



CAMELFORD TOWN COUNCIL

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Ordinary Council Meeting – 19th April 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 5 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Hewlett. 22/205

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson, Grigg, Scawn Shaw, Thomson - personal.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes Seconded: Cllr Elford unan 22/206

3. To receive Declarations of Interest & Approve Dispensations

None 22/207

4. Public question time (15 minutes allowed for this)

1 member of the public attended. Cllr Jordan noted that County Hall flew Ukraine flag – it was stolen over the weekend not taken down. Most people sympathetic to this cause. Debate whether 16 and 17 years old should have the vote. He would like feedback on Mayor/Leader issue for CC. is this for Cornwall Council to decide or to be put to public referendum – would like some feedback. Cllr Rotchell suggested item for next agenda for a formal position from the Council. 22/208

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 7th April 2022

Proposed: Cllr Bond Seconded: Cllr Coombes 3-0 (2 abs) 22/209

Cllrs Rotchell, Burgis, Hewlett, Coombes requested to bring it back item on enforcement at Clease CP for further discussion. Next agenda

6. To receive Clerk's report

Matters arising from the Minutes. Clease CP – transfer has completed, Cllr Shaw has noticed an issue with the new surface which is being investigated. Utilities that Cllr Shaw queried last meeting – quarterly water bill at OCM; of the £55, about £10 is usage and balance is standing charge. Zip wire has broken again – same issue as previous. 22/210

7. Planning

a. Any late applications will be discussed under this section.

PA22/02159. 4 Chapel Street. Mrs Sally Parsloe. Works to tree within Camelford CA namely to reduce height of Spruce (T1) by appx 5m. Cllr Hewlett note it was maintenance.

It was **resolved to No Objection**

Proposed: Cllr Bond Seconded: Hewlett unan 22/211

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted attendance at; Estates and properties meeting and park walk, Strategic, due to annual leave and sickness covered library. 16th Easter book reading and an appearance from the Easter bunny. Proclamation for Jubilee translated into Cornish and written phonetically. 22/212

Chair's Signature.......... 1

Dated.....5/5/22

b Camelford Network Panel Report – Cllr Hewlett noted report from Police. Quite pointed - that the announcement of 20k new officers in the next 3 years but noted need 56 in Cornwall to maintain current level – Camelford staffing will be uplifted in May with another member of staff. Whole service struggling with Covid absences and annual leave. Crime 22% down year on year in this area but cybercrime is up everywhere. Scott Bennett presented from Veor - noted Dr Pandi is now permanent member of staff, but out growing accommodation. Dr Nash on maternity leave. Exciting news 'soon'. Opening a dispensary in Delabole soon. Nigel Blackler updated on bypass - still hopeful, silence from Westminster is deafening. Nigel has left CC, so it's now down to area MP. Costs for the build are sky rocketing. Local contribution is 15%. CC has allocated roads budget per councillor not per network so getting £20k per year for 4 years. Schemes for this year Boscastle traffic restrictions, Trethevy inappropriate parking, dangerous T junction on B3314. Next meeting 24th May - AGM, priorities. Clerk asked for deadline date for Highways EOI

22/213

c. Camelford Hall – Cllr Bond noted trustees meeting decided to have new front doors fitted on the hall, some contention on how contractor was decided. Cooking facilities in the kitchen – replacement, putting hire charges up. Been about 10 years since the costs increased. Financially sound. Short meeting.

22/214

9. Correspondence

a. Email from resident – regarding behaviour at OCM and Clerk response. **Noted.** 22/215
Cllr Bond noted Clerk to request Police have a higher presence of an evening. Cllr Hewlett noted that Police respond to issues being reported. That's how Police allocate resources. All incidents should be reported on 101.

b. Email from resident – regarding bench plinths in Enfield Park and Clerk response. **Noted** E&P to discuss. 22/216

c. CC – Climate Emergency DPD hearings. **Noted** 22/217

10. Agenda Items

a. The Strategic Working Group Meeting minutes were **noted.** 22/218
i. Cllr Rotchell noted meetings lasting less than 90 minutes; and other items within the Strategic minutes. Cllr Burgis noted CTC had one meeting per month previously, the amount of work became greater and meetings were very long. Maybe 2 meetings a month are more than what is necessary at the moment. Cllr Rotchell noted that its not doubling the work – same items on the agenda. Cllr Hewlett noted because of phosphate issue not much planning– one item of planning today and its maintenance on a tree. This may change in the future. Clerk note that it is never usually an issue to get a consultee response deadline extension. Could review the meetings length in 6 months' time. Committees can decide on recommendations for delegated authority. Clerk noted some functions of full council cannot be delegated to committees.

It was **resolved** that for 6 months FC frequency and Committees for 2022-23 would be:

- One Ordinary meeting per month – 3rd Tuesday of each month
- One Annual meeting per year – 1st Thursday in May.
- Quarterly meetings Staffing and Finance Committee (amalgamated) – with delegated authority to recruit.
- 6 weekly meetings Estates and Properties Committee
- 6 yearly meetings for Events and Strategic Committees respectively.

Once budget agreed by FC for each committee, Chair of committee and CTC Clerk to agree items as per financial regulations. Chair of Finance Committee to audit invoices monthly. FC to authorise accounts outstanding for payment as usual.

To be reviewed in November

Proposed: Cllr Hewlett Seconded: Cllr Burgis 4-0 (2 abs) 22/219

b. The Clerks' achievement of being awarded Principle of the Society for Local Council Clerks was **noted.** Record thanks and congratulations 22/220

c. The Scout hut meeting actions and potential expenditure required was **discussed.** Clerk outlined actions. Cllr Hewlett noted her experience of the hut – it was a life expired building when Youth Club left it – skirt around the bottom of the hut was a maintenance issue every year – therefore ongoing maintenance for the Scouts. Railings - CTC responsibility would have been put in 5 years ago if CTC had known that Scouts would be staying. Scouts have to acknowledge that the hut is falling apart. Cllr Coombes asked who owns the building? Cllr Hewlett sent letter from Youth Club gifting it to

Chair's Signature.....



Dated..... 5/5/22

Scouts. The building came from the Gaia centre – site office. When the cladding that was put on the contractors were surprised it was still standing; the cladding was put on to keep it together in the wind - installed 8 years + ago with an approximate 10-year life span. The front ramp is adjacent to the building – difficult to avoid cladding – damage is being caused to outside of the building – that bit is where the railing would prevent that from happening. The rest is due to the building being way past its sell by date and can't be attributed to CTC. Underneath – has always been a problem. Need to be very careful what CTC takes responsibility for. Scouts need a new building – got to keep this one going and they do a good job. CTC has a responsibility to stop the damage. Office have been trying to get 3 quotes for a month; Steel online only one received.

It was **resolved** to instruct Steel Online – option 2 + side railing.

Proposed: Cllr Coombes Seconded: Cllr Elford Unan 22/221

Cllr Elford noted needing mental health help for women and teenagers. Cllr Rotchell noted that suicide rate is 3 times higher in Cornwall for men than the rest of UK. Not aware of other groups. Cllr Rotchell will research availability of other organisations for women and teens.

11. Accounts

a. Balances at 11th April 2022 were **noted**

Current Account	£150,017.21		
Tracker Account	£51,428.50		
NS&I	£42,487.74		
CCLA	£80,000.00		22/222

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	April Wages & expenses	BACS	£9,368.67
HMRC	April Tax & NI	BACS	£2,527.74
Cornwall Pensions	April Pension contributions	BACS	£2,865.80
SLCC	Management in Action conference	BACS	£48.00
All in One Building	OCM boundary fencing	BACS	£696.00
Spar	Office supplies	Debit	£8.94
Street Games UK	Skate board training – Youth Worker	Debit	£200.00
H3G	Youth worker mobile	DD	£18.00
Smart window cleaning	Town Hall	BACS	£25.00
Jackson Lift Group	Annual maintenance contract	BACS	£1764.00
Camelford Hardware store	Maintenance supplies	BACS	£159.37
Tindle Newspapers Cornwall	Advertisement for car parking order	BACS	£201.60
Trophiesplusmedals	Jubilee Pins	Debit	£356.00
Amazon	Post Office	Debit	£20.59
Pennon	Town Hall Water	DD	£22.50
Plusnet	office broadband	DD	£27.64
Screwfix	Maintenance supplies	Debit	£28.64
Southern Electric	Cleas CP	DD	£26.88
Cornwall Council	Business rates – Churchfield CP	DD	£445.10
Cornwall Council	Business rates – Town Hall	DD	£322.60
Cornwall Council	Business rates – Park Store	DD	£53.28
Pennon	Public Toilets Water	DD	£42.50
CloudyIT	Balance office computer 2021-22	DD	£47.65
SWALEC	Public Toilets Electric	DD	£285.87
Enervo	Street light maintenance	DD	£64.80
Camelot Garage	Fuel or maintenance	BACS	£100.53
Positive Energy	Town Hall Electricity	DD	£126.02
		TOTAL	£19,863.72

Proposed: Cllr Bond Seconded: Cllr Burgis unan 22/223

Income was **noted**

Cornwall Council	Precept	AC	£143,127.50
Cornwall Council	Council Tax Support Grant	AC	£2,566.17
Cornwall Council	CIL payment	AC	£1815.73
		TOTAL	£147,509.40

22/224

12. To note items for 5th May 2022 Agenda.

Annual Meeting – Mayor, deputy, committees and policies. Separate note for EOI – by 27th May.

Chair's Signature.....



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Dated..... 5/5/22

The Mayor closed the meeting at 7.56 pm

Chair's Signature..........

Dated..........