



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
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Ordinary Council Meeting – 7th April 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 7 other Councillors present: Cllrs Ackroyd-Johnson, Burgis, Coombes, Elford, Scawn, Shaw, Thomson 22/163

2. To receive Apologies for absence with reasons

Cllrs Hewlett, Rotchell, Grigg, personal.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes Seconded: Cllr Thomson unan 22/164

3. To receive Declarations of Interest & Approve Dispensations

Cllr Scawn 10.b agenda pecuniary to leave the room 22/165

4. Public question time (15 minutes allowed for this)

1 member of the public attended. 22/166

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 15th March 2022 after one amendment

Proposed: Cllr Thomson Seconded: Cllr Elford 5-0 (3 abs) 22/167

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – toilets in, container padlock outstanding. Swings have been removed – waiting for replacement part from manufacturer. Clean car parking order in place – not heard regarding completion yet, waiting to hear back regarding proofs for car park signage. Claim gone to CC for Welcome back fund £16k. DSCVR app is live. Meeting with Scouts on 16th, electrics have been fixed. Feasibility study with CC transport team for comment. Roger Gates taken over from Sarah Sims. Hall for Cornwall workshops completed. Lift has been fixed. End of year – VAT claims outstanding – HMRC technical issue. 22/168

7. Planning

a. Any late applications will be discussed under this section.

PA22/02159. Anneth Lowen, Newhall Green, Mr Ian Fischer. Listed building consent for installation of solar panels to rear roof facing SW and SSE. Cllr Shaw noted property not overlooking anyone, rural location, benefits them and the planet.

It was **resolved** to **Support**

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Thomson unan 22/169

PA22/02440. Beech House, Victoria Road, Mr Moore. Conversion of detached garage into ancillary accommodation with the option to use as holiday letting. Cllr Shaw noted issues access onto the narrow section of Higher Cross Lane; on the narrow section. Another 9 or 10 houses going on that road – wrong spot and wrong place for holiday accommodation. Taking a facility away from the main house

It was **resolved** to **Object**

Proposed: Cllr Shaw Seconded: Cllr Elford unan 22/170

PA22/02673 The Old County Yard, Tregath Business Park, Mr J Smeeth, Tregath LLP.

Demolition of former Council Depot buildings and erection of new Commercial Unit(s) (mixed Use

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Dated...19/4/22

class E and B8), together with associated works. Cllr retails and business – not suitable for retail, storage and commercial. Support knocking down and rebuilding. Because of access. Only concern It was **resolved** to **Support** commercial. Concerned about suitability of retail

Proposed: Cllr Shaw **Seconded: Cllr Ackroyd-Johnson** **7-0 (1abs)** **22/171**
For Information

PA22/00553. Lands End Cottage, St.Teath. Mr M Hardiman. Conversion of garage. **Approved.**

PA22/01367. 4 College Road, Mrs Colline Richards. Works to trees. **Approved**

PA22/01161. Village Green, the Old Museum. Works to trees. **Decided not to make TPO.** 22/172

8. Portfolio Reports

- a. Mayor's Report – Cllr Bond noted Mayor attended 6 events - various consultation and committee meetings. 22/173
- b. Camelford Network Panel Report – Cllr Hewlett. Next agenda 22/174

9. Correspondence

- a. Letter from Finns Solicitors – advice on allotment tenancy agreement. **Noted** 22/175
- b. Letter from Barclays – tariff rates. **Noted.** 22/176
- c. Clerk and Councils Direct Magazine. **Noted** 22/177
- d. Seadog IT – email noting increase in website hosting charges. **Noted** 22/178
- e. Cornwall Council – 20mph rollout phase 1 – consult. No enforceable – not enough Police officers to enforce the new limit. Cllr Burgis attended the webinar; showed 12 maps within this network area. If it 40 to 30 30 to 20. Should have been forwarded after the CNP. **Noted** 22/179

10. Agenda Items

- a. It was **resolved** to pay Clerk's SLCC membership - £351
- Proposed: Cllr Ackroyd-Johnson** **Seconded: Cllr Burgis** **unan** **22/180**
- b. It was **resolved** on grant application from Town trust for £4,200
- Proposed: Cllr Coombes** **Seconded: Cllr Ackroyd-Johnson** **7-0 (1ab)** **22/181**
- c. It was **resolved** on grant application from Camelford Hall for £1,050 as budget
- Proposed: Cllr Shaw** **Seconded: Cllr Ackroyd-Johnson** **unan** **22/182**
- d. It was **resolved** to purchase permits for Churchfield car park £220 plus VAT.
- Proposed: Cllr Ackroyd-Johnson** **Seconded: Cllr Shaw** **unan** **22/183**
- e. The Events Working Group Meeting was **noted.** 22/184
 - i. It was **resolved** on memorial lapel pins x 400. £356.
 - ii. It was **resolved** not to run Camelford introducing
 - iii. It was **resolved** to continue with Friday music on the bandstand July – September. AAJ run it a little bit longer from June.
 - iv. It was **resolved** to purchase high vis tabards for events 20 @ £4.80 each
 - v. It was **resolved** to purchase 25 x jubilee mugs. £75
- Proposed: Cllr Ackroyd-Johnson** **Seconded: Cllr Elford** **unan** **22/185**
- f. It was **resolved** on SLA with CC for enforcement with one amendment, take out Clease CP.
- Proposed: Cllr Shaw** **Seconded: Cllr Coombes** **5-1 dec carried** **22/186**
- g. It was **resolved** to purchase post box £20.99 for OCM
- Proposed: Cllr Ackroyd-Johnson** **Seconded: Cllr Thomson** **7-0 (1abs)** **22/187**
- h. The certificate of practical completion for OCM phase 2 was **noted** 22/188
- i. It was **resolved** to apply for FEAST funding for Enfield Park Centenary event £4,000 for Leaf tree and workshops
- Proposed: Cllr Ackroyd-Johnson** **Seconded: Cllr Burgis** **unan** **22/189**
- j. It was **resolved** on recommendations from Cornwall Councillors regarding Community Networks Highways scheme.
- Proposed: Cllr Scawn** **Seconded: Cllr Coombes** **unan** **22/190**
- k. It was **resolved** to purchase replacement metal bin liners x 2. £110.85
- Proposed: Cllr Elford** **Seconded: Cllr Ackroyd-Johnson** **7-0 (1abs)** **22/191**
- l. It was **resolved** on way forward for Fore Street disabled parking/Nom Nom's; following many complaints. Cllr Shaw noted could investigate in clamping, it may take notice then. Designed and designated for disabled only. Permission has never been given for businesses to park in disabled bays. Clerk suggested a face-to-face meeting first; to include Cllr Bond.
- Proposed: Cllr Thomson** **Seconded: Cllr Elford** **7 -0 (1abs)** **22/192**

Chair's Signature.....

Dated...19/4/22

m. Mayoral request to donate £200 to St.Petrocs was discussed. Cllr Scawn noted turned down causes outside of Camelford. Cllr Shaw noted that it should be asked to complete grant application to request a specific item.

It was **resolved** to ask for a grant application

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **5-0 (3abs)** **22/193**

n. The Annual Parish Meeting minutes were **noted**. 22/194

o. It was **resolved** on revised Allotment tenancy agreement and associated paperwork after amendments to conditions 3.55 wildlife vs 3.72 rats. A bit contradictory – reword

Proposed: Cllr Shaw **Seconded: Cllr Thomson** **unan** **22/195**

p. It was **resolved** on Jubilee Beacon – change of location. Field next to the water treatment works. Commoners not happy - risk of fire on the top of Rough Tor.

Proposed: Cllr Shaw **Seconded: Cllr Ackroyd-Johnson** **unan** **22/196**

q. It was **resolved** to delegate decision on electricity supplier/contracts at OCM to the Clerk, Cllrs Coombes and Shaw as prices are changing daily

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Scawn** **unan** **22/197**

r. It was **resolved** on Bracken removal £530 + VAT per cut.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **7-0 (1abs)** **22/198**

s. It was **resolved** upon trade tent for Camelford Show - £72 (inc. 4 tickets)

Proposed: Cllr Burgis **Seconded: Cllr Ackroyd-Johnson** **unan** **22/199**

t. It was **resolved** on steel fence frame at boundary OCM and Fore Street - £780 plus VAT.

Proposed: Cllr Burgis **Seconded: Cllr Elford** **7-0 (1 abs)** **22/200**

u. It was **resolved** on Summer toilet opening times from 9th April daily 9am-6pm

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **22/201**

11. Accounts

a. Balances at 31st March 2022 were **noted**

Current Account	£4,470.44	
Tracker Account	£51,428.50	
NS&I	£42,487.74	
CCLA	£80,000.00	22/202

b. It was **resolved** to authorise the payments of Accounts Outstanding

R.Sleep Ltd	Maintenance supplies	BACS	£206.01
Gallagher Insurance	Van insurance	BACS	£681.20
Staples	Office supplies	Debit	£96.95
SLCC	Clerk's membership	BACS	£349
SSE	Cleese electricity	DD	£26.88
SSW	Allotments water	DD	£111.04
Barclays	Bank Charges	DD	£7.99
The Unfortunate Ones	Deposit - music for party in the park	BACS	£125.00
Cornwall ALC	Annual Membership	BACS	£1031.64
All in One Building	OCM Toilet block – sewer and water	BACS	£720.00
Cornwall ALC	Planning training – A Burgis	BACS	£36.00
Launceston Voluntary First Aid	Winter Festival and St.Pirans Day	BACS	£300.00
Gary McCausland	Music – Welcome back fund	BACS	£800.00
Camelford Hall	Hall Hire – Scouts	BACS	£60.00
Jackson Lift Group	Breakdown/repair	BACS	£211.20
Jag Signs	OCM plaque	BACS	£127.38
Jag Signs	Uniform PPE	BACS	£85.98
All in One Building	Broadwood bridge repair	BACS	£936.00
Containers direct	Toilet block OCM	BACS	£6420.00
Rob Rotchell	Expenses – easter Eggs	BACS	£91.25
Annown	Music – St.Pirans	BACS	£50.00
Camelford Town Trust	Market Place/fore Street annual rent	SO	£20.00
Camelford Town Trust	Town hall rent	SO	£488.28
SWW	Water OCM	BACS	£55.73
Streetmaster	Benches – Welcome back fund	BACS	£4460.16
Amazon	Mixer for Decks – Welcome back fund	Debit	£179.00
H3G	Youth worker mobile	DD	£18.71
Seadog IT	Webhosting	DD	£25.00

Chair's Signature.....



Proposed: Cllr Ackroyd-Johnson	Seconded: Cllr Thomson	TOTAL	£17,720.40
To note Income		unan	22/203
Sport England	OCM grant – part payment	AC	£6,128.00
Lottery Community Fund	OCM grant – part payment	AC	£30,991.19
Barclays	Tickets/permits/library printing	Cash	£757.35
Barclays	Library takings Q4	Cash	£29.10
Wallgate	Refund	AC	£79.73
Amazon	Refund gloves/PPE	credit	£43.96
		TOTAL	£38,029.33
			22/204

12. To note items for 19th April 2022 Agenda.

Cllr Shaw, Thomson - apologies

Network and Hall Trustees meeting report

The Deputy Mayor closed the meeting at 7.55 pm

Chair's Signature.....

