

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 15th February 2022

Minutes of the Ordinary Meeting of the Council, held at St. Thomas Church.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Bond, ~~Burgie~~, Coombes, Elford, Hewlett, Shaw, Thomson. 22/073

2. To receive Apologies for absence with reasons

Cllrs Grigg, Scawn – personal.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes Seconded: Cllr Elford unan 22/074

3. To receive Declarations of Interest & Approve Dispensations

None 22/075

4. Public question time (15 minutes allowed for this)

Cllr Barry Jordan attended. Not enough takers for omicron virus grants – CC have opened up the criteria to include previous excluded claimants - cut off date for application 5th March. CC bringing Cornwall Housing back in house. 3 or 4 alternative budgets to discuss next week. Attended SJS for walkaround; need £4million to do up the school – hoping to get £2m from CC. 22/076

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 3rd February 2022

Proposed: Cllr Thomson Seconded: Cllr Ackroyd-Johnson 7-0 (2abs) 22/077

6. To receive Clerk's report

Matters arising from the Minutes. OCM phase 2 – concrete/weather delays, hoping to finish 25th. 2 grant claims have gone to Sport England £6k and Reaching Communities £33k. EDF meter at the Scout hut. Clerk will discuss 2021-22 pay rise issues with Staff in meeting on 23rd February. 22/078

7. Planning

a. Any late applications will be discussed under this section.

None

The nomination a Councillor to speak on behalf of CTC was discussed. A statement that will be presented regarding Planning committee notification PA21/0724 Outline application for development of residential units with all matters reserved, except access on 21st February at 10am was finalised. It was **resolved** to nominate Cllr Coombes to attend

Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson 8-0 (1 abs) 22/079

Planning committee meeting will be webcast through Cornwall council portals.

8. Portfolio Reports

Chair's Signature.......... 1

Dated.....3/3/22.....

a. Mayor's Report – Cllr Rotchell noted events working group meeting - agreed programme for four days of fun, jubilee and the centenary. Noted St. Piran's event. Will need all hands-on deck. Need folk on the days to help. Clerk noted staff meeting on 23rd February to allocate people to tasks – will add in available Councillors. Cllr Rotchell attended primary school Governor's meeting – his area of responsibility is special educational needs and disabilities. Wrote to leisure centre about information channels – sending a list of formal meetings. CTC will not be a member of the board just having a representative. Meeting with the Scouts to be scheduled. Proposal to develop a 'man down' group – for those struggling with mental health issues – working with Alan woods from the Masons. 22/080

b. Camelford Network Panel report – Cllr Hewlett noted meeting on 25th January. Police update crime figures down 13%. Street safe – accessible through Police website - to identify areas where you feel unsafe so they can include in their patrols. Speed watch active in Camelford, other parishes are developing teams. Affordable homes – 13270 people on home choice in Cornwall – a quarter over 55 years old. Camelford 316 registered. Only 67 affordable homes delivered. Offsite contributions for 3-year limit to be spent in parish before it gets allocated elsewhere. School place planning – year 7 larger for next few years and then the birth rates have gone down. Only one school is full – all the others have space. Per child funding for schools. Prosperous Cornwall - the local transport plan being refreshed for 2050 – waiting for information from the levelling up paper. More information to come. Hoping to get a proportion of the shared prosperity fund. Working on final submission for the bypass – the department of transport needs to put it into the national roads programme. New CLO to be appointed, Sarah Sims covering. Tina accepted redundancy; leaving end of February. Sarah knows Camelford very well – sharing her with Bodmin network area 22/081

9. Correspondence

- a. Letter from Lanteglos-by-Fowey PC – Manifesto regarding Cornwall's Housing Crisis. **Noted**
It was **resolved** to respond noting CTC has replied directly.
Proposed: Cllr Shaw Seconded: Cllr Coombes unan 22/082
- b. Letter from Tingcombe family – Enfield Park Centenary. **Noted**
It was **resolved** to send an official invite them to the 100th anniversary.
Proposed: Cllr Shaw Seconded: Cllr Coombes unan 22/083
- c. Letter from Tourist – complimenting CTC on 'lovely' Enfield Park. **Noted.** 22/084

10. Agenda Items

- a. It was **resolved** to pay OCM water bill by DD.
Proposed: Cllr Bond Seconded: Cllr Elford unan 22/085
- b. The quarterly lift maintenance report was **noted.** 22/086
- c. It was **resolved** to approve temporary increase in SCP 1 to £9.50 from 1st April as recommended by National Joint Council.
Proposed: Cllr Bond Seconded: Cllr Ackroyd-Johnson unan 22/087
- d. It was **resolved** to sell half the slate for £300 and to move remainder from Churchfield car park to Cemetery as discussed in E&P Working Group meeting.
Proposed: Cllr Shaw Seconded: Cllr Thomson unan 22/088
- e. It was **resolved** to nominate Cllr Rotchell to attend the Leisure Centre Board meetings, and answer Rural Market Towns surveys on older people, and to nominate Cllr Ackroyd-Johnson on younger people respectively.
Proposed: Cllr Coombes Seconded: Cllr Bond unan 22/089
- f. The request from Christmas Lights Committee to hold a fundraiser in Enfield Park towards the end of June was discussed.
It was **resolved** to approve the request in principle, subject to final details, public liability insurance and risk assessments.
Proposed: Cllr Coombes Seconded: Cllr Ackroyd-Johnson unan 22/090
- g. The request from The Darlington Inn owner to remove last bollard nearest that property for ease of parking was discussed. CTC lease the land on from the Town Trust. Cllr Shaw noted that it's not easy to park and get off that site, hence the installation of bollards and planters. Can't move it for H&S reasons.
It was **resolved** to leave the bollard in situ
Proposed: Cllr Shaw Seconded: Cllr Hewlett unan 22/091
- h. It was **resolved** to approve contract renewal with CloudyIT for software and data services in 2022-23.

Chair's Signature.....

Dated... 3/3/22

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Elford 8-0 (1abs) 22/092
****Cllr Jordan left the room****

11. Accounts

a. Balances at 8 th February 2022 were noted			
Current Account	£95,705.10		
Tracker Account	£51,427.22		
NS&I	£42,487.74		
CCLA	£80,000.00		22/093
b. It was resolved to authorise the payments of Accounts Outstanding			
Staff	February Wages & expenses	BACS	£7,473.63
HMRC	February Tax & NI	BACS	£1,933.27
Cornwall Pensions	February Pension contributions	BACS	£2,269.88
SWW	Water OCM	debit	£13.49
Sea Dog IT	Webhosting	DD	£25.00
Spar	Office supplies	Debit	£16.88
Cloudy IT	Office computer systems	DD	£218.58
NALC	Quality award scheme registration	BACS	£60.00
Cornwall ALC	Accreditation Fee for LCAS award	BACS	£120.00
Stephens Home Hardware	maintenance supplies	BACS	£5.98
Camelot Garage	Fuel for maintenance	BACS	£70.00
Biffa	Commercial waste contract Q2-4	BACS	£1665.00
Smart window cleaning	Town Hall	BACS	£25.00
3 Business Services	mobile phone – youth worker	DD	£19.30
Western Supply	maintenance supplies	BACS	£10.80
Highfield Motors	Van MOT	BACS	£54.85
Freestyle Collective	OCM skatepark build – invoice 3 for 5	BACS	£52,210.04
Plusnet	Broadband/Telephone	DD	£12.53
Pennon	Water	DD	£6.50
Pennon	Water	DD	£49.50
Amazon	Floor protector sheets	Debit	£21.66
Amazon	Library craft supplies	Debit	£11.33
Amazon	Library craft supplies	Debit	£14.65
Pickle Design	Website – google search	DD	£60.00
Voiphone	Telephone system	DD	£9.60
Camelford Town Trust	Town Hall Rent	SO	£488.28
Cloudy IT	Office computer system	Debit	£4.56
Southern Electric	Cleas CP electricity	DD	£43.82
Tindle Newspapers	CP order advert	BACS	£221.40
		TOTAL	£67,135.78
Proposed: Cllr Bond	Seconded: Cllr Coombes	unan	22/094

Income was noted			
CCLA Property Fund	Dividend	AC	£731.11
Post Office	Churchfield Tickets	cash	£235.00
		TOTAL	£966.11
			22/095

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

Proposed: Cllr Shaw Seconded: Cllr Ackroyd-Johnson unan 22/096

a. The draft transfer agreement – Cleas CP was reviewed.
It was **resolved** to request that 11.4 b is removed in its entirety – that the land can only be used as a free car park. This land has been owned by various different 'Councils/Trusts' for centuries, and used for a variety of purposes; markets and fairs as well as a car park. Any future Council may wish to use it for a different purpose for the benefit of its electors.

Proposed: Cllr shaw Seconded: Cllr coombes unan 22/097

Clerk to query why the transfer is with limited title guarantee and the implications thereof.

Chair's Signature.....

Dated 3/3/22

13. To note items for 3rd March 2022 Agenda.

Broadband and Electricity supplier/contracts at OCM
Later agendas
Staff Pay rise 2021-22, TT request for grant £4,200.

The Mayor closed the meeting at 19.57 pm

Chair's Signature.....

Dated...3/3/22