erection of new Commercial Unit(s) (mixed Use

class E and B8), together with associated works. Cllr retails and business – not suitable for retail, storage and commercial. Support knocking down and rebuilding. Because of access. Only concern It was **resolved** to **Support** commercial. Concerned about suitability of retail

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson 7-0 (1abs) 22/171

For Information

PA22/00553. Lands End Cottage, St.Teath. Mr M Hardiman. Conversion of garage. **Approved.**

PA22/01367. 4 College Road, Mrs Colline Richards. Works to trees. **Approved**

PA22/01161. Village Green, the Old Museum. Works to trees. **Decided not to make TPO.** 22/172

8. Portfolio Reports

- a. Mayor's Report – Cllr Bond noted Mayor attended 6 events - various consultation and committee meetings. 22/173
- b. Camelford Network Panel Report – Cllr Hewlett. Next agenda 22/174

9. Correspondence

- a. Letter from Finns Solicitors – advice on allotment tenancy agreement. **Noted** 22/175
- b. Letter from Barclays – tariff rates. **Noted.** 22/176
- c. Clerk and Councils Direct Magazine. **Noted** 22/177
- d. Seadog IT – email noting increase in website hosting charges. **Noted** 22/178
- e. Cornwall Council – 20mph rollout phase 1 – consult. No enforceable – not enough Police officers to enforce the new limit. Cllr Burgis attended the webinar; showed 12 maps within this network area. If it 40 to 30 30 to 20. Should have been forwarded after the CNP. **Noted** 22/179

10. Agenda Items

- a. It was **resolved** to pay Clerk's SLCC membership - £351
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Burgis unan 22/180
- b. It was **resolved** on grant application from Town trust for £4,200
Proposed: Cllr Coombes Seconded: Cllr Ackroyd-Johnson 7-0 (1ab) 22/181
- c. It was **resolved** on grant application from Camelford Hall for £1,050 as budget
Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 22/182
- d. It was **resolved** to purchase permits for Churchfield car park £220 plus VAT.
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Shaw unan 22/183
- e. The Events Working Group Meeting was **noted.** 22/184
 - i. It was **resolved** on memorial lapel pins x 400. £356.
 - ii. It was **resolved** not to run Camelford introducing
 - iii. It was **resolved** to continue with Friday music on the bandstand July – September. AAJ run it a little bit longer from June.
 - iv. It was **resolved** to purchase high vis tabards for events 20 @ £4.80 each
 - v. It was **resolved** to purchase 25 x jubilee mugs. £75
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Elford unan 22/185
- f. It was **resolved** on SLA with CC for enforcement with one amendment, take out Clease CP.
Proposed: Cllr Shaw Seconded: Cllr Coombes 5-1 dec carried 22/186
- g. It was **resolved** to purchase post box £20.99 for OCM
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Thomson 7-0 (1abs) 22/187
- h. The certificate of practical completion for OCM phase 2 was **noted** 22/188
- i. It was **resolved** to apply for FEAST funding for Enfield Park Centenary event £4,000 for Leaf tree and workshops
Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Burgis unan 22/189
- j. It was **resolved** on recommendations from Cornwall Councillors regarding Community Networks Highways scheme.
Proposed: Cllr Scawn Seconded: Cllr Coombes unan 22/190
- k. It was **resolved** to purchase replacement metal bin liners x 2. £110.85
Proposed: Cllr Elford Seconded: Cllr Ackroyd-Johnson 7-0 (1abs) 22/191
- l. It was **resolved** on way forward for Fore Street disabled parking/Nom Nom's; following many complaints. Cllr Shaw noted could investigate in clamping, it may take notice then. Designed and designated for disabled only. Permission has never been given for businesses to park in disabled bays. Clerk suggested a face-to-face meeting first; to include Cllr Bond.
Proposed: Cllr Thomson Seconded: Cllr Elford 7 -0 (1abs) 22/192

m. Mayoral request to donate £200 to St.Petrocs was discussed. Cllr Scawn noted turned down causes outside of Camelford. Cllr Shaw noted that it should be asked to complete grant application to request a specific item.

It was **resolved** to ask for a grant application

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **5-0 (3abs)** **22/193**

n. The Annual Parish Meeting minutes were **noted**. 22/194

o. It was **resolved** on revised Allotment tenancy agreement and associated paperwork after amendments to conditions 3.55 wildlife vs 3.72 rats. A bit contradictory – reword

Proposed: Cllr Shaw **Seconded: Cllr Thomson** **unan** **22/195**

p. It was **resolved** on Jubilee Beacon – change of location. Field next to the water treatment works. Commoners not happy - risk of fire on the top of Rough Tor.

Proposed: Cllr Shaw **Seconded: Cllr Ackroyd-Johnson** **unan** **22/196**

q. It was **resolved** to delegate decision on electricity supplier/contracts at OCM to the Clerk, Cllrs Coombes and Shaw as prices are changing daily

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Scawn** **unan** **22/197**

r. It was **resolved** on Bracken removal £530 + VAT per cut.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **7-0 (1abs)** **22/198**

s. It was **resolved** upon trade tent for Camelford Show - £72 (inc. 4 tickets)

Proposed: Cllr Burgis **Seconded: Cllr Ackroyd-Johnson** **unan** **22/199**

t. It was **resolved** on steel fence frame at boundary OCM and Fore Street - £780 plus VAT.

Proposed: Cllr Burgis **Seconded: Cllr Elford** **7-0 (1 abs)** **22/200**

u. It was **resolved** on Summer toilet opening times from 9th April daily 9am-6pm

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **22/201**

11. Accounts

a. Balances at 31st March 2022 were **noted**

Current Account	£4,470.44		
Tracker Account	£51,428.50		
NS&I	£42,487.74		
CCLA	£80,000.00		22/202

b. It was **resolved** to authorise the payments of Accounts Outstanding

R.Sleep Ltd	Maintenance supplies	BACS	£206.01
Gallagher Insurance	Van insurance	BACS	£681.20
Staples	Office supplies	Debit	£96.95
SLCC	Clerk's membership	BACS	£349
SSE	Cleas electricity	DD	£26.88
SSW	Allotments water	DD	£111.04
Barclays	Bank Charges	DD	£7.99
The Unfortunate Ones	Deposit - music for party in the park	BACS	£125.00
Cornwall ALC	Annual Membership	BACS	£1031.64
All in One Building	OCM Toilet block – sewer and water	BACS	£720.00
Cornwall ALC	Planning training – A Burgis	BACS	£36.00
Launceston Voluntary First Aid	Winter Festival and St.Pirans Day	BACS	£300.00
Gary McCausland	Music – Welcome back fund	BACS	£800.00
Camelford Hall	Hall Hire – Scouts	BACS	£60.00
Jackson Lift Group	Breakdown/repair	BACS	£211.20
Jag Signs	OCM plaque	BACS	£127.38
Jag Signs	Uniform PPE	BACS	£85.98
All in One Building	Broadwood bridge repair	BACS	£936.00
Containers direct	Toilet block OCM	BACS	£6420.00
Rob Rotchell	Expenses – easter Eggs	BACS	£91.25
Annown	Music – St.Pirans	BACS	£50.00
Camelford Town Trust	Market Place/fore Street annual rent	SO	£20.00
Camelford Town Trust	Town hall rent	SO	£488.28
SWW	Water OCM	BACS	£55.73
Streetmaster	Benches – Welcome back fund	BACS	£4460.16
Amazon	Mixer for Decks – Welcome back fund	Debit	£179.00
H3G	Youth worker mobile	DD	£18.71
Seadog IT	Webhosting	DD	£25.00

Proposed: Cllr Ackroyd-Johnson	Seconded: Cllr Thomson	TOTAL	£17,720.40
To note Income		unan	22/203
Sport England	OCM grant – part payment	AC	£6,128.00
Lottery Community Fund	OCM grant – part payment	AC	£30,991.19
Barclays	Tickets/permits/library printing	Cash	£757.35
Barclays	Library takings Q4	Cash	£29.10
Wallgate	Refund	AC	£79.73
Amazon	Refund gloves/PPE	credit	£43.96
		TOTAL	£38,029.33
			22/204

12. To note items for 19th April 2022 Agenda.

Cllr Shaw, Thomson - apologies
 Network and Hall Trustees meeting report

The Deputy Mayor closed the meeting at 7.55 pm

Chair's Signature.....

Dated.....

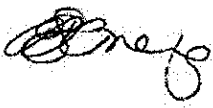
Esther Greig

From: Esther Greig
Sent: 04 April 2022 15:23
To: Helen [REDACTED]
Cc: Andy Shaw; Rob Rotchell
Subject: RE: Seats in the park

Dear Helen,

Thank you for your feedback – it is something that was discussed on the Estates and Properties walkaround last week. Some sections of those pads are higher than current building regulations for steps. CTC will be considering the best way forward with this over the coming months.

Best regards



Esther Greig
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk
Not available on Thursdays.

From: Helen [REDACTED]
Sent: 04 April 2022 14:55
To: Esther Greig <clerk@camelford-tc.gov.uk>
Subject: Seats in the park

I've recently been walking in Enfield Park with an 88 year old woman who is recovering from surgery and falls (or the other way round). She walks with a frame. I had not noticed some problems with the benches that have become obvious in her company!

Most of the benches in the park, certainly nearest the entrance, are mounted on a high slab of concrete. She cannot lift her feet high enough to mount the slab in order to reach the bench. It might be better in future if benches are not mounted so far above the ground, or possibly there are handrails to enable climbing? There is also some difficulty for older people who find getting up and down hard with benches that have a hand support only on one side of the seat. I appreciate most benches come with a handrail at each end, but might it be possible to have at least one near the entrance where the seats have arm rests between seats to make this easier?

As I say, I wouldn't have been aware of this except for my recent volunteering with a number of older people who lack the flexibility, balance or strength to manage any additional obstacles!

Thanks,
Helen

I'm trying to use less energy so will only respond to e-mails in future if a reply is needed, rather than for politeness!

Esther Greig

From: Esther Greig
Sent: 04 April 2022 09:54
To: Dear [REDACTED]
Cc: Claire Hewlett; Rob Rotchell
Subject: RE: Camelford Skate Park

Dear Mr [REDACTED]

Thank you for taking the time to feedback your concerns about the OCM Skatepark.

The pump track surface is too crumbly to use at the moment. There seems not to be enough tar in the tarmac! The contractor is liaising with the materials supplier to get this rectified. CTC are hoping that this will not take too long.

CTC is aware that anti-social behaviour occurs on CTC assets such as OCM and the park. I hope you were able to report this anti-social behaviour to the Police. The more evidence that can be provided will mean that the Police can justify an increased presence in Camelford. The link can be found here:

<https://www.police.uk/pt/contact-the-police/report-a-crime-incident/>

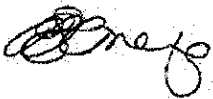
There is CCTV at OCM – individuals can be identified and spoken to retrospectively. I need the Police to contact this office to request the footage. It is so important that reports are made to the Police on 101.

The open container will have lockable sliding doors installed – North Cornwall glazing was instructed last year. There have been supply delays throughout the build unfortunately. CTC is still waiting on a table tennis table. The red container is going to be a café – CTC has not yet received an acceptable tender to run it. The original tenant, that contracted in Spring 2020, had to pull out due to the COVID delays – which is understandable but disappointing. The idea of the café was to have additional adult presence and extra ‘eyes’.

Regarding rubbish. The 3 bins that were up at the skatepark were removed for phase 2 surfacing. These have been returned to CTC missing their liners. CTC will be authorising the purchase of replacements this week, with a view to reinstallation on receipt. CTC staff litter pick that area almost daily. CTC has found in the past that skatepark users still have difficulty putting rubbish into the bins even when they are in situ.

As part of the grants, CTC has been able to employ a Youth Worker for one day a week. CTC knows that 7 hours is not enough, but it is a start. The Youth Worker has targets to meet regarding interaction that are part of the grant terms and conditions. This funding has been secured for 5 years. The hard work starts now!

Best regards



Esther Greig
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk

Not available on Thursdays.

From: Dean [REDACTED]
Sent: 03 April 2022 19:01
To: Esther Greig <clerk@camelford-tc.gov.uk>
Subject: Camelford Skate Park

Good Afternoon.

Today I took my children to enjoy the skate park and bike track. My sons were disappointed not to be able to use the track as its fenced off.

However my complaint comes from the serious anti social behaviour from the youths there. Minors are smoking and Drinking alcohol and as there are no bins there they felt the need

To smash the bottle even though they can clearly see that there was myself and another father enjoying the sun with their children.

I was greeted with a foul mouthed young female who clearly has zero respect for the place or those that are there to genuinely enjoy using it.

I am furious to see that with my Council tax being increased again (especially as Camelford Town Council have increased it too) – that for some reason youths that are spending evenings up there, are damaging the

place and showing zero respect.

The hut that is attached to the skate park is missing a wooden board due to children kicking footballs at it. The new properties that are for sale next to the skate park are likely to be subject to abuse,

Especially when they ask youths NOT to kick footballs against their property. I am so disappointed that I now feel that it is NOT safe for me to take my children to the skate park, as if they are happy to

Give me abuse then they have no fear of treating my children that way. There is NO security up there as a deterrent for these young people. Id be interested to know what the Town Council will

Be doing to ensure that families such as mine feel that the skate park is a place for them to use and enjoy. i literally feel so let down and im currently unlikely to take my children there again, which is ridiculous

Given that the skate park is supposed to be a HUB to be used by the local community. Please get back to me regarding this issue.

Many thaNKS

Dean F [REDACTED]

Esther Greig

From: Jo McCabe <jo.mccabe@cornwall.gov.uk> on behalf of Programme Officer <ProgrammeOfficer@cornwall.gov.uk>
Sent: 08 April 2022 10:53
Subject: Cornwall Climate Emergency DPD Hearings

Information Classification: CONTROLLED

Dear Representatives,

You have indicated that you wish to speak at the above Hearings, I am currently working with the Inspector to schedule the Hearings, we are currently looking at the possibilities of June but this may be difficult given it's the start of the summer holidays and it will limit venue hire, the second date we are looking at is October, what I would like to check with you is that you still wish to be heard at the hearings and whether you still feel comfortable with holding the hearings in public given that Covid rates are still high in Cornwall.

I'd appreciate it if you could indicate whether you still wish to attend in person and what your thoughts are around public hearings.

Kind regards,

Jo

Jo McCabe – Cornwall Climate Emergency DPD Programme Officer

Programmeofficer@cornwall.gov.uk | External: 01872 322222
3rd Floor, Room 3B
Pydar House,
Pydar Street ,
Truro,
TR1 1XU

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Minutes of the Strategic Working Group Meeting – 21st February 2022

1. Members present and apologies for absence.
Cllrs: Rob Rotchell (RR), Mike Coombes (MC), Claire Hewlett (CH)
None received from Cllrs Ackroyd-Johnson, Burgis
2. Previous minutes were **reviewed**.
3. Report received on:
TCRF – documents with CC to against its strategic priorities. Grant monies received and spent within year.
OCM. Clerk went through the cash-flow spreadsheet. About £22k still to spend on the project, of which about £15k is of CTC's budget. Spend to date has been allocated to grant funders so that monies were received in 21-22 financial year. Most grant monies are in - about £2.7k outstanding from RC to be paid this month. Clerk noted that about £4.5k allocated to café fit out and murals can be spent on alternatives/contingences if required. Otherwise, all on budget. Regarding outstanding items on the build – table tennis table will be delivered on or before 14th April. Pump track has been fenced off as the surface is crumbling – Freestyle is liaising with material supplier to rectify this ASAP. Glazing company still waiting for the doors to be supplied for the youth shelter; but will fit as soon as they arrive. DC is working on producing a schedule for the monitoring required – DC, Youth Worker and Clerk having meeting next week to finalise targets.
OCM Café - marketing the opportunity. No EOI received. DC is chasing other container box franchises to see if they are interested. Will need to consider marketing further afield. Clerk suggested waiting until the project construction is complete – to see if there is any available budget.
4. Action plan from vision and feasibility study was discussed. RR noted that Matt (Via Scott Mann) has noted that CTC has to be patient regarding shared prosperity fund and bypass. Suggesting lobbying CC on Camel trail as the most important project that has been identified to affect economic prosperity. Clerk to arrange a meeting with Cornwall Councillors for end of April. To ensure work is not duplicated, RR to arrange meeting with CIC. CH noted useful to have long term priority, but also short term, easy wins to maintain progress. Volunteer forum to be held at Bowood later this Spring. Clerk suggested after Jubilee so that CTC officers can be involved.
5. Highways scheme 2021-25 was discussed. CH noted that funding for 20-21 was allocated by Cornwall Councillors – going to Council on 7th. Need to sort out the EOI for remaining term – 3 years budget at £22k per year. Clerk to pull everything together for next Strategic meeting. RR noted that consultation for the 20mph zone in Camelford underway – issue will be enforcement, CH noted that local Police were trying to manage expectations at the CNP meeting. Clerk to have conversation with Highways regarding radar signs – need 4 of them – 2 in Helstone and 2 either end of A39 through town – Valley Truckle and Victoria Road. RR noted from his speed watch experience that it is locals that speed.
6. NDP amendments were discussed. Clerk noted deadline of 10th April to get response on minor amendments to CC. Clerk noted that DC hasn't capacity. CH suggested that Cllr Thomson may wish to review the document. Clerk to ask. CH noted next one is due 2030 – for the next administration 25-29 to organise.
7. Full Council and committee meeting frequency was discussed. RR noted that FC meetings now take 60-90 mins and if they were amalgamated to one meeting a month, it would probably take no more that 90-120 mins; as standing items such as minutes, accounts, public participation etc. would not be repeated. There is an issue with Cllr attendance. Planning applications – deadlines can be extended by request; any urgent items could precipitate an extra ordinary meeting instead or delegated authority could be passed to a committee or

member. Clerk noted that all standing, regular meetings should be committees and run as such. This means Events, Strategic, E&P, Staffing and Finance should all be committees. Task and finish groups can be run without transparency/public participation. Would suggest Staffing and Finance are amalgamated – quarterly, and E&P run more often – every 6 weeks. Other groups timings seem to be OK. Group discussed schemes of delegation that might work for committees and officers. Clerk to pull together for next Strategic meeting with a view for FC at the annual meeting in May. Individual Committees to then work on their own terms of reference and schemes of delegation to be finalised in June.

7. Items, time and date for next meeting.

End April tbc. Camel trail, Highways, Meeting structure and scheme of delegation.

SLCC

For Local Council Professionals

This is to certify that

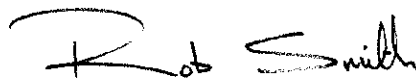
Esther Greig

has successfully met the professional criteria to obtain

Principal Membership

Of the Society of Local Council Clerks

Membership is valid until the 31st March 2023



Rob Smith
SLCC Chief Executive

Dear All,

As promised an update – added in red. Questions in blue:

Clerk to investigate and request resolution from CTC to install railing to the front of the Scout Hut. Deputy Clerk to liaise with Freestyle and get quotes for discussion - to report back April. Waiting for quotes – has missed today's deadline for agenda items for Council meeting on the 19th April, next meeting 5th May. To report wk beg 25th April

Clerk to investigate options for access to Scout hut – concrete surface would be dangerous during icy/frosty weather- to report back April. Still to be assessed To report wk beg 25th April

Clerk to investigate options for preventing kids getting under the hut - to report back April. Quote received from All in One building and forwarded to Scouts by Deputy Clerk. **Do Scouts require anything further from CTC on this item?**

Clerk to confirm if bollard will be reinstated at entrance to OCM, now that there are bollards on the road access - to report back April. Bollard will not be in reinstated

Clerk to instruct All in One building to patch interior wall – Deputy Clerk to instruct immediately. Not received any information from All in One on this item. Clerk spoke to All-in-One on 6th April to advise these patches need to be fixed and that Clerk/Mayor will authorise work to be undertaken on receipt of quote. To report wk beg 25th April

Clerk to instruct Beiran Martlew to test electrics to find source of tripping – Deputy Clerk to instruct. Electrician has attended site and replaced distribution board. **Has the problem been fixed to Scouts satisfaction?**

Clerk to get definite list of what work has been undertaken on the electrics since 2018 – to report back April. I have had a conversation with Beiran – will type up notes and send over wk beg 11th April

Clerk to inform Scouts of what works are scheduled - to report back April –have scheduled meeting with Yetiserve and Beiran on the 12th April To report wk beg 25th April

Clerk to liaise with Scouts regarding broadband provision for the CCTV system - to report back April – have scheduled meeting with Yetiserve and Beiran on the 12th April To report wk beg 25th April

Agreement to place a post box adjacent to the hut (but not on it) – Deputy Clerk has ordered – 8/4/2022

Noted locks will be changed. Scouts to inform clerk when this has been done. Any access to the hut will be pre-arranged as a member of the Scouts committee has to be present. All contractors have been asked to liaise directly with Scouts for access. **Has the lock been changed?**

Youth worker to introduce himself at the next opportunity - Monday and Thursday sessions. Clerk has a meeting with Youth Worker on Monday 11th – will talk through with him. To report wk beg 25th April

I've not received minutes; so I'm working from the summary of the actions I noted to you previously.